



Congleton Town Council

Historic market town

Town Clerk: BRIAN HOGAN



24th October 2013

Dear Councillor,

Town Council Meeting – Thursday 31st October, 2013

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 31st October, 2013** commencing at **7.00pm**.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

B. Hogan
TOWN CLERK

AGENDA

1. Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance).

2. Minutes (enclosed)

To approve the Minutes of the meeting held on 19th September 2013.

3. Declarations of Disclosable Pecuniary Interest

Members are requested to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become aware of it.

4. Outstanding Actions

None.

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where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: 01260 270350 Fax: 01260 280357

Email: info@congletontowncouncil.co.uk www.congleton-tc.gov.uk

5. Questions from Members of the Public

To receive any questions from Members of the Public at the meeting and, notified in advance in writing.

6 Mayor's Announcements (enclosed)

To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements.

7. Planning Committee (enclosed)

To receive the minutes of the meetings held on 27th June, 18th July, 26th September and 17th October 2013.

8 Community, Environment & Services Committee (enclosed)

To receive the minutes of the meetings held on 3rd October 2013.

9. Finance & Policy Committee (enclosed)

To receive the minutes of the meeting held on the 17th October 2013.

11. Town Hall Committee (enclosed)

To receive the minutes of the meetings held on 10th October 2013.

12. Accounts (enclosed)

(a) To approve payment of the accounts listed (enclosed).

(b) To approve payment of any expenditure agreed at this meeting.

13. Urgent Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

14. Youth Committee (enclosed)

a) To receive the minutes of the Youth Committee Meetings held on 15th October 2013.

b) To deal with Questions from Members of the Youth Committee present at the meeting.

15. Council Minutes

To consider the order in which Council Committee minutes should be presented to the Council for adoption.

17. Congleton Town Trust (enclosed)

To consider the endorsement of 3 trustees for the Congleton Town Trust

To: Members of the Town Council, Press 3, Burgesses (5), Mayor's Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors (4), Library, Congleton TIC.

Congleton Town Council

Minutes of the Meeting of the Council held on Thursday,
19th September 2013 in the Town Hall, Congleton.

PRESENT: Councillors Mrs D.S Allen
 L.D Barker
 G Baxendale
 R I Brightwell
 D T Brown
 J S Crowther
 G R Edwards
 G Hayes
 Mrs S A Holland
 Mrs A M Martin
 D Murphy
 D A Parker
 J. D Parry
 N T Price
 G S Williams

1. **APOLOGIES**

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies for absence were received from Councillors P. Bates, Ms L. Bours, G. Brittain, Mrs E. Wardlaw and Miss R.K Williams.

2. **MINUTES**

CTC/22/1314 RESOLVED- That the Minutes of the meeting held on the 4th July 2013 be approved and signed by the Mayor.

3. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST**

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs G Baxendale and D T Brown declared a non-pecuniary interest in any matters related to Cheshire East Council.

Cllr D T Brown declared a non-pecuniary interest in item 15 and abstained from voting on this matter.

4. **OUTSTANDING ACTIONS**

None.

5. **CLLR MICHAEL JONES(LEADER OF CHESHIRE EAST COUNCIL) AND CHESHIRE EAST COUNCILLOR'S REPORTS.**

Cllr Michael Jones responded to a number of questions put to him by the Council.

Concern about slow response to issues raised at Cheshire East

Cllr Jones pointed out that in some cases the issues raised may take a while for a response to be formulated depending on the subject raised. But, he is doing a lot more work with staff to keep complaints down and response times up.

Bridestones 2 Development

Insofar as Cheshire East is concerned the scheme is on the table and Cllr Jones expects Scarborough to get on with it. Cheshire East Council is committed to develop the Town, but, if organisations such as the Partnership and CTC want to get involved and believe they can help move things forward, then he would be happy for them to be involved.

Highways

Cllr Jones stated that there is no excuse for not replacing road traffic signage at Manchester Road and he would look into this.

Public Health

Cllr Jones said that Crewe had the greatest health problems in Cheshire East, which makes Congleton's problems look small in comparison, but, there is an intention to install better leisure facilities to improve health.

But the Borough doesn't yet have all the powers to deal with some of the contributory issues creating health problems, particularly those caused by alcohol. But they are looking at a sub-regional level at problems of obesity and want to install a Lifestyle Centre in Congleton to help address some of these issues.

Lifestyle Centre

Cllr Jones stated that Cheshire East is committed to building a new Lifestyle Centre in Congleton, but, Congleton needs to tell Cheshire East what it wants and where.

Planning

Cheshire East wants to treat Town and Parish Councils as statutory consultees in future, which means planners, will have to explain why they are ignoring recommendations from such bodies from 2014.

Sustainable Community Strategy

Cllr Jones stated that this was a big issue and covers a wide variety of subjects ranging from ensuring you have the right number of school places for all children, you can get an appointment at your GP, there are jobs available and there is sufficient housing. If the Council is to get this right it requires a two way dialogue and must be led by the people.

Playing Pitch Strategy

Cllr Jones said that he didn't believe the playing pitch strategy was preventing inward investment in Congleton and the Council has been adding new pitches to the exiting stock.

Financing the Lifestyle Centre

The Lifestyle Centre will be financed partly by setting up a Trust which provides additional financial benefits not available to the Council and partly from reducing staff costs.

6. QUESTIONS FROM MEMBERS OF THE PUBLIC

Mr G. Goodwin raised a number of questions which were responded to on the agenda items later in the meeting.

7. MAYOR'S ANNOUNCEMENTS

The Town Mayor drew attention to the various engagements that he and the Deputy Mayor had fulfilled since the last Council meeting.

The Mayor also pointed out the fantastic results that schools in Congleton had achieved that were announced during the summer.

8. PLANNING COMMITTEE

CTC/23/1314 RESOLVED- That the minutes of the meeting held on 22nd August and 6th September 2013 be received and the recommendations therein be adopted.

9. COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE

CTC/24/1314 RESOLVED- That the minutes of the meeting held on 29th August 2013 be received and the recommendations therein be adopted.

10. FINANCE & POLICY COMMITTEE

CTC/25/1314 RESOLVED- That the minutes of the meeting held on 29th August 2013 be received and the recommendations therein be adopted.

11. PERSONNEL COMMITTEE

CTC/26/1314 RESOLVED- That the minutes of the meeting held on 8th August 2013 be received and the recommendations therein be adopted.

12. ACCOUNTS

CTC/27/1314 RESOLVED-

- a) To approve the payment of the accounts listed.
- b) To approve the payment of any expenditure agreed at this meeting.

13. URGENT ITEMS

There were no urgent items.

14. YOUTH COMMITTEE

CTC/28/1314 RESOLVED- That the minutes of the meeting held on 17th June, 8th July , 23rd July and 9th September 2013 be received.

15. DEVOLUTION OF SERVICES

The Business Plan to devolve Streetscape and Grounds Maintenance Services from Cheshire East Council to the Town Council was considered.

CTC/29/1314 RESOLVED that the Business Plan be approved and devolution of Streetscape and Grounds Maintenance Services from Cheshire East Council to the Town Council be approved.

16. COUNCIL MINUTES

The notion of how the Town Council minutes should be recorded was discussed by members as was a report from Cllr Ms L. Bours.

It was noted that a change to the procedure on how Committee minutes are dealt with will be brought up at the next meeting of the Town Council.

