

To: **MEMBERS OF THE FINANCE & POLICY COMMITTEE**

14th October 2011

Dear Councillor,

Finance and Policy Committee Meeting – Thursday 20th October 2011

You are requested to attend a meeting of the Finance and Policy Committee to be held in the Town Hall, High Street, Congleton on **Thursday, 20th October 2011** commencing at **7.15pm**

Please note that there will be a meeting of the Planning Committee taking place prior to this meeting, commencing at 6.30pm.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,



Brian Hogan
Town Clerk

AGENDA

1. Apologies for absence

(Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance)

2. Minutes of Last Meeting

To approve the Minutes of the Meeting of the Committee held on 8th September 2011.
(enclosed)

3. Declarations of Interest

Members are requested to declare both “personal” and “personal and prejudicial” interests as early in the meeting as they become known.

4. Outstanding Actions

There are no outstanding actions.

5. Grant Approvals and Commitments 2011/12

To receive a statement showing the current position. (enclosed).

6. New Applications for Financial Assistance

i. Astbury Mere Trust (enclosed). To receive a brief presentation on the plans to extend facilities at Astbury Mere.

ii. 230 (Congleton) Squadron ATC (enclosed)

7. Letters of Thanks

To receive a letter of thanks from Congleton Team Parish who have received funding from the Town Council. (enclosed)

8. Management Accounts for April-August 2011

To consider the Management Accounts to August 2011. (enclosed)

9. Minutes of Strategy Working Group

To approve the Minutes of the Meeting of the Strategy Working Group held on 8th June 2011. (enclosed)

10. Internal Audit

To receive and consider the Internal Auditor's report and recommendations. (enclosed)

11. Risk Assessment

To receive and consider the risk assessment plan for 2011-12 (enclosed)

12. Business Plan 2011-12

To receive and consider an update on progress being made on actions related to the Business Plan. (enclosed)

13. Congleton Community Projects

To receive a report from Congleton Community Projects. (enclosed)

14. Visyon

To receive a report from Visyon on progress on the refurbishment of Fellowship House. (enclosed)

15. Rotary Club Bonfire Event

To consider underwriting the Rotary Club Bonfire Event.

16. Veterans of Royal Netherlands Brigade "Princess Irene"

To consider the visit of the Veterans of the Royal Netherlands Brigade on the 5th November and agree an appropriate budget for the visit.

17. Virements

Approval of virement's carried out in the month.

18. Resolution to exclude the Public and Press

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that they could involve the likely disclosure of private and confidential information or staff matters.

19. A.O.B.

To: Members of the Finance and Policy Committee (and other Members of the Council for information); Press (3), Burgesses (5)