

6th July 2015

Dear Councillor,

Personnel Committee – Thursday 9th July 2015

You are requested to attend a meeting of the Personnel Committee, to be held at Congleton Town Hall on **Thursday 9th July, 2015 at 6.30 pm.**

Yours sincerely,



TOWN CLERK

AGENDA

1. Apologies for absence. (Members are reminded of the necessity to give apologies in advance of the meeting and to give reasons for absence).
2. Minutes (enclosed)
To confirm the minutes of the meetings held on the 16th June 2015.
3. Declarations of Interest
Members are requested to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become aware of it.
4. Outstanding Actions
None.

5. Resolution to exclude the Public and Press

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters Set out below on the grounds that it could involve the likely disclosure of private and Confidential information or staff matters.

6. Ill Health Early Retirement

To consider a request from an employee to take an ill health retirement pension and to consider recruiting a temporary employee to undertake his duties.

To Members of the Personnel Committee
 Mayor, Deputy Mayor & Leader of Council
ccs. Other members of the Council for information
 Honorary Burgesses (5) (for information)
 Press (3)