



Congleton Town Council

Historic market town

Town Clerk: **BRIAN HOGAN**



13th September, 2012

Dear Councillor,

Town Council Meeting – Thursday 20th September, 2012

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 20th September, 2012** commencing at **7.00pm**.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

B. Hogan
TOWN CLERK

AGENDA

1. Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance).

2. Minutes

To approve the Minutes of the meeting held on 4th September, 2012. (enclosed)

3. Declarations of Disclosable Pecuniary Interest

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

4. Mayor's Announcements

To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements. (enclosed)



Congleton
beartown
where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: 01260 270350 Fax: 01260 280357

Email: info@congletontowncouncil.co.uk www.congleton-tc.gov.uk



5. Outstanding Actions

None.

6. Questions from Members of the Public

To receive any questions from Members of the Public, notified in advance in writing.

7. Cheshire East Councillors' Reports

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

8. Planning Committee

To receive the minutes of the meetings held on 23rd August and 6th September 2012. (enclosed)

9. Community, Environment & Services Committee

To receive the minutes of the meetings held on 29th August 2012. (enclosed)

10. Finance & Policy Committee

To receive the minutes of the meeting held on the 29th August, 2012. (enclosed)

11. Accounts

- (a) To approve payment of the accounts listed (enclosed).
- (b) To approve payment of any expenditure agreed at this meeting.

12. Urgent Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

13. Youth Committee/Junior Council

- a) To receive the minutes of the Youth Committee meeting held on 4th September 2012, (enclosed)
- b) To deal with Questions from Members of the Youth Committee present at the meeting.

14. Resolution to exclude the Public and Press (if necessary)

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

To: Members of the Town Council, Press 3, Burgesses (5), Mayor's Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors (4), Library, Congleton TIC.

Congleton Town Council

Minutes of the Meeting of the Council held on Tuesday,
4th September 2012 in the Town Hall, Congleton.

PRESENT: Councillors

L D Barker
D S Allen
P Bates
G Baxendale
R I Brightwell
J S Crowther
G R Edwards
G P Hayes
S A Holland
D Murphy
D A Parker
Mrs J D Parry
E Wardlaw
G Williams

1. **APOLOGIES**

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies for absence were received from Councillors D.T Brown, M. J Hutton, A.M Martin, N.T Price and R.K Williams.

2. **MINUTES**

CTC/35/1213 RESOLVED: That the Minutes of the meeting held on the 23rd August, 2012 be approved and signed by the Mayor.

3. **DECLARATIONS OF INTEREST**

Members are requested to declare both "personal" and "personal and prejudicial" interests as early in the meeting as they become aware of it.

Councillor G Baxendale declared a personal interest in any matters related to Cheshire East Borough Council.

4. **OUTSTANDING ACTIONS**

None.

5. **NORTHERN LINK ROAD**

Cllr Mason pointed out that Congleton is the "Third" largest town in Cheshire East. Key companies within the town are being constrained by the poor local infrastructure and the lack of availability of land to expand.

The notion of a Northern Link Road is the highest priority scheme for Cheshire East to relieve congestion in the town and improve air quality.

It was also suggested that a range of transport infrastructure solutions should be researched in addition to the local road link.

CTC/36/1213 RESOLVED- That the indicative route for the Northern Link Road be approved and that this be included in the Town Strategy.

6. **PUBLIC REALM STRATEGY**

A report on the priority projects for the Public Realm Strategy was discussed by the Council.

It was noted that the 3 caveats approved in the Town Council meeting dated 8th March 2012 need to be taken into account when determining any of the 12 projects.

CTC/37/1213 RESOLVED- That:-

1. Festival Square be confirmed as Project Number 1.
2. The Town Council provide a contribution of £50,000 towards the cost of the Festival Square project.

7. **RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS (IF NECESSARY)**

There was no resolution to exclude the public and press.

Mrs S. A Holland

TOWN MAYOR

TOWN MAYOR'S ENGAGEMENTS

2012

| | |
|----------------------------|---|
| 4 th September | Visit to the Mercian Regiment |
| 5 th September | The W I Cloud Group Meeting |
| 8 th September | Town Mayor's Tournament – Congleton Tennis Club |
| 9 th September | Youth Orchestra – Sunday Lunch |
| 10 th September | Visit to Astbury School |
| 10 th September | Visit to Bosley School |
| 12 th September | Visit to Mossley School |
| 12 th September | Visit to St. Mary's School |
| 13 th September | Visit to Marlfields School |
| 13 th September | Visit to Daven School |
| 13 th September | Summer Reading Challenge – Congleton Library |
| 13 th September | Youth Committee Question Time |
| 14 th September | Visit to Buglawton School |
| 15 th September | Centre Stage Youth Theatre – Daneside Theatre |
| 16 th September | Rotary Club Walk |
| 16 th September | Congleton Lions Duck Race |
| 18 th September | Visit to The Quinta School |
| 19 th September | Visit to Marton School |
| 19 th September | 1 st Easy Cloud Launch |
| 20 th September | Visit to Havannah School |

DEPUTY TOWN MAYOR

| | |
|----------------------------|---------------------------------------|
| 24 th August | Plus Dane Raft Race |
| 10 th September | St. John Presentation Evening – Crewe |
| 20 th September | Visyon AGM |

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON THURSDAY, 23rd AUGUST 2012

PRESENT Councillor L. D. Barker (Chairman)

P. Bates
G. Baxendale
R. I. Brightwell
G. R. Edwards
G. P. Hayes
Mrs A M Martin
D. Murphy
N. T. Price
Mrs. J. D. Parry
Mrs E. Wardlaw

1. **APOLOGIES**

Apologies for absence were submitted from Councillors Mrs. D. Allen, D. T. Brown, J. S. Crowther, Mrs. S. A. Holland, M. J. Hutton, D. A. Parker, G. S. Williams and Miss R. K. Williams.

