



Congleton Town Council

Historic market town

Town Clerk: **BRIAN HOGAN**



21st August 2012

Dear Councillor,

Community, Environment and Services Committee – Wednesday 29th August 2012

You are requested to attend a meeting of the Community, Environment & Services Committee, to be held in the Town Hall, High Street, Congleton on **Wednesday 29th August 2012 at 7.00pm.**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Please note that there is a meeting of Finance and Policy Committee commencing on the same evening at 7.45pm

Yours sincerely,

TOWN CLERK

AGENDA

1. Apologies for absence. (Members are reminded of the necessity to give apologies in advance of the meeting and to give reasons for absence).

2. Minutes of Last Meeting

To confirm the minutes of the meeting held on the 7th June 2012 as a correct record (copy enclosed).

3. Declarations of Interest

Members are requested to declare both "personal" and "personal and prejudicial" interests as early in the meeting as they become known.

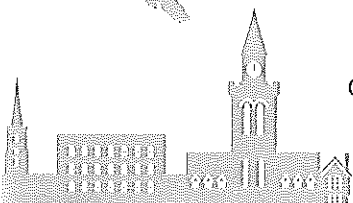


Congleton
beartown
where friends are made

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4. Outstanding Actions

CAE/41/1011

A feasibility report on a possible project be developed for a shelter in Congleton Park. The Youth Committee to be consulted on this project.

CAE/40/1112

A report on the Boat on the River Dane noted that a group of local businessmen had offered to remove the boat at no cost.

Councillor G Baxendale to contact the planners at CEBC to ascertain what can be done about the Weavers Cottage's.

Councillor Mrs A Martin to contact the local businessman to identify the status of the offer to have the boat removed.

CES/02/1213

The Town Council to pursue all options available in order to resolve the problem of the Boat, including S215 enforcement via CEBC, in addition, the Clerk to contact McCarthy and Stone to elicit their assistance in the matter.

CES/03/1213 RESOLVED that Cllrs P Bates and G Williams determine how to move forward the notion of utilising the Community Payback scheme and report back to the next committee meeting.

CES/05/1213 RESOLVED that Cllr D Murphy provide an update on Health Watch at the next Committee meeting.

5. Minutes of the Floral Arrangement Working Group

To approve the minutes of the meeting held on the 15th May and 26th June 2012 (copy enclosed).

6. Boat on the River Dane

To receive correspondence from Caroline Simpson on the matter, and to consider question from a member of the public (enclosed)

7. Residents Street Parking

To consider advantages/disadvantages of residents street parking schemes

8. Love Local Life

To receive and consider a report on continuing to support the Love Local Life scheme in Congleton. (enclosed)

9. Street Naming

To receive and consider correspondence from Cheshire East Borough Council adopting legislative provisions in respect of street naming. (enclosed)

10. Resolution to exclude the Public and Press

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

11. Cheshire Police

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.

To consider carrying out accompanied visits with the Police/PCSO

To Members of the Community and Environment Committee
 Appointed Member, Hon Burgess Mrs M M Williamson
ccs. Other members of the Council and Honorary Burgesses (4) for
 Information; Press (3)

CES/02/1213

The Town Council to pursue all options available in order to resolve the problem of the Boat, including S215 enforcement via CEBC, in addition, the Clerk to contact McCarthy and Stone to elicit their assistance in the matter.

5. COMMUNITY PAYBACK SCHEME

Correspondence from Cllr Paul Bates on the Community Payback Scheme was considered by the committee and it was noted that both the local police and councillors considered that there were opportunities to utilise the scheme in Congleton on appropriate works.

CES/03/1213 RESOLVED that Cllrs P Bates and G Williams determine how to move the matter forward and report back to the next committee meeting.

6. PUBLIC TRANSPORT CONSULTATION

The Cheshire East Public Transport Consultation document was discussed by the members and some concern was expressed at the lack of public awareness of the consultation.

CES/04/1213 RESOLVED that:-

- I. The consultation document to be placed on the Town Council website.
- II. Cllrs P Bates, G Hayes, N Price and G Williams be delegated to complete the consultation questionnaire on behalf of the Committee.

