

26<sup>th</sup> August 2011

Dear Councillor,

Community and Environment Committee – Thursday 1<sup>st</sup> September 2011

You are requested to attend a meeting of the Community and Environment Committee, to be held in the Town Hall, High Street, Congleton **on Thursday 1<sup>st</sup> September 2011 at 6.30pm.**

**The Public and Press are welcome to attend the meeting.** There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

**PLEASE NOTE THAT THERE IS A MEETING OF THE AMENITIES AND SERVICES COMMITTEE ON THE SAME EVENING AT 7.15 PM**

Yours sincerely,



TOWN CLERK

#### AGENDA

1. Apologies for absence. (Members are reminded of the necessity to give apologies in advance of the meeting and to give reasons for absence).
2. Minutes of Last Meeting

To confirm the minutes of the meeting held on the 9<sup>th</sup> June 2011 as a correct record (copy enclosed).

3. Declarations of Interest

Members are requested to declare both "personal" and "personal and prejudicial" interests as early in the meeting as they become known.

4. Outstanding Actions

**CAE/41/1011** That the Clerk request a breakdown of the statistics produced on affordable housing as it relates to Congleton. Still awaiting response from CEBC

A feasibility report on a possible project be developed for the Pedestrian area to align with the Public Realm Strategy, and

**CAE/48/1011 RECOMMENDED:**

1. A feasibility report on a possible project be developed for the Pedestrian area to align with the Public Realm Strategy

**Investigate possible scheme & costs, prepare report-BH**

2. A feasibility report on a possible project be developed for a shelter in Congleton Park. The Youth Committee to be consulted on this project.

**Investigate possible scheme & costs, prepare report-BH**

3. A report be produced on a possible event to mark the Diamond Jubilee on the Bank Holiday weekend in June 2012.

**Investigate possible event & prepare report-BH**

5. Fellowship House

To receive correspondence from Joanne Speed on the relocation of Visyon to Fellowship House. (enclosed)

6. Boat on the River Dane

To receive and consider a report on action being taken to remove the boat on the River Dane. (enclosed)

7. School Transport

To receive and consider a briefing note produced by Cheshire East Council on School Transport. (enclosed)

8. Congleton Sustainability Group

To receive a report from Congleton Sustainability Group outlining the Carbon Reduction Plan for 2011. (enclosed)

9. Budget 2012-13

To start to consider the requirements for the 2012-13 budget. (enclosed)

10. Christmas Lights Switch-on – Friday, 25<sup>th</sup> November 2011

To receive a report from the Town Centre and Marketing Manager about the forthcoming Christmas Lights Switch-on event. (enclosed)

11. Resolution to exclude the Public and Press

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

12. Cheshire Police

To receive and consider a verbal report from a representative of Cheshire Police on policing matters affecting Congleton.

To           Members of the Community and Environment Committee  
              Appointed Member, Hon Burgess Mrs M M Williamson  
ccs.         Other members of the Council and Honorary Burgesses (4) for  
              Information; Press (3)