

## CONGLETON TOWN COUNCIL

### MINUTES OF ANNUAL MEETING TO THE TOWN COUNCIL

Held at the Town Hall, Congleton on 19<sup>th</sup> May 2011

<u>PRESENT</u>	Councillors	Mrs D S Allen L D Barker R I Brightwell D T Brown M Carey D Fletcher G P Hayes Mrs S A Holland Mrs A M Martin D S Martin D A Parker Miss R K Williams
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COUNCILLOR D BROWN (RETIRING MAYOR) IN THE CHAIR

1. APOLOGIES

Apologies for absence were received from Councillor G Williams.

2. ELECTION OF TOWN MAYOR

**CTC/1/1112 RESOLVED** Unanimously – That Councillor D Martin be elected Town Mayor for the ensuing Municipal Year and until the acceptance of Office by his successor.

Councillor D Martin then subscribed the Statutory Declaration of Acceptance of Office.

COUNCILLOR D S MARTIN (TOWN MAYOR) IN THE CHAIR

The Town Mayor addressed the Meeting and gave thanks for his election.

The Town Mayor then invested the Mayoress with the Chain of Office.

3. VOTE OF THANKS TO RETIRING MAYOR

**CTC/2/1112 RESOLVED** Unanimously – That a vote of thanks be accorded to Councillor D T Brown for the able manner in which he had undertaken his duties during the year in Office.

The Town Mayor thereupon presented Councillor D T Brown with his Former Town Mayor's Medallion, suitably inscribed, to record his term of Office as Town Mayor and to which he responded.

4. ELECTION OF DEPUTY TOWN MAYOR

**CTC/3/1112 RESOLVED** Unanimously – That Councillor Mrs S A Holland be appointed Deputy Town Mayor the ensuing Municipal Year and until the acceptance of Office by her successor.

Councillor Mrs S A Holland having received her Chain of Office from the Town Mayor, then subscribed the Statutory Declaration of Office.

The Deputy Mayor then invested her Consort with the Chain of Office.

5. LEADER AND DEPUTY LEADER OF COUNCIL

**CTC/4/1112 RESOLVED** – That Councillor G R Edwards be elected Leader of the Council and Councillor Mrs S A Holland be elected Deputy Leader of the Council for the ensuing Municipal Year.

6. COUNCIL COMMITTEES

**CTC/5/1112 RESOLVED** – That membership of the Committees and Working Group be as follows:-

Planning Committee – All Members

Personnel Committee – Cllrs Mrs D S Allen, D T Brown, R I Brightwell, J S Crowther, D Fletcher, G P Hayes, D A Parker and G S Williams.

Finance & Policy Committee – Cllrs G Baxendale, D T Brown, R I Brightwell, G R Edwards, D Fletcher, M J Hutton, D A Parker and Mrs J D Parry.

Amenities & Services Committee – Cllrs Mrs D S Allen, G Baxendale, Mrs S A Holland, D A Parker, Mrs J D Parry, N T Price, G S Williams and Miss R K Williams.

Community & Environment Committee – Cllrs D T Brown, M Carey, D Fletcher, G P Hayes, D A Parker, Mrs J D Parry, N T Price and G S Williams. Co-opted Member Mrs M M Williamson.

Congleton Town Hall – Cllrs Mrs D S Allen, L D Barker, M Carey, G P Hayes, M J Hutton, Mrs A M Martin, D A Parker and Mrs E Wardlaw.

Strategy Working Group – All Members of the Council plus co-opted Member Mrs M M Williamson.

NOTE: THE MAYOR, DEPUTY MAYOR AND LEADER OF THE COUNCIL ARE EX-OFFICIO MEMBERS OF ALL COMMITTEES.

