

Congleton Town Council

Historic market town
Town Clerk: BRIAN HOGAN



To:

MEMBERS OF THE FINANCE & POLICY COMMITTEE

21st August 2014

Dear Councillor,

Finance and Policy Committee Meeting - Thursday 28th August 2014

You are requested to attend a meeting of the Finance and Policy Committee to be held in the Town Hall, High Street, Congleton on – **Thursday 28th August 2014** commencing at <u>8.00pm</u>

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Please note that there will be a meeting of the Community, Environment and Services Committee prior to this meeting, commencing at 7.00 pm

Yours sincerely,

= .H25

Brian Hogan Town Clerk

AGENDA

- 1. Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance).
- Minutes of Last Meeting (enclosed)

To approve the Minutes of the Meeting of the Committee held on 29th May 2014.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Outstanding Actions

There are no outstanding actions.



5. Grant Approvals and Commitments 2014 -15 (enclosed)

To receive a statement showing the current position.

6. New Applications for Financial Assistance (enclosed)

- i) GR 7/1415 Congleton Learning Partnership Community Interest Company
- ii) GR 8/1415 Congleton Musical Theatre
- iii) GR 9/1415 An Individual Miss Aysha Epcim
- iv) GR 10/1415 Open Space
- v) GR 11/1415 Tornadoes Basketball Club
- vi) GR 12/1415 Congleton WW1 Awareness and Engagement Group

7. Grant Activities Monitoring Forms

There are no new Grant Activities Monitoring Forms.

8. Letter of Thanks (enclosed)

To receive a letter of thanks from the World Scout Jamboree.

9. Strategy Working Group Meeting (enclosed)

To receive the minutes of the Strategy Working Group meeting held on the 4th December 2013.

10. Management Accounts for April 2013 - July 2014 (enclosed)

To consider the Management Accounts to July 2014.

11. Bank Reconciliation (enclosed)

To receive and consider the bank reconciliation for July 2014.

12. List of Payments (enclosed)

To receive and consider the Payments List between 01/Apr/2014 - 31/Jul/2014.

13. Internal Audit Report (enclosed)

To receive and consider the Internal Audit Report for 2013-14 (Final) and any recommended actions.

14. Cenotaph and Community Garden Restoration Project (enclosed)

To receive and consider a request for a grant towards match funding cost of refurbishing the Cenotaph and Community Garden.

15. <u>Streetscape and Handyman Service</u> (enclosed)

To consider merging the budgets of Streetscape and the Handyman Service and vireing the cost of the grant set aside for maintenance on St Peter's Church yard to Streetscape.

16. <u>Digital Display Unit</u> (enclosed)

To receive and consider a report on the status of the company supplying the Digital Display Unit.

To: Members of the Finance and Policy Committee (and other Members of the Council for information); Press (3), Burgesses (5)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD ON THURSDAY 29th May 2014

PRESENT

Councillors

P Bates

G Baxendale

G R Edwards (Chairman)

Mrs. S A Holland Mrs. A M Martin

D Murphy (Town Mayor)

D A Parker

Mrs J D Parry (Vice Chairman)

N T Price

1. APOLOGIES

Apologies for absence were received from Cllrs R I Brightwell and D T Brown.

Apologies were also received from Clirs Ms. L Bours, J S Crowther, G P Hayes, Mrs. E Wardlaw and G S Williams who are not members of this particular Committee.

2. MINUTES

FAP/01/1415 RESOLVED that the Minutes of the Meeting of the Committee held on 27th March 2014 be agreed and signed by the Chairman.

3. <u>DECLARATIONS OF INTEREST</u>

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllr G Baxendale declared a non-pecuniary interest in any matters relating to Cheshire East Borough Council.

Cllr P Bates declared a non-pecuniary interest in item 6 (iii) and 6 (vi) and left the room when 6 (vi) was discussed.

Cllr G Edwards declared a non-pecuniary interest in item 6 (vi) and abstained from voting on this issue.

4. OUTSTANDING ACTIONS

There are no outstanding actions.

5. GRANT APPROVALS AND COMMITMENTS 2014-2015

A summary of grant approvals and commitments was considered by the Committee and it was noted that £17,894 is available for grants in 2014-15.

FAP/02/1415 RESOLVED that the grant summary be received.

6. NEW APPLICATIONS FOR FINANCIAL ASSISTANCE

FAP/03/1415 RESOLVED that:-

1. GR 1/1415 - Port Vale Community Trust

A grant of £250 be approved.

2. GR 2/1415 - Macclesfield & Congleton District Scouts

A grant of £250 be approved to be used to fund the trip.

3. GR 3/1415 - Congleton Harriers

A grant of £250 be approved with the proviso that the Town Council can nominate a charity.

4. GR 4/1415 - Congleton Jazz and Blues Festival

A grant of £500 be approved.

5. GR 5/1415 – Cheshire & Shropshire Immediate Care Group (CSI Basics)

A grant of £1000 be approved.

6. GR 6/1415 – Congleton Carnival and Fun Day

Approved that the Town Council underwrite any shortfall in funding up to a maximum value of £7,500.

7. <u>NEW GRANT ACTIVITIES MONITORING FORMS</u>

There are new Grant Activities Monitoring forms.

8. LETTER OF THANKS

A letter of thanks was received from the SOL Theatre Summer School for the grant provided.

9. MANAGEMENT ACCOUNTS FOR APRIL 2013 - MAR 2014

FAP/04/1415 RESOLVED that the Management Accounts for March 2014 be received.

10. SAFEGUARDING PUBLIC MONEY

The Committee considered the paper on Safeguarding Public Money in respect of issuing a Town Council credit card.

FAP/05/1415 RESOLVED that:-

- 1. The Town Council to be issued with a credit card for use by the Town Clerk and RFO (Responsible Financial Officer) only.
- 2. Changes to Financial Regulations to accommodate this are approved as stated below:
- 5.5 When ordering goods on the internet, a Council credit card can be used by the Town Clerk or RFO (Responsible Financial Officer) only. Such purchases are limited to £200 in any one transaction. Purchases in excess of £200 can only be made in the presence of a Councillor signatory who will countersign the purchase order printed off.
- 5.6 The Council credit card will have a limit of £1,000 in a calendar month, with balances being cleared at the end of each month. Credit card statement to be countersigned by two Councillor Signatories.
- 3. Bank reconciliation document to be presented to the Committee in the future for approval.

11. ASSET REGISTER

The committee considered the updated Asset Register for 2013-14.

FAP/06/1415 RESOLVED that:-

- 1. The Asset Register be approved.
- 2. Staff to be congratulated for producing a very comprehensive document.

12. ANNUAL RETURN, ANNUAL GOVERNANCE STATEMENT AND ANNUAL ACCOUNTS 2013-14

The Annual Return, Annual Governance Statement and Annual Accounts for 2013-14 were considered by the Committee.

FAP/06/1415 RESOLVED that:-

- 1. The Annual Governance Statement for 2013-14 be approved.
- 2. The Annual Accounts for the year ended 31st March 2014 be approved.

Mr. G.R. Edwards Chairman



Congleton Town Council Application for Financial Assistance



Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR7	1415
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1.1	Applicant(s):	Adele Fletcher
1.2	Representing:	Congleton Learning Partnership Community Interest Company
1.3	Email Address:	Adele@congletonlearningcentre.co.uk
1.4	Tel No.	01260 290682
1.5	Project Title:	Support for Congleton Residents attending the Congleton Work Club
1.6	Project Objectives:	To provide funding for unemployed Congleton residents to enable them to complete training packages that lead to sustainable employment.
1.7	Brief Project Description:	Since 2008 Congleton Town Council and Congleton Partnership have provide funding for individuals to attend training to help them gain employment. This year we would like to request £2,000 again to continue this valuable resource for the town. All individuals requesting the funding attend the Congleton Work Club where every Thursday we help between 40 and 50 individuals with their job search. The funding will be used by individuals to access courses and
		qualifications including; Food Hygiene, ECDL, Sage, CSCS exam and card and First Aid.
1.8	Details accounts/budgets	We would follow the same finance process as this year and invoice for a group of individuals a number of times throughout the year. Each individual could claim up to £100, however, the average per person is usually around £60.

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£2000
2.2	Total contribution sought:	£2000
2.3	What will the money be spent on?	A range of training packages and qualifications for individuals.

2.4	Any ongoing costs:	N/A
2.5	Details of confirmed match funding include source Cash: In kind:	We do have other sources of funding available that we help individuals to access. For example; Plus Dane has funding for their residents. We always explore other funding possibilities before we use the Town Council fund. We reserve this for when there are no other funding opportunities available.
2.6	Resources needed:	
2.7	Estimated timescale of project from start to finish:	This is an ongoing project that will run over the year until all the funding has been allocated.

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	In 2013/14 the £2,000 grant awarded to CLP enabled 34 unemployed residents to complete courses and qualifications they would not otherwise have been able to afford. Some examples of its success would be Neil, Rebecca and Andrew who have all completed Sage Line 50 qualifications and gone on to gain employment. Other individuals have gained their Basic Food Hygiene qualifications which have allowed them to gain employment or volunteer in the town. Unemployment figures and the register at Congleton are looking very positive at the moment. Last April the register at Congleton JCP was around 440, in November 2013 it was 354 and in April this year it was 260. I am confident that the support we offer at the work club and the training we provide has had a significant impact on these numbers.
3.2	Are there similar services/ projects provided in the area	We are the only provider of this service in the town.

Part 4: Evaluation/Publicity

4.1					Each year we provide data on who has accessed the funding and the impact it has had. We would do this again for this project.
4.2	Describe	how	you	will	All individuals are made aware that the Town Council has funded their

promote the Town Council in your project	training.		-	

Signature: Cause Fretchel.

Date: 22/05/2014

* If successful, would you please make cheque out to "Confeten Musical Theatre" x post to H. SUTTON, HILL FARM, ONGLETON EDGE, CONGLETON CW12 3NB.

Congleton Town Council Application for Financial Assistance

CONGLETON

Part 1: Applicant(s) and Project Details GX 8 14 5

1 8 JUN 2014

Application Reference Number (office use only)

TOWN COUNCIL

1.1	Applicant(s):	HELEN SUTTON
1.2	Representing:	GNGLETON MUSICAL THEATRE
1.3	Email Address:	The state of the s
1.4	Tel No.	
1.5	Project Title:	Production of the show "Anything Goes"
1.6	Project Objectives:	To support the charitable objects of the society (educate the public in mysical arts and further public toste and appreciation in these arts).
1.7	Brief Project Description:	Musical production of "Anything Goes" at Daneside Theatre, Congleton (28th Oct - 1st Nov 2014)
1.8	Details accounts/budgets	Plase See attached

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£19,550
2.2	Total contribution sought:	£500
2.3	What will the money be spent on?	Costumes

The Budget

2.4	Any ongoing costs:	Hire of rehearsal rooms at Daneside Theatre (usually turke a week)
2.5	Details of confirmed match funding include source Cash:	Cost of the project is met by ticket notes, fundraising and grants. Any stortfall is met by the society's
a province of the second secon	In kind:	Any shortfall is met by the society's
2.6	Resources needed:	As the outcome of fundraising and ticket sales is not known at this stage, then the overall cost of the project is headed
2.7	Estimated timescale of project from start to finish:	May - Oct 2014.

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	-Entertain and educate the public in musical theatre by providing a near professional slow. - Most of the society's members are local.
3.2	Are there similar services/ projects provided in the area	Yes, at different times of Meyear.

Part 4: Evaluation/Publicity

4.1	How will the project be evaluated and who will carry out the evaluation?	The society's committee will evaluate The project early November (analysis of ticket soles, costs, audience attendance etc)
4.2	Describe how you will promote the Town Council in your project	The Support of the Town Council will be advertised in the programme.

Signature: Veller R. Futton Date: 13.6.2014



Anything Goes ~ 2014 Budget Forecast Version 3b: 2nd June 2014

Income

Item	Source of Projection	Projected	Actual	Variance
Ticket Income Ticket Sales	Forecast assumes 75% of seats sold	13,765.00		
Programme	30/U	13,765.00	-	- 13,765.00
Programme Sales	Precedent	550.00	_	- 550.00
Programme Sponsors	Precedent	400.00	-	- 400.00
Front of House/Other Income Refreshments Rafile Sales	Precedent Precedent	1,200.00 600.00	-	- 1,200.00
Front of House/Other Income Members' show raffle	Contingency	0.00	-	- 600.00
	TOTALS:	£16,515.00		-£16,515,00

Expenditure

Item	Source of Projection	Projected	Actual	Variance
Theatre Hire			7101001	Variance
Theatre Hire	Precedent	3,550,00	0400.00	
Licensing		3,330.00	£120.00	3,430.00
Performance Licence	Variable per royalties calculation.	2 700 00	0500.00	
Orchestra	Tanasa per regalace carculation.	3,700.00	£500.00	3,200.00
Members	9 musicians	0.700.00		
Society Pianist	Rehearsals only - quotation	2,700.00	-	2,700.00
Musical sundries	Contingency (x3 evenings)	350.00 60.00	-	350.00
Direction Team	Trimiganoy (no evermiga)	00.00	-	60.00
Director	Contract	000.00		
Musical Director	Contract	900.00	-	900.00
Sundry expenses	CRB costs, postage expenses, etc.	1,000.00 50.00	-	1,000.00
Sound & Lighting	policy policy expenses, etc.	50.00	-	50.00
Sound & Lighting	Quotation (HSL: Sound only)	4 000 00		
Wardrobe	Quotation (1102. Sound only)	1,800.00	-	1,800.00
Costumes	Agreed budget			
Properties	Agreed buuget	1,500.00	-	1,500.00
Properties hire	Estimate			
Set	Lounate	300.00	-	300.00
Set materials & construction	But to the French Control of the Con			
	Production Team 1 discussions	1,200.00	-	1,200.00
Publicity & Printing Booking form printing				
Display boards	Precedent	100.00	-	100.00
Advertising	Precedent	450.00	£50.00	400.00
Ticket printing	Precedent	350.00	£25.00	325.00
Programme printing	Precedent	180.00	-	180.00
Poster printing	Precedent	200.00	-	200.00
Publicity sundries	Precedent	100.00	-	100.00
Miscellaneous	Contingency	50.00	-	50.00
Donation - St John				
ice cream, tea, coffee, sweets	Precedent	180.00	-	180.00
Sundries (miscellaneous)	Estimate - precedent	520.00	-	520.00
(miodolidifedus)	Precedent	310.00	-	310.00
Chau Dad C	TOTALS:	£19,550.00	£695.00	£18,855.00

Show Budget versus Show Actual		
Projected (budget)	Actual	
Deficit: -£3,035.00	Deficit: - £695.00	

Financial Information — Congleton Musical Theatre Report printed on: 9 June, 2014 / Page 1 of 1



Congleton Town Council Application for Financial Assistance



Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR9-1415
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1.1	Applicant(s):	AYSHA EPCIM
1.2	Representing:	ANINDIKIDUAL
1.3	Email Address:	In any port of the state of the state of
1.4	Tel No.	
1.5	Project Title:	KEEP AYSKA TRAINING!
1.6	Project Objectives:	TO ENABLE AYSHA TO ATTEND PLYMOUM LOLLEGE - SHE HAS BEEN OFFERED A PLACE WITH A SO'I. BURSARY.
1.7	Brief Project Description:	SCE ATTACHED. AXSHA IS TREMELY DODICATED AND COMMITTED - SHE HIPS BEEN OFFERED A PLACE WHERE OLTMPIC CHAMPIONS TRAIN - OUR PIRST CONGLETON BORN OLYMPIC CHAMPION!
1.8	Details accounts/budgets	\$9420.00 PER TERM 50%. BURSARY OFFERED BY COLLEGE \$4710 PER TERM TO RAISE.