2. **MINUTES**

PLN/11/1213 RESOLVED: That the Minutes of the Meeting of the Committee held on 19th July 2012 be approved and signed by the Chairman as a correct record.

3. **DECLARATIONS OF INTEREST**

Members were reminded to declare both "personal" and "personal and prejudicial" interests as early in the meeting as they become known.

Councillor G. Baxendale declared a personal interest due to being a member of Cheshire East Council.

4. **OUTSTANDING ITEMS**

There were none

5. **PLANNING APPLICATIONS**

PLN/12/1213 RECOMMENDED: That the following comments be made to East Cheshire Borough Council:

Week ended 27th July 2012

| | | |
|--|--|--------------|
| 12/2602C | Crossley Hall Farm, Peover Lane, Congleton, CW12 3QH | NO OBJECTION |
| 12/2694C | Aldi, Sandbach Road, Congleton, CW12 4LB | NO OBJECTION |
| 12/2723C | Readesmoor Medical Practice, 29 West Street, Congleton | NO COMMENT |
| - it is understood that the application has been withdrawn | | |
| Councillor D Murphy declared a personal interest in application 12/2723C | | |
| 12/2731C | 6 Boundary Lane, Congleton, CW12 3HZ | NO OBJECTION |
| NOTE – attention is drawn to the previous application submitted in 2009 | | |

Week ended 3rd August 2012

| | | |
|--|---|--------------|
| 12/2320C | 8 Kennet Drive, Congleton, CW12 3RJ | NO OBJECTION |
| 12/2818C | Bank Farm, 202 Biddulph Road, Congleton, CW12 3LS | NO OBJECTION |
| Councillor D Murphy declared a personal interest in application 12/2818C | | |
| 12/2887D | Tan House Farm, Weathercock Lane, Congleton CW12 | NO OBJECTION |

Week ended 10th August 2012

| | | |
|---|--|--------------|
| 12/2878C | Hillside Croft, Congleton Edge Road, Congleton, CW12 | NO OBJECTION |
| 12/2892C | 82 Park Lane, Congleton, CW12 3DD | NO OBJECTION |
| Councillor G. P. Hayes declared a personal interest in application 12/2892C | | |

Week ended 17th August 2012

| | | |
|----------|--|--------------|
| 12/2495C | 8 Priory Close, Congleton, CW12 3JL | NO OBJECTION |
| 12/2940C | 21 Sandbach Road, Congleton, CW12 4LB | NO OBJECTION |
| 12/2958C | Congleton High School, Box Lane, Congleton, CW12 4NS | NO OBJECTION |
| 12/2975C | 10 Thirlmere Court, Congleton, CW12 4JG | NO OBJECTION |
| 12/3018C | 17 Leek Road, Congleton, CW12 3HU | NO OBJECTION |
| 12/3066C | 15 Telford Close, Congleton, CW12 3TR | NO OBJECTION |

Additional List

| | | |
|---|--|----------------|
| 12/2609C | Crossroads, Reades Lane, Congleton, CW12 3QZ | NO OBJECTION |
| 12/3163C | 118 Biddulph Road, Congleton, CW12 3LY | DEFERRED UNTIL |
| NEXT PLANNING COMMITTEE SCHEDULED FOR 6TH SEPTEMBER 2012 | | |
| Councillors L. D. Barker and G. R. Edwards declared personal interest in application 12/3163C | | |
| 12/3028C | Land off The Moorings, Congleton | DEFERRED UNTIL |
| NEXT PLANNING COMMITTEE SCHEDULED FOR 6TH SEPTEMBER 2012 | | |
| Councillor P. Bates declared a personal interest in application 12/3028C | | |
| 12/3025C | Land Off Goldfinch Close Congleton | DEFERRED UNTIL |
| NEXT PLANNING COMMITTEE SCHEDULED FOR 6TH SEPTEMBER 2012 | | |
| Councillor P. Bates declared a personal interest in application 12/3025C | | |

6. PLANNING APPEALS

The following Appeal Decision was noted –

APP/RO660/A/11/2158727 – Loachbrook Farm, Sandbach Road, Congleton, CW12 4TE
The appeal is allowed and outline planning permission is granted for the redevelopment of land for up to 200 dwellings, community facilities and associated infrastructure in accordance with the terms of application number 11/0736C dates 21st February 2011.

The Town Clerk was requested to contact Cheshire East Council to seek clarification as to precise number of dwellings required in Congleton to satisfy the 5 year supply requirement.