CTC/30/1314 RESOLVED that the manner of recording minutes which has served the Council well for the past 20 years should remain unchanged.

17. STREET BEGGING

A report produced by Cllr Ms L. Bours on Street Begging in Congleton was discussed. It was noted that the Police have already taken action against one individual.

G P Hayes

TOWN MAYOR

TOWN MAYOR'S ENGAGEMENTS

Friday 20 th September	Fundraising Event at Congleton Town Hall
Saturday 21 st September	Opening of the Chappell Centre, Mossley Village Hall
Saturday 21 st September	Opening of the John Roney Fundraising Event, Town Hall
Sunday 22 nd September	Crewe Town Council Civic Service
Thursday 26 th September	East Cheshire Chamber of Commerce Open Day
Friday 27 th September	Macmillan Coffee Morning, Congleton Library
Friday 27 th September	Macmillan Coffee Morning, Smallwood Primary School
Sunday 29 th September	Middlewich Town Council Civic Service
Sunday 29 th September	Open Space: Fodens Band Concert
Tuesday 1 st October	Congleton Players, Vicar of Dibley at Daneside Theatre
Sunday 6 th October	Congleton Half and Quarter Marathon
Sunday 6 th October	Congleton Team Parish Harvest Tea at Mossley Village Hall
Tuesday 8 th October	Congleton Partnership AGM
Thursday 10 th October	Cheshire Community Action Community Pride Awards
Friday 11 th October	Official Opening of the Cheshire East Age UK Centre
Sunday 13 th October	St Mary's Church Astbury, Harvest Service
Sunday 13 th October	Nantwich Town Council Civic Service
Tuesday 15 th October	Presentation Evening at Tsuki No Kokoro Ju Jitsu Club
Friday 18 th October	Poynton Civic Ball, Davenport Golf Club
Sunday 20 th October	Cheshire East Council Civic Service
Thursday 24 th October	Congleton Musical Theatre, Sound of Music at Daneside Theatre
Friday 25 th October	Official Opening of Belvoir Lettings, Lawton Street
Friday 25 th October	Staffordshire Moorlands District Council Civic Ball
Sunday 27 th October	Oxfam Tea Party at Lion and Swan

DEPUTY MAYOR'S ENGAGEMENTS

Friday 20 th September	Biddulph Male Voice Choir at Daneside Theatre
Friday 27 th September	Open Space: Spaces in the Sand
Sunday 6 th October	Winsford Town Council Civic Service
Thursday 24 th October	North West in Bloom Awards Ceremony, Southport

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 27th JUNE 2013

PRESENT Councillor L. D. Barker (Chairman)
Mrs. D. Allen
P. Bates
R. I. Brightwell
D. T. Brown
J. S. Crowther
G. R. Edwards
G. P. Hayes
Mrs. A. M. Martin
D. Murphy
Mrs. J. D. Parry

1. **APOLOGIES**

Apologies for absence were submitted from Councillors G Baxendale, Ms. L. Bours, Mrs. S. A. Holland, D. A. Parker, N. T. Price, Mrs. E. Wardlaw, G. S. Williams and Miss R. K. Williams.

2. **MINUTES**

PLN/7/1314 RESOLVED: That the Minutes of the Meeting of the Committee held on 13th June 2013 be approved and signed by the Chairman as a correct record.

3. **DECLARATIONS OF INTEREST**

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

Councillor D. T. Brown declared a "non pecuniary" interest due to his membership of Cheshire East Council and also due to his membership of the Strategic Planning Committee. Councillor Brown did not vote on any items.

4. **OUTSTANDING ITEMS**

There were none.

5. **PLANNING APPLICATIONS**

PLN/8/1314 RECOMMENDED: That the following comments be made to East Cheshire Borough Council:

Week ended 14th June 2013

13/2320C	17 Garden Street, Congleton	NO OBJECTION
13/2375C	Rear of Windyways, 134 Canal Road, Congleton, CW12	NO OBJECTION
Subject to	Cheshire East checking environmental issues in respect of the proposed chimney	
13/2341D	Rear of 74 Lawton Street, Congleton, CW12 1RS	NO OBJECTION

13/2276T 28 Linksway, Congleton, CW12 3BS
requested to ensure the preservation of the tree if possible

Cheshire East be

Additional List

13/2547C 61 Longdown Road, Congleton

NO OBJECTION

6. **PLANNING APPEALS**

None to report.

7. **LICENSING APPLICATIONS**

None to report.

8. **HIGHWAYS ISSUES**

Concerns were expressed regarding the position of the speed restrictions on the Manchester Road. Previous discussions had indicated that these would be moved and the Town Clerk was requested to contact Cheshire East Highways to obtain an update of progress and report back to the Committee.

It was reported that complaints had been received regarding pallets and bins blocking the road at Havannah Street. The Town Clerk was requested to inform Cheshire East of problems on Havannah Street with obstructing the highway.

Councillor Brightwell highlighted the ongoing problems with serious traffic congestion in the Town. It was reported that congestion would increase due to the construction of a large number of new dwellings and the redevelopment of the Town Centre. Councillor Brown provided information on the timescale of plans for the proposed Link Road and offered to make a presentation on this project at a future meeting. The Town Clerk was requested to make appropriate arrangements.

9. **ANY OTHER BUSINESS**

It was reported that there had been a public consultation to view information on a development at Waggs Road, Congleton. The Town Clerk was requested to arrange for a presentation to be made to the Town Council.

It was reported that correspondence dated 25th June 2013 had been received from Kidsgrove Town Council reporting their concerns regarding proposed large housing developments, particularly on Padgbury Lane. They offered their support to the Town Council if it is required.

It was stated that residents had reported health concerns and problems with smells of burning from the industrial estate at Buglawton on Hancock Road. The Town Clerk was requested to request Cheshire East Environmental Department investigate these issues.

L. D. Barker (Chairman)

CONGLETON TOWN COUNCIL

**MINUTES OF THE MEETING OF THE PLANNING COMMITTEE
HELD ON 18th JULY 2013**

PRESENT Councillor L. D. Barker (Chairman)
Mrs. D. Allen
P. Bates
J. S. Crowther
G. R. Edwards
Mrs. S. A. Holland
Mrs. A. M. Martin
D. Murphy
D. A. Parker
Mrs. J. D. Parry

1. APOLOGIES

Apologies for absence were submitted from Councillors G Baxendale, Ms. L. Bours, R. I. Brightwell, G. P. Hayes, N. T. Price and Miss R. K. Williams.

2. MINUTES

PLN/9/1314 RESOLVED: That the Minutes of the Meeting of the Committee held on 27th June 2013 be approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

4. OUTSTANDING ITEMS

There were none.

5. PLANNING APPLICATIONS

PLN/10/1314 RECOMMENDED: That the following comments be made to East Cheshire Borough Council:

Week ended 28th June 2013

13/2497C	33 Park Lane, Congleton, CW12 3DG	NO OBJECTION
Councillor G. R. Edwards declared a "non pecuniary" interests in application 13/2497C		
13/2501C	Land off A34 Newcastle Road, Congleton, CW12	REFUSE ON
THE FOLLOWING GROUNDS –		

- Fails to meet the criteria set out in RC2 of the local plan
- The land provides a buffer zone to the Park, which should be maintained for environment issues.
- Unsympathetic to the character of the locality i.e. Astbury Mere.