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	157 YEAR \$28,260
2.2	Total contribution sought:	\$2355.00 SOIL OF ONE TERMS FEES.
2.3	What will the money be spent on?	FEES, AS ABOVE, SEE ATTACHED.

2.4	Any ongoing costs:	
2.5	Details of confirmed match funding include source Cash:	NONE CONFIRMED AS YET.
	In kind:	
2.6	Resources needed:	, =
2.7	Estimated timescale of project from start to finish:	SIXTH FORM - 24RS SEPT 2014 - JULY 2016

Part 3: Potential Benefits / Outputs

3.1		INCREDIBLE INSPIRATION TO OTHER YOUNG PEOPLE IN CONGLETON. A CONGLETON OLYMPIAN WOULD INSPIRE OTHERS TO ACHIEVE THEIR DREAMS.
3.2	Are there similar services/ projects provided in the area	20.

Part 4: Evaluation/Publicity

4.1	How will the project be evaluated and who will carry out the evaluation?	AYSHA'S SUCCESS IN THE POOL.
4.2		THE YOUN COUNCIL WILL BE ONE OX HER SPONSORS.

Signature: //

Date: 20)6 (14

CONGLETON TOWN COUNCIL

Aysha Epcim's Mum contacted me a couple of months ago. She told me about her daughter and her extraordinary achievements.

I was absolutely staggered by her commitment and dedication to her sport. In extremely difficult family circumstances, Aysha has worked tirelessly to achieve her dreams.

Aysha's Mum Heather is disabled. She has great difficulty in moving around and subsequently it can be very difficult for Aysha to train at times because of this immobility.

Her Mum suffers from Rheumatoid arthritis, Osteoporosis arthritis and Pernicious Anaemia. She has just undergone a hip replacement operation. Following a recent 'Dexa Scan' Heather's bones have been shown to be thinning rapidly; this is obviously of great concern.

Throughout all of the pain that she suffers, Heather is extremely proud and supportive of her daughter. She turned to me for help when she realised that Aysha's swimming future was in jeopardy because of the maximum bursary award of 50%. I therefore pledged to help her in whatever way I can.

I am donating £1000 to help Aysha – I have approached the other seven North West MEP's hoping they will pledge the same.

Having read about the sports bursary that was given (email from Rob Brightwell), I hope that now a precedent has been set, we can help this athlete. I am sure she would be happy to speak to you if you think that appropriate, I have no doubt you will be staggered by her commitment and dedication.

With many thanks, Louise Bours MEP.

My names is Aysha Epcim and I am 16, I am a very passionate swimmer and would love to be able to complete my dreams by winning an international medal and be able to represent my country in the sport I love.

I swim 10 times a week which adds up to 20 hours per week. Add an extra 3 hours on top of that for going into the gym.

A couple of weekends ago I raced against the Olympic champion in Glasgow, yes she did beat me, but that inspired me to want to do as much as possible to be able to swim along side her; she also swims for Plymouth and I would really appreciate as much help from as many people as possible to be able to train with her and get as good, and even better than her.

So far I am competing at British International level. My best event is 200 metres 'breast-stroke'. Swimming is my life. I have put my social life on hold so I can be the best I can be. I want to go to Plymouth as it's a specialised school in swimming; I will be getting top end coaching by Olympic coaches, and will be swimming along side Olympic champions and Olympic finalists.

10 years Cheshire County Champion and qualified for Regional Trials.

11 years County Champion, regional trials, wins Gold and Silver.

12 years County Champion - regional and national qualifications. First time winning a medal in National competition – Bronze.

13 years 2 Silvers and a Bronze in the National Championships.

14 years 2 Gold's, three Silver and four Bronze medals.

15 years 4 Gold, three Silver at Regional, Silver and Bronze at National

<u>15 years</u> 4 Gold, 4 Silver Regional medals. Wins first British qualification time in 200 Metres Breast-stroke in time of 2.37.50 and 2.20.37.

16 years Qualifies for the Commonwealth Trials. 6 National qualifications in various meetings. Swims in August at Sheffield for British team.



FEES

The school fees are reviewed annually by the Governors in March and parents are notified of any changes.

The following fees are effective from September 2014.

FEES (per term)

PREP SCHOOL

Infant Dept	Kindergarten Part-time (fewer than 5 days)	£45 per day
	Kindgergarten (mornings only - including lunch)	£32 per day
	Kindergarten (full-time)	£2360
	Reception	£2470
	Years 1 - 2	£2860
Junior Dept	Years 3 – 4	£3050
bullion Bopt	Years 5 – 6	£3200

SENIOR SCHOOL

Day Pupils

£4170
£4660
£4920

Boarding Pupils

Full Boarding

Years 7-8	£8285
Years 9-11	£9020_
Sixth Form	£9420
	- The state of the

Weekly Boarding

£38.00 per night (including breakfast and dinner) for four nights a week. Other conditions apply.

Occasional Boarding

£45.00 per night (including breakfast and dinner) a maximum of 14 nights per term. Other conditions apply.

LUNCH COSTS

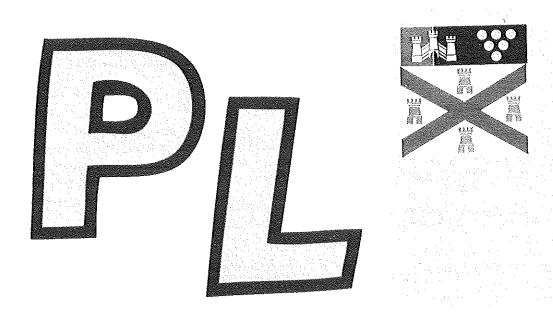
Senior School

Autumn 14	£280.00
Spring 15	£222.00
	£200.00
Summer 15	2200.00

Prep School

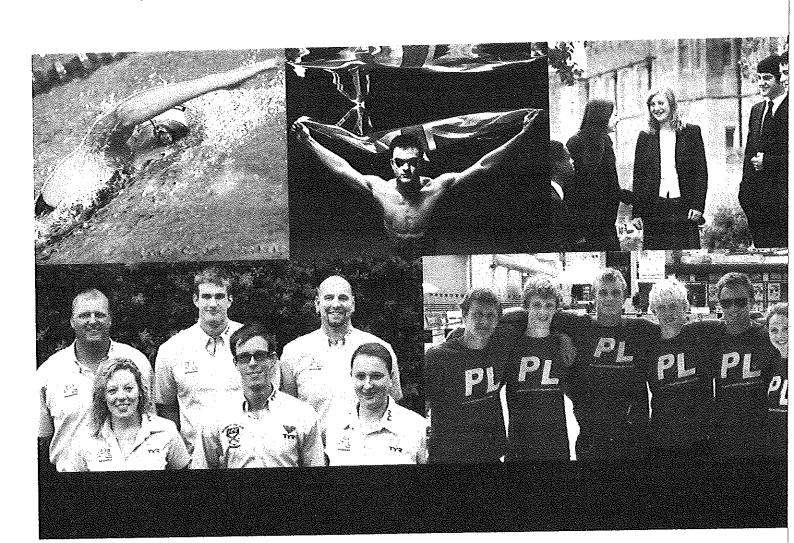
Autumn 14	£252.00
Spring 15	£198.00
Summer 15	£180.00
Odinino 10	

There are no lunch charges for full boarding pupils



The Plymouth College & Plymouth Leander Swimming Scholarship Programme in Conjunction with The ASA Plymouth Beacon Programme

For Aspiring National and International Age and Youth Swimmers



Secondary School Education and Swimming Scholarships with the UK's Leading Swimming Academy

Discover Your Future...

As Great Britain's leading age group and youth swimming programme, ambitious athletes aged 11-18 years wishing to develop their swimming with Plymouth Leander and the ASA Plymouth Beacon Programme are able to do so whilst benefiting from a first class senior school education with Plymouth College. The combined programme offers many unique benefits which allow young athletes to flourish both in the pool and in the classroom without one compromising the other.

The Plymouth College/Plymouth Leander partnership commenced in September 2001 to coincide with the opening of the College's pool. Since this time, the scholarship scheme has welcomed many day and boarding students who have developed into National champions and medallists and ensured regular international selections for Great Britain and home nations swim teams, as well as facilitating international success for athletes from numerous overseas nations.

"The Plymouth College & Plymouth Leander swimming programme is a great facility for up and coming talented youngsters. It was a programme like this which helped me achieve my dreams and it's so important that other children have this opportunity too."

Mark Foster, Eight Time World Record Holder

Background...

Plymouth College is a co-educational school based in the maritime city of Plymouth with the magnificent moorland, countryside and coastal landscapes of Devon and Cornwall close to hand. The school has been at the forefront of education in the South West of England since 1877 and, whilst quietly conscious of its past and traditions, it remains forward-looking and dynamic. The College prides itself on successfully combining both academic and swimming excellence. Conveniently placed in a quiet though central part of Plymouth, the school is 1/2 a mile from the railway station, I mile from the central bus station and 3½ miles from the airport. The College is easily accessible from the M5 ightarrow A38 standard express route into Plymouth.

Great Britain National Youth Club Champions 2008, 2009 & 2010

Our Coaches...

 Led by Head Coach and Director of Swimming, Jon Rudd, the programme benefits from the leadership of one of Britain's most celebrated and successful coaches.

- Jon has worked for the British swim team in numerous Head Coach capacities around the world, as well as leading countless teams, camps and development initiatives for our and other nations. Jon is one of a small number of Great Britain National Squad Coaches, a member of the British Swimming Development Panel and a TYR Advisory Coach.
- Deputy Director of Swimming, Lindsay Dunn, is also a British swim team coach and an important contributor on the pool deck and in the gym.
- Dwaine Bushell, Grace Parker, Matt Cross & Matt Bell complete our full-time professional coaching team, arguably making this the most dynamic and exciting coaching group operating under one roof in Great Britain today.
- Full coaching profiles are available on both the Plymouth Leander and Plymouth College websites.

"As a former prep school coach I can identify with all of the great things that a school environment can bring to a swimming team. I can see the careful care and attention that you and your staff bring to the children and I know what a great difference you have made to their lives. In my mind you have perhaps the best set up in the UK for developing such swimmers and I know of your desire to take your othletes through to the final step."

Chris Martin, Great Britain Development Coach 2008-2011

In The Water...

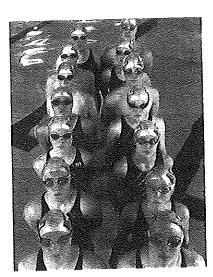
- Performance athletes are able to take advantage of weekday pool sessions following their final lesson of the day. This facility is available to both day and boarding students at the College.
- Morning pool sessions run from 5.30am six days per week and these become more civilised 7.30am starts on weekdays during half term and full term vacation periods as the swimming programme continues in full throughout this time.

And On Land...

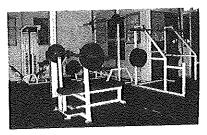
- Our Strength & Conditioning programme is an intrinsic part of our coaching philosophy and is exemplary in both its content and innovativeness.
- Two specialist Strength & Conditioning coaches are employed by the programme to deliver land work to reach the needs of the individual, from the young age grouper in core development to the senior sprint specialist on the Olympic lifting platform.

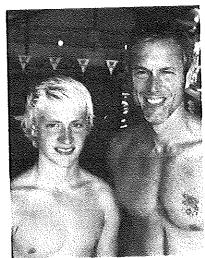
Sports Science & Medicine...

- · Led by Lindsay Dunn MSc, our programme is one of the few in the country that can boast a comprehensive day by day sports science support package for our athletes.
- With a fully qualified Sports Physiologist and Nutritionist on site throughout the week, advice and guidance for athletes and coaches is always available.











- Our Chartered Physiotherapist has a treatment room in the College's medical centre and a further such facility in the swimmer's boarding house, enabling quick and expert injury treatment. Our Sport Massage Therapist also works under these flexible conditions.
- Our Performance Analysis Manager ensures that race models and profiles are always on hand at key meets throughout the season.

National Arena League Champions of England & Wales 2008, 2009 & 2010

Programme Focus & Direction...

- This is a British Swimming Development Club, a programme supported by the ASA Club & Coach Funding Project, a Swim 21 Performance Programme and in receipt of the Sport England 'Club Mark'. We are one of the few British swimming programmes recognised for our work by the National Association for Gifted Children.
- This programme runs over 75 hours of pool time per week in a purpose built on-site pool and in satellite pools within the city confines, including the city's new 50m pool. Our coaching programme is structured in such a way that it does not impact on academic attainment and achievement.
- This programme guarantees that direction, focus and finance will not be diluted by other distractions or disciplines of the ASA.
 Performance competitive swimming is our sole motivator and beneficiary.

Boarding at the Coilege...

- We believe that Captain's House, the boarding facility for our swimming athletes, is the only swimming specific house of its kind in the country.
- Captain's House is organised and run by four staff who all hail from a range of complimentary backgrounds, combining pastoral expertise with elite sporting understanding, ensuring that high performance needs and welfare are understood from the outset.
- Three common rooms within the accommodation ensure a warm social atmosphere within the house, along with a quiet study area and a computer suite for daily use.
- Athletes live in spacious twin rooms rather than dormitories. All rooms are wi-fi connected, allowing them to double as private study areas when required.
- Athletes are transported to and from the accommodation by staff each morning and afternoon, ensuring safety, security (and protection from the elements!) in doing so.
- For their own well-being and to maintain a link with their original home programme, swimming scholars are encouraged to return home on some of the weekends during term time. This is at each athletes' discretion and, as such, are still able to stay at the house over a weekend should they so desire.

- Captain's House remains open at the end of both the Spring and Summer terms to allow for effective taper and preparation into the British Championships, National Age Championships and National Youth Championships. This unique facility allows our athletes every opportunity to perform at their peak at the highest levels of domestic competition each and every year.
- Captain's House is a stone's throw from the site of Plymouth's new 10-lane 50m pool, opening in January 2012. Plymouth College and Plymouth Leander have entered into a unique arrangement with the ASA to manage the new ASA Beacon Programme to coincide with the opening of the new facility.

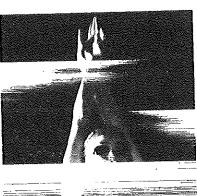
"What you have is unique; it is the <u>best</u> of the school, club, coach, parent, young person relationships. Like any innovation it takes a few people to take the risk and to have the faith. I have been very impressed and as a nation we can learn more from our own backyard than we think."

Guin Batten, Head of Performance, Youth Sport Trust

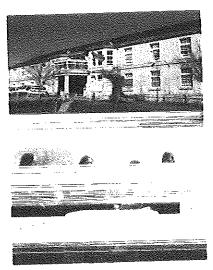
The Learning Environment & Pastoral Care...

