

18th September 2009

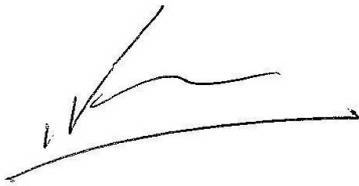
Dear Councillor,

Town Council Meeting – Thursday 24th September 2009

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 24th September, 2009** commencing at **7.15 pm**.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,



I. Fynn
TOWN CLERK

AGENDA

- 1 Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance).
- 2 Minutes
To approve the Minutes of the Meeting held on 20th August 2009 (enclosed).
- 3 Declarations of Interest
Members are requested to declare both “personal” and “personal and prejudicial” interests as early in the meeting as they become aware of it.

4. Mayor's Announcements
To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements (enclosed).
5. Presentations to Members of the Youth Committee
The Town Mayor will present Town Council Badges to all Members of the Youth Committee and also a Certificate to Jenna Pearce who is leaving for University.
6. Appointment of Full Time Town Clerk
To receive a verbal report on the present position.
7. Future Working Relationships with Cheshire East Council
To receive a presentation from the Change Management Consultant and to discuss an issues paper prepared following discussions with the Leader of Cheshire East Council. (enclosed).
8. Casual Vacancy- South Ward
To consider a verbal report from the Town Clerk on the present position.
9. Outstanding Actions
None
10. Questions from Members of the Public
To receive any questions from Members of the Public, notified in advance in writing.
11. Cheshire East Councillors' Reports
To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues.
12. Community and Environment Committee
To receive the minutes of the meeting held on 3rd September 2009 and to consider any recommendations contained therein (enclosed). Arising from Minute CAE 14/0910, and subject to confirmation by Council, the Town Mayor will sign the Nottingham Declaration.
13. Amenities and Services Committee
To receive the minutes of the meeting held on 3rd September 2009 and to consider any recommendations contained therein (enclosed).
14. Finance and Policy Committee
To receive the minutes of the meeting held on 10th September 2009 and to consider any recommendations contained therein (enclosed).

15 Town Hall Committee

To receive the minutes of the meeting held on 15th September 2009 and to consider any recommendations contained therein (enclosed).

16 Planning Committee

To receive the minutes of the meetings held on 20th August and 10th September 2009 (enclosed).

17 Accounts

- (a) To approve payment of the accounts listed (enclosed).
- (b) To approve payment of any expenditure agreed at this meeting.

18 Urgent Matters - Members Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

19 Youth Committee/Junior Council

- a) To receive the minutes of the meeting held on 8th September 2009 (enclosed).
- b) To deal with Questions from Members of the Youth Committee present at the meeting.
- c) To consider a report on constitutional issues (enclosed).

20 Cheshire East Council Issues

- a) To note the decision of the Cabinet on car parking charges (enclosed).
- b) To note the arrangements for a Town and Parish Councils' Conference on 13th October 2009 (enclosed).
- c) To appoint one Member to attend the Assembly of the Local Strategic Partnership to be held on Friday 23rd October 2009 at Tatton Park commencing at 9.30am..

21 Completion of the Annual Audit

To receive the Audit Commission's certificate and opinion on the Accounts for the financial year ended 31st March 2009 (enclosed).

22 Congleton Town Trust

To reappoint Trustees for a 4 year term as from 1st November 2009. Existing Trustees are Councillors D Murphy and D Parker, Hon Burgess Mrs M M Williamson and Ex Councillor Mrs L Beard (who has resigned as a Trustee) Trustees do not have to be Members of the Town Council.

23 Sustainable Communities Act Amendment Bill

To consider the joint report of the Town Clerk and Change Management Consultant. (enclosed).

24 Resolution to exclude the Public and Press (if necessary)

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

25 Staffing Matters

To consider the joint report of the Town Clerk and Change Management Consultant (enclosed).

To: Members of the Town Council, Press 3, Burgesses (6), Mayor's Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors, Library, Congleton TIC.