13/2561C	86 Longdown Road, Congleton, CW12 4QR	NO OBJECTION
13/2622T	Chop Stix 58 Lawton Street, Congleton, CW12 1RS	NO COMMENT

Cheshire East Specialist Officer to decide

Councillor P Bates declared a "non pecuniary" interest in application 13/2622T

Week ended 5th July 2013

13/2604C	Loachbrook Farm, Sandbach Road, Congleton, CW12	NO OBJECTION
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SUBJECT TO THE FOLLOWING COMMENTS BEING NOTED

1. Concern at the additional congestion the proposed development will create in Congleton and particularly the Clayton by pass. As a consequence the applicant should be required to make a substantial contribution towards the cost of building the Link Road as a means of mitigating aggravation of said congestion by the extra traffic from the 200 homes to be built on the site.
2. There is concern from United Utilities (or whoever) that the sewage system in the West Heath area is already at maximum capacity and cannot accommodate any additional foul water input. Recommended that the applicant should be required to make a substantial contribution by way of an infrastructure levy to the cost of expanding of the local sewage system.
3. CEBC to validate whether there is sufficient primary school capacity in the area for the new dwellings, and show how the validation was completed. If not the applicant should be required to make a substantial contribution to the cost of expanding the existing schools and/or building a new one.
4. The applicant should be required to make a substantial contribution towards the Congleton Public Realm Strategy because of the extra demand placed on the infra-structure in Congleton.
5. None of the houses appear to be bungalows, but Congleton has a higher than normal proportion of older people and bungalows are in short supply. The applicant should be required to build a proportion of bungalows and so meet the measurable housing needs of the local area.
6. The outline application (11/0736C) included "community facilities", but no such facilities have been proposed in the current application. The application should be refused and the applicant required to include suitable community facilities on the estate plan.

13/2657C	Georgie House Farm, 53 Moss Road, Congleton	NO OBJECTION
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Councillors P Bates and Mrs. S. A. Holland declared "non pecuniary" interests in application 13/2657C

Week ended 12^h July 2013

13/2665C	5 Little Street, Congleton, CW12 1AR	NO OBJECTION
13/2668C	5 Little Street, Congleton, CW12 1AR	NO OBJECTION

Councillor P Bates declared a "non pecuniary" interests in applications 13/2665C and 13/2668C

13/2740C	1 Delamere Road, Congleton, CW12 4PA	NO OBJECTION
13/2803C	6 Pirie Road, Congleton, CW12 2EE	NO OBJECTION
13/2621T	9 Roseville Drive, Congleton, CW12 3LU	NO COMMENT

Cheshire East Specialist Officer to decide

Additional List

13/2859C	55 Thames Close, Congleton, CW12 3RL	NO OBJECTION
13/2818C	Moss Inn, Canal Road, Congleton, CW12 3AT	REFUSE ON THE

FOLLOWING GROUNDS

- Increased traffic volume on Canal Street. This road is not suitable for heavier traffic flow due to its two narrower road sections heading towards the town centre creating pinch points.
- Concern at safety of pedestrians on Canal Road due to the extremely narrow pavement alongside Burns Garage and the likelihood of more accidents occurring.
- The Draft Local Plan is currently available for consultation (Development Strategy for Jobs and Sustainable Communities) and the preferred sites for development are to the North West of the Town.

Councillor Mrs. S. A. Holland declared a "non pecuniary" interest in application 13/2618C

6. PLANNING APPEALS

None to report.

7. LICENSING APPLICATIONS

None to report.

8. HIGHWAYS ISSUES

Information from Cheshire East dated 8th July 2013 was noted informing of the addition of footpath numbers 78, 79, 80 and 81.

9. STAFFORDSHIRE MOORLANDS DEVELOPMENT PLAN

The consultation information in respect of the above was received.

10. CHESHIRE EAST REPORT TO IDENTIFY POTENTIAL GYPSY AND TRAVELLER ACCOMMODATION

The above report was received – comments included to consider the historical routes for travellers when visiting the traditional fairs in the Borough.

11. ANY OTHER BUSINESS

Correspondence dated 17th July 2013 received from Fiona Bruce M.P. regarding a statement made to the Planning Inspector regarding The Moorings and Goldfinch Close /Kestral Close was received. The Town Clerk was requested to formally thank Fiona Bruce M.P. on behalf of the Town Council for her support.

Councillor Mrs. Martin commented that she expected several applications for large developments to be submitted in the next few weeks. The Town Clerk confirmed that if another meeting was required prior to the next scheduled meeting this would be arranged.

L. D. Barker (Chairman)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 26th SEPTEMBER 2013

PRESENT Councillor Mrs. A. M. Martin (Vice Chairman)
D. S. Allen
P. Bates
G. Baxendale
D. T. Brown
J. S. Crowther
G. R. Edwards
D. Murphy
Mrs. J. D. Parry

Approximately 50 members of the public attended the meeting

1. **APOLOGIES**

Apologies for absence were submitted from Councillors L. Barker, R. I. Brightwell, G. Brittain, G. P. Hayes, Mrs. S. A. Holland, D. A. Parker, N. T. Price, Mrs. E. Wardlaw, G. S. Williams and Miss R. Williams.

2. **MINUTES**

PLN/15/1314 RESOLVED: That the Minutes of the Meeting of the Committee held on 5th September 2013 be approved and signed by the Chairman as a correct record.

3. **DECLARATIONS OF INTEREST**

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

Councillor G. Baxendale declared a "non pecuniary" interest due to his membership of Cheshire East Council.

Councillor D. T. Brown declared a "non pecuniary" interest due to his membership of Cheshire East Council and also due to his membership of the Strategic Planning Committee. Councillor Brown did not vote on any items.

4. **OUTSTANDING ITEMS**

There were none.

5. PLANNING APPLICATIONS

PLN/16/1314 RECOMMENDED: That the following comments be made to Cheshire East Borough Council:

Application 13/3764C Land off Waggs Road, Congleton was considered first

THE DECISION WAS TAKEN TO REFUSE APPLICATION 13/3764C for the following reasons.

Planning Application 13/3764C Bellway Homes 104 Dwellings

The planning application to construct up to 104 dwellings on land off Waggs Road is in an area designated by the Congleton Borough Council Local Plan as Open Countryside and as such fails to satisfy policy PS9(iv) of the Local Plan as a development of up to 104 dwellings cannot be described as infilling. It also is contrary to H6 of the Local Plan in that the infill development must be appropriate to the local character in terms of its use, intensity and scale, indeed as a consequence of its scale alone it is contrary to H6.

It is also contrary to H14 of the Local Plan in that it is not a small scheme and does not consist entirely of housing that will be retained as low cost in perpetuity.

The proposed development would be contrary NR4 of the Congleton Local Plan as proposals for development will not be permitted where they would adversely affect sites of nature conservation or geological importance in the designated Wildlife Corridor, the proposed development would have a significant impact on the destruction of wild life habitat.

Additionally in the emerging Cheshire East Local Plan, land North of Lamberts Lane and East of Waggs Road was considered in the Shaping Our Futures document and rejected.

Week ended 6th September 2013

13/2746C Land between Black Firs Lane, Chelford Road & Holmes Chapel Road,
Congleton **REFUSE**

THE DECISION WAS TAKEN TO REFUSE APPLICATION 13/2746C for the following reasons.

Planning Application 13/2746C Richborough Estates 180 Dwellings

The outline planning application to construct up to 180 dwellings on land between Black Firs Road and Chelford Road, is in an area designated by the Congleton Borough Council Local Plan as Open Countryside and as such fails to satisfy any of the policies set out in PS9 of the Local Plan as a development of up to 180 dwellings cannot be described as infilling.