- The College is a vibrant and busy school with a successful history. In the classroom, the College offers a full range of subjects with setting where appropriate.
- Teaching is based on the National Curriculum and is delivered by a dedicated and talented staff.
- The College has a non-selective intake, yet our typical pass rate at GCSE (A* - C) is 94% and the typical pass rate at 'A' Level is 98%. Over 90% of our students go on to study at University.
- GCSE classes average 15 in number and 'A' Level classes an average of 8 to ensure the highest level of care through these crucial years.
- The College is now running the International Baccalaureate
 Diploma programme alongside 'A' Levels in the Sixth Form and
 IGCSE courses at Key Stage 4.
- Regular communication between boarding & pastoral staff, parents, coaches and the athletes themselves ensures a professionalism to our 'playground to podium' ethic that is second to none when it comes to athlete welfare. Members of the academic staff visit Captain's House each evening to assist the athletes with their studies.
- As well as day pupils from Plymouth and the surrounding area, the College welcomes students (including many swimming athletes) from all around the world.













British Swimming Development Club Status 2008, 2009, 2010 & 2011

Swimming Programme Facilities...

- Plymouth Life Centre (50m) and Plymouth College (25m pool) with Omega OSBII starting blocks and anti-wave lane lines.
 White Dolphin Power Rack units and iCool Sport Ice Bath systems based on pool deck.
- Fully equipped weights & fitness suites (including Olympic Lifting platforms), at both facilities.
- Sports conference room used for athlete briefings, target setting sessions and parent meetings.

Our Athletes...

- Our athletes are truly world class. In the last five years, our athletes have won World, Commonwealth and European medals, competed in World Championship finals & have broken over 70 British and English records.
- The number of our athletes with international experience is now in excess of 40, with the majority of this number having been selected for Great Britain and/or England.
- Our athletes have held National records across eleven different nations around the world.
- The announcement of the Great Britain London 2012 Target Squad saw more swimming athletes named from the Plymouth programme than from any other swimming club or city in the country.
- British Swimming's World Class programme and the England Talent ID programme annually announces impressive numbers of Plymouth athletes, coaches and team managers with whom they are involved.

"My six years as part of the Plymouth programme gave me the best possible foundation to go on and win my Olympic medal. I can fully recommend it for ambitious young swimmers"

Cassandra Patten, Bronze Medallist, Beijing Olympic Games 2008

Our Team...

- This programme produces both top male and female athletes as well as high achieving age, youth & senior athletes — all strokes, all distances.
- In English Schools' swimming events, Plymouth College annually lead the nation in all forms of ESSA competition.
- The Plymouth College Swim Team were commended in the Daily Telegraph/Aviva School Sport Matters Awards 2011 in the 'School Team of the Year' category. Our College were also the winners of the School Sport Magazine Female Sports Team of the Year 2011.
- We boast contemporary achievements rather than living off historical glories. We can show you an intimacy to our programme where success both in the pool and in the classroom is inevitable.

Swimming Scholarships at the College

Highly sought after and competitive swimming scholarships can be offered by the Headmaster in consultation with the Director of Swimming. To discuss this opportunity further and discover your future, contact Jon Rudd (Director of Swimming):

Swim Office: 0044 1752 203243

Mobile: 0044 7792 052703

e-mail: swimming@plymouthcollege.com

Skype: jon-rudd

www.plymouthcollege.com and www.plymouthleander.co.uk

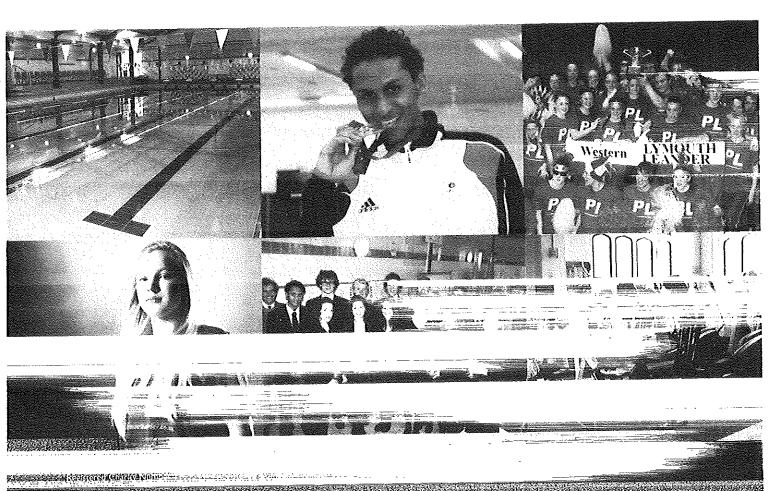
Performance Swim Office, Plymouth College, Ford Park, Plymouth PL4 6RN, England













Congleton Town Council Application for Financial Assistance

CONGLETON

2 6 JUN 2014

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	TOMALOG
Application Reference Number (office use only)	GR 10)1415 TOWN COUNCIL

1.1	Applicant(s):	Sandi Marshall
1.2	Representing:	Open Space
1.3	Email Address:	n digit pë vigjik, est në
1.4	Tel No.	to the time of the second seco
1.5	Project Title:	Open Space arts festival
1.6	Project Objectives:	To celebrate, showcase and support the wide range of artistic and cultural activity which takes place in Congleton. To provide opportunities for people to engage with art who might not normally. To bring together people who are involved in a variety of creative arts in Congleton.
1.7	Brief Project Description:	Open Space is a Congleton-based arts festival which takes place across the last weekend of September throughout the town. Open Space is not-for-profit and is organised by volunteers. It is open to anyone in Congleton to receive support to stage an artistic event, which is then marketed under the banner of Open Space. Many of the events are free and/or interactive and provide opportunities for the people of Congleton to take part in activities that they might not otherwise, and potentially develop new interests.
1.8	Details accounts/budgets	The events in Open Space are largely self-funding. The vast majority of the money is spent on marketing and trying to reach as many people in Congleton and the surrounding area as possible.

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£3,700
2.2	Total contribution sought:	£250
2.3	What will the money be spent on?	The money will go towards marketing Open Space, towards getting the programme printed and paying for ads in papers.

2.4	Any ongoing costs:	
2.5	Details of confirmed match funding include source Cash:	£50 from the Congleton Carnival Fund £150 from business sponsorship £250 from fundraising activities
	In kind:	
2.6	Resources needed:	Venues for events; help with road closures for the Saturday event (signs etc)
2.7	Estimated timescale of project from start to finish:	26 th – 28 th September 2014

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	Residents of Congleton will all have opportunities to access artistic activities which they wouldn't normally. Local artists will receive support. It will enrich the cultural landscape of Congleton. Local businesses will get benefit, as it will attract people into the town and raise the profile of the town in the surrounding area.
3.2	Are there similar services/ projects provided in the area	Not like this, in Congleton

Part 4: Evaluation/Publicity

4.1	How will the project be evaluated and who will carry out the evaluation?	Evaluation of individual events will be carried out by event organisers (through forms, observation and conversation), a volunteer writer-in-residence will evaluate some of the events, the coordinators will evaluate the collate this info and evaluate the overall success of Open Space.
4.2	Describe how you will promote the Town Council in your project	The support of the Town Council will be acknowledged in the programme and on the website.

Signature:	Selloral	Date:	20/06/	114
		,	7001	' 7



Congleton Town Council Application for Financial AssistanceNGLETON

Part 1: Applicant(s) and Project Details

1 7 JUL 2014

Application Reference Number (office use only)

TOWN COUNCIL

1.1	Applicant(s):	JENNIFR PASS
1.2	·Representing:	TOUNDOUS BASICETBALL CLUB. SE CINDELHILL LANG I SCHOLAR
1.3	Email Address:	
1.4	Tel No.	
1.5	Project Title:	BASKEHOCUL.
1.6	Project Objectives:	Purchase Busketbaul Kuts Cual Busketbaus
1.7	Brief Project Description:	SET OF 15 BASKELLOOU KUUS. FOR U'1715 BASKET DOUR FROM SO THAY OVE Eligible to compete IN lægur. Basketbauer for training
1.8	Details accounts/budgets	Back ve t25 Each need 10. Back ve t12 Each need 10. Botal E495., the remainder Well come from the Children pregna

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£495.
2.2	Total contribution sought:	1250.
2.3	What will the money be spent on?	15x Complète Lees 10 x Basketbays.

2.4	Any ongoing costs:	NO.
2.5	Details of confirmed match funding include source 'Gash:	the lads paying subs into clus training and openes
	In kind:	£245.
2.6	Resources needed:	Money for buts and Buskethaus
2.7	Estimated timescale of project from start to finish:	ongoing.

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	
3.2	Are there similar services/ projects provided in the area	No just an Adult tom.

Part 4: Evaluation/Publicity

4.1	How will the project be evaluated and who will carry out the evaluation?	
4.2	Describe how you will promote the Town Council in your project	With a newspaper certale.

			1
Signature:	(JB	Date:	4/7/14

Jackie Potts

From:

Jenny

Sent:

21 July 2014 13:03

To:

Jackie Potts

Subject:

Re: Congleton Town Council grant application

Hi jackie

It's all been run In congleton though using Congleton high and eaton bank

It's also a congleton club

Regards

Jennifer

Sent from my iPhone

On 21 Jul 2014, at 12:54, Jackie Potts < jp@congletontowncouncil.co.uk > wrote:

Dear Jennie

Thank you for your grant application form which has been received. Unfortunately the small grants budget that Congleton Town Council has is for residents and organisations of Congleton Town and Scholar Green falls under Odd Rode Parish Council. You might be better applying to them or to Cheshire East Council. If this is not the case and it is a Congleton Town organisation please let me know.

Kind regards

Jackie

Jackie Potts
Support Manager
Congleton Town Council
01260 270350
<image003.jpg>



Congleton Town Council Application for Financial Assistance



Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR12	14/5
--	------	------

1.1	Applicant(s):	Margaret Williamson
1.2	Representing:	Congleton www Awareness and Engagement Gronp.
1.3	Email Address:	
1.4	Tel No.	
1.5	Project Title:	"Over by Christmas"
1.6	Project Objectives:	"Over by Christmas" is a choral drama production performing at 23 railway station across the NW. Objective is to gain sponsorship for the Congleton Station.
1.7	Brief Project Description:	The production created and performed by Theatre in the Quarter company obranatises the department of young soldiers for the Western Front,
1.8	Details accounts/budgets	

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	4600
2.2	Total contribution sought:	1300 (marched funding from Town Trust
2.3	What will the money be spent on?	

2.4	Any ongoing costs:	none.
2.5	Details of confirmed match funding include source Cash:	none.
	In kind:	Pre organizations publically by AzEgroup.
2.6	Resources needed:	none.
2.7	Estimated timescale of project from start to finish:	Production is a one day event. Sept 21st. 2 productions each of 55 min - 10s.

Part 3: Potential Benefits / Outputs

3.1	of Congleton	Overby Christmas is a poingnost good notice re macked the beginning of www. It will further increase residents understanding of the impact of world had on Congleton.
3.2	Are there similar services/ projects provided in the area	hone.

Part 4: Evaluation/Publicity

4.1	and the similarity of	By course number attendup this free drama production By usuf fredback forms after the event.
4.2	Describe now you will	C.T.C. will be acknowledged as the Spensor of the event in all publicity eg. local press and on flyers.

Signature: MM Williamson. Date: green 28th 2014. Chair of WWI Awareness. Engagement Group).



a CHORAL commemoration
in CHESHIRE'S railway
STATIONS featuring
WORDS & SONGS
of the GREAT WAR

Written by Helen Newall
Original music by Matt Baker
Featuring actors, singers & musicians
from across Cheshire

TICKET



COMING TO A RAILWAY STATION NEAR YOU IN SEPTEMBER 2014

















OVER BY CHRISTMAS

WE WILL REMEMBER THEM

Featuring well-loved songs of the period, Over-by Christmas captures the spirit of optimism and patriotism of those leaving their loved ones, perhaps never to see them again. A community choir of 'soldiers', 'nurses' and their families will recreate this polgnant and historic moment, accompanied by live musicians. This ambitious site-specific project is involving over 300 people of all ages from across Cheshire and will be performed at a total of 23 stations around the county and beyond.

'It has been a real thrill to see how many people across the county are involved. With the added participation of children from over 20 schools, and the many organisations who are rallying around to support the performances, it is clear that the project has really inspired people across the generations.' (Matt Baker, Artistic Director of Theatre in the Quarter)

'This project is about remembering local people and the sacrifice that they made, and the journey that began at their local station. It's reminding people of the importance of the railway network and stations, as communities played their part in this world-changing event.'
(Sally Buttifant, Mid Cheshire
Community Rail Partnership Officer)

This is one of the most ambitious projects of its kind we have seen on the rail network' Rail Delivery Group

Over By Christmas is created by Helen Newall and Matt Baker with costume design by Paula Cain of Chester Costume House. It is part of the Imperial War Museum's First World War Centenary Project.

Design and art direction (an M Hazaldina Photography Stephen Dodd, Big Cheese

PERFORMANCE DATES AND TIMES

Each performance lasts 30 minutes and is FREE

200		
Bury Bolton St Station	Sunday 7 September	3:25pm and 4:10pm
Ellesmere Port	Thursday 11 September	9:30am, 10:30am, 11:30am
Little Sutton	Thursday 11 September	1:25pm and 2:25pm
Poynton	Friday 12 September	11:00am (Poynton Community Centre)
	Sunday 28 September	1:00am
Handforth	Friday 12 September	1.30pm
	Saturday 13 September	12:00pm and 2:00pm
Goostrey	Saturday 13 September	10:20am
Holmes Chapel	Saturday 13 September	4:30pm
Chester	Sunday 14 September	12:00pm and 5:00pm
Delamere	Sunday 14 September	2:00pm and 3:30pm
Helsby	Friday 19 September	10;10am
Frodsham	Friday 19 September	11:20am and 12:15pm
Runcorn East	Friday 19 September	1.35pm
Northwich	Saturday 20 September	10/30am
Plumley	Saturday 20 September	11/40am
Hale	Saturday 20 September	2.00pm -
Stockport	Saturday 20 September	3:30pm and 4:15pm
Crewe	Sunday 21 September	12:30pm and 1:30pm
Congleton	Sunday 21 September	4:00pm and 5:00pm
Blacon	Monday 22 September	9.30am, 10.40am and 1.30pm
Manchester Piccadilly	Thursday 25 September	11:00am, 12:00pm and 1:30pm
Willaston	Saturday 27 September	11:00am and 12:30pm
Saughali	Saturday 27 September	2:00pm (Vernon Institute)
Macclesfield	Sunday 28 September	12:30pm and 2:30pm

Times and exact locations within or near the stations may be subject to last minute change. Some venues will include an additional short performance by local school children. For up to date information check our website www.theatreinthequarter.co.uk

Follow us on twitter @TinthQ or on www.facebook.com/overbychristmas

We are grateful for additional support from Cheshire West and Chester Councillors, Town and Parish Councils, Network Rail, Rail User Groups and Station Friends, The Lord Lieutenant of Cheshire and CHESTER BUSINESS CLUB.

