

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD ON THURSDAY 27<sup>TH</sup> MARCH 2014

#### **PRESENT**

Councillors

P Bates  
G Baxendale  
R I Brightwell  
D T Brown  
G R Edwards (Chairman)  
G P Hayes  
D A Parker  
Mrs J D Parry (Vice Chairman)

#### **1. APOLOGIES**

Apologies for absence were received from Cllrs Mrs S A Holland and N T Price.

Apologies were also received from Cllrs D Murphy and G S Williams who are not members of this particular Committee.

#### **2. MINUTES**

**FAP/38/1314 RESOLVED** that the Minutes of the Meeting of the Committee held on 20<sup>th</sup> February 2014 be agreed and signed by the Chairman.

#### **3. DECLARATIONS OF INTEREST**

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs G Baxendale and D Brown declared a non-pecuniary interest in any matters relating to Cheshire East Borough Council.

Cllr D Brown abstained from voting on item 10.

Cllr P Bates declared a non-pecuniary interest in item 6 (ii).

Cllr G Hayes declared a non-pecuniary interest in item 6 (i).

#### **4. OUTSTANDING ACTIONS**

There are no outstanding actions.

**5. GRANT APPROVALS AND COMMITMENTS 2013-2014**

A summary of grant approvals and commitments was considered by the Committee and it was noted that £17,036 is available for grants in 2013-14.

**FAP/39/1314 RESOLVED** that the grant summary be received.

**6. NEW APPLICATIONS FOR FINANCIAL ASSISTANCE**

**FAP/40/1314 RESOLVED** that:-

**1. GR 18/1314 – SOL Theatre Summer School**

A grant of £1000 be approved. The Theatre to be requested to use the Town Council's logo on promotional material it produces.

**2. GR 19/1314 – Bromley Farm Community Development Trust**

A grant of £400 be approved.

**3. GR 20/1314 – Congleton Building preservation Trust**

A grant of £500 be approved.

**7. NEW GRANT ACTIVITIES MONITORING FORMS**

A Grant Activities Monitoring form produced by Bromley Farm Community Development Trust was received and noted.

**8. LETTER OF THANKS**

It was noted that letters of thanks were received from Friends of Congleton Park and Ruby's Fund for grants provided by the Town Council.

**9. MANAGEMENT ACCOUNTS FOR APRIL 2013 – FEB 2014**

**FAP/41/1314 RESOLVED** that the Management Accounts for February 2014 be received.

**10. CCTV**

A report on the CCTV Service to be financed by the Town Council was considered. It was noted that initially the Council will finance five cameras and when installed a further two. Some concern was expressed at the biased Memorandum of Understanding proffered by Cheshire East for the service.

**FAP/42/1314 RESOLVED** that:-

1. The cost of up to 7 CCTV cameras be approved totalling £12,950.
2. The Town Clerk to agree amendments to the terms of the Memorandum of Understanding to ensure an equitable agreement is produced.

## **11. INTERNAL AUDIT 2013-14**

The Interim Internal Report for 2013-14 produced by Auditing Solutions Ltd was discussed.

### **FAP/43/1314 RESOLVED that:-**

1. The report be received and noted.
2. The Support Manager and her Team to be congratulated for the work they put in ensuring effective internal controls and documentation are in place.

## **12. CORPORATE BUSINESS PLAN 2014-15**

The Corporate Business Plan for 2014-15 was presented to the Members for consideration.

### **FAP/44/1314 RESOLVED that:-**

1. The report be received and approved.
2. Consideration of harmonisation of the terms and conditions of employment of the Handymen and Streetscape Operatives to be considered at the next meeting of the Personnel Committee.

Mr. G.R. Edwards  
Chairman