It may be argued that it satisfies PS9(V) of the Local Plan, but, in this area it fails as It is contrary to H14 of the Local Plan in that it is not a small scheme and does not consist entirely of housing that will be retained as low cost in perpetuity.

The proposed development would be contrary to H6 of the Local Plan in that it fails to meet any of the criteria laid down and as such we recommend refusal.

Additionally, in the emerging Cheshire East Local Plan, the triangle of land in question is not identified as a potential development option, whilst it is a nonspecific blob at the moment; the CEBC Local Plan appears to identify land to the north of this area for housing allocation. If the application is viewed in the context of this Plan then the Town Council would be minded to recommend refusal.

13/3655C	1 Blake Street, Congleton, CW12 4DS	NO OBJECTION
Councillor D. Murphy declared a "non pecuniary" interest in application 13/3655C		
13/3637D	Loachbrook Farm, Sandbach Road, Congleton, CW12 4TE	NO COMMENT

Week ended 13th September 2013

13/3679C	Valley Manufacturing, North Street, Congleton, CW12 1HF	NO COMMENT
13/3678D	Valley Manufacturing, North Street, Congleton, CW12 1HF	NO COMMENT
13/3698C	Land at Forge Lane, Congleton, CW12 4HF	NO OBJECTION

SUBJECT TO THE FOLLOWING CONDITIONS

That Forge Lane be improved prior to any work on the development commencing.
The improvement to include road widening and the construction of passing areas.
Highways to investigate the access to the A34 to be a left turn only.
Section 106 funds be allocated to the Public Realm Strategy.

13/3709C	103 Waggs Road, Congleton, CW12 4BU	NO OBJECTION
13/3752C	55 Hawthorne Close, Congleton, CW12 4UF	NO OBJECTION
13/3776C	94 Mill Street, Congleton, CW12 1AG	NO OBJECTION
13/3795C	Windyways, 134 Canal Road, Congleton, CW12 3AT	NO COMMENT
13/3800C	Land Adj to 1A Boundary Lane, Congleton, CW12 3HZ	NO OBJECTION

Week ended 20th September 2013

13/3583C	6 Heathfield Close, Congleton, CW12 4ND	NO OBJECTION
13/3634C	Unit 13 – 14 West Heath Shopping Centre, Congleton	NO OBJECTION
13/3761C	War Memorial Hospital, Canal Road, Congleton	NO OBJECTION
13/3808C	85 Canal Street, Congleton, CW12 3AE	NO OBJECTION
13/3851C	Congleton Water Treatment Works, Clayton By Pass, Barn Road, Congleton, CW12 1LJ	NO OBJECTION
13/3928C	42 Birch Road, Congleton, CW12 4NR	NO OBJECTION
13/3906D	Lower Park Street Mill, Lower Park Street, Congleton	NO OBJECTION
13/3738T	Fernwood, 126 Biddulph Road, Congleton, CW12 3LY	NO OBJECTION
13/3875T	Fairings, Biddulph Road, Congleton, CW12 3LZ	Subject to usual conditions NO OBJECTION
13/3879T	18 Minton Close, Congleton, CW12 3TD	Subject to usual conditions NO OBJECTION

6. PLANNING APPEALS

None to report.

7. HIGHWAYS ISSUES

None to report.

8. LAND AT BANKY FIELDS, CONGLETON – APPLICATION TO RESISTER LAND AS A VILLAGE GREEN

This item was deferred until the next Planning Committee meeting.

9. CHESHIRE WEST & CHESTER LOCAL PLAN

Correspondence relating to the Cheshire West and Chester Local Plan was received.

10. ANY OTHER BUSINESS

Councillor Bates reported that there were problems with traffic driving the wrong way along the one way section of Lawton Street. The Town Clerk agreed to report to Highways to check whether there was adequate signage.

Mrs. A. M. Martin (Vice Chairman)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 17th OCTOBER 2013

PRESENT Councillor L. D. Barker (Chairman)
D. S. Allen
P. Bates
G. Baxendale
R. I. Brightwell
J. S. Crowther
G. R. Edwards
G. P. Hayes
Mrs. S. A. Holland
Mrs. A. M. Martin
D. Murphy
Mrs. J. D. Parry
N. T. Price
Mrs. E. Wardlaw
G. S. Williams

Approximately 60 members of the public attended the meeting

1. **APOLOGIES**

Apologies for absence were submitted from Councillors Ms. L. Bours, D. T. Brown
D. A. Parker and Miss R. Williams.

2. **MINUTES**

PLN/17/1314 RESOLVED: That the Minutes of the Meeting of the Committee held on
26th September 2013 be approved and signed by the Chairman as a correct record.

3. **DECLARATIONS OF INTEREST**

Members were reminded to declare both "non pecuniary" and "pecuniary" interests
as early in the meeting as they become known.

Councillor G. Baxendale declared a "non pecuniary" interest due to his membership of
Cheshire East Council.

4. **OUTSTANDING ITEMS**

There were none.

5. **PLANNING APPLICATIONS**

PLN/18/1314 RECOMMENDED: That the following comments be made to Cheshire East
Borough Council:

Week ended 27th September 2013

13/3845C	Counting House, 18 Swan Bank, Congleton, CW12 1AH	NO OBJECTION
Councillor D. Murphy declared a "non pecuniary" interest in application 13/3845C		
13/3847C	4 Wellington Close, Congleton, CW12 1TA	NO OBJECTION
13/4005T	45 Lawton Street, Congleton, CW12 1RU	NO COMMENT

Week ended 4th October 2013

13/4097W Recycling Centre, Brunswick Wharf, Congleton, CW12 1RG NO OBJECTION
Subject to previous conditions on this site being adhered to in respect of storage and position of waste and cleaning of the highway on Brook Street as there have been reports of operational difficulties and environmental concerns.
Councillor G. P. Hayes declared a "non pecuniary" interest in application 13/4097W

13/4041T 114 Biddulph Road, Congleton, CW12 3LY NO OBJECTION
Subject to usual conditions

13/3965D 10 Padgbury Lane, Congleton, CW12 4LP NO OBJECTION

Week ended 11th October 2013

13/4219C Land West of Padgbury Lane, Congleton
13/4219C Land West of Padgbury Lane, Congleton

Planning applications 13/4216C – 180 Dwellings and 13/4219C 120 Dwellings

1. PS8

The site selected is designated in Open Countryside and as such the development fails to comply with this policy and is unacceptable. The applicant also fails to demonstrate clearly that they are exempt from this policy in that this is essential to the local needs and the rural economy

2. H6

The planned site is in Open Countryside as indicated in the Congleton Borough Council Local plan and the proposed development fails to comply with any of the categories within this policy

3. GR 19

The proposal suggests that the infra-structure present is adequate and no additional improvements or expenditure is required in the immediate vicinity. However, this statement is implausible and contrary to GR19 as the egress from Padgbury Lane to Newcastle Road is very difficult, particularly in the rush hour as the additional traffic emanating from the proposed dwellings would add significantly to this problem, and would place an undue burden on the existing infra-structure at this junction.

4. Emerging Cheshire East Borough Council Local Plan

According the emerging Cheshire East Local Plan no land has been allocated for housing in this immediate area.

