

Congleton Town Council

Minutes of the Personnel Committee meeting held on Thursday,
1st April 2010

PRESENT: Councillors G Baxendale
D Martin
P H Mason
D Murphy
E Clarke (Mayor)
D T Brown (Deputy Mayor)
D Parker

1. APOLOGIES

Apologies for absence were received from Councillors: N J Bayley and P C Smith.

2 MINUTES OF THE PREVIOUS MEETING

PERS/14/0910 RESOLVED –That the Minutes of the meeting held on 14th October 2009 be approved and signed by the Chairman.

3 DECLARATIONS OF INTEREST

There were none.

4 OUTSTANDING ACTIONS

There were none.

5 RESOLUTION TO EXCLUDE THE PUBLIC & PRESS

PERS/15/0910 RESOLVED –That in accordance with the Public Bodies (Admission to Meetings) Act 1960, public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS EXCLUDED

6 HANDYMEN'S CONTRACTS

The members considered the report on the Handyman's Contract of Employment review and commented that some additional training on motivation and pointing out what was expected of them could be useful.

PERS/16/0910 RESOLVED – That the Handyman be offered a permanent contract subject to achieving completion of the latest probation period.

7. APPRAISALS

The Clerk provided a verbal update on the appraisal system and commented that all of his direct reports have received appraisals.

8. ANY OTHER BUSINESS

Paddling Pool

Noted that there are a new set of procedures for the C.R.B. checks that need to be taken into account.

Also need to make sure that the Paddling Pool Assistants receive suitable training.

P C Smith
Chairman