7. CHAIRMEN & VICE CHAIRMEN OF COMMITTEES

**CTC/6/1112 RESOLVED** – That the following Members be appointed Chairmen and Vice-Chairmen of Committees for the ensuing year:-

Planning	Chairman	-	Councillor D A Parker
	Vice Chairman	-	Councillor L D Barker
Personnel	Chairman	-	Councillor D T Brown
	Vice Chairman	-	Councillor G P Hayes
Finance & Policy	Chairman	-	Councillor G R Edwards
	Vice Chairman	-	Councillor Mrs J D Parry
Amenities & Services	Chairman	-	Councillor Mrs S A Holland
	Vice Chairman	-	Councillor Miss R K Williams

Community & Environment	Chairman -	Councillor D Fletcher
	Vice Chairman -	Councillor G S Williams
Congleton Town Hall	Chairman -	Councillor D A Parker
	Vice Chairman -	Councillor Mrs E Wardlaw
Strategy Working Group	Chairman -	Councillor G R Edwards
	Vice Chairman -	Councillor D T Brown

8. APPOINTMENT OF MEMBERS TO OTHER OFFICES

**CTC/7/1112 RESOLVED** – That the following Members be appointed to the offices set out below:

Town Crier	-	Councillor D A Parker
Curator of Town Treasures	-	Councillor D A Parker
Assistant Curator	-	Councillor D T Brown
Lead Members on Quality	-	Councillor Mrs D S Allen Councillor G R Edwards Councillor D T Brown
Macebearer	-	Councillor D A Parker Councillor Mrs E Wardlaw (Deputy)

9. APPOINTMENT OF MEMBERS TO OUTSIDE BODIES

**CTC/8/1112 RESOLVED** – That the following members be appointed as the Council's representatives to serve on the Body stated, for the ensuing Municipal Year, namely:-

(i)	Congleton Museum Trust	-	Councillor D S Martin (Town Mayor) (Reserve: Councillor Mrs S A Holland)
(ii)	Congleton & Vale Royal Police Local Consultative Committee	-	Councillor Mrs J D Parry (Reserve: Councillor Mrs D S Allen)
(iii)	Public Transport Liaison Committee	-	Councillor Miss R K Williams (Reserve: Councillor M J Hutton and L D Barker)
(iv)	Congleton Partnership Executive Group	-	Councillor G R Edwards Councillor G P Hayes Councillor L D Barker Councillor J S Crowther
(v)	Hilary Avenue Allotment Association	-	Councillor G S Williams
(vii)	Selection Panel	-	Councillor G R Edwards Councillor Mrs D S Allen Councillor J S Crowther Councillor D S Martin Councillor D Fletcher

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| (viii) | Congleton Area LAP              | -                | Councillor G S Williams<br>(Reserve: Councillor Mrs D S Allen)  |
| (ix)   | Astbury Mere Trust              | -                | Councillor D Fletcher<br>Councillor G Baxendale   |
| (x)    | Neighbourhood<br>Planning Group | -<br>-<br>-      | Councillor G R Edwards<br>Councillor L D Barker<br>Councillor M Hutton                                  |
| (xi)   | Chalc                           | -                | Councillor Mrs E Wardlaw  |
| (xii)  | Youth Committee Liaison         | -<br>-<br>-<br>- | Councillor L D Barker<br>Councillor G P Hayes<br>Councillor Mrs S A Holland<br>Councillor Mrs E Wardlaw |
| (xiii) | Cheque Signatures               | -<br>-<br>-      | Councillor G R Edwards<br>Councillor G P Hayes<br>Councillor Mrs J D Parry                              |

10. MAYORAL ANNOUNCEMENTS

The Town Mayor advised the meeting that Father W Kilkeny had been appointed as Mayor's Chaplain for the ensuing year and informed the Council that the Civic Service would be held on Sunday, 10<sup>th</sup> July, 2011 at St. Mary's R.C. Church, West Street, Congleton at 3.00pm.

11. ANNUAL REPORT

**CTC/9/1112 RESOLVED** – That the Annual Report be approved.

12. ANNUAL RETURN, ANNUAL GOVERNANCE STATEMENT AND ANNUAL ACCOUNTS 2010-11

**CTC/10/1112 RESOLVED** – That:-

- a. The Annual Governance statement for the year ended 31<sup>st</sup> March 2010 be approved and adopted.
- b. The Annual Accounts for 2010-11 be approved and adopted.

D. S. MARTIN

TOWN MAYOR