The housing allocation in the Congleton area is to the north of the Town which does not include Padgbury Lane and as a consequence if the development is viewed in this context it fails to comply with housing land allocation in the area.

5. If at some point should this application be approved Congleton Town Council request that a contribution is sought to the Congleton Public Realm Strategy

13/2954C Hawthorn Cottage, Harvey Road, Congleton
Councillor G. R. Edwards declared a "non pecuniary" interest in application 13/2954C

Planning Application 13/2954C 49 Dwellings at Canal side Farm/Hawthorne Cottage

1. PS7

The proposed development is on Green Belt land and is contrary to PS7 of the Congleton Borough Council Local Plan as it is not located within any settlement line of a village and is not in accordance with policy H6

2. H6

The development does not accord with any of the permissions under policy H6. It maybe suggested that the proposal falls under PS6 which allows for limited development within the infill boundary line of a settlement, but, the proposed development is outside the settlement zone line and can hardly be described as limited in terms of its scale, size and appearance

3. H14

The local Authority will encourage the development of affordable housing which can be demonstrated to meet an identified local housing need which cannot be accommodated in any other way. However, the proposed development does not meet these criteria as it is not being proposed that the development will consist mainly of affordable housing, nor is there any shortage of available sites in and around Congleton for housing.

4. Emerging Cheshire East Borough Council Local Plan

According the emerging Cheshire East Local Plan no land has been allocated for housing in this immediate area.

The housing allocation in the Congleton area is to the north of the Town which does not include Padgbury Lane and as a consequence if the development is viewed in this context it fails to comply with housing land allocation in the area.

5. If at some point should this application be approved Congleton Town Council request that a contribution is sought to the Congleton Public Realm Strategy

13/4045C Land at Havannah Street, Congleton NO OBJECTION
Subject to nearby businesses not be disadvantaged by complaints from future residents of existing normal operational noise.

Councillor G. R. Edwards declared a "non pecuniary" interest in application 13/4045C

13/4213C	24 Swaledale Avenue, Congleton	NO OBJECTION
13/3967T	40 Melton Drive	REJECT
Due to it being considered inappropriate to reduce a valued tree by 40% simply to improve a satellite reception		
13/4284C	Concept Retail Ltd., Unit 1 Greenfield Ind. Est. Congleton	NO OBJECTION

Application 13/3517C – Land West of Goldfinch Close, Congleton
Outline Application for the erection of up to 230 Dwellings

It was agreed that Councillor Paul Bates will speak on behalf of the Town Council when this application is considered by Cheshire East Council.

6. **PLANNING APPEALS**

None to report.

7. **HIGHWAYS ISSUES**

It was reported that it appears that the street lighting on Mountbatten Way was not always lit. The Town Clerk was requested to check whether this was part of the lighting reduction scheme.

8. **LAND AT BANKY FIELDS, CONGLETON –**
APPLICATION TO RESISTER LAND AS A VILLAGE GREEN

This application was received and supported by Councillors.

9. **STAFFORDSHIRE MOORLANDS – DRAFT CHURNET VALLEY MASTERPLAN**

Correspondence relating to the Staffordshire Moorlands draft Churnet Valley Masterplan was received and the Town Clerk was requested to write to thank them for the information.

10. **ANY OTHER BUSINESS**

On all future planning applications it was agreed that the Town Clerk has the discretion to add contributions to be sought to the Public Realm Strategy.

L. D. Barker (Chairman)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 3RD OCTOBER 2013

PRESENT: Councillors G S Williams (Chairman in the Chair)
 Mrs D S Allen
 P Bates (Vice Chairman)
 Ms L Bours
 D T Brown
 J S Crowther
 G R Edwards
 Mrs A M Martin
 D Murphy
 Mrs J D Parry

 Mr E Clarke (Appointed Members)

1. APOLOGIES.

Apologies for absence were received from Cllr Miss R K Williams.
Apologies were also received from Cllrs G Baxendale, G Brittain, D A Parker and N T Price who are not members of this particular Committee.

2. MINUTES OF LAST MEETING

CES/28/1314 RESOLVED that the minutes of the meeting held on the 29th August 2013 to be confirmed as a correct record and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllr D Brown declared a non-pecuniary interest in any matters related to Cheshire East Council and abstained from voting on item 14.

4. OUTSTANDING ACTIONS

CES/34/1213

The Committee support the "Responsible Dog Scheme" pilot being introduced at Bromley Farm and will evaluate its success in 6 months with a view to rolling out the scheme throughout the town

CES/05/1314

That the proposed arrangement on CCTV provision be reviewed at the next meeting.

5. FLORAL ARRANGEMENT WORKING GROUP

CES/29/1314 RESOLVED that the minutes of the Floral Arrangement Working Group meetings dated 9th July and 2nd September 2013 be received.

6. BOAT ON THE RIVER DANE

It was reported that the owner of the boat had lodged an appeal in the Magistrates Court against the S215 notice. A court date to hear the appeal is awaited, reported the Town Clerk.

CES/30/1314 RESOLVED to receive the report on the Boat on the River Dane.

7. RAILWAY BRIDGE AT PEEL LANE

It was noted that both the Police and Network Rail had responded to correspondence from the Town Council concerning problems at the railway bridge on Peel Lane. It was noted that Traffic Calming Measure were ultimately the responsibility of Cheshire East Council.

CES/31/1314 RESOLVED that :-

1. Cheshire East Council be requested to conduct a speed survey of vehicles passing down Peel Lane and request them to remove the route from Sat Nav systems.
2. Local Cheshire East Council Ward Councillors to be requested to raise the issue on the Local Traffic Committee.

8. REMEMBRANCE SUNDAY

It was noted that Mrs M Williamson will represent the Cheshire Lord Lieutenancy at Remembrance Sunday.

9. CAMPAIGN AGAINST LONELINESS AND ISOLATION

Correspondence from Cheshire East Council concerning the Campaign Against Loneliness and Isolation was considered by the Committee.

CES/32/1314 RESOLVED that the correspondence be received.

10. CONGLETON POST OFFICE

Correspondence from the Post office on Mill Street concerning the proposed change to a new main style branch was discussed. It was noted that during the refurbishment work, the Post Office will be closed from 14th October to 23rd October 2013.

CES/33/1314 RESOLVED that the correspondence be received.

11. PARKING OUTSIDE SCHOOLS

Correspondence from a number of sources including the Police and Cheshire East Council relating to parking outside schools was considered.

It was noted that Cllr David Topping, on behalf of Cheshire East Council, had agreed to look into the matter to see what could be done.

CES/34/1314 RESOLVED that the correspondence be received and proposed solutions noted.

12. COMMUNITY SPEED SYSTEMS

The notion of introducing a Speed Indicator Device (S.I.D) was considered by Members.

CES/35/1314 RESOLVED that :-

1. The Town Council borrow a S.I.D from Cheshire East Council to evaluate its effectiveness.
2. The matter to be evaluated again at the meeting of the Community, Environment & Services Committee planned to take place on 6th February 2014.

13. NAMING OF 3 STREETS IN CONGLETON

A considerable debate took place on the naming of 3 new streets in the area Brook Street.

CES/36/1314 RESOLVED that: -

1. Local schools to be invited to suggest names for the streets.
2. Cllrs to consider producing a name bank for future use.

14. BRIDESTONES 2

It was noted that there were some contractual difficulties being experienced with the land lease document being prepared by Cheshire East Council and Scarborough Developments which revolved around a termination clause.

