

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD ON THURSDAY 30TH MAY 2013

<u>PRESENT</u>	Councillors	Mrs D S Allen P Bates G Baxendale Ms. L Bours G Brittain Mr G R Edwards (Chairman) G P Hayes (Town Mayor) Mrs S A Holland Mrs J D Parry (Vice Chairman) Mrs A M Martin D A Parker D Murphy N T Price Mrs E Wardlaw
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1. APOLOGIES

Apologies for absence were received from Cllrs R Brightwell and G.S Williams.

2. MINUTES

FAP/01/1314 RESOLVED: That the Minutes of the Meeting of the Committee held on 28th March 2013 were agreed and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs P.Bates and G R Edwards declared a pecuniary interest in item 6 (v) and left the room when the item was discussed and voted upon.

Cllrs D. Murphy and G Baxendale declared a non-pecuniary interest in item 6 (v).

Cllr G. Hayes declared a non-pecuniary interest in items 6 (i), 6 (ii) and 6 (v) and left the room for items 6 (i) and 6(ii).

Cllr Mrs S Holland declared a non-pecuniary interest in item 6 (iii).

Cllr D. Parker declared a non-pecuniary interest in item 6 (iv) and left the room when this item was considered.

Cllr G. Baxendale declared a non-pecuniary interest in all matters related to Cheshire East Borough Council.

4. OUTSTANDING ACTIONS

There are no outstanding actions.

5. GRANT APPROVALS AND COMMITMENTS 2013-2014

A summary of grant approvals and commitments was considered by the committee and it was noted that £14,350 is available for grants in 2013-14.

6. NEW APPLICATIONS FOR FINANCIAL ASSISTANCE

FAP/02/1314 RESOLVED that:-

- i. GR.1/1314 Eaton Bank Academy**
A grant of £1000 be approved towards consultancy or managerial project costs.
- ii. GR.2/1314 The Ice Rink Committee**
The application for a grant in the form presented be refused.
- iii. GR.3/1314 Congleton Musical Theatre**
A grant of £250 be approved.
- iv. GR.4/1314 Vale Juniors (Congleton) FC**
A grant of £360 be approved.
- v. GR.5/1314 Congleton partnership – Park Live**
The application for a grant be refused, but, it was agreed that any loss incurred by the Park Live Event would be underwritten to a maximum value of £3000.

7. NEW GRANT ACTIVITIES MONITORING FORMS

There are no new Grant Activities Monitoring forms to consider.

8. LETTER OF THANKS

A letter of thanks was received from Congleton Rotary Club for the grant provided.

9. ANNUAL RETURN, ANNUAL GOVERNANCE STATEMENT AND ANNUAL ACCOUNTS 2012-13

The Annual Return and Annual Governance Statement 2012-13 and Annual Accounts for the year ended 31st March 2013 were presented to the committee for consideration.

FAP/03/1314 RESOLVED that the Annual Governance Statement and Annual Accounts 2012-13 be approved.

10. INTERNAL AUDIT REPORT 2012-13

The Internal Audit Report 2012-13 produced by Auditing Solutions Ltd was presented to the Committee for consideration.

FAP/04/1314 RESOLVED that the Internal Audit report 2012-13 be approved and recommendation R4 be noted for action.

11. INSURANCE REVIEW AND SCHEDULE 2013-14

The Insurance Review and Schedule for 2013-14 was considered.

FAP/05/1314 RESOLVED that the Insurance Review be approved with a renewal premium of £13,917.69.

12. FIXED ASSET REGISTER AND INVENTORY

The Fixed Asset Register and Inventory Register was presented to the Committee.

FAP/06/1314 RESOLVED that:-

1. The Fixed Asset and Inventory Register be approved.
2. The following items to be revalued:
 - i. Mace.
 - ii. Sword donated by Princess Irene Brigade.
 - iii. Mayoral Chain.
 - iv. Any unrecorded valuable held in the safe to be registered and valued.

G.R Edwards
Chairman