

14th August 2009

Dear Councillor,

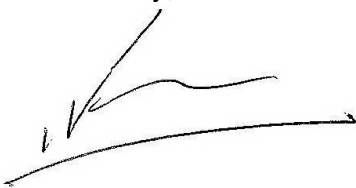
Town Council Meeting – Thursday 20th August 2009

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 20th August 2009** commencing at **7.30 pm**.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

PLEASE NOTE THAT THERE IS A MEETING OF THE PLANNING COMMITTEE AT 6.30PM

Yours sincerely,



I. Fynn
TOWN CLERK

AGENDA

- 1 Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance)
- 2 With the permission of the Town Mayor, Councillor L J McGarry will address the Council.
- 3 Minutes
To approve the Minutes of the Meeting held on 25th June 2009 (enclosed).
- 4 Declarations of Interest
Members are requested to declare both “personal” and “personal and prejudicial” interests as early in the meeting as they become aware of it.

- 5 Mayor's Announcements
To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements (enclosed).
6. Casual Vacancy- North West Ward
To consider a report and recommendation of the Members Panel appointed to deal with this matter. (enclosed)
- 7 Outstanding Actions
None
- 8 Questions from Members of the Public
To receive any questions from Members of the Public, notified in advance in writing.
- 9 Cheshire East Councillors' Reports
To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues.
- 10 Planning Committee
To receive the minutes of the meetings held on 9th and 30th July 2009 (enclosed)
- 11 Personnel Committee
To receive the minutes of the meeting held on 23rd June 2009 and to consider any recommendations contained therein (enclosed) Please note that the recommendations contained in Minutes PERS/5/0910 and PERS/6/0910 were referred back at the Council Meeting on 25th June 2009 for further consideration (See Minute CTC/31/0910)
- 12 Accounts
(a) To approve payment of the accounts listed (enclosed).
(b) To approve payment of any expenditure agreed at this meeting.
- 13 Urgent Matters - Members Items
Members may raise urgent items but no discussion or decisions may be taken at the meeting.
- 14 Youth Committee/Junior Council
 - a) To receive the minutes of the meeting held on 6th July 2009(enclosed)
 - b) To deal with Questions from Members of the Youth Committee present at the meeting.
 - c) To receive a letter from Great Boughton Parish Council dated 24th July 2009 with reference to a meeting attended by Town Council/ Youth Committee representatives on 13th July .(enclosed)

15 Cheshire East Council Issues

- a) To consider a letter dated 23rd July 2009 relating to Town/Parish Council representation on the Congleton Local Area Partnership.(enclosed)
- b) To note that the Leader of Cheshire East Council (Councillor W Fitzgerald) will be visiting Congleton on the 10th and 11th September 2009 and will be based in the Town Hall for meetings and discussions with Cheshire East Councillors representing Congleton Wards and Town Council members and Officers.

16 Cheshire Association of Local Councils-Annual Meeting

To appoint up to 3 representatives to attend the AGM to be held at Middlewich Civic Hall on Thursday 22nd October 2009 from 6.30pm to 9.00pm

17 Astbury Mere Trust

To appoint a representative to serve as Trustee.

18 Congleton Community Projects Trust

To appoint representatives to meet the Trust for discussions on future working arrangements.

19 Amendment of Standing Orders

Arising from Minute CTC/18/0910 dated 25th June 2009, to consider the proposed amendment of Standing Orders to allow Public Speaking at Planning Committee meetings (See new Standing Order No 74-copy enclosed)

20 Car Parking Charges

- a) To consider formal consultation on the draft Cheshire East Borough Council (Off Street Parking Places) (Congleton Area) Order 2009. (enclosed)
- b) To consider a report on the Public Meeting held on 6th August 2009.
- c) To consider a report of the Task and Finish Group containing a recommended response to the proposals.(copy to follow)

21 Calendar of Meetings 2009/10

To consider an amendment to the agreed Schedule to change the date of the Council Meeting scheduled for 5th November 2009 (The KISS Group have booked the Town Hall for a day and evening event on 5th November.)

22 Urgency Procedure

To report action taken by the Town Mayor and Leader of the Council to authorise the Town Clerk to submit an application to Cheshire East Council for planning permission in respect of the promotional sail banners to be fixed to various lighting columns in the Town.

23 Resolution to exclude the Public and Press (if necessary)

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

24 Appointment of Full Time Town Clerk

To receive the recommendations of the Personnel Committee from the meeting held on 18th August 2009 (To be submitted at the meeting)

25 Town Council Badges

To clarify the arrangements for the supply of the badges as discussed at the last meeting.
(see Minute CTC22/09/10 dated 25th June 2009)

To: Members of the Town Council, Press 3, Burgesses (6), Mayor's Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors, Library, Congleton TIC.