7. HEALTH WATCH

Correspondence and a questionnaire from Cheshire East Borough Council relating to Healthwatch England, part of the CQC (Care Quality Commission, and Local Healthwatch) which will be established in October 2012 as part of the implementation of the Health and Social Care Act 2012 was considered.

CES/05/1213 RESOLVED that:-

- I. Cllr D Murphy to provide an update on Health Watch at the next Committee meeting.
- II. The consultation document to be placed on the Town Council website.

8. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

There was no resolution to exclude the press and public.

9. CHESHIRE POLICE

It was noted that there was no member of the Cheshire Police present, but, the police will be contacted to request that they send an officer to attend future Committee meetings.

G Williams

Vice Chairman (In the Chair)

MINUTES OF THE FORAL ARRANGEMENT WORKING GROUP

Tuesday 26th June 2012

Cllrs. R Edwards (Chairman)

D A Parker

G Williams

B Hogan

J MacArthur

C Jones

1. Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance)

Apologies for absence were received from Cllrs D Brown and N Price

2. Minutes of the Last Meeting

FA/02/1213 Recommended that the minutes of the meeting held on the 15th May, 2012 be confirmed as a correct record and signed by the Chairman.

3. Declarations of Interest

Members are requested to declare both "personal" and "personal and prejudicial" interests as early in the meeting as they become known.

There were no declarations of interest

4. Visit to Colne

It was generally agreed that Colne did not have any floral displays which were significantly better than Congleton. However, they did have many high quality planters and numerous hanging baskets located outside shops in the Town

It was noted that shops were charged £25 for a hanging basket which included watering. Colne had at least 3 high profile business sponsors plus the Town Council all providing funding for the In Bloom activities.

Colne in Bloom team consists of about 20 active members who also take responsibility for litter picking, removing graffiti and clearing up and replanting grot spots. As North West in Bloom consists of 3 marked categories which are Horticulture, Community and Environment, it is in the latter two categories where Colne is out scoring Congleton

FA/03/1213 Recommended

- a. To place an article in the Chronicle seeking volunteers to become involved in 'In Bloom' activities
- b. To meet as a group on a regular basis once the judging is complete in July to determine a way forward for Congleton in Bloom
- c. To identify when the judging is taking place in Colne and to arrange a visit on the same day

- d. Clerk to contact 50+ group and U3A to see whether they would like to become involved in In Bloom activities
- e. Clerk to approach Four Oaks to borrow plants on the judging day
- f. Two casuals to be employed for 2 weeks to undertake the outstanding tasks in the Town required prior to judging day

5. Judging Date

The judging date is Wednesday 11th July the judges will arrive at Astbury Mere at 9am. Once judging for Congleton is complete they will then pass onto Buglawton and have lunch with us at the end of the judging before departing to Chester Zoo for the afternoon. Expected departure time is 1.15pm

The route is agreed and includes Bromley Farm play area and Hilary Avenue Allotments. Agreed that the Friends of Congleton Park would be contacted to help improve the park. Help will be identified at Bromley Farm to help clear up parts of the play area before the judging day and New Life Church will be approached to help with Litter Picks

6. Tasks for North West in Bloom

- There are some additional planters to be installed at Buglawton
- Contact St Mary's School concerning the current building work
- Speak to DV8 about having baskets tubs etc. outside their premises
- Place planters at boundary signs
- Invite Dave Brown to lead Judges Party
- Request that Patti Pinto and Peter Aston are present at Astbury Mere when the judges arrive with their Sustainability presentation boards

R Edwards
Chairman

MINUTES OF THE FORAL ARRANGEMENT WORKING GROUP

Tuesday 15th May 2012

Cllrs. D Brown (Chairman)

D A Parker

R Edwards

G Williams

B Hogan

J MacArthur

C Jones

1. Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance)

Apologies for absence were received from Cllr N Price

2. Minutes of the Last Meeting

FA/01/1213 Recommended that the minutes of the meeting held on the 26th January, 2012 be confirmed as a correct record and signed by the Chairman.

3. Declarations of Interest

Members are requested to declare both "personal" and "personal and prejudicial" interests as early in the meeting as they become known.