Two possible remedies to this dilemma have been proposed, one was to bring in a third party Arbiter, a second was to transfer the lease of the Public Square, at no cost to the Town Council.

CES/37/1314 RESOLVED that to accept in principle the notion of the Town Council taking over the lease of the Public Square.

15. CHESHIRE POLICE

Sgt Thomas provided an update on policing matters in the Town. He pointed out that in August crime fell, particularly anti-social behaviour. There has been a concern about begging in the Town, but, an individual is being dealt with through the courts.

The Police are being vigilant about drug related issues, but, when incidents occur residents need to report the matter officially to the Police.

The Police consider that alcohol related incidents are a much bigger problem in the area and place a drain on Police resources.

Travellers are causing a problem once again at Barn Road, but, it is the responsibility of the Local authority to take appropriate action to have them moved on. If such people commit offences, they will be dealt with, but, the Police will need clear identification on who committed the crime before they can take action.

Residents should be encouraged to report all incidents using the appropriate numbers to report crime

- Advice on anti-social behaviour, crime prevention, neighbour disputes. Safer Cheshire East Partnership – 0300 123 5030.
- To report anti-social behaviour/neighbour issues to Plus Dane:
 - 0800 169 2988 (free from most UK landlines)
 - 0300 123 4560 (local rate from a mobile phone)
- Noise Nuisance – Environment Health 0300 123 5015.
- 998 to report a serious crime or a danger to life issue.
- 101 to report non-emergency incidents to the Police.
- Crimestoppers (anonymously) on 0800 555 111

CES/38/1314 RESOLVED that the report from the Police be received.

16. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

There was no resolution to exclude the public and press.

G Williams
Chairman (In the Chair)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD ON THURSDAY 17TH OCTOBER 2013

PRESENT

Councillors

- L D Barker
- P Bates
- G Baxendale
- R I Brightwell
- Mr G R Edwards (Chairman)
- G P Hayes (Town Mayor)
- Mrs S A Holland
- Mrs A M Martin
- Mrs J D Parry (Vice Chairman)
- D Murphy
- N T Price
- Mrs E Wardlaw

1. APOLOGIES

Apologies for absence were received from Cllrs D A Parker.
Apologies were also received from Councillor G S Williams who is not a member of this particular Committee.

2. MINUTES

FAP/10/1314 RESOLVED that the Minutes of the Meeting of the Committee held on 29th August 2013 be approved and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllr G. Baxendale declared a non-pecuniary interest in all matters related to Cheshire East Council.
Cllr D Murphy and the Town Clerk declared a non-pecuniary interest in item 11.
Cllrs Mrs A M Martin declared a non-pecuniary interest in item 6 (iv) and left the room whilst this item was discussed.

4. OUTSTANDING ACTIONS

There are no outstanding actions.

5. GRANT APPROVALS AND COMMITMENTS 2013-2014

A summary of grant approvals and commitments was considered by the Committee and it was noted that £15,876 is available for grants in 2013-14.

6. NEW APPLICATIONS FOR FINANCIAL ASSISTANCE

FAP/11/1314 RESOLVED that:-

i. GR.8/1314 Congleton Choral Society

A grant of £250 be approved.

ii. GR.9/1314 Congleton Jazz and Blues Festival

A grant of £500 be approved. However, the applicants to be informed that further requests for a grant after the event has taken place are likely to be refused in future.

iii. GR.10/1314 Congleton Town FC

The applicant to be requested to confirm whether the lights have been repaired yet and to clarify the status of the meaning of a not for profit organisation

iv. GR.11/1314 Friends of Congleton Park

A grant of £500 be approved.

7. NEW GRANT ACTIVITIES MONITORING FORMS

The Grant Activities Monitoring Form submitted by Beartown Patch Workers and Quilters was considered and noted.

8. MANAGEMENT ACCOUNTS FOR APRIL 2013 – AUG 2013

FAP/12/1314 RESOLVED that the Management Accounts for August 2013 be received.

9. INTERNAL AUDIT REPORT 2013-14

FAP/13/1314 RESOLVED that:-

1. The Internal Audit Report be received and approved.
2. The recommendation to include the relevant power in the minutes for approval of grants was noted and actioned.

10. ANNUAL GOVERNANCE STATEMENT 2012-13

FAP/14/1314 RESOLVED that:-

1. The Annual Governance Statement 2012-13 be received and approved.
2. It was noted that the actions identified by the Auditor to increase the Fidelity Guarantee and include additional items on the Asset Register have already been actioned.

11. ROTARY BONFIRE EVENT

A request from the Congleton Rotary Club to underwrite potential losses on the Bonfire Event to be held on Saturday 2nd November 2013 was considered.

FAP/15/1314 RESOLVED that the Town Council underwrites any potential losses on the event up to a maximum value of £5000.

12. BUDGET 2014-15

There were no additional items noted for inclusion in the 2014-15 budget.

13. CHESHIRE PENSION FUND INSURANCE

The Committee considered a proposal to take out an Ill Health Liability insurance cover because of concerns at the increased liability of taking on additional staff via Devolved Services.

FAP/16/1314 RESOLVED that the proposal to take out Ill Health Liability insurance cover be approved with at a cost of £3423.55 per annum.

G.R Edwards

Chairman

**MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON
THURSDAY, 10TH OCTOBER 2013**

PRESENT: Councillors D A Parker (Chairman in the Chair)
Mrs D S Allen
P Bates
G Baxendale
J S Crowther
Mrs A M Martin
Mrs J D Parry
N.T Price

1. APOLOGIES

Apologies for absence were received from Councillor L D Barker, G R Edwards and G. P Hayes (Town Mayor).
Apologies were also received from Councillors D T Brown, D Murphy and G.S Williams who are not members of this particular committee.

2. MINUTES

THC/01/1314/RESOLVED- That the minutes of the Meeting held on 13th June 2013 be approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllr G.Baxendale declared a non-pecuniary interest into any matters related to Cheshire East Council.

4. OUTSTANDING ACTIONS

There are no outstanding actions.

5. LAND AT THE REAR OF THE TOWN HALL

It was noted that a licence agreement for access to the rear of the Town Hall had been agreed with the owner of 5 High Street and a similar arrangement is now sought with the owner of 3 High Street.

THC/09/1314 RESOLVED that the Town Clerk in consultation with the Chairman have discretion to conclude terms of the licence agreement with 3 High Street.

6. **TOWN HALL ROOF**

3 quotes to undertake repairs to the various small roofs in the Town hall were considered.

THC/10/1314 RESOLVED that A D Booth & Sons Ltd be appointed as the roofing contractor.

7. **TOWN HALL OFFICES TO RENT**

A report on advice about the current state of the market for rental of office accommodation in Congleton was considered.

THC/11/1314 RESOLVED that the report be received and noted.

8. **AGREEMENT WITH POSH NOSH PARTIES**

Formal notice of interest to automatically renew the contract to provide catering in the Town Hall was submitted for consideration by Posh Nosh Parties Ltd.

THC/12/1314 RESOLVED that: -

1. The formal notice of renewal subject to agreement on terms be received.
2. A Task and Finish Group consisting of Cllrs D A Parker, Mrs D S Allen and Mrs J Parry be set up to consider appropriate terms.

9. **TOWN HALL CHARGES AND LETTING POLICY**

The Town Clerk presented a summary of hire charges used by various Town Councils for the hire of rooms. It was noted that Congleton Town Council is looking to increase use of room hire during the day, Monday to Friday.

