

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE

Held on 1<sup>st</sup> April 2010

PRESENT Councillors

G Baxendale  
D Martin  
D Murphy  
D A Parker  
E Clarke (Mayor)

#### 1. APOLOGIES

Apologies for absence were received from, Cllrs G R Edwards and N Bayley

#### 2. MINUTES

**FAP/44/0910 RESOLVED:** That the Minutes of the Meeting of the Committee held on 25<sup>th</sup> February be agreed and signed by the Chairman as a correct record.

#### 3 DECLARATIONS OF INTEREST

Cllr D Brown declared a personal interest in item 6(ii)  
Cllr D Murphy declared a personal interest in item 6 (vi)

#### 4. OUTSTANDING ACTIONS

There were no outstanding actions.

#### 5. GRANT APPROVALS & COMMITMENTS 2009/10

The Committee noted the grant expenditure and commitments for the new financial year 2010-2011.

#### 6. NEW APPLICATIONS FOR FINANCIAL ASSISTANCE

The following applications were considered for financial assistance:-

i) Congleton Choral Society

**FAP/45/0910 RESOLVED** that a grant of £210 be approved to cover the cost of advertising and new banners.

ii) Wharf Ladies Netball Team

**FAP/46/0910 RESOLVED** that a grant of £100 be approved.

iii) Sol Theatre School

**FAP/47/0910 RESOLVED** that a grant of £750 be approved to assist in covering the cost of costume material for the Theatre School.

iv) Team Congleton 2012

**FAP/48/0910 RESOLVED** that a grant of £105 be approved to cover the cost of hiring the Town Hall by Team Congleton to promote building an indoor running track.

v) Personal Attack Alarms – Congleton Police

**FAP/49/0910 RESOLVED** that a grant of £500 requested by the police to purchase personal attack alarms be approved subject to the police obtaining a matching grant from Cheshire East CRDP

vi) Congleton Jazz and Blues

**FAP/50/0910 RESOLVED** that a grant of £500 be approved towards the cost of organising the Congleton Jazz and Blues Festival.

**7. RECOMMENDATIONS FROM OTHER COMMITTEES**

i) Town Hall Committee

**FAP 51/9010 RESOLVED** that £3000 be allocated from the Grants fund to contribute towards the cost of producing Story Boards for the Town Hall (total cost circa £10,000)

**8. CHESHIRE EAST CITIZENS ADVICE BUREAU**

**FAP/52/0910 RESOLVED** that the report from the Citizens Advice Bureau be received.

**9. Internal Audit – 2009-10**

The committee received and considered the report from the Internal Auditor, and noted the excellent comments, but also considered how the Council should best publicise what it does in Congleton and the service it provides.

**FAP/53/0910 RESOLVED** that the report be received and the comments noted.

**10. MANAGEMENT ACCOUNTS FOR APRIL 2009 – FEBRUARY 2010**

The Support Manager presented the Management Accounts report for April 2009 to February 2010.

**FAP 54/0910 RESOLVED** that the Management Accounts report be received.

**11. ANY OTHER BUSINESS**

There were no other matters raised.

**12. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

**FAP/55/0910 RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

**13. REPORT ON THE EFFECTIVENESS OF THE INTERNAL AUDIT.**

The committee considered a report on the effectiveness of the Internal Audit.

**FAP/56/0910 RESOLVED** that:-

1. That the review of the effectiveness of the Internal Audit be approved and to make the document available to the External Auditor with the Annual Return.
2. To retain the services of Auditing Solutions Ltd. for 2010/11 with the terms of reference as set out in Appendix 2 of the report.

N J Bailey  
CHAIRMAN