7. LICENSING APPLICATIONS

None to report.

8. **HIGHWAYS ISSUES**

None to report.

9. **ANY OTHER BUSINESS**

It was noted that Application Number 12/2147C – Grove Inn, Manchester Road – is to be considered at the Cheshire East Southern Planning Committee scheduled for 29th August 2012. Councillor Mrs. A. Martin wished to attend and speak on behalf of the Town Council.

L. D. Barker (Chairman)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON THURSDAY, 6th SEPTEMBER 2012

PRESENT Councillor D. Murphy (In the Chair)
Mrs. D. Allen
R. I. Brightwell
J. S. Crowther
G. R. Edwards
G. P. Hayes
Mrs. S. A. Holland
Mrs. J. D. Parry
N. T. Price
G. S. Williams

Approximately 100 members of the public attended the meeting

1. **APOLOGIES**

Apologies for absence were submitted from Councillors L. D. Barker, P. Bates, G. Baxendale, D. T. Brown, M. J. Hutton, Mrs. A. M. Martin, D. A. Parker, Mrs. E. Wardlaw, and Miss R. K. Williams.

PLN/13/1213 RESOLVED: - That Councillor D. Murphy be elected Chairman of this committee meeting.

2. **MINUTES**

PLN/14/1213 RESOLVED: That the Minutes of the Meeting of the Committee held on 23rd August 2012 be approved and signed by the Chairman as a correct record.

3. **DECLARATIONS OF INTEREST**

Members were reminded to declare both "personal" and "personal and prejudicial" interests as early in the meeting as they become known.

4. **OUTSTANDING ITEMS**

There were none

5. **PLANNING APPLICATIONS**

PLN/15/1213 RECOMMENDED: That the following comments be made to East Cheshire Borough Council:

Applications Deferred from previous meeting

Applications 12/3028C and 12/3025C were considered together at the start of the list of applications. Mr Colin Bailey gave a presentation on behalf of residents in objection to these two applications. A small number of other residents also commented.

| | | |
|----------|---|---------------|
| 12/3028C | Land off The Moorings, Congleton | REFUSE |
| 12/3025C | Land off Goldfinch and Kestral Close, Congleton | REFUSE |

THE DECISION WAS TAKEN TO REFUSE APPLICATIONS 12/3028C AND 12/3025C for the following reasons.

- Long term traffic issues created by an estimated extra 320 vehicle journeys entering and leaving the estate on a daily basis. The entrance to the estate next to the Wellspring church can already be inaccessible at times due to hospital workers parking on one side.
- Increased traffic volume on Canal Street. This road is not suitable for heavier traffic flow due to its two narrower road sections heading towards the town centre creating pinch points.
- Concern at safety of pedestrians on Canal Road due to the extremely narrow pavement alongside Burns Garage and the likelihood of more accidents occurring.
- Impact on flora, fauna and wildlife in the area

12/3163C 118 Biddulph Road, Congleton, CW12 3LY NO OBJECTION
Councillor G. R. Edwards declared personal interest in application 12/3163C

Week of 28th August 2012

| | | |
|----------|---|--------------|
| 12/3087C | 1 Park Lane, Congleton, CW12 3RJ | NO OBJECTION |
| 12/3129C | Brackenwood, Canal Road, Congleton, CW12 3AT | NO OBJECTION |
| 12/3133C | Bon O Phool, Antrobus Street, Congleton CW12 | NO OBJECTION |
| 12/3174C | 3 Woburn Drive, Congleton, CW12 1SS | NO OBJECTION |
| 12/2928C | 10 Holford Street, Congleton, CW12 1HA | NO OBJECTION |
| 12/3259C | 45 Biddulph Road, Congleton, CW12 3LG | NO OBJECTION |
| 12/3149C | Overton Court, West Street, Congleton, CW12 1JY | NO OBJECTION |

Week ended 31st August 2012

| | | |
|--|---|---------------------|
| 12/3026C | 49 Swan Street, Congleton, CW12 4BN | NO OBJECTION |
| 12/3194C | Bank Farm, 202 Biddulph Road, Congleton, CW12 3LS | NO OBJECTION |
| Councillor N. Price declared a personal interest in application 12/3194C | | |
| 12/3197C | 26 Rood Hill, Congleton, CW12 1LQ | NO OBJECTION |
| subject to the following being noted – Concerns regarding highway safety due to the busy road and insufficient parking. | | |

Councillor D. Murphy declared a personal interest in application 12/3197C

| | | |
|----------|---|--|
| 12/3227C | 1 Boundary Lane, Congleton, CW12 3JA | NO OBJECTION |
| 12/3234C | Waggon and Horses, West Road, Congleton, CW12 4HB | REFUSE – due to the plans appearing to show the alterations are for the use of the building as a convenience store. |

Councillor D. Murphy declared a personal interest in application 12/3234C

| | | |
|--|---|---------------------|
| 12/3247C | Readesmore Medical Group, 29 West Street, Congleton | NO OBJECTION |
| subject to the following being noted – Concerns regarding the inclusion of a pharmacy would be detrimental to a local pharmacy. | | |

Councillors D. Murphy, J. S. Crowther and N. Price declared personal interests in application 12/3247C

| | | |
|--|--|--------------|
| 12/3252C | Boundary Villa Farm, 4 Boundary Lane, Congleton | NO OBJECTION |
| Councillor Mrs. S. A. Holland declared a personal interest in application 12/3252C | | |
| 12/3256C | Land Off Astbury Mere, Newcastle Road, Congleton | NO OBJECTION |
| 12/3277C | 26 Cumberland Road, Congleton, CW12 4PH | NO OBJECTION |
| 12/3243T | 118 Biddulph Road, Congleton, CW12 3LY | NO OBJECTION |

Subject to usual conditions

Councillor G. R. Edwards declared personal interest in application 12/3243T

6. **PLANNING APPEALS**

None to report.

