

16<sup>th</sup> September, 2011

Dear Councillor,

Town Council Meeting – Thursday 22nd September 2011

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 22<sup>nd</sup> September 2011** commencing at **7.15 pm**.

**The Public and Press are welcome to attend the meeting.** There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,



B. Hogan  
TOWN CLERK

AGENDA

1. Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance).
2. Minutes  
To approve the Minutes of the Meeting held on 30<sup>th</sup> June, 2011 (enclosed).
3. Declarations of Interest  
Members are requested to declare both “personal” and “personal and prejudicial” interests as early in the meeting as they become aware of it.
4. Mayor’s Announcements  
To receive any announcements by the Town Mayor and to receive a list of the Mayor’s Engagements (enclosed).

5. Outstanding Actions  
None.
6. Questions from Members of the Public  
To receive any questions from Members of the Public, notified in advance in writing.
7. Cheshire East Councillors' Reports  
To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.
8. Community and Environment Committee  
To receive the minutes of the meeting held on 9<sup>th</sup> June and 1<sup>st</sup> September, 2011. (enclosed)
9. Amenities and Services Committee  
To receive the minutes of the meeting held on 9<sup>th</sup> June, and 1<sup>st</sup> September, 2011. 2011 (enclosed)
10. Planning Committee  
To receive the minutes of the meetings held on 7<sup>th</sup> July, 28<sup>th</sup> July, 25<sup>th</sup> August and 8<sup>th</sup> September 2011. (enclosed)
11. Town Hall Committee  
To receive the minutes of the meeting held on 7<sup>th</sup> July, 2011. (enclosed)
12. Personnel Committee  
To receive the minutes of the meeting held on 28<sup>th</sup> July, 2011. (enclosed)
13. Finance & Policy Committee  
To receive the minutes of the meeting held on 8<sup>th</sup> September, 2011. (enclosed)
14. Accounts
  - (a) To approve payment of the accounts listed (enclosed).
  - (b) To approve payment of any expenditure agreed at this meeting.
15. Urgent Items  
Members may raise urgent items but no discussion or decisions may be taken at the meeting.
16. Youth Committee/Junior Council
  - a) To receive the minutes of the Youth Committee meeting held on 6<sup>th</sup> July, notes of the meeting held on 8<sup>th</sup> August and the minutes of the meeting held on 13<sup>th</sup> September, 2011. (enclosed)
  - b) To deal with Questions from Members of the Youth Committee present at the meeting.

17. Committee Papers via Email

To consider the impact of Councillors receiving Agendas via email.

18. Remembrance Day

To consider providing an allowance to cover the cost of providing refreshments and hall hire for the Remembrance Day Service which is on 13<sup>th</sup> November, 2011, the parade will commence at Congleton Cricket Club at 10.15am.

19. Change to the Constitution

To consider the membership of the Finance and Policy Committee and any impact this may have on the Constitution.

20. Congleton Partnership

To receive a presentation from the Chair of Congleton Partnership

21. Resolution to exclude the Public and Press (if necessary)

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

To: Members of the Town Council, Press 3, Burgesses (4), Mayor's Chaplain,  
Members of the Youth Committee  
MP, Cheshire East Councillors (4), Library, Congleton TIC.