

16<sup>th</sup> September 2010

Dear Councillor,

Town Council Meeting – Thursday 23rd September 2010

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 23rd September 2010** commencing at **7.15 pm**.

**The Public and Press are welcome to attend the meeting.** There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,



B. Hogan  
TOWN CLERK

AGENDA

- 1 Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance)
- 2 Minutes  
To approve the Minutes of the Meeting held on 3<sup>rd</sup> June 2010 (enclosed).
- 3 Declarations of Interest  
Members are requested to declare both “personal” and “personal and prejudicial” interests as early in the meeting as they become aware of it.
- 4 Mayor’s Announcements  
To receive any announcements by the Town Mayor and to receive a list of the Mayor’s Engagements (enclosed).
5. Outstanding Actions  
None

6. Questions from Members of the Public  
To receive any questions from Members of the Public, notified in advance in writing.
7. Cheshire East Councillors' Reports  
To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.
8. Planning Committee  
To receive the minutes of the meeting held on 17th June, 8th July, 29th July, 19th August and 9<sup>th</sup> September 2010. (enclosed)
9. Finance and Policy Committee  
To receive the minutes of the meeting held on 10<sup>th</sup> June and 16<sup>th</sup> September 2010 (enclosed)
10. Amenities and Services Committee  
To receive the minutes of the meeting held on 24<sup>th</sup> June and 2<sup>nd</sup> September 2010 (enclosed)
11. Community and Environment Committee  
To receive the minutes of the meeting held on 24<sup>th</sup> June and 2<sup>nd</sup> September 2010 (enclosed)
12. Town Hall Committee  
To receive the minutes of the meeting held on 1<sup>st</sup> July 2010 (enclosed)
13. Personnel Committee  
To receive the minutes of the meeting held on 19<sup>th</sup> August 2010 (enclosed)
14. Accounts
  - (a) To approve payment of the accounts listed (enclosed).
  - (b) To approve payment of any expenditure agreed at this meeting.
15. Urgent Items  
Members may raise urgent items but no discussion or decisions may be taken at the meeting.
16. Youth Committee/Junior Council
  - a) To receive the minutes of the meetings held on 9<sup>th</sup> June, 22<sup>nd</sup> June, 2010 and 10<sup>th</sup> August, 2010 (enclosed)
  - b) To deal with Questions from Members of the Youth Committee present at the meeting.
17. Chamber Assured QMS Advanced Level Accreditation  
To receive the certificate of accreditation from the Congleton Chamber of Commerce

18. Local Transport Strategy  
To further consider a response to the CEBC Local Transport Strategy referred from the Community and Environment Committee
19. County Playing Fields Association  
To consider a request to put forward a representative of the Town Council to serve on the Executive Committee of the Association
20. Chalc Quality Forum Meeting  
To receive a report of a Chalc Quality Forum meeting which took place on 25<sup>th</sup> August 2010
21. Letter from Fiona Bruce MP  
To receive and consider a letter from Fiona Bruce MP relating to a recent meeting held with Ericka Wenzel and Cllr Wesley Fitzgerald Cheshire East
22. Devolved Services  
To receive an invitation from CEBC to attend a meeting to discuss devolving of certain functions and services to Town and Parish Councils
23. Local Parish and Town Council Elections 2011  
To receive and consider correspondence from NALC concerning local elections in 2011
24. Local Government Boundary Commission  
To consider a report from the Boundary Commission setting out its final recommendations for electoral arrangements in Cheshire East
25. Fellowship House  
To receive a report on ongoing discussions concerning the future of Fellowship House.
26. Report on Mayor's Expenses  
To consider a report relating to invitations received by the Mayor to attend functions and events held by other local councils
27. Town Twinning  
To consider a response to CEBC on the future of Town Twinning
28. Member Development  
To consider a report on Member development
29. Remembrance Day  
To consider providing an allowance to cover the cost of providing refreshments for the Remembrance Day Service

30. Completion of the Annual Audit

To receive the Audit Commission's certificate and opinion on the Accounts for the financial year ended 31<sup>st</sup> March 2010 (enclosed).

31. Cheshire Community Action

To receive a letter dated 8<sup>th</sup> September 2010, requesting nominations for the Election of Trustees for Cheshire Community Action (enclosed).

32. Resolution to exclude the Public and Press (if necessary)

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

To: Members of the Town Council, Press 3, Burgesses (5), Mayor's Chaplain,  
Members of the Youth Committee  
MP, Cheshire East Councillors, Library, Congleton TIC.