7. **LICENSING APPLICATIONS**

None to report.

8. **HIGHWAYS ISSUES**

None to report.

9. **ANY OTHER BUSINESS**

Concerns were expressed regarding information in respect of West Road being closed for repairs from 10th September. When similar road closures were in operation alternative routes via Waggs Street/Road caused safety issues particularly near Marlfields School. Cheshire East Highways Officers will be contacted to report these concerns.

Councillors also expressed their concerns regarding pot holes. Councillor Glen Williams volunteered to co-ordinate information and discuss the specific problems with Cheshire East Councillors and Officers.

D. Murphy (In the Chair)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON WEDNESDAY, 29TH AUGUST, 2012

PRESENT: Councillors G S Williams (Vice-Chairman in the Chair)
 Mrs D S Allen
 P Bates
 J S Crowther
 G P Hayes
 Mrs S A Holland
 Mrs A M Martin
 D Murphy
 Mrs J D Parry
 N T Price
 E Clarke – Appointed Member

1. APOLOGIES.

Apologies for absence were received from Cllr D T Brown. Apologies were also received from Cllrs G Baxendale, and D A Parker who are not members of this particular committee.

2. MINUTES

CES/06/1213 RESOLVED that the minutes of the meeting held on the 7th June 2012 be confirmed as a correct record and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "personal" and "personal and prejudicial" interests as early in the meeting as they become known.

There were no declarations of interest.

4. OUTSTANDING ACTIONS

CAE/41/1011

A feasibility report on a possible project be developed for a shelter in Congleton Park. The Youth Committee to be consulted on this project.

CAE/40/1112

A report on the Boat on the River Dane noted that a group of local businessmen had offered to remove the boat at no cost.

Councillor G Baxendale to contact the planners at CEBC to ascertain what can be done about the Weavers Cottages.

CES/02/1213

The Town Council to pursue all options available in order to resolve the problem of the Boat, including S215 enforcement via CEBC, in addition, the Clerk to contact McCarthy and Stone to elicit their assistance in the matter.

CES/03/1213 RESOLVED that Cllrs P Bates and G Williams determine how to move forward the notion of utilising the Community Payback scheme and report back to the next committee meeting.

5. MINUTES OF THE FLORAL ARRANGEMENT WORKING GROUP

CES/07/1213 RESOLVED that the minutes of the meeting held on the 15th May and 26th June 2012, be approved.

6. BOAT ON THE RIVER DANE

Correspondence from Caroline Simpson CEBC and Mr G Goodwin concerning the boat on the River Dane were considered by the Committee.

CES/08/1213 RESOLVED that:-

1. Cllr D. Brown be requested to take up the issue with Cheshire East to find a solution to the problem.
2. All Cheshire East Councillors to be contacted to lobby Cheshire East re support action to resolve the problem.
3. Cllr N. Price to be given some time to resolve the issue.

7. RESIDENTS STREET PARKING

It was noted that residents street parking schemes had been referred to CEBC Highways Department for consideration and they would examine the under use of parking during the day at Kinsey Street, Park Road and Park View.

CES/09/1213 RESOLVED that the verbal update be received.

8. LOVE LOCAL LIFE

A report on the Love local Life initiative was presented to the Council. It was noted that the scheme has been operating for 1 year and the renewal subscription is now due.

CES/10/1213 RESOLVED that:-

1. The Town Centre Manager to provide an analysis of how effective the scheme has been during the past 12 months for retailers.
2. Approach Local Life to ascertain what additional support they can provide to promote the scheme in Congleton.

9. STREET NAMING

A notice from Cheshire East informing the Council that the Borough is passing a resolution to adopt the legislative provisions in relation to street naming throughout the Borough of Cheshire East.

CES/11/1213 RESOLVED that the correspondence be received.

10. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

CES/12/1213 RESOLVED that in accordance with the Public bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely discussions of private and confidential information or staff matters.

11. CHESHIRE POLICE

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.

It was noted that there were no members of Cheshire Police Force present.

Cllr P. Bates outlined a proposal to make use of the probation service Community Payback Scheme. It was noted that the Payback Scheme operating at Astbury Mere during week commencing the 20th August 2012 will be evaluated.

G Williams

Vice Chairman (In the Chair)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD ON WEDNESDAY, 29th AUGUST, 2012

PRESENT Councillors Mrs J D Parry (Vice Chairman)
 P Bates
 J S Crowther
 D Murphy
 N T Price
 R I Brightwell
 G P Hayes
 Mrs S A Holland

1. APOLOGIES

Apologies for absence were received from Councillors G Baxendale, D T Brown, G R Edwards and D A Parker.