There were no declarations of interest

4. North West in Bloom 2012

The members considered how to raise the bar in Congleton to become the overall category winner and discussed the following options:-

- Check out the bike shape in Antrobus Street to see whether it could be moved and decorated. Can't be moved, but, we will paint the bike to smarten it up - CJ
- Consider using willow shapes or shapes produced with chicken wire to produce special shapes for flower displays. Holmes Chapel and Middlewich Centre's are producing willow designs for the Torch Relay to be sited on a roundabout in Congleton. Contact Jocelyn McMillan to see whether they can be retained in Congleton - JMc
- Noted there are 2 new planters at Buglawton provided by Rotary, obtain a price for supplying additional planters - DAP
- There will be a Jubilee plaque in Congleton Park - planted
- Identifying open green spaces to plant trees – identified area on the A34, lime trees will be planted there in November
- Can we get the bears out once again just before the judging day – JMc/CJ
- Place special features at entrances to the town, Rotary may help with this - DAP
- Plant herb tubs and possibly blue berries at the bus station - CJ
- Improve planting around the Fairground site dutch wall, include Amanda Martin in this process – BH/CJ

- Increase the number of planters on Mountbatten Way – BH/CJ
- Arrange to visit Colne - BH
- Use St Mary's school on the judges route, also include Bromley Farm play area and Hilary Avenue Allotments – BH/JMc
- Check route to Bromley Farm and Hilary Avenue – BH/GW
- Place articles in the press to get people behind us and also seek more volunteers
- Arrange for Probation Service to clean up the River Bank around Congleton Park -GW

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A handwritten signature in black ink, appearing to be 'Gus', written in a cursive style.

6. Any Other Business

Brian Hogan

From: SIMPSON, Caroline <Caroline.Simpson@cheshireeast.gov.uk>
Sent: 13 August 2012 19:38
To: Brian Hogan
Cc: BROWN, David (Councillor); ACKERLEY, Deborah
Subject: RE: Boat on the River Dane

Hi Brian

Nothing specific to update on this - as you know options are limited but i will speak to Cllr Brown to see if we wish to engage in direct discussion as outlined below

Caroline

From: Brian Hogan [bh@congletoncouncil.co.uk]
Sent: Monday, August 13, 2012 12:39 PM
To: SIMPSON, Caroline
Cc: BROWN, David (Councillor); ACKERLEY, Deborah
Subject: RE: Boat on the River Dane

Caroline,

Any further news on this issue, as I know it will be raised at the Town Councils Community, Environment and Services meeting which will take place on the 29th August

Kind regards

Brian

From: SIMPSON, Caroline [<mailto:Caroline.Simpson@cheshireeast.gov.uk>]
Sent: 11 June 2012 08:19
To: Brian Hogan
Cc: BROWN, David (Councillor); ACKERLEY, Deborah
Subject: RE: Boat on the River Dane

Hi Brian

Thanks for raising this – its not straightforward as you know and its been a subject of discussion for some time on the best approach. Technically a S215 notice could be served but our view is that this path has already been taken to no avail and we may need a different approach.

We are discussing with Cllr Brown the next steps and Ill update when I have spoken with him over the next couple of weeks.

Caroline

Caroline Simpson

Head of Development
Cheshire East Council

01270 686640

Brian Hogan

From: SIMPSON, Caroline <Caroline.Simpson@cheshireeast.gov.uk>
Sent: 11 June 2012 08:19
To: Brian Hogan
Cc: BROWN, David (Councillor); ACKERLEY, Deborah
Subject: RE: Boat on the River Dane

Hi Brian

Thanks for raising this – its not straightforward as you know and its been a subject of discussion for some time on the best approach. Technically a S215 notice could be served but our view is that this path has already been taken to no avail and we may need a different approach.

We are discussing with Cllr Brown the next steps and Ill update when I have spoken with him over the next couple of weeks.

