

To: **MEMBERS OF THE FINANCE & POLICY COMMITTEE**

9th September 2010

Dear Councillor,

Finance and Policy Committee Meeting – Thursday 16th September 2010

You are requested to attend a meeting of the Finance and Policy Committee to be held in the Town Hall, High Street, Congleton on **Thursday 16th September 2010** commencing at **6.30pm**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,



Brian Hogan
Town Clerk

AGENDA

1. Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance)
2. Minutes of Last Meeting
To approve the Minutes of the Meeting of the Committee held on 10th June 2010.
(enclosed)
3. Declarations of Interest
Members are requested to declare both “personal” and “personal and prejudicial” interests as early in the meeting as they become known.
4. Outstanding Actions
There are no outstanding actions.

5. Grant Approvals and Commitments 2010/11

To receive a statement showing the current position. (enclosed).

6. New Applications for Financial Assistance

- i) Friends for Leisure (enclosed)
- ii) Support for 1st Mercian Regiment Parade (enclosed)
- iii) Congleton Now (enclosed)
- iv) Friends and Heroes (enclosed)
- v) Garden Festival (enclosed)
- vi) New Life Church – Drop in room (enclosed)
- vii) Macclesfield & Congleton District Scout Fellowship (enclosed)
- viii) Congleton Lions Club (enclosed)
- ix) Daneside Theatre Trust (enclosed)
- x) Congleton Amateur Operatic Society (enclosed)
- xi) Cheshire Police Youth Fishing (enclosed)
- xii) Congleton Pentecostal Holiday Club (enclosed)
- xiii) Congleton ‘Retail Revolution’ (to follow)
- xiv) Congleton KISS Group for Careers Fayre.(enclosed)

7. Letters of Thanks

To receive letters of thanks for grant support from Dane Valley Scouts and Astbury Mere Trust.

8. Recommendations/References from other Committees

Community and Environment Committee

- i. To authorise the contributions from the Regeneration Fund to the following projects detailed below
 - a. To allocate £1000 to the Gateway service of the East Cheshire Chamber of Commerce’s Enterprise Centre.
 - b. To allocate £2000 to continue the training scheme for those out of work through Chamber Learning.
 - c. To allocate the £2000 in the EMR for start up counselling or mentoring of SMEs within their first 3 years.
 - d. To allocate £2500 to Radnor Park improvements
 - e. To allocate £5000 to the Business Expo.
 - f. To authorise the £3000 in the budget to be used to continue the support the training of the Town’s workforce and to extend the initiative to include the industrial and service sectors.
- ii. To authorise a contribution of £5000 towards the cost of the Public Realm Strategy from the Council’s Regeneration Budget.

9. Annual Audit

To receive and consider the External Auditors return and opinion. (enclosed)

10. Acoustic Improvements in the Town Hall

To consider funding the acoustic improvements in the Grand Hall and Bridestones Suite.

11. Congleton Christmas Lights
To consider a paper by Congleton Community Projects and Congleton Town Centre Manager on the anticipated spend on Christmas Lights 2010. (enclosed)
12. Rotary Club Bonfire Event
To consider underwriting the Rotary Club Bonfire Event.
13. Management Accounts for April 2010
To consider the report of the Support Manager. (enclosed)
14. Mercian Regiment
To consider the appropriate funding for the Mercian Regiment Event and agree the guest list.
15. Integrated Quality Management System
To receive confirmation that the Town Council has been accredited under the newly launched East Cheshire Chamber of Commerce Quality System. (enclosed)
16. Business Plan Monitoring Report
To consider an update to the Business Planning Monitoring Report. (enclosed)
17. Public Realm Strategy
To consider funding the shortfall in finance for the Public Realm Strategy.
18. Resolution to exclude the Public and Press
To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that they could involve the likely disclosure of private and confidential information or staff matters.
19. Minutes of Strategy Working Group Meetings
To approve the Minutes of the Meetings held on 29th July and 12th August 2010. (enclosed)
20. Community Projects
To consider a report on activities undertaken by Community Projects and a budget proposal for funding for 2011-12. (enclosed)
21. Budget 2011-12
To receive and consider a copy of the proposed budget for Finance and Policy. (enclosed)
22. A.O.B.

To: Members of the Finance and Policy Committee (and other Members of the Council for information); Press (3), Burgesses (5)