2. MINUTES

FAP/14/1213 RESOLVED: That the Minutes of the Meeting of the Committee held on 31st May, 2012 be agreed and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "personal" and "personal and prejudicial" interests as early in the meeting as they become known.

Cllrs P Bates declared a personal interest in items 6 (i) & (ii).

Cllr J Parry declared a personal and prejudicial interest in items 6 (i) & (ii) and left the room whilst these items were discussed.

Cllr N Price declared a personal interest in item 6 (viii).

Cllr D Murphy declared a personal interest in item 6 (ix)

4. OUTSTANDING ACTIONS

There are no outstanding actions.

5. GRANT APPROVALS AND COMMITMENTS 2012/2013

A summary of grant approvals and commitments was considered by the committee and it was noted that £21,350 is available for grants.

FAP/15/1213 RESOLVED: That the grant summary be received.

6. NEW APPLICATIONS FOR FINANCIAL ASSISTANCE

FAP/16/1213 RESOLVED That:

- i) **Congleton Disabled Action Group**
The application for a grant was declined.
- ii) **Congleton Disabled Access Group**
The application for a grant was declined.
- iii) **Congleton Pentecostal Church**
That a grant of £250 be approved.
- iv) **Congleton Musical Theatre**
That a grant of £500 be approved.
- v) **Congleton Film Festival**
That a grant of £250 be approved.
- vi) **St John Ambulance Congleton Division**
That a grant of £250 be approved.
- vii) **Parkrun Congleton**
That a grant of £250 be approved.
- viii) **St James The Great Parish Church**
The application for this grant was declined.
- ix) **Congleton Town Council/Congleton Community Police**
The application for a grant was declined.
- x) **Congleton Team Parish**
That a grant of £236.40 be approved.
- xi) **St Peter's Church**
That a grant of £650 be approved.
- xii) **Congleton Players Amateur Theatre Club**
That a grant of £500 be approved.

7. LETTERS OF THANKS

It was noted that a letter of thanks had been received from the Dane Valley Amateur Swimming Club thanking the Town Council for the grant they received.

8. MANAGEMENT ACCOUNTS FOR APRIL - JULY 2012

FAP/17/1213 RESOLVED: That the Management Accounts for July be received.

9. ANNUAL CONGLETON HALF MARATHON

It was noted that Congleton Half Marathon Organising Committee had sent a copy of the charities they supported in 2011 as requested by the Town Council.

10. CONGLETON CIVIC REGALIA

- a. The Committee considered a report on Civic Regalia

FAP/18/1213 RESOLVED: That

1. The Mayor's working chain be re-gilted.
2. A pendant for the chain to be purchased for use by the Deputy Mayor at a maximum cost of £600.

11. TOURIST INFORMATION CENTRE

A report on the changes to the working hours being introduced in the TIC and the impact this would have on acting as a reception for the Town Council was discussed.

FAP/19/1213 RESOLVED: That the additional hours to be worked by the TIC staff to provide reception support be funded by the Town Council at a cost of £1750.

12. SAFEGUARDING PUBLIC MONEY

Correspondence from NALC covering guidance for safeguarding public money was considered.

FAP/20/1213 RESOLVED: That the correspondence be received.

13. OUTDOOR DIGITAL DISPLAY

A report outlining the benefits of purchasing an Outdoor Display Unit to enable the council to communicate more effectively with the public was presented to the Committee.

FAP/21/1213 RESOLVED: That an Outdoor Display Unit be purchased at a cost of £15,000+.

14. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

FAP/22/1213 RESOLVED: That in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and the press be excluded from the meeting for the matters set out below on the grounds that it could involve likely disclosure of private and confidential information or staff matters.

15. RESERVES AND CASH DEPOSITS

A briefing note setting out the council's current position on reserves and cash deposits was discussed.

FAP/23/1213 RESOLVED: That the document on reserves and cash deposits be received.

16. A.O.B

There were no other matters raised.