THC/13/1314 RESOLVED that the report be received.

10. **CONGLETON MUSEUM**

Congleton Museum presented a report outlining their objective to expand the Museum by moving to and acquiring Bradshaw House.

THC/14/1314 RESOLVED that the report be received.

11. **BEARTOWN RADIO**

A request from Beartown Radio to rent the two rooms at the rear of the Town Hall was discussed.

THC/15/1314 RESOLVED that the application to rent the rooms be declined.

12. TOWN HALL TRADING ACCOUNT

The Town Hall Trading Account was presented to members for consideration.

THC/16/1314 RESOLVED that the Town Hall Trading Account be received.

13. BUDGET 2014-15

There were no proposals to include any items in the 2014-15 budget.

D A PARKER
(CHAIRMAN IN THE CHAIR)

Congleton Town Council

RBS Current/I Access Acct

List of Payments made between 01/08/2013 and 30/09/2013

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
01/08/2013	Cheshire East BC	DD	2,167.00	Business Rates Town Hall
05/08/2013	Shell UK Ltd	DD	2.40	0128748/4056/carbon certificate
06/08/2013	P Aston	006120	317.63	P/ship reimburse Parklive eco
09/08/2013	T Mobile	DD	21.68	V00918043789/4033/TCM Mobile
09/08/2013	Purchase Power	DD	213.00	BA793054/4044/franking machine top up
13/08/2013	Angel Springs	006121	165.76	1926768/4037/drinking water
13/08/2013	BDO LLP	006122	1,920.00	1199441/4038/External Audit
13/08/2013	Michael Brown	006123	2,287.35	310713/4039/flower watering
13/08/2013	Congleton Office Supplies Ltd	006124	93.14	SINV00083207/4040/binding machine
13/08/2013	D C Derbyshire	006125	110.00	1434/4041/cycleway signage
13/08/2013	Thomas Fattorini Ltd	006126	1,067.09	I178072/4042/Dep Mayor Pendant
13/08/2013	Gaffey Technical Services Ltd	006127	252.94	49690/4043/chems for p pool
13/08/2013	Posh Nosh Parties Ltd	006128	729.68	132/4047/Recharges £552.74; Internal £176.96
13/08/2013	R1Creative Ltd	006129	1,002.00	280/4051/hosting/maint website
13/08/2013	Talke Chemical Company Limited	006130	218.78	62878/4053/chlorine p pool
13/08/2013	Threadfast Engineers Ltd	006131	7.51	SIN073399/4054/bolts
13/08/2013	TMC Creative Ltd	006132	684.00	1988/4055/Flag Banner artwork
14/08/2013	Wirehouse Employer Services	DD	102.00	Health & Safety consultancy
14/08/2013	Pitney Bowes Finance PLC	DD	264.98	Franking Machine rental qtrly
14/08/2013	West Mercia Energy	DD	10.14	1076815/4004/Electricity Pad pool
16/08/2013	Open Space	006133	600.00	P/ship grant to Open Space Arts Festival
16/08/2013	Intergage Ltd	006134	216.00	20547/4102P/ship - Beartown website
19/08/2013	Wirehouse Employer Services	DD	153.60	HR consultancy monthly
20/08/2013	Shell UK Ltd	DD	134.94	0148188/4057/fuel for van
22/08/2013	West Mercia Energy	DD	517.33	1080613/4006/Gas Town Hall
22/08/2013	Payroll August 2013	AUTOPAY	27,613.07	Payroll August 2013
27/08/2013	Prism Bus Developments	DD	535.91	IT support monthly
27/08/2013	Plus Dane	DD*	36.08	Garage rental allotment
30/08/2013	Angus Media Ltd	006135	250.00	AM100146/4066/Summer Draw promotion
30/08/2013	Broken Cross Paint & Wallpaper	006136	23.23	3539/4068/paint for Bridestones
30/08/2013	Brown's Congleton Ltd	006137	708.00	230813/4067/refurbishment of mayors chairs
30/08/2013	Cheshire East Council	006138	3,001.00	41047247/4069/P/Ship Cont to AMT conference
30/08/2013	Cheshire Electrical Supplies L	006139	27.96	C1662093/4070/bulbs
30/08/2013	Chubb Electronic Security Ltd	006140	312.00	4133712/4071/maintenance of Alarm
30/08/2013	Chubb Fire	006141	134.76	4138682/4072/service fire extinguishers
30/08/2013	Heads (Congleton) Limited	006142	204.00	81074/4073/Advert in On your doorstep 7
30/08/2013	Evet Television Ltd	006143	57.00	CTH010813/4074/repairs to TV in foyer
30/08/2013	Gaffey Technical Services Ltd	006144	349.08	49804/4075/probes for p/pool
30/08/2013	MAC Tool & Plant Hire Ltd	006145	46.62	4807/4076/carpet cleaner
30/08/2013	Maxigiene Enviromental Service	006146	45.00	16329C/4077/legionella checks
30/08/2013	P&V Newton & Sons Ltd	006147	73.80	05860/4078/P/ship Shields & engraving
30/08/2013	Performing Rights Society	006148	32.50	4022963/4080/ music licence for town
30/08/2013	Posh Nosh Parties Ltd	006149	212.28	135/4082/Recharges £179.64; P/ship £32.64
30/08/2013	T & S Electrical Limited	006150	332.86	8601/4086/hand washer unit rep
30/08/2013	The Stationery Cupboard	006151	103.11	109/4087/Stationery items
30/08/2013	Talke Chemical Company Limited	006152	504.63	62909/4091/chemicals for pool
30/08/2013	Thomas A Kanauros	006153	37.50	001/4092/database creation
30/08/2013	United Utilities	006154	551.29	120813/4093/Town hall water
30/08/2013	Zurich Municiple	006155	77.80	12979319/4101/insurance
30/08/2013	Sita UK Ltd	DD	207.02	28827418/4052/waste collection
30/08/2013	West Mercia Energy	DD	10,585.54	1082134/4059/Electricity 01/04/12-31/03/13
31/08/2013	Northwest in bloom duplicate	005813C	120.00	Northwest in bloom duplicate
02/09/2013	Congleton Beartown Ltd	006156	983.41	2901314/4104/p/ship to p/live
02/09/2013	Cheshire East Council	DD	2,167.00	CEast - Business rates
03/09/2013	Northwest In Bloom	006157	250.00	241013/4105/tickets awards ceremony
03/09/2013	Youth Councillor	006158	76.50	090913/4106/train fare to B.Council AGM