		တိ	Ingleton T	Congleton Town Grant Commitments	ımitments		A November of the Control of the Con			
		Specific Budgets								
Date Grant Approved	01	For	Section	Minute Reference	EMR b/fwd	Budget	Approved 14/15 Paid £		Outstanding £	Date Paid
	Christmas Lights	Christmas Lights			7,284.00					
	St Peter's	Churchyard Maintenance			3,000.00					
	Camival Committee	Camival Committee	S144	FAP/03/1415	3,750.00	00.00		664.60	3,085.40	05/07/2014
***************************************	Congleton Museum	Notional rent				4,500.00	4,500.00	4,500.00	00:00	
	Community Projects	Project support	S144			16,000.00	16,000.00	16,000.00	00:0	28/04/2014
	Congleton Partnership	Rent				1,533.00	1,533.00	1,533.00	00:00	
	Citizens Advice Bureau	annual grant	S142			15,000.00	15,000.00	15,000.00	00:0	19/05/2014
	Christmas Lights	Christmas Lights	S144			00'000'6			00:00	
	Carnival Committee	Bi-annual Congleton Carnival	S144	FAP/03/1415		3,750.00			0.00	
	Royal British Legion	Rememberance Day Parade	S137			650.00			0.00	
	St Peter's Church	Churchyard Maintenance	S215			3,000.00			0.00	
	St Peter's Church	Church clock maintenance	PCA1957 s2			250.00			00:0	
Totals					14,034.00	53,683.00	37,033.00	37,697.60	3,085.40	
:	Est marked reconce biland		V44 034							
	Budget 2014/15		563 683	VARIABLE AND ADDRESS AND ADDRE						
	Total approved to date		554 067							
	Total approved to date		201,007							
	i orai awaiting application		£16,650							

3

THE THE PROPERTY AND TH	The state of the s	Congleton Town	n Grant Comm	ton Town Grant Commitments 2014/15		- Company of the Comp			
	TO THE	Permitted and S137							
Dato Grant Approved	70	For	Section	Minute Reference	Approved EMR Approved 14/15 EMW Approved 14/15		Paid £	Outstanding £	Date Paid
	Subsidised Use of Town Hall		GPoC			4.000.00	822.65	3177.35	
28/03/2013	28/03/2013 Team Congleton 2012	Legacy projects	S145	FAP/64 /1213	1,500.00				28/04/2014 815.90 09/06/14
17/10/2013	17/10/2013 Friends of Congleton Park	Cables etc for park events	GPoC	FAP/11/1314	200.00			200.00	
20/02/2014	20/02/2014 Friends of Congleton Park	Brass in the Park	GPoC	FAP/30/1314	250.00		250.00		29/05/2014 0.00 11/06/14
27/03/2014	27/03/2014 Sol Theatre School	Summer theatre school 2014	GPoC	FAP/40/1314	1,000.00		1000.00	00:0	28/04/2014
27/03/2014	27/03/2014 Bromley Farm Community Trust	Support for Bromley farm news	GPoC	FAP/40/1314	400.00			400.00	
27/03/2014	27/03/2014 Congleton Building Preservation Trust	support for Physic garden	GPoC	FAP/40/1314	500.00			500.00	
29/05/2014	29/05/2014 Port Vale Community Trust	Congleton Soccer School		FAP/03/1415		250.00		250.00	
29/05/2014	29/05/2014 Macc & Cong District Scouts	Support for Jamboree		FAP/03/1415		250.00	250.00	00:0	03/06/2014
29/05/2014	29/05/2014 Congleton harriers	Cong Half and Quarter marathon		FAP/03/1415		250.00		250.00	
29/05/2014	29/05/2014 Cong Jazz and Blues	Support for 2014 Festival		FAP/03/1415		500.00	500.00	00.0	27/06/2014
29/05/2014	Cheshire and Shropshire Immediate Care	29/05/2014 Cheshire and Shropshire Immediate Care To help equip volunteer doctors in Cong area	rea	FAP/03/1415		1,000.00		1000.00	
								00:00	
Totals					3850.00	6250.00	3506.75	6593.25	
	EMR b/fwd	The state of the s	£3.850.00		-	-			
	Budget 14/15		£21,894.00		£75,577.00 Total Grant budget	get			
	Total approved to date		£10,100.00						
	Total money still available for	le for grants	£15,644.00						



Congleton Town Council Congleton Town Hall High Street Congleton Cheshire CW12 1BN

Dear Councillors,

RE: WORLD SCOUT JAMBOREE 2015 - Ellie Cliffe and Alex Fray

Thank you so much for your generous grant of £250 towards our Jamboree fundraising project. We were most pleasantly surprised to receive it.

We will send you a monitoring form, report and some pictures following the Jamboree next summer.

Thank you for taking the time to consider our request.

Yours sincerely

Ellie Cliffe

Alex Fray

Congleton Town Council

Notes of the meeting of the Strategy Working Group held on Wednesday 4th December 2013

PRESENT Councillors: G R Edwards (Chairman)

Mrs D Allen
P Bates
G Baxendale
R I Brightwell
J S Crowther
G P Hayes
Mrs S A Holland
Mrs A M Martin
D Murphy
Mrs J D Parry
D A Parker
N T Price

Mrs. E Wardlaw G S Williams

1. Apologies for absence.

Apologies for absence were received from Cllrs, L Barker, D T Brown and Miss R.K. Williams.

2. Notes of previous meeting

SWG/03/1314 RECOMMENDED That the notes of the meeting of the Strategy Working Group held on the 30th July 2013 were agreed.

3. Outstanding Actions

Concern was expressed at how much notice the planners at Cheshire East took of comments made by the Town Council when considering planning applications, particularly those where considerable local concern is shown against a particular development, which is then subsequently approved by Cheshire East.

It was generally considered that the most productive way forward would be to request that a planner from Cheshire East explain the reasons for granting planning approval using 3 examples where previously the Town Council has recommended refusal

4. Presentations from Major Grant Recipients

a. Congleton Partnership

Congleton Partnership highlighted the many projects that have been instigated and completed by the organisation in recent years and pointed out that they are in a position to more effectively exploit external funding

The Partnership is also able to attract significant volunteer support for its activities for the benefit of the Town. The £k14 grant generates at least a 4 to 5 fold increase in value in terms of what it delivers

b. CAB

The CAB was established in Congleton in 2002 and provides advice people need for the problems they face

The CAB has helped local people overcome problems to the value of £1.3m and has helped about 5000 individuals. A cut in funding would mean that they would see about 760 less clients

Community Projects

Community Projects is a not for profit organisation set up in 1993 and since then has been involved in organising a whole raft of events which have benefited the Town

Projects have amassed a wealth of volunteers which assist in organising and putting on a variety of events held annually. They also have excellent contacts with a number of businesses and Trusts in the Town who support the organisation financially. Such money though is for funding events as most charities and businesses will not fund revenue

6. Timbersbrook Toilets

Cllr D Parker provided an update on the current situation in respect of re-opening Timbersbrook Toilets and it was noted that the request for support was being withdrawn

7. Other Grants

It was noted that there are other grants to consider:-

Museum - £k4.5 Xmas Lights - £k9 Carnival - £7.5 St Peter's ground maintenance - £k3

SWG/04/1314 RECOMMENDED That:-

- a. That grants to the Museum, Xmas Lights and Carnival would continue, but, the grant to St Peter's church was not required and would be ring fenced
- b. The major grant recipients will be requested in future to provide greater clarity on their financial status and to provide a set of accounts
- c. Grant recipients when undertaking projects in the Town to be requested to ensure they duly acknowledge the major contribution of the Town Council
- d. Grants to the CAB and Community Projects to be confirmed at the current level for 2014-15
- e. Finance for Congleton Partnership of £k14 to be ring fenced in the budget. The Partnership via the Chairman to be requested to provide a comprehensive set of accounts and to explain what projects they intend to pursue in 2014-15. It will

- then be for the members to determine what sums of money to allocate to the Partnership for 2014-15
- f. £k12 to be ring fenced in the grants budget, the intention being not to make this money available in 2014-15

8. <u>Budget 2014-15</u>

The budget for 2014-15 was considered in the light of the changes discussed above

SWG/04/1314 RECOMMENDED That the budget be approved and to go forward to the Council meeting dated $16^{\rm th}$ January 2014 for adoption

G R Edwards Chairman

10.

Management Accounts July 2014

See attached Income and Expenditure sheet. These figures are for 4 months so would be 33% of the annual budget if the expenditure was regular monthly.

Central overheads reallocated is an accounting mechanism to apportion the administration costs over all other cost centres containing staff, in line with the audit and accountancy regulation guidance.

Finance and Policy

Corporate Management

- Subscriptions and Publications include annual charges to SLCC and ChALC.
- Insurance is a full year cost. This has been renegotiated with Zurich Insurance and has been split across Corporate Management, Streetscape and the Town Hall cost centres and has given a small saving over the budgeted figures.
- Legal and Professional fees include fees for redrafting the catering partner contract.

Grants

 Out of our initial grants budget of £75,577 a considerable amount has already been allocated e.g. Citizens' Advice Bureau; CCP. £15,644 is available for new grant applications coming in throughout the next year to 31/03/15.

Community, Environment and Services

- The propogation unit cost is the contribution to legal charges for the contract with Cheshire East Council.
- CCTV charges have been paid for the 5 cameras monitored by Cheshire East Council
- A full year's contribution has been paid for 4 Police Community Support Officers.
- Tourism is slightly over budget due to the support given to the Queen's baton relay event.

Streetscape

The Streetscape budget was drawn up with knowledge of some items (eg staffing costs and vehicle hire costs) but some items were based on estimates along with information from Cheshire East eg Horticultural supplies, fuel costs. It is apparent that the budget for Horticultural supplies is not enough as the roundabout summer bedding alone was £7,000. The winter bedding will be cheaper but this budget will be considerably overspent. Fuel costs are also more than estimated and although the main vehicles are on a full maintenance lease, repairs and replacement parts for equipment is more than estimated.

We currently have a separate budget for the 2 Handymen and associated costs but it has become apparent that this now overlaps with Streetscape – e.g. the handymen use a Streetscape vehicle but there is a budget on Handyman Service for vehicle maintenance. See agenda item regarding "Virements".

Town Hall

Income and expenditure are both slightly under budget.

Recommendation:

To receive the Management Accounts to July 2014

	Current Month Actual	Actual Year To Date	Current Annual Bud	Variance Annual Total	% of Budget
and Policy					
Corporate Management					
Staff Costs (re-allocated)	8,739	34,957	112,902	77,945	3
Travel	16	207	1,500	1,293	1
Training / Conferences	95	327	2,600	2,273	1
Rent Payable	1,163	4,650	13,950	9,300	3
	0	0	2,560	2,560	
	28	110	500	390	2
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				odleseen	
Sept. State 70.					
			004000000	50.00 miles	10
SERVICE CONTRACTOR CON					
	A				
				944-065-5555	
STOD AND MY CHARGES IN CASHANGES AND MANAGEMENT AND					-
Other Advertising	0	63	200	137	;
Bank Charges	0	8	100	92	
Audit Fees - External	0	0	2,000	2,000	
Audit Fees - Internal	0	0	1,440	1,440	
Accountancy Support	958	911	3,675	2,764	
Legal & Professional fees	0	1,285	1,500	215	
		0.5	2.5.25.653		
Central Overheads reallocated	-4,688	-18,006	-49,537	-31,531	
Management:-Expenditure	8,877	38,966	123,925	84,959	
	0			1,733	
		-414	-6,000	-5,586	
porate Management :- Income	0	-65,972	-69,825	-3,853	,
Expenditure over Income	8,877	-27,006	54,100	81,106	-:
Democratic Rep'n & Mgmt/Civic	•				
Staff Costs (re-allocated)	1,761	7,062	22,481	15,419)
Training / Conferences	0	490	1,000	510	
Stationery & Printing	41	41	250	209	
Marketing/Promotions	0	20	1,000	980	
Council Newsletter	0	1,412	5,230	3,818	
Council Website					
Mayor's Allowance					1
A STATE OF THE STA					
17					
Election Expenses Central Overheads reallocated	0 208	0 798	0 2,195	0 1,397	
Rep'n & Mgmt/Civic:-Expenditure	2,600	17,432	49,616	32,184	
## ### ### ### ### ### ### ### ### ###	2,600		•	-	
Rep'n & Mgmt/Civic:-Expenditure <u>Grants</u>	2,600	59,933	49,616 75,577	32,184 15,644	
	Training / Conferences Rent Payable Reception - TIC Miscellaneous Office Costs Telephone/Fax/Internet Postage Stationery & Printing Subscriptions & Publications Insurance Computer/IT Costs Photocopy Charges Recruitment Advertising Other Advertising Bank Charges Audit Fees - External Audit Fees - Internal Accountancy Support Legal & Professional fees HR & H&S support Central Overheads reallocated Management:-Expenditure CEC Grant Interest Receivable corate Management :- Income Expenditure over Income Democratic Rep'n & Mgmt/Civic Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website	Training / Conferences 95 Rent Payable 1,163 Reception - TIC 0 Miscellaneous Office Costs 28 Telephone/Fax/Internet 19 Postage 0 Stationery & Printing 94 Subscriptions & Publications 0 Insurance 1,750 Computer/IT Costs 490 Photocopy Charges 0 Recruitment Advertising 0 Other Advertising 0 Bank Charges 0 Audit Fees - External 0 Audit Fees - Internal 0 Accountancy Support 958 Legal & Professional fees 0 HR & H&S support 213 Central Overheads reallocated -4,688 Management:-Expenditure 8,877 CEC Grant 0 Interest Receivable 0 corate Management :- Income 0 Expenditure over Income 8,877 Democratic Rep'n & Mgmt/Civic Stationery & Printing 41	Training / Conferences 95 327	Training / Conferences 95 327 2,600 Rent Payable 1,163 4,650 13,950 Reception - TIC 0 0 0 0 2,560 Miscellaneous Office Costs 28 110 500 Miscellaneous Office Costs 19 360 2,000 Postage 0 647 3,500 Stationery & Printing 94 409 2,500 Subscriptions & Publications 0 2,078 2,000 Insurance 1,750 7,082 7,905 Computer/IT Costs 490 2,059 5,870 Photocopy Charges 0 906 3,700 Recruitment Advertising 0 61 500 Other Advertising 0 63 200 Bank Charges 0 8 100 Audit Fees - External 0 0 1,440 Accountancy Support 958 911 3,675 Legal & Professional fees 0 1,285 1,500 HR & H&S support 213 852 2,560 Central Overheads reallocated 4,688 -18,006 -49,537 Management:-Expenditure 8,877 38,966 123,925 CEC Grant 0 -65,558 -63,825 Interest Receivable -414 -6,000 Democratic Repris & Manni/Civic Staff Costs (re-allocated) 1,761 7,062 22,481 Training / Conferences 0 490 1,000 Democratic Repris & Manni/Civic Staff Costs (re-allocated) 1,761 7,062 22,481 Training / Conferences 0 490 1,000 Council Website 195 195 2,000 Mayor's Allowance 0 3,000 3,000 Mayor's Allowance 0 3,000 3,000 Members Expenses 0 0 0 0 Hall & Room Hire 359 1,408 6,000 Hall & Room Hire 359 1,408 6,000	Training / Conferences 95 327 2,600 2,273 Rent Payable 1,163 4,650 13,950 9,300 Reception - TIC 0 0 0 0 2,560 2,560 Miscellaneous Office Costs 28 110 500 390 Telephone/Fax/Internet 19 360 2,000 1,640 Postage 0 647 3,500 2,853 Stationery & Printing 94 409 2,500 2,853 Stationery & Printing 94 409 2,500 2,853 Insurance 1,750 7,082 7,905 823 Insurance 1,750 7,082 7,905 823 Insurance 1,750 7,082 7,905 823 Computer/IT Costs 490 2,059 5,870 3,811 Photocopy Charges 0 906 3,700 2,794 Recruitment Advertising 0 61 500 439 Other Advertising 0 63 200 137 Bank Charges 0 8 100 92 Audit Fees - External 0 0 1,440 1,440 Accountancy Support 958 911 3,675 2,764 Legal & Professional fees 0 1,285 1,500 215 HR & H&S support 213 852 2,560 1,708 Central Overheads reallocated -4,688 -18,006 -49,537 -31,531 Management:-Expenditure 8,877 38,966 123,925 84,959 CEC Grant 0 -65,558 -63,825 1,733 Interest Receivable 414 -6,000 -5,586 Forate Management :- Income 8,877 -27,006 54,100 81,106 Democratic Repin & Mamt/Chie 1776 7,062 22,481 15,419 Statif Costs (re-allocated) 1,761 7,062 22,481 15,419 Training / Conferences 0 490 1,000 510 Stationery & Printing 41 41 250 209 Marketing/Promotions 0 20 1,000 980 Council Website 195 195 2,000 1,805 Mayor's Allowance 0 3,000 3,000 0 Members Expenses 36 2,906 5,500 2,594 Civic Repalia 0 0 0 0 0 Hall & Room Hire 359 1,408 6,000 4,592

