

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD ON 23<sup>RD</sup> FEBRUARY, 2012

#### PRESENT

#### Councillors

Mrs J D Parry (Vice-Chairman in the Chair)  
G Baxendale  
R I Brightwell  
J S Crowther  
G R Edwards  
D Fletcher  
G P Hayes  
Mrs S A Holland  
M J Hutton  
D A Parker  
N T Price

#### 1. APOLOGIES

Apologies for absence were received from Cllrs L D Barker, D T Brown and G.S. Williams.

#### 2. MINUTES

**FAP/44/1112 RESOLVED:** That the Minutes of the Meeting of the Committee held on 5<sup>th</sup> January, 2012 be agreed and signed by the Chairman.

#### 3. DECLARATIONS OF INTEREST

Members are requested to declare both “personal” and “personal and prejudicial” interests as early in the meeting as they become known.

Cllrs G Baxendale declared a personal interest in any matters related to CEBC.

Cllrs G Baxendale and D A Parker declared a personal interest in item 6 vii.

#### 4. OUTSTANDING ACTIONS

There are no outstanding actions.

#### 5. GRANT APPROVALS AND COMMITMENTS 2011/12

A summary of grant approvals and commitments was considered by the committee and it was noted that £12,477 is available for grants.

**FAP/45/1112 RESOLVED:** That the grant summary be received.

#### 6. NEW APPLICATIONS FOR FINANCIAL ASSISTANCE

**FAP/46/1112 RESOLVED:**

- i. That a grant of £2200 be awarded to the Jubilee Committee.
- ii. That a grant of £2500 be awarded to Team Congleton – Torch Relay.

- iii. That a grant of £1568 be provisionally awarded to the St Peter's Church as there may be a possibility of this work being undertaken by the Community Payback Scheme.
- iv. The grant request for Mencap was refused.
- v. That a grant of £500 be awarded to the Bromley Farm Community Development Trust.
- vi. The grant request for Congleton Sustainability Group was refused.
- vii. That a grant of £250 be awarded to Congleton Community Trust.

## **7. MANAGEMENT ACCOUNTS FOR APRIL-NOVEMBER 2011**

**FAP/47/1112 RESOLVED:** That the Management Accounts for January 2012 be received.

## **8. VIREMENTS**

**FAP/48/1112 RESOLVED:** That the virements be approved.

To be vired from 4162/211 Congleton Park Contribution which will not be used.

## **9. DECORATING CONGLETON**

This item was withdrawn.

## **10. DEFIBRILLATOR SPARES**

It was noted that the Town Council had not withdrawn support for providing Defibrillator spares as set out in the correspondence received, but, had asked some of Congleton's larger organisations to consider funding the cost of the spares rather than the Town Council.

**FAP/49/1112 RESOLVED That:**

1. The correspondence from Mr McGarry be received.
2. The Town Clerk to write to Mr McGarry confirming the Town Councils continuing support.

## **11. HEALTH AND SAFETY SUPPORT**

The committee considered a report on Health and Safety Support.

**FAP/50/1112 RESOLVED:** That Wirehouse be appointed as Health and Safety Advisors at a cost of £85 per month.

## **12. SPECIAL EXPENSES CEBC**

Correspondence from Vivienne Quayle CEBC concerning a special expenses levy which is to be apportioned as a grant to all Town and Parish Councils was considered.

**FAP/51/1112 RESOLVED:** That the correspondence be received.

**13. BUSINESS RISK ASSESSMENT**

A Business Risk Assessment report for 2012 was presented to the committee for consideration.

**FAP/52/1112 RESOLVED That:**

1. The Business Risk Assessment be received.
2. The analysis and risks identified with relevant actions be approved.

**14. MEDIUM TERM FINANCIAL STRATEGY 2012-17**

The Medium Term Financial Strategy for the 5 years 2012 to 2017 was considered by the committee.

**FAP/53/1112 RESOLVED:** That the report be received and approved.

**15. CORPORATE BUSINESS PLAN 2012-13**

The Corporate Business Plan for 2012-13 which sets out the Council's objectives for the next 12 months was presented to the committee.

**FAP/54/1112 RESOLVED:** That the report be received and approved.

**16. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

There was no resolution to exclude the press or the public.

**MRS. J.D. PARRY  
(VICE CHAIRMEN IN THE CHAIR)**