

2nd May 2013

Dear Councillor,

ANNUAL TOWN COUNCIL MEETING – THURSDAY 9TH MAY 2013

You are requested to attend the Annual Meeting of the Town Council, to be held in the Main Hall at Congleton Town Hall on **Thursday, 9th May, 2013 at 7.00 p.m.** You are cordially invited to bring your partner along on this civic occasion and refreshments will be served at the end of the meeting.

Yours sincerely,



TOWN CLERK

AGENDA

1. Election of Town Mayor for the ensuing year
2. Vote of Thanks to Retiring Mayor.
3. Apologies for absence.
4. Election of Deputy Town Mayor for the ensuing year
5. Leader and Deputy Leader of the Council

To appoint the Leader and Deputy Leader of the Council for the ensuing year.

6. Council Committees

To appoint Committees/ Working Groups for the municipal year 2013-14:

- Planning Committee-All Councillors
- Personnel Committee-10 Members
- Finance and Policy Committee-10 Members
- Community, Environment & Services Committee-10 Members
- Town Hall & Assets -10 Members
- Strategy Working Group-All Councillors

7. Chairmen and Vice-Chairmen of Committees

To appoint Chairmen and Vice- Chairmen for the ensuing year.

8. Appointment of Other Offices

To appoint the following:-

- i) Town Crier (1)
- ii) Curator and Assistant Curator of Town Treasures (1+1)
- iii) Lead Members on Quality (3)
- iv) Macebearer (1 + 1 Deputy)

9. Appointment of Representatives to Outside Bodies

To appoint the requisite number of Members to serve thereon, namely:-

- i) Congleton Museum Trust (1 + reserve)
- ii) Congleton Partnership Executive Group (2)
- iii) Hilary Avenue Allotment Association (1)
- iv) Selection Panel (5)
- v) Congleton Area LAP (1 + reserve)
- vi) Astbury Mere Trust (2)
- vii) Chalc (1 + reserve)

10. Appointment of Town Mayor's Chaplain

To receive from the Town Mayor, the appointment of Mayor's Chaplain.

11. Civic Sunday Parade and Service

To receive details from the Town Mayor.