Caroline

Caroline Simpson

Head of Development
Cheshire East Council

01270 686640
07766 991930

From: Brian Hogan [<mailto:bh@congletontowncouncil.co.uk>]
Sent: 08 June 2012 13:01
To: SIMPSON, Caroline
Subject: Boat on the River Dane

Caroline,

For a number of years the Town Council and others have been trying without success to remove the boat moored on the River Dane, near the centre of Town, which has become an eyesore

One possible way forward was to use the Environment Agency who have certain powers to deal with such issue if the boat is considered a hazard to the river. However, the Agency has just confirmed that they don't consider it a hazard and will not be taking any further action

Adrian Fisher suggested some time ago that Cheshire East could take enforcement action through S215, can I request that this mechanism be given urgent consideration so that we can remove this blight from Congleton

Kind regards

Brian

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Brian Hogan

From: G GOODWIN <goodwin46@btinternet.com>
Sent: 04 June 2012 09:57
To: Brian Hogan

Brian

I would like to register the following question with the chairman of the Community, Environment and Services Committee at the committee meeting on 7th June 2012

I have written to the Congleton Chronicle on various occasions over an extended period of time, regarding the boat on the Dane and, since councillor Martin was appointed to champion the removal of the boat on the Dane, I have been in regular contact with her on the subject.

I am aware of, and appreciate, the efforts that councillor Martin has put in and I am also aware that the offer to remove the boat at no cost to the owner was made more than two months ago but, at the time of writing, no approach to the owner has borne fruit.

The boat continues to be an eyesore and could, indeed, soon become a danger to the public and I would ask that the Town Council insist that the matter be taken up by Cheshire East Council who, in turn, should use the full force and expertise of their legal department to ensure that immediate action is taken to remove the boat. As Congleton residents and tax payers we are entitled to expect that our borough council acts, and acts promptly, on our behalf.

Best regards

GRaham Goodwin

Community and Services Committee
August 29th 2012

LOVE LOCAL LIFE - YEAR TWO RENEWAL

In September 2011 Congleton Town Council joined in the Love Local Life initiative – which is supported by Cheshire East Council and designed to help independent retailers and businesses market themselves to local people – and encourage local people to shop locally.

The scheme has grown rapidly over the past year, and is now operating in 8 towns across Cheshire East with 30,000 cards in existence. In Congleton we have issued 3,000 cards, have 30 businesses on board and 1,150 receive the emailed newsletter every month.

We have now nearing the end of year one, and Love Local Life has issued its proposal for next year. This is attached as appendix A and is still in draft form – but gives a good indication of the plans for 2012.

The proposed cost of the support offered by Love Local Life for the year is £3,000. The support offered is clearly laid out in the attached proposal. In some towns the Town Councils have opted to completely fund the costs, in others it has been funded by the traders and in others it has been match-funded.

The Town Council has a Town Centre Budget and I would like to propose the Congleton allows the Town Centre Manager to use up to £1500 of this to offer business the opportunity to remain in the Love Local Life Scheme or to join in with the scheme on a match-funded basis.

There are currently 30 members in the scheme which would cost £1500. However Love Local Life is not capping the number of members joining, so if more businesses wished to join in, their £50 joining fee could be off-set against the Town Council's Town Centre Budget.

Traders have been contacted to find out whether they wish to continue with the scheme or join in the scheme and this information will be delivered to the committee on the evening.

RECOMMENDATION

That the Town Centre and Marketing Manager be authorised to use £1500 from the Town Centre Marketing Budget to offer Independent Businesses the opportunity to join or remain in the LOVE LOCAL LIFE scheme for 2012-13 on a 50% match funded basis.

LOVE LOCAL LIFE



The Love Local Life Scheme – Supporting Congleton’s Businesses

The Love Local Life scheme has grown considerably over the past year and now operates in 8 Cheshire East towns with more launching in 2012. We now have over 30,000 cards in circulation in Cheshire East. The programme has strengthened due to its relationship with CEC, individual Town Councils and Chambers of Trade in participating towns.

In the next financial year we intend to further enhance the scheme to promote Congleton by offering continued and enhanced support to businesses, increase resident engagement and card distribution, and provide marketing solutions to enhance place marketing.

In Congleton we now have over 3000 cards in circulation amongst local residents. We have 30 businesses participating the scheme and the monthly newsletter outlining local Congleton offers is currently received by over 1150 local residents every month. We would like to build on these foundations to gain further participation from local residents in the scheme.