		Current Month	ly 2014 Actual Year	Current	Variance	% of
		Actual	To Date	Annual Bud	Annual Total	Budget
251	Handyman service	1,589	12,726	75,710	62,984	179
263	Public Toilets	489	1,545	8,000	6,455	199
300	Public Realm CCTV	9,735	9,735	14,800	5,065	669
301	Congleton Partnership	2,084	8,336	25,008	16,672	339
302	Community Development	3,080	10,329	41,480	31,151	259
303	Police Community Support Officers	47,200	47,200	47,200	0	100
805	Christmas Fayre/lights	185	208	4,000	3,792	5
321	Tourism	270	2,047	3,000	953	689
341	Youth and Young People	112	601	2,000	1,399	309
351	Fellowship House	170	1,316	5,954	4,638	229
		71,424	112,434	270,199	157,765	429
280	Streetscape					
	Staff Costs	25,895	97,134	299,361	202,227	329
	Agency Staff	3,121	4,220	0	4,220	09
	Protective Clothing\H & Safety	410	828	2,000	1,172	419
	Office rent	256	1,022	3,067	2,045	339
	Janitorial	781	1,618	6,000	4,382	279
	Telephones	0	0	1,200	1,200	09
	Insurance	448	1,792	6,000	4,208	309
	Horticultural etc Supplies	271	8,819	8,000	819	1109
	Vehicle maintenance/Serv etc	145	1,094	1,456	362	759
	Vehicle fuel and oil	1,437	5,853	15,000	9,147	39
	Vehicle rental charges	2,578	10,312	32,376	22,064	329
	Central Overheads Reallocated	2,766	10,624	29,228	18,604	369
		38,108	143,316	403,688	260,372	369
	Streetscape - Income	-29,025	-116,782	-346,314	-229,532	349
	Net Expenditure over Income	9,083	26,534	57,374	30,840	469
	Town Hall					
221	Town Hall - Expenditure		44,344	160,542	-116,198	289
	Town Hall - Income		-29,851	-107,050	77,199	289
	Net Expenditure over Income		14,493	53,492	38,999	279
	Total Net Expenditure	91,984	203,820	560,358	356,538	36

Reserves as at 31/07/14

187,161

620,278

433,117

30%

49,362

Personnel

401

Staff Costs - Reallocated

General Reserve	164,717
Capital Equipment Fund	27,006
Capital Contingency Fund	182,064
EMR Elections	15,000
EMR Crime Prevention/Traffic calmin	3,779
EMR Ancient Treasures	3,000
EMR Website	10,000
EMR Training	3,000
EMR Devolved Services	57,250
EMR Loan Repayments	1,900
EMR Toilets	36,907
EMR Play Areas	6,000
EMR Public Realm	3,906
EMR Legal Fees	10,000
EMR Partnership Mini Bus	9,999
EMR Congleton Neighbourhood Plan	42,500
	577,028

Date: 11/08/2014 **Congleton Town Council**

Page No: 1

Time: 11:37

User: JP

Bank Reconciliation Statement as at: 31/07/2014 for Cash Book 1 RBS Current/I Access Acct

Security Security	Bank Statement Accou	nt Name (s)	Statement Date	Page No	Balances
Unpresented Cheques (Minus) Amount 15/04/2014 006522 The Quinta Primary 150.00 20/06/2014 006635 County Playing Fields Associat 22.00 15/07/2014 006702 JAF Graphics 690.00 15/07/2014 006705 Prism Business Developments L 12.00 21/07/2014 006712 Associated Calibration & Train 66.00 21/07/2014 006713 Allied Catering Equipment 230.40 21/07/2014 006715 Broadstock Office Furniture Lt 135.60 21/07/2014 006717 Broken Cross Paint & Wallpaper 25.61 21/07/2014 006718 Chubb Fire & Security Ltd 714.00 21/07/2014 006720 Congleton High School 120.00 21/07/2014 006721 Gaffey Technical Services Ltd 792.66 21/07/2014 006722 Heatons Office Supplies Ltd 48.86 21/07/2014 006723 Legal & General Assurance Soc 3,078.92 21/07/2014 006724 K G Loach 26.26 21/07/2014 006725 Pitstop 196.80 21/07/2014 006726 Pitstop 196.80 21/07/2014 006727 The Stationery Cupboard 86.40 21/07/2014 006728 Talke Chemical Company Limite 196.78 21/07/2014 006729 Total Pool Chemicals Ltd 473.88 22/07/2014 006732 The Best Connection Group 460.94 28/07/2014 006735 Posh Nosh Parties Ltd 271.31 28/07/2014 006736 Performing Rights Society 634.55 28/07/2014 006737 Threadfast Engineers Ltd 3.60 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00	RBS High Interest A/c 11	1411162	31/07/2014	542	83,594.58
Description	RBS Current Account 11	411170	31/07/2014	852	514.49
Description				_	84,109.07
20/06/2014 006635	Unpresented Cheques	(Minus)		Amount	0 1,100.07
20/06/2014 006635	15/04/2014 006522	——— The Quinta Pri	mary	150.00	
15/07/2014 006702 JAF Graphics 690.00 15/07/2014 006705 Prism Business Developments L 12.00 21/07/2014 006712 Associated Calibration & Train 66.00 21/07/2014 006713 Allied Catering Equipment 230.40 21/07/2014 006716 Broadstock Office Furniture Lt 135.60 21/07/2014 006717 Broken Cross Paint & Wallpaper 25.61 21/07/2014 006718 Chubb Fire & Security Ltd 714.00 21/07/2014 006720 Congleton High School 120.00 21/07/2014 006721 Gaffey Technical Services Ltd 792.66 21/07/2014 006722 Heatons Office Supplies Ltd 48.86 21/07/2014 006722 Heatons Office Supplies Ltd 48.86 21/07/2014 006723 Legal & General Assurance Soc 3,078.92 21/07/2014 006724 K G Loach 26.26 21/07/2014 006725 Pitstop 196.80 21/07/2014 006726 Pitstop 196.80 21/07/2014 006727 The Stationery Cupboard 86.40 21/07/2014 006728 Talke Chemical Company Limite 196.78 28/07/2014 006732 The Best Connection Group 460.94 28/07/2014 006733 Mr John Lindley 150.00 28/07/2014 006735 Posh Nosh Parties Ltd 271.31 28/07/2014 006736 Performing Rights Society 634.55 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00 36/07/2014 36/07/2014 36/07/2014 36/07/2014 36/07/2014 36/07/2014 36/07/2014 36/07/2014 36/07/2014 36/07/2014 36	20/06/2014 006635		•		
21/07/2014 006712 Associated Calibration & Train 66.00 21/07/2014 006713 Allied Catering Equipment 230.40 21/07/2014 006716 Broadstock Office Furniture Lt 135.60 21/07/2014 006717 Broken Cross Paint & Wallipaper 25.61 21/07/2014 006718 Chubb Fire & Security Ltd 714.00 21/07/2014 006720 Congleton High School 120.00 21/07/2014 006721 Gaffey Technical Services Ltd 792.66 21/07/2014 006722 Heatons Office Supplies Ltd 48.86 21/07/2014 006723 Legal & General Assurance Soc 3,078.92 21/07/2014 006724 K G Loach 26.26 21/07/2014 006726 Pitstop 196.80 21/07/2014 006727 The Stationery Cupboard 86.40 21/07/2014 006728 Talke Chemical Company Limite 196.78 21/07/2014 006729 Total Pool Chemicals Ltd 473.88 22/07/2014 006732 The Best Connection Group 460.94 28/07/2014 006733 Mr John Lindley 150.00 28/07/2014 006735 Posh Nosh Parties Ltd 271.31 28/07/2014 006736 Performing Rights Society 634.55 28/07/2014 006737 Threadfast Engineers Ltd 3.60 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006737 Threadfast Engineers Ltd 3.60 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00 Balance per Cash Book is :- 26 Balance per Cash Book is :- 26 Balance per Cash Book is :- 26	15/07/2014 006702			690.00	
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21/07/2014 006717 Broken Cross Paint & Wallpaper 25.61 21/07/2014 006718 Chubb Fire & Security Ltd 714.00 21/07/2014 006720 Congleton High School 120.00 21/07/2014 006721 Gaffey Technical Services Ltd 792.66 21/07/2014 006722 Heatons Office Supplies Ltd 48.86 21/07/2014 006723 Legal & General Assurance Soc 3,078.92 21/07/2014 006724 K G Loach 26.26 21/07/2014 006726 Pitstop 196.80 21/07/2014 006727 The Stationery Cupboard 86.40 21/07/2014 006728 Talke Chemical Company Limite 196.78 21/07/2014 006729 Total Pool Chemicals Ltd 473.88 22/07/2014 006732 The Best Connection Group 460.94 22/07/2014 006733 Mr John Lindley 150.00 22/07/2014 006735 Posh Nosh Parties Ltd 271.31 22/07/2014 006736 Performing Rights Society 634.55 22/07/2014 006737 Threadfast Engineers Ltd 3.60 22/07/2014 006738 Talke Chemical Company Limite 244.08 22/07/2014 006739 Top Nosh 24.00 22/07/2014 006731 Cheshire Police 47,200.00 Balance per Cash Book is:-	21/07/2014 006713	Allied Catering	Equipment	230.40	
21/07/2014 006718	21/07/2014 006716	Broadstock Off	ice Furniture Lt	135.60	
21/07/2014 006720 Congleton High School 120.00 21/07/2014 006721 Gaffey Technical Services Ltd 792.66 21/07/2014 006722 Heatons Office Supplies Ltd 48.86 21/07/2014 006723 Legal & General Assurance Soc 3,078.92 21/07/2014 006724 K G Loach 26.26 21/07/2014 006726 Pitstop 196.80 21/07/2014 006727 The Stationery Cupboard 86.40 21/07/2014 006728 Talke Chemical Company Limite 196.78 21/07/2014 006729 Total Pool Chemicals Ltd 473.88 28/07/2014 006732 The Best Connection Group 460.94 28/07/2014 006735 Posh Nosh Parties Ltd 271.31 28/07/2014 006736 Performing Rights Society 634.55 28/07/2014 006737 Threadfast Engineers Ltd 3.60 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006737 Threadfast Engineers Ltd 3.60 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00 Balance per Cash Book is:-	21/07/2014 006717	Broken Cross I	Paint & Wallpapeı	25.61	
21/07/2014 006721	21/07/2014 006718	Chubb Fire & S	Security Ltd	714.00	
21/07/2014 006722	21/07/2014 006720	Congleton High	n School	120.00	
21/07/2014 006723	21/07/2014 006721	Gaffey Technic	al Services Ltd	792.66	
21/07/2014 006724 K G Loach 26.26 21/07/2014 006726 Pitstop 196.80 21/07/2014 006727 The Stationery Cupboard 86.40 21/07/2014 006728 Talke Chemical Company Limite 196.78 21/07/2014 006729 Total Pool Chemicals Ltd 473.88 28/07/2014 006732 The Best Connection Group 460.94 28/07/2014 006733 Mr John Lindley 150.00 28/07/2014 006735 Posh Nosh Parties Ltd 271.31 28/07/2014 006736 Performing Rights Society 634.55 28/07/2014 006737 Threadfast Engineers Ltd 3.60 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00 Balance per Cash Book is:-	21/07/2014 006722	Heatons Office	Supplies Ltd	48.86	
21/07/2014 006726 Pitstop 196.80 21/07/2014 006727 The Stationery Cupboard 86.40 21/07/2014 006728 Talke Chemical Company Limite 196.78 21/07/2014 006729 Total Pool Chemicals Ltd 473.88 28/07/2014 006732 The Best Connection Group 460.94 28/07/2014 006733 Mr John Lindley 150.00 28/07/2014 006735 Posh Nosh Parties Ltd 271.31 28/07/2014 006736 Performing Rights Society 634.55 28/07/2014 006737 Threadfast Engineers Ltd 3.60 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00 Balance per Cash Book is :- 26 Balance per Cash Book is :- 26	21/07/2014 006723	Legal & Genera	al Assurance Soc	3,078.92	
21/07/2014 006727 The Stationery Cupboard 86.40 21/07/2014 006728 Talke Chemical Company Limite 196.78 21/07/2014 006729 Total Pool Chemicals Ltd 473.88 28/07/2014 006732 The Best Connection Group 460.94 28/07/2014 006733 Mr John Lindley 150.00 28/07/2014 006735 Posh Nosh Parties Ltd 271.31 28/07/2014 006736 Performing Rights Society 634.55 28/07/2014 006737 Threadfast Engineers Ltd 3.60 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00 Balance per Cash Book is:-	21/07/2014 006724	K G Loach		26.26	
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21/07/2014 006729 Total Pool Chemicals Ltd 473.88 28/07/2014 006732 The Best Connection Group 460.94 28/07/2014 006733 Mr John Lindley 150.00 28/07/2014 006735 Posh Nosh Parties Ltd 271.31 28/07/2014 006736 Performing Rights Society 634.55 28/07/2014 006737 Threadfast Engineers Ltd 3.60 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00 Receipts not Banked/Cleared (Plus)	21/07/2014 006727	The Stationery	Cupboard	86.40	
28/07/2014 006732 The Best Connection Group 460.94 28/07/2014 006733 Mr John Lindley 150.00 28/07/2014 006735 Posh Nosh Parties Ltd 271.31 28/07/2014 006736 Performing Rights Society 634.55 28/07/2014 006737 Threadfast Engineers Ltd 3.60 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00 Receipts not Banked/Cleared (Plus) Balance per Cash Book is :- 26	21/07/2014 006728	Talke Chemica	I Company Limite	196.78	
28/07/2014 006733 Mr John Lindley 150.00 28/07/2014 006735 Posh Nosh Parties Ltd 271.31 28/07/2014 006736 Performing Rights Society 634.55 28/07/2014 006737 Threadfast Engineers Ltd 3.60 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00 Receipts not Banked/Cleared (Plus) Balance per Cash Book is :- 26	21/07/2014 006729	Total Pool Che	micals Ltd	473.88	
28/07/2014 006735	28/07/2014 006732	The Best Conn	ection Group	460.94	
28/07/2014 006736 Performing Rights Society 634.55 28/07/2014 006737 Threadfast Engineers Ltd 3.60 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00 Receipts not Banked/Cleared (Plus) Balance per Cash Book is :- 28	28/07/2014 006733	Mr John Lindle	y	150.00	
28/07/2014 006737 Threadfast Engineers Ltd 3.60 28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00 Receipts not Banked/Cleared (Plus) Balance per Cash Book is :- 26	28/07/2014 006735	Posh Nosh Par	ties Ltd	271.31	
28/07/2014 006738 Talke Chemical Company Limite 244.08 28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00 Receipts not Banked/Cleared (Plus) Balance per Cash Book is :- 28	28/07/2014 006736	Performing Rig	hts Society	634.55	
28/07/2014 006739 Top Nosh 24.00 28/07/2014 006731 Cheshire Police 47,200.00 Receipts not Banked/Cleared (Plus) Balance per Cash Book is :- 26	28/07/2014 006737	Threadfast Eng	jineers Ltd	3.60	
28/07/2014 006731 Cheshire Police 47,200.00 Receipts not Banked/Cleared (Plus) Balance per Cash Book is :- 26	28/07/2014 006738	Talke Chemica	l Company Limite	244.08	
Receipts not Banked/Cleared (Plus) 28 Balance per Cash Book is :-	28/07/2014 006739	Top Nosh		24.00	
Receipts not Banked/Cleared (Plus) 28 28 Balance per Cash Book is :-	28/07/2014 006731	Cheshire Police	9	47,200.00	
Receipts not Banked/Cleared (Plus) 28 Balance per Cash Book is :- 28				_	56,054.65
28 Balance per Cash Book is :- 28					28,054.42
Balance per Cash Book is :- 28	Receipts not Banked/C	leared (Plus)			
Balance per Cash Book is :- 28				_	0.00
-					28,054.42
			Balance per Cas	sh Book is :-	28,054.42
Difference is :-			Di	fference is :-	0.00

