

12th August 2010

Dear Councillor,

Personnel Committee – Thursday 19th August 2010

You are requested to attend a meeting of the Personnel Committee, to be held at Congleton Town Hall on Thursday 19th August 2010 at 7.15 pm

PLEASE NOTE THAT THERE IS A MEETING OF THE PLANNING COMMITTEE AT 6.30PM ON THE SAME EVENING

Yours sincerely,



TOWN CLERK

AGENDA

1. Apologies for absence. (Members are reminded of the necessity to give apologies in advance of the meeting and to give reasons for absence).
2. Minutes
To confirm the minutes of the meetings held on the 1st April 2010
(Copy attached)
3. Declarations of Interest
Members are requested to declare both “personal” and “personal and prejudicial” interests as early in the meeting as they become aware of it.
4. Outstanding Actions
None
5. Resolution to exclude the Public and Press
To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters Set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

6. Report on Vetting and Barring
To consider a report on Vetting and Barring and appropriate recommendations
7. Volunteers Policy
To receive and consider a report on a proposed Volunteers Policy
8. Child and Vulnerable Adult Protection Policy
To receive and consider a report on a proposed Child and Vulnerable Adult Protection Policy
9. Health and Safety Policy and Action Plan and Risk Assessments
To receive and consider a report on an amended Health and Safety Policy and subsequent Action Plan
10. Pension Discretions Policy
To consider a proposed Discretions Policy to comply with the requirements of the Cheshire Pension Scheme
11. CiLCA Award
To consider increasing Linda Minshull's salary by one grade as a consequence of achieving the CiLCA qualification
12. Local Government Pay 2011-12
To receive an update from NALC on the local Government pay award for 2011-12

To Members of the Personnel Committee
Mayor, Deputy Mayor & Leader of Council
ccs. Other members of the Council for information
Honorary Burgesses (5) (for information)
Press (3)