

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD ON THURSDAY 17TH OCTOBER 2013

PRESENT

Councillors

- L D Barker
- P Bates
- G Baxendale
- R I Brightwell
- Mr G R Edwards (Chairman)
- G P Hayes (Town Mayor)
- Mrs S A Holland
- Mrs A M Martin
- Mrs J D Parry (Vice Chairman)
- D Murphy
- N T Price
- Mrs E Wardlaw

1. APOLOGIES

Apologies for absence were received from Cllrs D A Parker.
Apologies were also received from Councillor G S Williams who is not a member of this particular Committee.

2. MINUTES

FAP/10/1314 RESOLVED that the Minutes of the Meeting of the Committee held on 29th August 2013 be approved and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllr G. Baxendale declared a non-pecuniary interest in all matters related to Cheshire East Council.
Cllr D Murphy and the Town Clerk declared a non-pecuniary interest in item 11.
Cllrs Mrs A M Martin declared a non-pecuniary interest in item 6 (iv) and left the room whilst this item was discussed.

4. OUTSTANDING ACTIONS

There are no outstanding actions.

5. GRANT APPROVALS AND COMMITMENTS 2013-2014

A summary of grant approvals and commitments was considered by the Committee and it was noted that £15,876 is available for grants in 2013-14.

6. NEW APPLICATIONS FOR FINANCIAL ASSISTANCE

FAP/11/1314 RESOLVED that:-

i. GR.8/1314 Congleton Choral Society

A grant of £250 be approved.

ii. GR.9/1314 Congleton Jazz and Blues Festival

A grant of £500 be approved. However, the applicants to be informed that further requests for a grant after the event has taken place are likely to be refused in future.

iii. GR.10/1314 Congleton Town FC

The applicant to be requested to confirm whether the lights have been repaired yet and to clarify the status of the meaning of a not for profit organisation

iv. GR.11/1314 Friends of Congleton Park

A grant of £500 be approved.

7. NEW GRANT ACTIVITIES MONITORING FORMS

The Grant Activities Monitoring Form submitted by Beartown Patch Workers and Quilters was considered and noted.

8. MANAGEMENT ACCOUNTS FOR APRIL 2013 – AUG 2013

FAP/12/1314 RESOLVED that the Management Accounts for August 2013 be received.

9. INTERNAL AUDIT REPORT 2013-14

FAP/13/1314 RESOLVED that:-

1. The Internal Audit Report be received and approved.
2. The recommendation to include the relevant power in the minutes for approval of grants was noted and actioned.

10. ANNUAL GOVERNANCE STATEMENT 2012-13

FAP/14/1314 RESOLVED that:-

1. The Annual Governance Statement 2012-13 be received an approved.
2. It was noted that the actions identified by the Auditor to increase the Fidelity Guarantee and include additional items on the Asset Register have already been actioned.

11. ROTARY BONFIRE EVENT

A request from the Congleton Rotary Club to underwrite potential losses on the Bonfire Event to be held on Saturday 2nd November 2013 was considered.

FAP/15/1314 RESOLVED that the Town Council underwrites any potential losses on the event up to a maximum value of £5000.

12. BUDGET 2014-15

There were no additional items noted for inclusion in the 2014-15 budget.

13. CHESHIRE PENSION FUND INSURANCE

The Committee considered a proposal to take out an Ill Health Liability insurance cover because of concerns at the increased liability of taking on additional staff via Devolved Services.

FAP/16/1314 RESOLVED that the proposal to take out Ill Health Liability insurance cover be approved with at a cost of £3423.55 per annum.

G.R Edwards

Chairman