Congleton Town Council

RBS Current/I Access Acct

List of Payments made between 01/04/2014 and 31/07/2014

Date Paid	Payee Name	Cheque Ref A	mount Paid	Transaction Detail
01/04/2014	Vibrant Graphics Ltd	006507	1,021.00	026302/4616/B Necessities
01/04/2014	A P Matthews Nurseries Ltd	006508	624.96	28540/4617/Rowan Trees
01/04/2014	United Utilities	DD	363.35	010414/4662/Town Council Water
01/04/2014	Cheshire East Council	DD	2,219.00	Business rates town hall
01/04/2014	Petty cash	006505	162.41	Reimburse Petty cash
01/04/2014	Lyndon Murgatroyd	006506	40.00	250314P/4615/Lest we forget book
03/04/2014	Just Add Print Ltd	006509	302.40	INV140021In Bloom stickers
07/04/2014	T Mobile	DD	21.98	V00969977064/4594/JM Phone
08/04/2014	Angel Springs	006510	46.34	2188938/4619/drinking water
08/04/2014	Cannon	006511	7.80	CN18695835/4620/ sanitary disposal
08/04/2014	Cheshire Association of Local	006512	390.00	002831/4621/training L Barker
08/04/2014	Cheshire East Council	006513	70.00	177690/4623/Town Centre Licence
08/04/2014	K G Loach	006514	71.76	19938/4624/turf dressing
08/04/2014	MAC Tool & Plant Hire Ltd	006515	727.20	5021/4625/repairs to trailer
08/04/2014	Mitten Clarke	006516	575.10	13109/4626/paye & payroll
08/04/2014	Porters Service Station Ltd	006517	843.93	310314/4627/Fuel for vehicles
08/04/2014	Talke Chemical Company Limited	006518	275.34	63338/4630/cleaning consumables
14/04/2014	Wirehouse Employer Services	DD	102.00	Health & Safety Support
15/04/2014	T & S Electrical Limited	006523	113.77	9183/4632/Exterior lights
15/04/2014	Visyon	006519	250.00	P/ship YForum Carnival support
15/04/2014	Congleton High School	006520	175.00	P/ship Youth Forum in Bloom
15/04/2014	Bromley Farm CDT	006521	425.00	P/ship support Inbloom carniva
15/04/2014	The Quinta Primary	006522	150.00	P/ship Carnival funding
16/04/2014	West Mercia Energy	DD	4,064.15	1121526/4567/Electricity charges
17/04/2014	RBS Autopay	AUTOPAY	46,608.18	Payroll April
22/04/2014	Wirehouse Employer Services	DD	153.60	HR Support monthly
25/04/2014	RBS Autopay	AUTOPAY	4.00	Autopay charges
25/04/2014	Prism Bus Developments	DD	588.20	IT Support monthly
28/04/2014	BHMA Ltd	006525	45.90	561977/4633/velco 4 tapestry
	N Calvert	006526	320.88	· · · · · · · · · · · · · · · · · · ·
28/04/2014				1568/4634/protective clothing
28/04/2014	Cannon	006528	15.60	373100/4637/Sanitary disposal
28/04/2014	Cheshire Association of Local	006529	1,234.89	010414/4638/ Annual County membership
28/04/2014	Cheshire Community Action	006530	100.00	010414/4641/annual membership
28/04/2014	Cheshire East Council	006531	105.00	41054749/4642/Parking Permits
28/04/2014	Heads (Congleton) Limited	006532	148.56	85926/4644/Fell'ship Hse volunteer Advert
28/04/2014	Congleton Learning Partnership	006533	41.99	1023/4645/food hygiene course
28/04/2014	Nathan Davies Web Design & Dev	006534	100.00	120414/4646/YC website hosting
28/04/2014	Four Oaks Nurseries Ltd	006535	396.58	57450/4647/compost 4 town tubs
28/04/2014	Gartec Limited	006536	358.80	84355/4648/annual serv lift
28/04/2014	Getmapping Plc	006537	477.60	POL201400EQ043/4649/Software
28/04/2014	Jewson Limited	006538	22.13	0192548/4650/Sand
28/04/2014	LBS Worldwide Ltd	006539	546.18	SIN0571359/4651/hanging baskets
28/04/2014	M D Motors	006540	450.19	1587/4652/repairs to van
28/04/2014	Otis Ltd	006541	478.83	01115166/4653/lift service
28/04/2014	Prism Business Developments Li	006542	56.44	24763/4654/printer cartridge
28/04/2014	Society of Local Council Clerk	006543	333.00	010414/4655/annual membership
28/04/2014	The Stationery Cupboard	006544	109.96	120/4656/Stationery items
28/04/2014	Talke Chemical Company Limited	006545	1,090.18	63442/4658/Pool chemicals, Cleaning materials

28/04/2014	United Utilities	006546	103.39	160414/4661/Paddling Pool water
28/04/2014	Vibrant Graphics Ltd	006547	228.00	026314/4663/easter egg leaflet
28/04/2014	West Wallasey Contract Hire	006548	3,093.54	WAL208362/4669/works vehicles
28/04/2014	Zurich Municiple	006549	17,149.60	14717611/4676/Buildings/Contents Insurance
28/04/2014	Canda Copying Ltd	006551	1,151.85	327638/4635/Photocopying
28/04/2014	Alipay - Plus Dane	DD	36.08	Allotment garage rental
28/04/2014	Congleton Community Projects	006524	16,000.00	Grant - CCP
	• • •			
28/04/2014	SOL Theatre School	006550	1,000.00	grant - SOL theatre school
30/04/2014	Sita UK Ltd	DD	211.51	29182336/4628/waste disposal
01/05/2014	Cheshire East BC	DD	2,217.00	Business Rates Town Hall
06/05/2014	Eaton Bank Academy	006552	150.00	P/ship in Bloom award
07/05/2014	Sustainability Group	006554	800.00	P/ship Funds for Eco Schools
08/05/2014	T Mobile	DD	21.68	V00977407827/4657/JM phone
09/05/2014	Congleton Community Projects	006555	100.00	300414/4678/Food&Drink Advert
09/05/2014	Congleton Garden Machinery Ltd	006556	54.12	1025/4679/repairs
09/05/2014	P&V Newton & Sons Ltd	006557	51.70	05957/4680/Town toilet keys
09/05/2014	Porters Service Station Ltd	006558	1,559.73	300414/4682/Fuel for vehicles
09/05/2014	Posh Nosh Parties Ltd	006559	341.64	222/4691/Recharges £265.62; P/ship £56.10; YC £19.92
09/05/2014	Travis Perkins Trading Company	006560	28.80	3640ACU459/4698/Sand
09/05/2014	Purchase Power	DD	213.00	BB534722/4681/Postage
12/05/2014	ICO Data Protection	DD	35.00	ICO Data Protection
14/05/2014	West Mercia Energy	DD	3,521.54	1127705/4668/T/Hall Utilities
14/05/2014	Pitney Bowes Finance PLC	DD	264.98	Franking machine rental
14/05/2014	Wirehouse Employer Services	DD	102.00	Health and Safety Support
16/05/2014	Angel Springs	006562	4.27	2221604/4699/envirommental chg
16/05/2014	MAC Tool & Plant Hire Ltd	006563	54.60	5047/4700/chain sharpen
16/05/2014	North Rode Timber Co. Ltd	006564	22.37	140991/4702/Ply wood
16/05/2014	Salaries May 2014	AUTOPAY	46,163.16	Salaries May 2014
16/05/2014	B&M	006565	183.81	Butterflies for walls
16/05/2014	R Melvin (Craft Fairs UK)	006561	63.00	Partial refund of deposit
19/05/2014	Congleton Community Projects	006567	125.00	010514/4703/hire of ad boards
	Congleton Education Comm Partn	006568	300.00	
19/05/2014	· ·			0055/4705/sponsorship baton 28731/4706/service mower
19/05/2014	Congleton Garden Machinery Ltd	006569	216.29	
19/05/2014	Four Oaks Nurseries Ltd	006570	67.50	58316/4707/chippings
19/05/2014	Intergage Ltd	006571	226.80	23799/4708/web hosting p/ship
19/05/2014	Jewson Limited	006572	19.19	0767/0194114/4709/yale deadloc
19/05/2014	P&V Newton & Sons Ltd	006573	9.90	05960/4710/trophy engraving
19/05/2014	SAS Daniels LLP	006574	1,500.00	99291/4711/contract update
19/05/2014	The Stationery Cupboard	006575	147.39	121/4712/Stationery items
19/05/2014	Talke Chemical Company Limited	006576	197.00	63487/4713/cleaning items
19/05/2014	United Utilities	006577	16.40	090514/4714/water allotments
19/05/2014	Wirehouse Employer Services	DD	153.60	HR Support monthly
19/05/2014	Cheshire East CAB	006566	15,000.00	Cheshire East CAB- Grant
20/05/2014	West Mercia Energy	DD	8.44	1131608/4664/Paddling Pool
27/05/2014	Active Maps Ltd	006578	72.00	4443/4715/cycle map update
27/05/2014	Heads (Congleton) Limited	006579	67.68	86546/4716/tidy station advert
27/05/2014	Congleton Garden Machinery Ltd	006580	96.00	28904/4717/mower repairs
27/05/2014	Kernock Park Plants Ltd	006581	329.88	84099/4719/Kernock Park Plants
27/05/2014	J P Lennard Ltd	006582	96.84	711409/4720/Pool nets
27/05/2014	MBL (Seminars) Ltd	006583	576.00	229950/4721/training L Barker
27/05/2014	Phonographic Performance Ltd	006584	815.90	2403419/4722/PPL Licence
27/05/2014	Plumbing Trade Supplies	006585	26.58	4043246918/4723/valves
27/05/2014	Talke Chemical Company Limited	006586	273.48	63529/4725/Chloride for pool
27/05/2014	T & S Electrical Limited	006587	38.83	9238/4726/repairs park toilets
27/05/2014	Total Pool Chemicals Ltd	006588	575.34	105222/4727/Service work P/pool

27/05/2014	Cavern Protective Clothing	006589	19.80	17717/4728/Hi viz trousers
27/05/2014	Cheshire Electrical Supplies L	006590	7.33	C1672947/4729/Light Bulb
27/05/2014	Four Oaks Nurseries Ltd	006591	53.76	58560/4730/flower tubs x 16
27/05/2014	Prism Bus Developments	DD	588.20	IT Support Monthly
27/05/2014	RBS Autopay	DD	4.00	Payroll charges
28/05/2014	Frank Henshall Photographer	006592	130.00	P13/0087/4731/Town Mayor Pics
28/05/2014	Prism Business Developments Li	006593	1,906.06	25927/4732/PCs JM CPJ
28/05/2014	West Wallasey Contract Hire	006594	3,093.54	WAL208982/4734/vehicle hire
28/05/2014	Congleton Team Parish	006595	52.50	210514/4745/Civic service sheet
28/05/2014	Allpay - Plus Dane	DD	36.08	garage rental allotments
29/05/2014	P Pinto/Whitehurst Agricultura	006596	35.76	In bloom misc items
29/05/2014	PC World (via BH)	006597	145.00	Net Gear Comms box
29/05/2014	Denis Murphy	006598	3,000.00	Mayor's Allowance
30/05/2014	Sita UK Ltd	DD	233.69	29229008/4697/waste removal
02/06/2014	Cheshire East BC	DD	2,217.00	Business Rates - Town Hall
03/06/2014	British Telecom	006602	297.92	Q032LE/4746/BT phone bill
03/06/2014	Gaffey Technical Services Ltd	006603	234.43	52300/4748/Test kits & filters
03/06/2014	JAF Graphics	006604	726.00	18280/4750/baton banners
03/06/2014	Maximeyes Security Ltd	006605	42.00	4509/4751/alarm callout
03/06/2014	Mercia Tree Care	006606	300.00	997/4752/Park works
03/06/2014	P&V Newton & Sons Ltd	006607	23.15	05984/4753/office keys
03/06/2014	Porters Service Station Ltd	006608	1,459.42	310514/4755/Fuel for vans
03/06/2014	Talke Chemical Company Limited	006609	56.09	63539/4758/Toilet rolls
03/06/2014	Threadfast Engineers Ltd	006610	13.91	SIN077593/4759/screws & plugs
03/06/2014	Travis Perkins Trading Company	006611	102.00	3640ACV222/4760/chippings
03/06/2014	Vibrant Graphics Ltd	006612	105.00	026415/4761/Summer leaflets
03/06/2014	United Utilities	006613	22.49	270514/4762/Allotments
03/06/2014	Macc & Cong Dist Scouts	006601	250.00	Grant re Scout Jamboree
06/06/2014	Posh Nosh Parties Ltd	006614	2,135.83	230/4764/Recharges £752.52; Civic £1341.83; P/ship £27.20; CTC £14.28
09/06/2014	T Mobile	DD	21.68	V00985296996/4757/jm phone
09/06/2014	British Telecom	DD	45.96	Q056M/4747/FAX
09/06/2014	Autoglass	0006615	197.22	Repairs to windscreen
10/06/2014	Accounting Solutions from DCK	006617	1,324.08	TPC5910/4773/yr end 2013/14
10/06/2014	Baker Ross Ltd	006618	204.75	SO1087009/4774/mosaic tiles
10/06/2014	Cheshire Electrical Supplies L	006619	17.28	C1673464/4775/Bulbs for TIC
10/06/2014	Heads (Congleton) Limited	006620	135.36	86731/4777/Phloking Advert
10/06/2014	Four Oaks Nurseries Ltd	006621	8,376.12	58384/4778/Town Plants
10/06/2014	Les Halman Nurseries Ltd	006622	8,466.72	40226/4779/Town Plants
10/06/2014	Handwaving Flags.com	006623	482.00	14194/4780/Bunting
10/06/2014	LBS Worldwide Ltd	006624	50.88	SIN0571931/4781/LBS Worldwide
10/06/2014	K G Loach	006625	318.42	20371/4783/Bark chippings
10/06/2014	Talke Chemical Company Limited	006626	835.68	63569/4784/pool chemicals
10/06/2014	United Utilities	006627	743.13	310514/4785/Water Town Hall
10/06/2014	Purchase Power	DD	213.00	BB621311/4754/Postage
10/06/2014	Sideline Design Ltd	006616	101.94	110816/4831/vehicle tracker
10/06/2014	Handwaving Flags.com	006623	100.00	14194/4780/Bunting
12/06/2014	Angel Springs	006629	111.80	2254383/4786/Water & cups
12/06/2014	friends of Cong Park	006628	193.60	Balance of Grant to FOCP
16/06/2014	Wirehouse Employer Services	DD	102.00	Health & Safety support
16/06/2014	Petra Lea	006630	250.00	030614/4830/WW1 artwork
18/06/2014	RBS Autopay	AUTOPAY	46,913.46	Salaries June 2014
19/06/2014	Wirehouse Employer Services	DD	153.60	HR Support Monthly
20/06/2014	Auditing Solutions Ltd	006631	480.00	A3673/4787/Internal Audit
20/06/2014	Bellboy Print	006632	84.50	4270/4788/certificates baton