In pledging ongoing funding support to the scheme, Congleton will receive:

- Continued promotion of the local independent shops businesses in Congleton – inclusion of ALL eligible businesses, not capped.
- A further allocation of cards to be distributed via agreed mechanisms
- An agreed marketing plan of activity with a plan of actions delivered in conjunction with your Town Team and the LLL management team which includes Marketing, Communications, PR and Visitor Economy support.
- Production and distribution of promotional items to promote the scheme in Congleton – Posters, Banners, Leaflets etc outlining Congleton Offers
- Attendance of the LLL promotional team at one main event per annum and one additional events to further promote the scheme in Congleton and distribute cards to residents. Our participation in events will further engage businesses to be a part of the events and promote them.
- Ongoing support to participating Congleton retailers for promotion in-store and in the monthly newsletters to cardholders.
- Inclusion for Congleton retailers in the LLL Business Support programme which includes:

Love Local Life LTD
11 Marketplace, Macclesfield, Cheshire, SK10 1EB
enquiries@lovelocallife.co.uk
www.lovelocallife.co.uk

LOVE LOCAL LIFE



- Support to retailers on utilising the tools available in the LLL scheme
- Guides, seminars and training events to support retailers for today's market
 - Getting on-line
 - Social Media for small businesses
 - Marketing your business effectively
 - PR strategies
 - The Customer Experience in your town and how to improve it

The required contribution for the above for September 2012 – September 2013 is £3000.

This will cover all of the above activity, support and business engagement for the 30 businesses currently registered on the scheme and any additional Congleton based businesses wishing to join in the next year. We would like to make the scheme all inclusive for Congleton so that any independent business operating in the town is eligible to join in and benefit from the enhanced promotion and business support programme.

By increasing the number of businesses participating, this will ensure increased numbers of cardholders in Congleton as the Love Local Life card will become essential to shopping in Congleton.

The foundations are in place for growth of the scheme in Congleton and we look forward to working with you to provide business and marketing support.

CHESHIRE EAST BOROUGH COUNCIL

STREET NAMING

**LOCAL GOVERNMENT ACT 1972, PUBLIC HEALTH ACT 1925 & PUBLIC HEALTH
ACTS AMENDMENT ACT 1907**

NOTICE is hereby given that Cheshire East Borough Council intends to pass a resolution, under paragraph 25 of Schedule 14 to the Local Government Act 1972, to adopt the following legislative provisions in relation to street naming so that the provisions shall apply throughout the Borough of Cheshire East with effect from 28th August 2012: section 17 of the Public Health Act 1925; section 21 of the Public Health Act Amendment Act 1907; and section 19 of the Public Health Act 1925

It is intended that the resolution shall be passed at a meeting of the Cabinet Member for Environmental Services on 28th August 2012.

Caroline Elwood,
Borough Solicitor

Date: 6th August 2012

Brian Hogan

From: Bob Edwards <bobed@sky.com>
Sent: 21 June 2012 23:38
To: Brian Hogan
Subject: Parking

Brian

This is to remind you to put something on the next CE&S agenda about on street/residents parking.

As a matter of interest - apparently Andrew Thwaite has been given the responsibility for collating all parking issues across the Borough.

Perhaps we could invite him to attend.

from

Bob Edwards

Mobile 07736 128974

Brian Hogan

From: CRANE, Fiona <Fiona.Crane@cheshireeast.gov.uk>
Sent: 01 August 2012 11:58
To: Brian Hogan
Subject: STREET NAMING - ADOPTION OF LEGISLATION
Attachments: Notice of Intention.doc

Dear Town Clerk,
Cheshire East Council intends to adopt the following legislation which regulates the street naming process :
Section 17 of the Public Health Act 1925;
Section 21 of the Public Health Act Amendment Act 1907; and
Section 19 of the Public Health Act 1925

It is intended that the resolution will be passed at a meeting of the Cabinet Member for Environment on 28th August 2012. This process will enable the council to harmonise the street naming process across the Borough of Cheshire East. There is a statutory requirement to notify Parish and Town Councils and Parish Meetings. Attached is a statutory notice which will appear in the local press over the next two weeks.

Regards
Fiona Crane

Fiona Crane | Cheshire East Council
Lawyer
Westfields, Middlewich Road, Sandbach, CW11 1HZ
Tel: 01270 685847

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