

6th May 2010

Dear Councillor,

ANNUAL TOWN COUNCIL MEETING – THURSDAY 13TH MAY 2010

You are requested to attend the Annual Meeting of the Town Council, to be held in the Main Hall at Congleton Town Hall on Thursday, 13th May, 2010 at 7.15 p.m. You are cordially invited to bring your partner along on this civic occasion and refreshments will be served at the end of the meeting.

Yours sincerely,

TOWN CLERK

AGENDA

1. Apologies for absence.
2. Election of Town Mayor for the ensuing year
3. Vote of Thanks to Retiring Mayor
4. Election of Deputy Town Mayor for the ensuing year
5. Leader and Deputy Leader of the Council

To appoint the Leader and Deputy Leader of the Council for the ensuing year.

6. Council Committees

To appoint Committees/ Working Groups for the municipal year 2010/11:-

- Planning Committee-All Councillors
- Personnel Committee-8 Members
- Finance and Policy Committee-8 Members

- Amenities and Services Committee-8 Members
  - Community and Environment Committee-8 Members
  - Congleton Town Hall-8 Members
  - Strategy Working Group-All Councillors
7. Chairmen and Vice-Chairmen of Committees
- To appoint Chairmen and Vice- Chairmen for the ensuing year.
8. Appointment of Other Offices
- To appoint the following:-
- i) Town Crier (1)
  - ii) Curator and Assistant Curator of Town Treasures (1+1)
  - iii) Lead Members on Quality (3)
  - iv) Macebearer (1 + 2 Deputies)
9. Appointment of Representatives to Outside Bodies
- To appoint the requisite number of Members to serve thereon, namely:-
- i) Congleton Museum Trust (1)
  - ii) Congleton & Vale Royal Police Local Consultative Committee (1 + reserve)
  - iii) Public Transport Liaison Committee (1 + reserve)
  - iv) Congleton Partnership Executive Group (2)
    - v) Hilary Avenue Allotment Association (1)
  - vi) Task and Finish Group Bridestones (4)
  - vii) Selection Panel (5)
  - viii) Congleton Area LAP (2)
  - iv) Astbury Mere Trust (2)
- 10 Appointment of Town Mayor's Chaplain
- To receive from the Town Mayor, the appointment of Mayor's Chaplain.
11. Civic Sunday Parade and Service
- To receive details from the Town Mayor.
12. Annual Report 2009-10
- To approve the draft report (copy enclosed)
13. Annual Town Meeting
- To receive the notes from the Annual Town Meeting held on the 4<sup>th</sup> May 2010
14. Meeting Dates 2010-11
- To consider moving the meeting date of the next meeting of the Town Council from the 24<sup>th</sup> June to the 3<sup>rd</sup> June in order to comply with the requirements of the External Auditor.

**A NOTE OF PROCEEDINGS IS ENCLOSED**