

To: **MEMBERS OF THE FINANCE & POLICY COMMITTEE**

19th December 2014

Dear Councillor,

Finance and Policy Committee Meeting – Thursday 8th January 2015

You are requested to attend a meeting of the Finance and Policy Committee to be held in the Town Hall, High Street, Congleton on – **Thursday 8th January 2015** commencing at **7.30pm**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Please note that there will be meeting of the Planning Committee taking place at 7pm on the same evening prior to Finance and Policy

Yours sincerely,



Brian Hogan
Town Clerk

AGENDA

1. Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance).
2. Minutes of Last Meeting (enclosed)
To approve the Minutes of the Meeting of the Committee held on 27th November 2014.
3. Declarations of Interest
Members are requested to declare both “pecuniary” and “non pecuniary” interests as early in the meeting as they become known.
4. Outstanding Actions
There are no outstanding actions.

5. Grant Approvals and Commitments 2014 -15 (enclosed)
To receive a statement showing the current position.
6. New Applications for Financial Assistance (enclosed)
 - i) **GR 20-14/15 Team Congleton**
 - ii) **GR 21-14/15 Dane Valley Scout Group**
7. Grant Activities Monitoring Forms
 - i) **GR 10-14/15 Open Space**
 - ii) **GR 18-14/15 Congleton Choral Society**
8. Letters of Thanks (enclosed)
To receive letters of thanks from Congleton Choral Society.
9. Management Accounts for April 2014 – November 2014 (enclosed)
To consider the Management Accounts to November 2014.
10. Bank Reconciliation (enclosed)
To receive and consider the bank reconciliation for November 2014.
11. List of Payments (enclosed)
To receive and consider the Payments List between 01/Nov/2014 – 30/Nov/2014.
12. Amendment to Financial Regulations (enclosed)
To consider the recommendation from the Working Group proposing new procedures to insert into the Financial Regulations.
13. SimNet
To receive a verbal update on the latest situation regarding SimNet.
14. Congleton Police (enclosed)
To consider a request from Congleton Police to assist in the funding of a Mosquito device.
15. Town Council Website (enclosed)
To consider a report to upgrade the Town Council website.
16. Corporate Business Plan and Business Risk Assessment (enclosed)
To receive and consider the Corporate Business Plan for 2015-16 including SWOT analysis and risk assessment review.

17. Medium Term Financial Strategy (enclosed)

To receive and consider the Medium Term Financial Strategy 2015-19.

18. Business Risk Assessment (enclosed)

To consider the Business Risk Assessment for 2015-16.

To: Members of the Finance and Policy Committee (and other Members of the Council for information); Press (3), Burgesses (5)