J D Parry
Vice Chairman

Congleton Town Council

RBS Current/ Access Acct

List of Payments made between 01/07/2012 and 31/08/2012

| Date Paid | Payee Name | Cheque Ref | Amount Paid | Transaction Detail |
|------------|--------------------------------|------------|-------------|--------------------------------------|
| 01/07/2012 | Wirehouse Employer Services | DD | £102 | Health & Safety Services |
| 02/07/2012 | Shell UK Ltd | shell | £122 | S03750017/3316/Shell UK Ltd |
| 02/07/2012 | United Utilities | dd | £336 | 010412/3118/United Utilities |
| 02/07/2012 | Cheshire East Council | DD | £2,107 | Business Rates |
| 03/07/2012 | The Leaflet Team | 005520 | £368 | CTC0012/3252/Dist of Bear Necc |
| 03/07/2012 | Watering contractor | 005521 | £1,848 | 230612/3240/watering contract |
| 03/07/2012 | Cheshire Electrical Supplies L | 005522 | £14 | C1645046/1/3241/bulbs TIC |
| 03/07/2012 | Cheshire Lock & Safe Company L | 005523 | £30 | 71280/3242/Safe Key |
| 03/07/2012 | Congleton Garden Machinery Ltd | 005524 | £300 | 21833/3247/Chain Saw |
| 03/07/2012 | Congleton Office Supplies Ltd | 005525 | £47 | SiNV00067273/3248/Thanks cards |
| 03/07/2012 | Hayman Mechanical Services Ltd | 005526 | £600 | 171/3250/annual boiler contrac |
| 03/07/2012 | LAC Autoparts | 005527 | £20 | 4647771/3251/Van parts |
| 03/07/2012 | J P Lennard Ltd | 005528 | £52 | 620093/3253/leaf skimmer net |
| 03/07/2012 | Maximeyes Security Ltd | 005529 | £42 | 18654/3254/alarm callout |
| 03/07/2012 | Performing Rights Society | 005530 | £226 | 369615/3256/PRS annual fee |
| 03/07/2012 | Thomas Fattorini Ltd | 005531 | £1,550 | 1165550/3249/past mayor brooches |
| 03/07/2012 | Chubb Electronic Security Ltd | 005533 | £646 | 3441953/3257/work to alarm |
| 03/07/2012 | Heads (Congleton) Limited | 005534 | £358 | 72323/3258/cancel Teddy picnic |
| 03/07/2012 | K G Loach | 005535 | £30 | 17255/3260/lawn rake |
| 03/07/2012 | Talke Chemical Company Limited | 005536 | £229 | 61975/3261/Chemicals for pool |
| 03/07/2012 | T & S Electrical Limited | 005537 | £671 | 7609/3262/Wash station repair |
| 03/07/2012 | Cheshire Police | 005532 | £47,200 | PCSO's full year |
| 03/07/2012 | St John ambulance | 005538 | £116 | Grant St John - Its a knockout |
| 03/07/2012 | SOL Theatre school | 005539 | £500 | Grant to Sol theatre school |
| 03/07/2012 | DVASC | 005540 | £250 | Grant for Swim clinic |
| 06/07/2012 | Posh Nosh Parties Ltd | 005541 | £92 | 0002/3265/Catering recharges |
| 06/07/2012 | Threadfast Engineers Ltd | 005542 | £22 | SIN068386/3269/padlock p pool |
| 09/07/2012 | Blitz Fireworks | 005544 | £1,097 | Carnival Grant - Blitz Firewor |
| 09/07/2012 | T Mobile | DD | £22 | V00846775667/3272/fm mobile |
| 10/07/2012 | T & S Electrical Limited | 005545 | £255 | 7628/3271/Paddling pool works |
| 10/07/2012 | St Peter's Church | 005547 | £650 | Grant St Peter's Church - grass cut |
| 10/07/2012 | plus dane | 005548 | £500 | paid to CTC in error - refund |
| 11/07/2012 | Purchase Power | Dd | £213 | AF293118/3255/Postage |
| 13/07/2012 | Posh Nosh Parties Ltd | 005549 | £170 | 15/06/12/3273/Catering recharges |
| 13/07/2012 | RBS Software Solutions | 005543 | £514 | SM13034/3276/sled/pld support |
| 16/07/2012 | Black & White maintenance | 005550 | £131 | Helium - Jubilee grant |
| 17/07/2012 | N Calvert | 005551 | £82 | 1097/3278/polo shirt |
| 17/07/2012 | Canda Copying Ltd | 005552 | £976 | 300320/3279/photocopier |
| 17/07/2012 | Cannon | 005553 | £83 | CN18126664/3281/clinical waste |
| 17/07/2012 | Cavern Protective Clothing | 005554 | £18 | 17208/3282/gloves for handymen |
| 17/07/2012 | Cheshire Association of Local | 005555 | £60 | 002088/3283/councillor trainin |
| 17/07/2012 | Congleton Garden Machinery Ltd | 005557 | £169 | 25659/3287/repairs to strimmer |
| 17/07/2012 | Four Oaks Nurseries Ltd | 005558 | £44 | 47414/3288/plant feed |
| 17/07/2012 | Grant Funding Skills Ltd | 005559 | £134 | 488/3289/Consult advise P/ship |
| 17/07/2012 | JAF Graphics | 005560 | £894 | 17035/3292/acrylic sheet p/pool |
| 17/07/2012 | Mbolou Music | 005561 | £100 | MM00103/3294/music for torch - grant |
| 17/07/2012 | Otis Ltd | 005562 | £456 | 01027060/3295/lift maint contr |
| 17/07/2012 | The Stationery Cupboard | 005563 | £185 | 0087/3297/Stationery |
| 17/07/2012 | Talke Chemical Company Limited | 005564 | £219 | 62006/3298/Chemicals for pool |
| 17/07/2012 | Top Nosh | 005565 | £25 | 110712/3299/torchrelay |
| 17/07/2012 | Vibrant Graphics Ltd | 005566 | £658 | 024991/3300/Bear Necessities |
| 17/07/2012 | Volunteer | 005567 | £59 | SI-3204/3301/blueberry bushes |
| 17/07/2012 | Cheshire Electrical Supplies L | 005569 | £15 | C1254129/3285/credit |
| 17/07/2012 | SFL Mobile Radio Ltd | 005568 | £18 | SFL Mobile Radio Ltd |
| 19/07/2012 | Wirehouse Employer Services | DD | £154 | HR support monthly |
| 20/07/2012 | payroll July 12 | AUTOPAY | £23,383 | payroll July 12 |
| 23/07/2012 | Shell UK Ltd | dD | £94 | S03766115/3296/Shell fuel for van |
| 24/07/2012 | Corona Energy | 005571 | £4,521 | 24/07/12/3304/Gas |
| 25/07/2012 | Prism Bus Developments | DD | £261 | IT support monthly |
| 26/07/2012 | Petty Cash | 005574 | £182 | Petty cash |
| 30/07/2012 | Society of Local Council Clerk | 005573 | £20 | 250712/3302/CILCA training LM |

