

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD ON THURSDAY 14<sup>th</sup> February 2013

#### PRESENT

#### Councillors

Mr G R Edwards (Chairman)  
Mrs J D Parry (Vice Chairman)  
G Baxendale  
DT Brown  
P Bates  
G P Hayes  
A M Martin  
Mrs S A Holland (Town Mayor)  
D A Parker  
D Murphy  
N T Price

#### 1. APOLOGIES

Apologies for absence were received from Councillors R. I Brightwell and G. S Williams.

#### 2. MINUTES

**FAP/53/1213 RESOLVED:** That the Minutes of the Meeting of the Committee held on 3rd January 2013 be agreed and signed by the Vice Chairman.

#### 3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllr G Hayes declared a pecuniary interest in item 6 (ii) and left the room when this item was discussed.

Cllrs G. Baxendale and D. Brown declared a non-pecuniary interest in all matters related to Cheshire East Council.

#### 4. OUTSTANDING ACTIONS

There are no outstanding actions.

#### 5. GRANT APPROVALS AND COMMITMENTS 2012/2013

A summary of grant approvals and commitments was considered by the committee and it was noted that £18,200 is available for grants.

**FAP/54/1213 RESOLVED:** That the grant summary be received.

## **6. NEW APPLICATIONS FOR FINANCIAL ASSISTANCE**

**FAP/55/1213 RESOLVED That:**

1. **GR.23/1213 Sol Theatre school** that a grant of £250 be approved.
2. **GR.23/1213 Team Congleton** to be invited to provide a 5 minute presentation at the next committee meeting of F&P.

## **7. NEW GRANT ACTIVITIES MONITORING FORMS**

A grant activities monitoring form submitted by Congleton Film festival was considered.

**FAP/56/1213 RESOLVED** that the monitoring form be received and noted.

## **8. MANAGEMENT ACCOUNTS FOR APRIL - DEC 2012**

**FAP/57/1213 RESOLVED:** That the Management Accounts for December 2012 be received.

## **9. BAD DEBTS**

The notion of an outstanding debt of £918 for hire of Town Hall facilities was considered. It was noted that court action had been taken, but, the debt had not been recovered.

**FAP/58/1213 RESOLVED** that the debt be written off in this financial year, but, letters should be sent to the debtor to remind them of the outstanding payment.

## **10. RECOMMENDATIONS FROM OTHER COMMITTEES**

It was noted that the Community, Environment & Services Committee had recommended providing finance for a buffet lunch for the Cheshire Community Foundation event to be held at the Town Hall.

**FAP/59/1213 RESOLVED** that the cost of the buffet for the Cheshire Community Foundation be provided in conjunction with Plus Dane up to a value of £750.

## **11. CORPORATE BUSINESS PLAN AND BUSINESS RISK ASSESSMENT**

The 2013-14 Corporate Business Plan and Risk Assessment was considered by the members.

**FAP/60/1213 RESOLVED that:-**

- i. The Business Plan be placed on the next agenda of Full Council for consideration.
- ii. Cllr A.Martin to co-ordinate responses from other Councillors and liaise with the Town Clerk.

## **12. MEDIUM TERM FINANCIAL STRATEGY**

The Medium Term Financial Strategy was presented to the committee for consideration collating the year 2013-17.

**FAP/61/1213 RESOLVED that** the Medium Term Financial Strategy be approved.

G.R Edwards  
Chairman