

6th January, 2012

Dear Councillor,

Town Council Meeting – Thursday 12th January, 2012

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 12th January, 2012** commencing at **7.15 pm**.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,



B. Hogan
TOWN CLERK

AGENDA

1. Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance).
2. Minutes
To approve the Minutes of the Meeting held on 8th December, 2011 (enclosed).
3. Declarations of Interest
Members are requested to declare both “personal” and “personal and prejudicial” interests as early in the meeting as they become aware of it.
4. Mayor’s Announcements
To receive any announcements by the Town Mayor and to receive a list of the Mayor’s Engagements (enclosed).

5. Outstanding Actions
None.
6. Questions from Members of the Public
To receive any questions from Members of the Public, notified in advance in writing.
7. Cheshire East Councillors' Reports
To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.
8. Planning Committee
To receive the minutes of the meetings held on 5th January 2012. (enclosed)
9. Finance & Policy Committee
To receive the minutes of the meeting held on 5th January 2012. (enclosed)
10. Accounts
 - (a) To approve payment of the accounts listed (enclosed).
 - (b) To approve payment of any expenditure agreed at this meeting.
11. Urgent Items
Members may raise urgent items but no discussion or decisions may be taken at the meeting.
12. Youth Committee/Junior Council
 - a) To receive the minutes of the Youth Committee meeting held on 20th December, 2011. (enclosed)
 - b) To deal with Questions from Members of the Youth Committee present at the meeting.
13. Casual Vacancy- West Ward
To receive a verbal report from the Town Clerk on the procedure to fill the casual vacancy.
14. Election of Town Mayor
To receive and consider nominees for the election of Town Mayor for the remainder of the Civic Year.
15. Budget and 2011-12
To agree the appropriate powers required to confirm expenditure in the 2012-13 budget. (enclosed)
16. Neighbourhood Plan
To receive and consider the Congleton Town Strategy - Neighbourhood Plan. (enclosed)

16. Resolution to exclude the Public and Press (if necessary)

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

To: Members of the Town Council, Press 3, Burgesses (4), Mayor's Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors (4), Library, Congleton TIC.