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|------------|--------------------------------|---------|---------|---------------------------------|
| 30/07/2012 | Blitz fireworks | 005575 | £599 | Carnival grant - Blitz firewor |
| 30/07/2012 | 230 Squadron ATC | 005576 | £100 | In Bloom judging car hire |
| 30/07/2012 | Visyon | 005577 | £45 | Reimburse F House tablecloths |
| 30/07/2012 | Congleton Museum | 005578 | £243 | Grant to museum re medals |
| 30/07/2012 | Serenity Designs | 005579 | £50 | Winner window dressing comp |
| 30/07/2012 | Plus Dane | DD | £36 | garage rental allotment |
| 31/07/2012 | Amberol Ltd | 005580 | £72 | 10147/3305/fixings mayors benc |
| 31/07/2012 | Action for Market Towns | 005581 | £35 | 11638/3306/training JM |
| 31/07/2012 | Angel Springs | 005582 | £86 | 1522663/3307/Angel Springs |
| 31/07/2012 | Blush Floral Design | 005583 | £55 | 100712/3308/Button Holes |
| 31/07/2012 | Cheshire West and Chester Coun | 005584 | £128 | 71056290/3309/CRB checks |
| 31/07/2012 | Congleton Community Projects | 005585 | £50 | 160712/3310/Ad in F & D mag |
| 31/07/2012 | D & M Nurseries | 005586 | £47 | 20/3311/summer tubs |
| 31/07/2012 | Gaffey Technical Services Ltd | 005587 | £204 | 46369/3312/Testing kit |
| 31/07/2012 | Jewson Limited | 005588 | £30 | 0153705/3313/Drain rods |
| 31/07/2012 | Lesniak Swann | 005589 | £294 | IN4088/3314/Re-design web page |
| 31/07/2012 | Manchester Safety Services Ltd | 005590 | £215 | 14565/3315/bollards |
| 31/07/2012 | Mitten Clarke | 005591 | £235 | 10681/3317/payroll |
| 31/07/2012 | Posh Nosh Parties Ltd | 005592 | £1,258 | 97/3321/Recharge catering |
| 31/07/2012 | Congleton Learning Partnership | 005593 | £485 | 839/3324/training for unemploy |
| 31/07/2012 | Talke Chemical Company Limited | 005594 | £280 | 62043/3325/chemicals for ppool |
| 31/07/2012 | Sita UK Ltd | dd | £202 | 28271200/3270/Sita UK Ltd |
| 20/07/2012 | Architechural consultant | 005570 | £800 | 55/12-13/3366/Architech re bar |
| 01/08/2012 | Cheshire East council | DD | £2,107 | Business Rates |
| 01/08/2012 | HMCTS | 005595 | £70 | Court fee re A Donnelly |
| 03/08/2012 | Shell UK Ltd | DD | £94 | S03784376/3322/Shell UK Ltd |
| 03/08/2012 | West Mercia Energy | dd | £2,135 | 1004266/3197/West Mercia Suppl |
| 08/08/2012 | Accounting Solutions from DCK | 005597 | £619 | TPC4846/3328/asset management |
| 08/08/2012 | Michael Brown | 005598 | £1,725 | 300712/3329/water flowers |
| 08/08/2012 | Cheshire East Council | 005599 | £20 | LA802/3330/lotteries licence |
| 08/08/2012 | Cheshire Electrical Supplies L | 005600 | £56 | C1643705/3331/Zip ties bunting |
| 08/08/2012 | Keith Heron | 005601 | £200 | 060612/3333/picture of T Hall |
| 08/08/2012 | K G Loach | 005602 | £68 | 17379/3334/weedkiller |
| 08/08/2012 | P&V Newton & Sons Ltd | 005603 | £26 | 05706/3335/Youth Council Pens |
| 08/08/2012 | North Rode Timber Co. Ltd | 005604 | £6 | 134078/3336/locks for D'lacey |
| 08/08/2012 | Richie | 005606 | £877 | 91638/3337/kitchen/bar |
| 08/08/2012 | Talke Chemical Company Limited | 005607 | £219 | 62077/3341/chemicals pad pool |
| 08/08/2012 | Parkholme Construction Ltd | 005606 | £37,230 | 011/035/3365/Bar alterations |
| 08/08/2012 | T Mobile | Dd | £21 | V00852156148/3323/JM mobile |
| 09/08/2012 | Angel Springs | 005608 | £174 | 1553021/3344/water cooler rent |
| 09/08/2012 | Jewson Limited | 005609 | £162 | 0767/0155063/3345/buckets |
| 09/08/2012 | 123 Live | 005610 | £84 | 204156/3327/web support partne |
| 10/08/2012 | Pitney Bowes | DD | £265 | Franking machine rental |
| 14/08/2012 | Skyblue Leisure Co Ltd | 005611 | £159 | 0010671/3346/flags torch relay |
| 14/08/2012 | T & S Electrical Limited | 005612 | £1,597 | 7699/3349/fellowship hse elects |
| 14/08/2012 | Wirehouse Employer Services | DD | £102 | Health & Safety support |
| 17/08/2012 | 123 Live | 005613 | £84 | 204157/3350/web hosting partne |
| 17/08/2012 | Bellboy Print | 005614 | £558 | 3967/3351/Public Realm reprints |
| 17/08/2012 | Cheshire West and Chester Coun | 005615 | £64 | 118354/3352/CRB check |
| 17/08/2012 | Chubb Fire | 005616 | £130 | 3515695/3353/fire extinguisher |
| 17/08/2012 | Heads (Congleton) Limited | 005617 | £76 | 73358/3354/Oatcake Day Ad |
| 17/08/2012 | D & M Nurseries | 005618 | £26 | 0037/3355/Oak Tree |
| 17/08/2012 | Global Hygiene LLP | 005619 | £295 | 1342782/3357/cleaning mat |
| 17/08/2012 | MAC Tool & Plant Hire Ltd | 005620 | £73 | 4536/3358/Drill & Bit |
| 17/08/2012 | Maximeyes Security Ltd | 005621 | £168 | 18959/3359/annual keyholding |
| 17/08/2012 | The Stationery Cupboard | 005622 | £139 | 0088/3361/The Stationery Cupbo |
| 17/08/2012 | Shaw & Sons Ltd | 005623 | £172 | 228559/3364/scroll for Ernie C |
| 20/08/2012 | Wirehouse Employer Services | DD | £154 | HR support |
| 20/08/2012 | NW in Bloom | 005624 | £100 | NW in Bloom presentations |
| 22/08/2012 | NALC | 005625 | £240 | QC Accreditation renewal |
| 22/08/2012 | Salaries August 2012 | AUTOPAY | £23,057 | Salaries August 2012 |
| 22/08/2012 | Shell UK Ltd | dd | £97 | S03800581/3362/Shell UK Ltd |
| 24/08/2012 | West Mercia Energy | dd | £671 | 1015232/3342/Gas |
| 28/08/2012 | Prism Bus Developments | DD | £261 | IT Support |
| 28/08/2012 | Plus Dane | DD | £36 | Allotment Garage rental |
| 30/08/2012 | Congleton High School | 005626 | £30 | Bookmarks |
| 31/08/2012 | Sita UK Ltd | DD | £202 | 28318235/3340/Sita UK Ltd |

