

1st December, 2011

Dear Councillor,

Town Council Meeting – Thursday 8th December, 2011

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 8th December, 2011** commencing at **7.15 pm**.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

**PLEASE NOTE THAT THERE IS A SPECIAL PRESENTATION OF TEAM CONGLETON BY
CLLR ROBBIE BRIGHTWELL ON THE SAME EVENING AT 6.30 PM**

Yours sincerely,



B. Hogan
TOWN CLERK

AGENDA

1. Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance).
2. Minutes
To approve the Minutes of the Meeting held on 3rd November, 2011 (enclosed).
3. Declarations of Interest
Members are requested to declare both “personal” and “personal and prejudicial” interests as early in the meeting as they become aware of it.
4. Mayor’s Announcements
To receive any announcements by the Town Mayor and to receive a list of the Mayor’s Engagements (enclosed).

5. Outstanding Actions

None.

6. Questions from Members of the Public

To receive any questions from Members of the Public, notified in advance in writing.

7. Cheshire East Councillors' Reports

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

8. Community and Environment Committee

To receive the minutes of the meeting held on 17th November, 2011. (enclosed)

9. Amenities and Services Committee

To receive the minutes of the meeting held on 17th November, 2011. (enclosed)

10. Planning Committee

To receive the minutes of the meetings held on 10th November and 1st December, 2011. (enclosed)

11. Town Hall Committee

To receive the minutes of the meeting held on 10th November, 2011. (enclosed)

12. Finance & Policy Committee

To receive the minutes of the meeting held on 1st December, 2011. (enclosed)

13. Accounts

- (a) To approve payment of the accounts listed (enclosed).
- (b) To approve payment of any expenditure agreed at this meeting.

14. Urgent Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

15. Youth Committee/Junior Council

- a) To receive the minutes of the Youth Committee meeting held on 16th November, 2011. (enclosed)
- b) To receive the minutes of the Junior Council meeting held on 8th November, 2011. (enclosed)
- c) To deal with Questions from Members of the Youth Committee present at the meeting.

16. Localism Act
To receive correspondence from NALC concerning the Localism Act (enclosed)
17. Technical Reforms of the Council Tax
To receive and consider correspondence from NALC Relating to reforms of Council Tax (enclosed)
18. Official Town Slogan
To consider adopting the phrase “the little town with the big heart” as the official town slogan (enclosed)
19. Changes to the Constitution
To confirm the wording changes previously agreed to be inserted into the Constitution (enclosed)
20. Budget and Precept 2012-13
To consider the recommendations from the Finance and Policy Committee held on 1st December 2011, together with the associated report. (enclosed)
21. Resolution to exclude the Public and Press (if necessary)
To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

To: Members of the Town Council, Press 3, Burgesses (4), Mayor’s Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors (4), Library, Congleton TIC.