20/06/2014	The Cairngorm Reindeer Centre	006633	252.00	1962/2014/4789/deposit for reindeer
20/06/2014	Cavern Protective Clothing	006634	61.20	17730/4790/work gloves
20/06/2014	County Playing Fields Associat	006635	22.00	2014/2015/4792/playing fields annual subs
20/06/2014	Chubb Fire	006636	813.60	4647506/4793/contract fire alarm
20/06/2014	Congleton Community Projects	006637	200.00	100614/4794/banners
20/06/2014	Congleton Garden Machinery Ltd	006638	60.00	29012/4795/tyres 4 mower
20/06/2014	Cheshire Electrical Supplies L	006639	41.26	C1674057/4796/lamps
20/06/2014	Congleton Choral Society	006640	225.00	010614/4797/Civic Service
20/06/2014	Cheshire East Council	006641	12.80	142/1415/4798/Apple juice in bloom judging
20/06/2014	Cheshire East Council	006642	20.00	020614/4799/Licence
20/06/2014	Heads (Congleton) Limited	006643	112.80	86931/4800/Teddy Bears Advert
20/06/2014	Fresh Group	006644	1,192.80	2653/4801/vacuum pack
20/06/2014	Hayman Mechanical Services Ltd	006645	600.00	5402/4802/Boiler service
20/06/2014	Screwfix	006646	59.99	A1126489539/4803/screwdriver
20/06/2014	Investors In Publishing Ltd	006647	96.00	22913/4804/Advert
20/06/2014	JAF Graphics	006648	66.00	18316/4805/signs
20/06/2014	MAC Tool & Plant Hire Ltd	006649	48.00	5061/4806/rotivator hire
20/06/2014	Maxigiene Enviromental Service	006650	45.00	17605C/4807/Legionella monitor
20/06/2014	Lyndon Murgatroyd	006651	200.00	050614/4808/P/ship books
20/06/2014	Mr John Lindley	006652	250.00	040614/4809/P/ship WW1 Poem
20/06/2014	Posh Nosh Parties Ltd	006653	1,573.36	244/4815/Civic £1308.64; YC £44.40; Recharge £187.68; P/ship £32.64
20/06/2014	Prism Business Developments Li	006654	216.00	26941/4818/Office 13 software
20/06/2014	Rode Hall Silver Band	006655	250.00	020614/4819/Civic Parade
20/06/2014	The Stationery Cupboard	006656	90.90	122/4820/stationery items
20/06/2014	Talke Chemical Company Limited	006657	391.08	63571/4822/chlorine 4 pool
20/06/2014	Shorton Printers Ltd	006658	236.40	10493/4823/training C Jones
20/06/2014	Triad	006659	239.52	48170/4824/Baton t-shirts
20/06/2014	A Vaughan	006660	100.00	074/4825/Mayors Board
20/06/2014	Heatons Office Supplies Ltd	006662	48.86	10065437/4829/copier paper
20/06/2014	Vibrant Graphics Ltd	006661	384.00	026452/4833/cycle map
25/06/2014	Prism Bus Developments	DD	588.20	IT Support monthly
27/06/2014	Jazz & Blues	006664	500.00	Grant - Jazz and Blues
30/06/2014	UKIP	006665	21.26	Refund overpayment hall hire
30/06/2014	Sita UK Ltd	DD	233.69	29270573/4756/Waste Disposal
30/06/2014	West Mercia Energy	DD	2,789.83	1133123/4742/Utilities Town Hal
30/06/2014	Allpay - Plus Dane	DD	36.08	Allotment garage rental
30/06/2014	Reimbursment	006663	63.80	various in bloom items
01/07/2014	Adepta Engineering Ltd	006666	267.60	48738/4834/water pumps
01/07/2014	The Best Connection Group	006667	1,318.81	2011006/4835/Streetscape Temps
01/07/2014	Broken Cross Paint & Wallpaper	006668	16.57	7059/4836/Black paint
01/07/2014	Cavern Protective Clothing	006669	38.40	17752/4837/safety trainers
01/07/2014	Cheshire Electrical Supplies L	006670	30.35	1505/4842/Helmets & cord
01/07/2014	Congleton Garden Machinery Ltd	006671	149.50	1505/4879/helmet & cord
01/07/2014	Heads (Congleton) Limited	006672	54.00	87253/4843/Bus Assoc AGM
01/07/2014	Four Oaks Nurseries Ltd	006673	542.88	59218/4845/Stones
01/07/2014	The Leaflet Team	006674	391.00	CTC0020/4846/Distribution magazine
01/07/2014	K G Loach	006675	72.64	20628/4847/slug pellets etc
01/07/2014	MAC Tool & Plant Hire Ltd	006676	124.14	5082/4848/Rotivator Hire
01/07/2014	Posh Nosh Parties Ltd	006677	663.66	248/4853/CTC 286.44; Recharge £371.10; P/ship £6.12
01/07/2014	Plumbing Trade Supplies	006678	19.80	248461/4854/town toilet repair
01/07/2014	Storm Cutting Formes	006679	60.00	23396/4855/road sign
01/07/2014	Talke Chemical Company Limited	006680	262.80	63595/4858/Bucket & wringer, toilet fresheners
01/07/2014	Taylormade Castings Ltd	006681	69.84	3034/4859/anti vandal key

01/07/2014	Threadfast Engineers Ltd	006682	412.23	SIN077443/4860/nuts & bolts, batteries; lock for pool
01/07/2014	Travis Perkins Trading Company	006683	24.05	ACV705/4864/door hooks
01/07/2014	T & S Electrical Limited	006684	409.79	9290/4865/p/pool toilet repair
01/07/2014	Vibrant Graphics Ltd	006685	1,021.00	026479/4866/Bear Necessities
01/07/2014	West Wallasey Contract Hire	006686	3,093.54	WAL209587/4867/MF63WWO van
01/07/2014	United Utilities	DD	368.34	010514/4733/Town Hall water
01/07/2014	Cheshie East Council	DD	2,217.00	Business rates
01/07/2014	Petty cash	006687	179.48	Reimburse Petty cash
07/07/2014	CEast Council	006553	700.00	Legal fees re Propogation Unit
08/07/2014	Cavern Protective Clothing	006688	62.40	17759/4880/Safety boots/gloves
08/07/2014	Cheshire East Council	006689	11,100.00	41056241/4881/CCTV system
08/07/2014	Congleton Garden Machinery Ltd	006690	238.53	29106/4882/repairs to mower
08/07/2014	K G Loach	006691	205.84	20590/4884/fertilizers etc
08/07/2014	Porters Service Station Ltd	006692	1,968.73	300614/4885/Fuel for vans
08/07/2014	PTGS Electrical Services Ltd	006693	108.00	24806/4886/Inspection
08/07/2014	Talke Chemical Company Limited	006694	601.78	63594/4891/p/pool chemicals
08/07/2014	Whitehursts Agricultural & Bui	006695	92.93	76092/4892/security cable
	T Mobile	DD	22.26	V00992924790/4856/jm phone
09/07/2014		DD		• •
14/07/2014	Wirehouse Employer Services		102.00 500.00	Health & Safety Support
15/07/2014	Angus Media Ltd	006696		AM100251/4893/Sponsorship"The Act"
15/07/2014	Angel Springs	006697	302.06	2287459/4894/water/cups/rental
15/07/2014	Cannon	006698	23.40	CN18778098/4895/Sanitary Disposal
15/07/2014	Cavern Protective Clothing	006699	255.00	17764/4897/protective clothing
15/07/2014	Canda Copying Ltd	006700	1,086.80	331260/4898/photocopying
15/07/2014	Four Oaks Nurseries Ltd	006701	54.90	59700/4900/gold stone
15/07/2014	JAF Graphics	006702	690.00	18362/4901/signage/banners
15/07/2014	MAC Tool & Plant Hire Ltd	006703	21.60	5096/4902/repair strimmer
15/07/2014	North Rode Timber Co. Ltd	006704	6.48	141853/4903/dowel for flower b
15/07/2014	Prism Business Developments Li	006705	12.00	27843/4904/Cat5E cable
15/07/2014	Otis Ltd	006706	500.38	01127942/4905/lift maint
15/07/2014	RBS Rialtas Business Solutions	006707	715.20	SM14793/4906/omega accounts support
15/07/2014	St John Ambulance	006708	105.60	SP14012382/4907/first aid cove
15/07/2014	Talke Chemical Company Limited	006709	735.75	63661/4908/consumables
15/07/2014	West Wallasey Contract Hire	006710	3,093.54	WAL210204/4910/MF63 vehicle hire
15/07/2014	West Mercia Energy	DD	1,988.29	1138362/4832/Utilities
18/07/2014	Reimbursed expenses	006711	92.20	4527/4940/garden notice brd
18/07/2014	RBS Autopay	AUTOPAY	49,143.56	Salaries July 2014
21/07/2014	Associated Calibration & Train	006712	66.00	30088/4917/calibrate pat tester
21/07/2014	Allied Catering Equipment	006713	230.40	15365/4918/extract filters
21/07/2014	Angus Media Ltd	006714	250.00	AM100252/4919/summer draw
21/07/2014	The Best Connection Group	006715	3,284.28	2014866/4920/Temp workers
21/07/2014	Broadstock Office Furniture Lt	006716	135.60	OP/1094786/4923/Office bookcase
21/07/2014	Broken Cross Paint & Wallpaper	006717	25.61	7135/4924/paints for town cent
21/07/2014	Chubb Fire & Security Ltd	006718	714.00	4720726/4925/Fire risk assess
21/07/2014	Heads (Congleton) Limited	006719	220.32	87400/4926/carnival notice
21/07/2014	Congleton High School	006720	120.00	5101333/4928/poster comp
21/07/2014	Gaffey Technical Services Ltd	006721	792.66	52717/4929/electrode 4 pool
21/07/2014	Heatons Office Supplies Ltd	006722	48.86	10078447/4930/copier paper
21/07/2014	Legal & General Assurance Soci	006723	3,078.92	G74154-22/4931/Legal & General
21/07/2014	K G Loach	006724	26.26	20807/4932/Bamboo canes
21/07/2014	MAC Tool & Plant Hire Ltd	006725	88.80	5114/4933/repair strimmer
21/07/2014	Pitstop	006726	196.80	160714/4934/repairs to DE05CFF
21/07/2014	The Stationery Cupboard	006727	86.40	124/4935/stationery items
21/07/2014	Talke Chemical Company Limited	006728	196.78	63655/4936/consumables
21/07/2014	Total Pool Chemicals Ltd	006729	473.88	SI-109744/4937/new probe
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21/07/2014	Threadfast Engineers Ltd	006730	54.84	SIN078106/4939/bollard locks
21/07/2014	Wirehouse Employer Services	DD	153.60	HR Support
22/07/2014	West Mercia Energy	DD	902.23	1141422/4875/Gas - Town Hall
25/07/2014	Prism Bus Developments	DD	588.19	IT support monthly
28/07/2014	The Best Connection Group	006732	460.94	2026506/4943/Streetscape temp
28/07/2014	Mr John Lindley	006733	150.00	160714/4944/poetry workshop
28/07/2014	Posh Nosh Parties Ltd	006735	271.31	259/4951/£153.42 Recharges; £P/ship £10.20; CTC £48; civic £42.65; YC £17.04
28/07/2014	Performing Rights Society	006736	634.55	4287765/4954/Performing Rights chgs
28/07/2014	Threadfast Engineers Ltd	006737	3.60	SIN078276/4956/door hook
28/07/2014	Talke Chemical Company Limited	006738	244.08	63654/4957/bin liners
28/07/2014	Top Nosh	006739	24.00	075/4958/in bloom refreshments
28/07/2014	Allpay - Plus Dane	DD	36.08	Allotment Garage rental
28/07/2014	Cheshire Police	006731	47,200.00	Contribution to PCSOs
31/07/2014	Sita UK Ltd	DD	233.69	29311922/4887/waste disposal

Total Payments 429,396.49

Congleton Town Council

Internal Audit Report 2013-14 (Final update)

Prepared by Adrian Shepherd-Roberts

Stuart J Pollard

Director Auditing Solutions Ltd

Background and Scope

The Accounts and Audit Arrangements introduced from 1st April 2001 require all Town and Parish Councils to implement an independent internal audit examination of their Accounts and accounting processes annually. The Council complied with the requirements in terms of independence from the Council decision making process by appointing Auditing Solutions Ltd to provide the function to the Council at the outset: this report sets out those areas examined during the course of our visits to the Council for 2013-14, which took place on 10th September 2013, 20th February and 2nd June 2014.

Internal Audit Approach

In completing our review for 2013-14, we have again had regard to the materiality of transactions and their susceptibility to potential mis-recording or misrepresentation in the year-end Statement of Accounts and Annual Return. At our first visit, we updated our analysis of income and expenditure, considering any significant variances that may exist compared with prior year detail feeding such into the planning of this year's work programme. Consequently, we have completed our review of the Council's financial control systems and procedures, undertaking appropriate testing as deemed necessary, to afford suitable assurance as to the soundness of those systems for their intended purpose and to ensure reasonable accuracy in the disclosure of information in the Council's detailed year-end Statement of Accounts, as summarised in the Annual Return that now forms the statutory accounts.

As the Council's Internal Auditor and under the revised audit arrangements, we have a duty to complete the internal audit certificate in the Council's Annual Return, which covers the basic financial systems and requires assurances in ten separate areas: this will be undertaken at our final visit for the year.

Overall Conclusion

We are pleased to conclude that, in the areas examined this year, the Council continues to have effective systems in place to help ensure that transactions are free from material misstatement and will be reported accurately in the Annual Return and detailed Statement of Accounts for the financial year.

We are also pleased to acknowledge that members and officers continue to operate a sound, pro-active approach to risk management and corporate governance issues, together with the development and management of effective internal controls and procedural documentation.