04/09/2013	Shell UK Ltd	DD	113.87	0166049/4088/Fuel for van
09/09/2013	T Mobile	DD	21.68	V00924034934/4124/jm mobile
10/09/2013	Bay Media	006159	3,753.60	8840/4107/Banners Mountbatten Way
10/09/2013	Broken Cross Paint & Wallpaper	006160	23.23	3647/4108/paint for Town Hall
10/09/2013	British Telecom	006161	304.28	MR74673400Q02973/4109/Qtrly phone bill
10/09/2013	Canda Copying Ltd	006162	81.60	318513/4111/staples
10/09/2013	Cheshire Association of Local	006163	120.00	002406/4112/cllr training
10/09/2013	Cheshire Electrical Supplies L	006164	30.30	C1662331/4113/Bulbs for TIC
10/09/2013	Congleton Office Supplies Ltd	006165	41.95	V00084253/4117/paper
10/09/2013	Jewson Limited	006166	21.56	078782/4118/Gravel Board
10/09/2013	K G Loach	006167	125.55	18912/4120/weedkiller
10/09/2013	Prism Business Developments Li	006168	60.80	17679/4121/Printer cartridge
10/09/2013	Talke Chemical Company Limited	006169	109.39	63010/4125/Chlorine for p/padd
10/09/2013	T & S Electrical Limited	006170	1,626.00	8629/4127/lighting museum
10/09/2013	Threadfast Engineers Ltd	006171	7.20	SIN073701/4128/bolts
10/09/2013	United Utilities	006172	72.15	230813/4129/allotment water (recharged)
10/09/2013	Viking Direct	006174	39.56	61045/4130/Laminator
10/09/2013	Petty cash	006173	162.92	Petty cash reimburse
11/09/2013	West Mercia Energy	DD	6,486.79	1083683/4096/Electricity 01/04/13 -31/07/13
11/09/2013	West Mercia Energy	DD	795.76	1084714/4100/Electricity P/pool
12/09/2013	British Telecom	DD	45.85	MR74673199Q053AY/4110/Fax
16/09/2013	Angel Springs	006175	56.44	1959671/4131/water cups
16/09/2013	Michael Brown	006176	1,759.50	310813/4132/Flower watering
16/09/2013	North Rode Timber Co. Ltd	006177	53.28	138306/4133/market stalls jm
16/09/2013	SAS Refrigeration	006178	96.00	9170/4134/bottle cooler repair
16/09/2013	Talke Chemical Company Limited	006179	306.30	62808/4135/Chlorine for P/Pool
16/09/2013	Wirehouse Employer Services	DD	102.00	Health & Safety Consultancy
17/09/2013	West Mercia Energy	DD	341.69	1085627/4094/Gas
19/09/2013	Wirehouse Employer Services	DD	153.60	HR Support monthly
20/09/2013	Shell UK Ltd	D D	92.90	0185551/4122/Fuel for van
20/09/2013	Autopay	AUTOPAY	26,633.14	Salaries September 2013
23/09/2013	Congleton Harriers	006182	250.00	Grant - Congleton Harriers
24/09/2013	The Post Office	006180	220.00	3111314/4136/Tax disc for van
24/09/2013	Vortex Communications Ltd	006181	291.60	020913/14598/4137/P/ship cable bear town radio
24/09/2013	Heads (Congleton) Limited	006183	77.28	81926/4138/P/ship AGM ad
24/09/2013	Four Oaks Nurseries Ltd	006185	4.20	54447/4139/Compost food4free
24/09/2013	Gaffey Technical Services Ltd	006186	90.46	50034/4140/valves for pool
24/09/2013	Global Hygiene LLP	006187	84.00	1345054/4141/Degreaser
24/09/2013	Jewson Limited	006188	22.62	0767/0179285/4142/Fence post
24/09/2013	M D Motors	006189	30.00	1178/4143/MOT for van
24/09/2013	Posh Nosh Parties Ltd	006190	697.32	140/4150/Recharges £656.82; P/Ship £8.16; Internal £32.34
24/09/2013	The Stationery Cupboard	006191	55.80	110/4152/ Stationery
25/09/2013	RBS autopay	DD	14.00	Autopay charges payroll
25/09/2013	Prism Bus Developments	DD	535.91	IT Support monthly
27/09/2013	A Vaughan	006192	157.50	018/4169/Road closure signs
30/09/2013	PWLB	DD	10,888.84	Biannual Loan repayment
30/09/2013	Allpay Ltd (Plus Dane)	DD	36.08	Allotment Garage rental
30/09/2013	Sita UK Ltd	DD	207.02	28850419/4123/Waste Disposal

Total Payments 120,219.42

Brian Hogan

From: Jo Money <jo@congletoncommunityprojects.org>
Sent: 30 September 2013 16:23
To: Brian Hogan
Subject: endorsement of nominated trustees for the Town Trust

Hi Brian

Three more Trustees of Congleton Town Trust have come up for endorsement as their period of service finishes on 1st November 2013.

They are Margaret Williamson, Douglas Parker, Denis Murphy, all of whom wish to remain as Trustees. Although the Trustees are endorsed by the Town Council they do not have to be councillors to be trustees.

I'd be grateful if this endorsement could be sent to me before November 1st or even better by October 14th the date of the next meeting.

Many thanks

Jo

Jo Money
Congleton Community Projects
The Resource Centre, Town Hall, High Street
Congleton, Cheshire CW12 1BN

Congleton Town Council

Minutes of the meeting of the Youth Committee held on Monday 15th October 2013 in the Town Hall, Congleton

PRESENT Youth Councillor Joseph Hearson (Chairman)
Catherine Hassell
Thomas Minshull
Jamie Bernardi
Jordan Goodwin
Tom Heyes
Arrabella Holland

Councillor Larry Barker
Councillor Sally Ann Holland
Councillor Liz Wardlaw
Linda Minshull

1. APOLOGIES

Apologies were received from Councillor George Hayes.

2. NEW MEMBERS

Councillor Larry Barker opened the meeting and welcomed the new members and organised the election of new Chairman and Vice Chairman.

3. CHAIRMAN AND VICE CHAIRMAN

RESOLVED – (i) That Joseph Hearson be elected as Chairman of the Youth Committee for the forthcoming year.

(i i) That Catherine Hassell be elected as Vice Chairman of the Youth Committee for the forthcoming year.

The new Chairman took over the Chair for the remainder of the meeting.

4. MINUTES OF LAST MEETING

RESOLVED – That the Minutes of the Meeting of the Committee held on 9th September 2013 were signed by the Chairman as a correct record.

5. **YOUTH COMMITTEE CONSTITUTION AND MEMBERSHIP**

Larry gave an update on the constitution and suggested members review the details prior to our next meeting. This item can be discussed again at the next meeting. It was agreed that membership of the committee will also be regularly reviewed.

6. **PAST AND FUTURE PROJECTS**

Linda updated the meeting on past projects and gave suggestions of future events. It was agreed to make a decision at the next meeting.

7. **YOUTH COMMITTEE VOLUNTEERING WEBSITE**

Cathy agreed to lead a sub-group to progress this item, she will report progress at the next meeting.

8. **YOUTH COMMITTEE BANK ACCOUNT**

It was reported that the balance is £673.92.

9. **DRUGS EDUCATION**

Linda informed the meeting of the following dates -

Parents evening meeting – Wed 13th Nov – Town Hall

Drugs Intervention Day at Schools – Wed 27th Nov

Linda will forward further information to members when it is received from Harriet Crompton.

10. **YOUTH COMMITTEE MEMBERS ITEMS**

Badges

Linda distributed badges to new members.

Coffee Morning

There is a booking for a coffee morning at the Library for 26th October. Many members were unable to help as it was the half term holiday and it was agreed to cancel the booking. Linda agreed to cancel the booking at the Library.

Poynton Meeting

Sally, Linda, Joe, Cathy and Thomas attended a meeting at Poynton Town Council to provide information on the Youth Committee. A brief update was given.

Tom Heyes

Tom gave an update on a meeting he had attended regarding School Councils.
This item will be put on the agenda for our next meeting.

11. ANY OTHER BUSINESS

None.

12. DATE OF NEXT MEETING

Monday 18th November 2013 at 7 p.m.

Joseph Hearson (Chairman)