

4th December 2009

Dear Councillor,

Town Council Meeting – Thursday 10th December 2009

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 10th December, 2009** commencing at **7.15 pm**.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,



B Hogan
TOWN CLERK

AGENDA

- 1 Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance).
- 2 Minutes
To approve the Minutes of the Meeting held on 3rd November 2009 (enclosed).
- 3 Declarations of Interest
Members are requested to declare both “personal” and “personal and prejudicial” interests as early in the meeting as they become aware of it
4. Mayor’s Announcements
 - a) To receive any announcements by the Town Mayor and to receive a list of the Mayor’s Engagements (enclosed).

5. Adept Integrated Quality Management System

To note that the Council has been successful in the reaccreditation and have been awarded Adept Plus for a further two years

6. Outstanding Actions

None

7. Questions from Members of the Public

To receive any questions from Members of the Public, notified in advance in writing.

8. Cheshire East Councillors' Reports

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

9. Sustainable Communities Act Amendment Bill

To receive a request from Steve Shaw, National Coordinator, Local Works, requesting Town Councillors to contact MP's to support the adoption of the Sustainable Communities Act Amendment Bill.

10. Community and Environment Committee

To receive the minutes of the meeting held on 19th November 2009 and to consider any recommendations contained therein (enclosed).

11. Amenities and Services Committee

To receive the minutes of the meeting held on 19^h November 2009 and to consider any recommendations contained therein (enclosed)

12. Finance and Policy Committee

To receive the minutes of the meeting held on 3rd December 2009 and to consider any recommendations contained therein (enclosed).

13. Planning Committee

To receive the minutes of the meetings held on 12th November and 3rd December 2009 (enclosed).

14. Accounts

- (a) To approve payment of the accounts listed (enclosed).
- (b) To approve payment of any expenditure agreed at this meeting.

15. Urgent Matters - Members Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

16. Youth Committee/Junior Council

- a) To receive the minutes of the meeting held on 10th November 2009 (enclosed).

- b) To receive the minutes of the meeting of the Junior Council Meeting held on 11th November 2009 (enclosed).
- c) To agree to the minor amendment to the Youth Committee Constitution, which increases the number of Members from ten to twelve (enclosed).
- d) To receive the report regarding the proposed visit to the European Parliament dated 25th November 2009.
- e) To deal with Questions from Members of the Youth Committee present at the meeting.
17. Congleton Choral Society
- To consider a letter dated 2nd December 2009 received from the Congleton Choral Society regarding a grant for the forthcoming Christmas Concert (enclosed).
18. Trinity Methodist Church
- To consider providing a grant of £50.00 - £100.00 to support the provision of a meal for the elderly.
19. Visit to European Parliament
- To consider providing additional funding to cover the shortfall in grants received from the EU to cover the cost of the visit to the European Parliament in Brussels (enclosed)
20. Information and Data Protection Policy
- To consider an amended policy (changes shown in italics) to include the revised Publication scheme and Information Guide and the handling of Disclosure information.
21. MMU Student Placement
- To consider a report regarding a proposed MMU Student placement for January – April 2010 (enclosed).
22. Resolution to exclude the Public and Press (if necessary)
- To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.
23. De Lacey's Cafe
- To consider a report on the current status of De Lacey's Cafe from the Change Management Consultant (to be available at the meeting).

The Mayor extends an invitation to those present to partake in some festive refreshments at the conclusion of the meeting.

To: Members of the Town Council, Press 3, Burgesses (6), Mayor's Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors, Library, Congleton TIC.