Total Payments £174,432

Congleton Town Council

Minutes of the meeting of the Youth Committee held on Tuesday 4th September 2012 in the Town Hall, Congleton

PRESENT Youth Councillor Maddy Summerfield (Chairman)
Jon Foster
Nathan Davies
Joseph Hearson
Jordan Goodwin

Mrs. Linda Minshull

1. APOLOGIES

Apologies were received from Hannah Booth, Gabrielle Booth, Beth Evans, Gabrielle Booth, Matthew Procter, Ellen Wilkinson and Councillors Larry Barker, George Hayes, Sally Holland and Liz Wardlaw.

2. MINUTES OF LAST MEETING

RESOLVED – That the Minutes of the Meeting of the Committee held on 23rd July 2012 were signed by the Chairman as a correct record.

3. QUESTION TIME

Discussions took place regarding the Question Time event scheduled for 13th September 2012 at 7 p.m. in the Town Hall. Chris from the Chronicle attended the meeting for this item to promote the event.

It was reported that the panelists who had confirmed attendance are the Town Mayor, Councillor Sally Holland, Councillor Glen Williams, Councillor Hilda Gaddum – Cheshire East Children and Family Services Portfolio Holder and Sgt. Mark Gammage. The Chairman of the Panel will be Gabrielle Booth.

Suggested questions for the evening were discussed and agreed. Maddy will produce a list of questions based on each section of the report. The questions are designed to stimulate debate amongst the audience.

The requirements for the room set up and equipment were agreed with Chris Jones.

4. YOUTH COMMITTEE BANK ACCOUNT

It was reported that the balance stands at £622.22 as at 4th September 2012.

5. **YOUTH COMMITTEE MEMBERS ITEMS**

Team Congleton

Jackie MacArthur gave an update on the Team Congleton Sports Grant Scheme and asked members to promote the initiative.

Oatcake Day

Jackie thanked Youth Committee members for their help on the Oatcake Day.

Christmas Lights Switch-On

It was agreed that the Youth Committee would have a stall at the Christmas Lights Switch On Evening.

6. **ANY OTHER BUSINESS**

None.

10. **DATE OF NEXT MEETING**

The next Youth Committee Meeting – date to be agreed

Maddy Summerfield (Chairman)