On the basis of work undertaken during the year, we have duly signed off the Internal Audit certificate at Section 4 of the Annual Return, assigning positive assurances in each relevant area

Detailed Report

Review of Accounting Arrangements & Bank Reconciliations

Our objective here is to ensure that the accounting records are being maintained accurately and currently and that no anomalous entries appear in cashbooks or financial ledgers. To that end, we have: -

- ➤ Verified the opening trial balance for 2013-14 to the Statement of Accounts and Annual Return for 2012-13 to ensure that the closing balances have been brought forward accurately and completely;
- > Ensured that the ledger remains in balance at the financial year-end;
- ➤ Checked and agreed transactions in the Council's main bank account cashbooks to the relevant RBS Bank statements for April, July, November and December 2013 and March 2014;
- > Additionally, checked and agreed for the same months all inter account "sweep" transfers between the current and high interest bank accounts;
- Examined and verified the accuracy of transactions in the Council's two mayoral charity bank account cashbooks for the full financial year;
- ➤ Verified the accuracy of the bank reconciliations for the combined current and deposit accounts and Mayoral Charity accounts as at 30th April, 31st July, 30th November, 31st December 2013 and 31st March 2014 to ensure that no long-standing uncleared cheques or other anomalous entries exist; and
- > Verified the accurate disclosure of the year-end balances in the detailed Statement of Accounts prepared on behalf of the Council by DCK Beavers, together with the Annual Return.

Conclusions

We are pleased to report that no issues have been identified in this area warranting further comment.

Review of Corporate Governance

Our objective is to ensure that the Council has robust corporate governance documentation in place; that Council and Committee meetings are conducted in accordance with the adopted Standing Orders and that, as far as we are able to ascertain, no actions of a potentially unlawful nature have been or are being considered for implementation. We noted previously that an updated Corporate Business Plan had been prepared and have examined the content accordingly.

We previously reviewed Standing Orders, Financial Regulations and the Council's Code of Conduct during 2011-12 and note that the documents were re-adopted in May 2013.

We have completed our review of the minutes of the Full Council and Standing Committees, excluding Planning, to ensure that no actions of an ultra vires nature are being either considered or have been actioned, whilst also ensuring that the Council's finances remain at a healthy level to provide appropriate funds for future planned development and current revenue spending plans.

We note that Council approved the adoption of the General Power of Competence at its meeting in May 2013; and

We would also draw members' attention to the recent repeal of Section 150(5) of the LG Act 1972 that previously required all payable orders to be signed by two members: also to approval of the use of electronic banking facilities. We would draw attention to the recent JPAG (Joint Practitioners Accounting Committee) release of an update to the "Governance and Accountability for Local Councils – A Practitioner's Guide" (copy attached) which provides further guidance on the safeguards that need to be implemented should councils change their approach to banking arrangements. NALC has also recently re-issued updated Financial Regulations that take account of these changes in legislation.

Conclusions

No matters arise warranting comment or recommendation in this area: we shall continue to monitor the Council's approach to governance at future visits, also assessing the impact of any changes in working practice following the above referenced change in legislation affecting banking arrangements.

Review of Expenditure

Our aim here is to ensure that: -

Congleton TC: 2013-14 (Final update)

- ➤ Council resources are released in accordance with the Council's approved procedures and budgets;
- Payments are supported by appropriate documentation, either in the form of an original trade invoice or other appropriate form of document confirming the payment as due and/or an acknowledgement of receipt, where no other form of invoice is available:
- > An official order has been raised in each and every case where one would be expected;
- > All discounts due on goods and services supplied are identified and appropriate action taken to secure the discount;
- > The correct expense codes have been applied to invoices when processed; and
- > VAT has been appropriately identified and coded to the control account for periodic recovery.

We have completed our work in this area now examining a total sample of 66 payments individually in excess of £2,000 plus every 25th payment processed in the year to March 2014 and the annual Non-domestic Rates totalling £453,331 and equating to 65% of all non-pay related expenditure.

We have also ensured the accuracy of the year's quarterly VAT reclaims and accurate disclosure of the final quarter's VAT balance in the Accounts and Annual Return.

Conclusions

We are pleased to report that no issues have been identified in this area this year.

Assessment and Management of Risk

Our aim here is to ensure that the Council has put in place appropriate arrangements to identify all potential areas of risk of both a financial and health and safety nature, whilst also ensuring that appropriate arrangements exist to monitor and manage any such risks identified in order to minimise the opportunity for their coming to fruition.

- ➤ We have noted previously that risk assessment registers were in place using the LCRS software, which are subjected to routine annual review and update, detail being incorporated subsequently into the Council's Corporate Plan. An external agent (Wirehouse Limited) has now been contracted to undertake assessments in relation to HR and Health / safety issues; and
- > Zurich Municipal continues to provide the Council's insurance cover: we have examined the current year's schedule and consider it meets the current needs of the Council appropriately with both Employer's and Public Liability cover set at £10 million and Fidelity Guarantee cover at £1 million.

Conclusions

We are pleased to report that no issues have been identified in this area warranting further comment. We also note that a Corporate Business Plan for 2014-15 was presented formally to the Finance & Policy Committee in March 2014 for consideration, which also includes a risk assessment review.

Precept Determination and Budgetary Control

We aim in this area of our work to ensure that the Council has appropriate procedures in place to determine its future financial requirements leading to the adoption of an approved budget and formal determination of the amount of the precept to be submitted to the District Council and that effective arrangements are in place to monitor budgetary performance throughout the financial year and that the Council has identified and retains appropriate reserve funds to meet future spending plans.

We note that the Council, at its December 2013 meeting, approved a precept of £656,714 for 2014-15, also noting that the Council would receive £63,825 by way of Council Tax Support Grant. We are also pleased to note that members continue to receive regular budget monitoring reports with over/under-spends and the level of earmarked reserves the subject of regular review.

We have final budget performance report for the year in the accounting software with no significant variances apparent. We have also noted the amendments to the budget

figures due to the additional devolved services from Cheshire East Borough Council in January 2014.

We have also reviewed the level of year-end reserves totalling £281,000 and equating to four months' expenditure and consider the balance appropriate to meet the Council's ongoing revenue commitments and development aspirations.

Conclusions

There are no matters requiring formal comment or recommendation in this area of our review process this year.

Review of Income

In considering the Council's income streams, we aim to ensure that robust systems are in place to ensure that all income due to the Council is identified and invoiced in a timely manner and that effective procedures are in place to pursue recovery of any outstanding monies.

We have, examined the controls in place over the identification and recovery of income due to the Council from Town Hall hire, discussing detail of the operative procedures with the Finance Officer, also documenting the processes in place. We identified detail of a week's hirings in November 2013 from the booking diaries, ensuring that hirers have signed the Council's Agreement Terms and Conditions of Hire, that an appropriate invoice has been raised for the correct fees and that income due has been received within a reasonable time frame. We are pleased to report that no issues arise in this area.

We have also examined the current Sales Ledger "Ooutstanding debt schedule" reviewing the action being taken to pursue any long-standing debts and are pleased to note that no significant debts exist at present. We have also reviewed the detailed income nominal ledger transaction reports for the year to March 2014 to ensure that no obvious coding errors or other anomalous entries are apparent and are pleased to record that none are in evidence.

Finally in this area, we have updated our year-on-year analysis of income across the various nominal account headings, detail of which will be used in planning our 2014-15 programme of cover.

Conclusions

We are pleased to record that there are no significant issues in this area.

Salaries and Wages

In examining the Council's payroll function, we aim to ensure that extant legislation is being appropriately observed as regards adherence to the Employee Rights Act 1998 and the requirements of HM Revenue and Customs (HMRC) as regards the deduction and payment over of income tax and NI contributions, together with meeting the requirements of the local government pension scheme, as regards employee contribution

Congleton TC: 2013-14 (Final update) 09/06/2014 Auditing Solutions Ltd

bandings as further amended with effect from 1st April 2013. To meet this objective, we have:

- Ensured that the Council has approved staff pay rates for the financial year, based upon the approved NJC rates: we also note the recent completion of a full review of staff grades and pay rates by an external contractor, the results being adopted by Council and being implemented with effect from 1st April 2013;
- ➤ Checked and agreed the computation of staff gross and net pay and salary deductions for August 2013, noting the continued use of a local, third party bureau service provider who utilises bespoke software for this purpose;
- > Checked to ensure that appropriate tax codes and national insurance tables are being applied in the year and that the correct deductions / contributions have been deducted and paid over to HMRC in a timely manner;
- > Ensured that the new year superannuation contribution rates have been applied, also ensuring that the deductions have been paid over to the County Council in a timely manner; and
- Examined time sheets and travel expenses supporting payments made through the August 2013 payroll to ensure that they have been approved for payment and processed appropriately.

Conclusions

We are pleased to record that no issues have been identified in this area.

Fixed Asset Registers

Congleton TC: 2013-14 (Final update)

The 1996 Accounts and Audit Regulations required all councils to maintain a record of all assets owned. We are pleased to note compliance with this requirement, the Clerk maintaining an appropriate register with values uplifted annually to reflect movements in the insured values as assigned by the insurer. We have checked and agreed the principles used in the detail, as recorded in the Asset Register, noting that it has been prepared using current values.

We notified the officers and the Council's to a change in the Annual Return reporting arrangements in respect of asset values as included in the 2009-10 edition of the "Practitioner's Guide", although no formal announcement or information regarding the change appears to have been issued to councils. The guidance requires that asset values in the Annual Return are reported at purchase cost or, where that value is unknown at the previous year's Return level uplifted or decreased to reflect the acquisition of any new assets or disposals.

We also note that a comprehensive inventory of smaller stock items has been produced indicating the appropriate values and adding new assets and providing detail of disposals. We also note that the insurance company have been provided with a full list of the Council's assets and that a photographic register is also in place for many of the assets held.

Conclusions

There are no matters arising in this area warranting formal comment or recommendation.

Investments & Loans

Our objectives here are to ensure that the Council is "investing" surplus funds, be they held temporarily or on a longer term basis, in appropriate banking and investment institutions; that an appropriate investment policy is in place; that the Council is obtaining the best rate of return on any such investments made; that interest earned is brought to account correctly and appropriately in the accounting records and that any loan repayments due to or payable by the Council are transacted in accordance with the appropriate loan agreements.

The Council holds no specific investments and, as previously noted, has replaced the use of Treasury term deposits with a straightforward reserve account at RBS given the current low rates of interest returns.

We have verified the half-yearly loan repayments to PWLB and the interest free loan from Cheshire East BC by reference to their "invoice" advices as part of the aforementioned expenditure testing and also verified the accurate disclosure of the residual year-end liability to both parties, as disclosed at Section 1, Box 10 of the Annual Return.

Conclusions

We are pleased to report that no issues have been identified in this area that warrant any further attention by officers or formal recommendation.

Statement of Account and Annual Return

The 1996 Accounts and Audit Regulations required all Councils to prepare annually a detailed Statement of Accounts, together with supporting statements identifying other aspects of the Council's financial affairs.

We have examined the Council's procedures in relation to the preparation of the yearend detailed Accounts and Annual Return data, with the Council employing, as previously, the services of externally contracted accountants (DCK Beavers) for that purpose. We have also reviewed the arrangements for the identification of year-end debtors and creditors with no issues arising.

Conclusions

No issues have arisen in this review area and, on the basis of work undertaken during the year, we have duly signed off the Internal Audit certificate at Section 4 of the Annual Return, assigning positive assurances in each relevant area.

Report to Finance and Policy Committee

Thursday 28th August 2014

Congleton Cenotaph and Community Garden Restoration Project

2014 is the hundredth anniversary World War1. It is therefore an appropriate time to aim at renovating the Cenotaph in Lawton Street and its setting. The structural condition of the backing wall along Colebank and behind the memorial has raised serious concern and the lack of good disabled access and seating clearly needs to be addressed.

As a result a Congleton Cenotaph Restoration Group has been formed composed of Congleton Town Council, Cheshire East Council, The British legion, Congleton Museum, the Congleton Millennium Committee and the Congleton Partnership to review the condition the Cenotaph and its site.

The central focus is the physical renovation of the degraded, historic quarter area of the Congleton Cenotaph located in Lawton Street, in a very prominent position near the Town Hall. As the Community Garden is directly adjacent to the Cenotaph and would be detrimentally affected by construction work on the Cenotaph site is has been determined to include this area in the overall project.

To facilitate this it has been agreed that ownership of the Community Garden will transfer from Cheshire East to the Town Council by way of a 125 year lease, as agreed by CES on the 20th March 2014. This change in ownership of the site paves the way to explore external funding from the Heritage Lottery Fund for the renovation.

The Cenotaph with its plaques was erected by a public subscription of £11,500 and was unveiled on November 11th 1923 on a plot known as Lawton Street Garden maintained by the Town Council.

Apart from the Cenotaph itself, the site also includes behind it an area of unmanaged woodland which would be included in the overall renovation of the site.

A major retaining boundary wall owned by Cheshire East Council and in need of immediate reconstruction supports Cole Bank, an ancient track way which forms the southern and western sides of the site. The Borough Council will be partners in the overall renovation.

Contact has been made with HLF and an expression of interest approved which opens the door to applying for a capital grant to do the work necessary. An initial survey at a cost of just over £3000 is required to undertake preliminary work to meet the requirements of HLF; this has been completed by a local architectural practice. It is these findings which are forming the basis for entering the HLF Part One Capital Grant bid.

Thus in this second phase of the restoration the restoration team have had to develop detailed plans with costings to enter a bid for the final Part Two stage. Clearly a great deal of work has been undertaken in final preparation for the bid, but, it will be so worthwhile if a quality restoration can be achieved. A spur to the group is that they have a superb example

already in that the Cenotaph and the War Memorial Hospital which were built by public subscription to mark the respect of the then residents for the local men who had lost their lives in the Great War.

The Heritage Lottery Fund expect to see community support behind a capital bid and to this end an enthusiastic and experienced sub group has been formed called the Congleton WW1 Awareness and Engagement Group which is composed of over twenty interested organisations and individuals. The group is co-ordinating a programme of events and activities though out 2014-15 to demonstrate the town's support for the restoration and to raise general awareness of the significance of WW1 and in particular its impact on Congleton.

A poignant, dramatic production entitled 'A Soldiers Goodbye' has been written by local playwright Dave McCadden based on factual evidence. This is scheduled for October 17th and 18th 2014, at the Daneside Theatre, with the Congleton Players and the Biddulph Male Voice Choir in strong support. Congleton Museum are mounting an informative, three month long WW1 Exhibition in late October which will draw heavily upon local archival materials. It is anticipated that residents and especially young people will find this an engrossing experience which will encourage many to reflect upon and discuss the war itself and especially the ways Congleton was involved.

Powerful poetry emerged from the Great War and it has been suggested that the town may wish to commission its own poem about the effects of the war upon Congleton. It is planned to hold poetry workshops arranged for old and young to capture their thoughts about what took place to be collected into a town anthology. There is also the possibility that our two high schools might take part in sculpture workshops to design a commemorative piece if funding can be obtained.

Historical research is already in progress about the families who were affected by the war and every effort is being made to investigate the names of the dead who may be missing from the 1923 Cenotaph so that these omissions can be rectified.

The secondary focus of the project is to develop in partnership with seven local primary schools and two high schools with the expertise of Congleton Museum, an educational programme which will deepen the knowledge of young people about the significance of the site in relation to the historical events it commemorates. Appropriate interpretation will be installed at the site as part of a wider historical 'museum in the street' project.

John Lilley, chair of the Cenotaph Restoration Group, adds," We have an opportunity if successful with the HLF to restore the Cenotaph site to one of lasting quality and durability. Congleton should remember those who sacrificed their lives not only in WW1 but in all the subsequent conflicts".

Project Summary

- Cleaning of Cenotaph
- 2. Production of preliminary report to submit to HLF for stage 1 funding of the Cenotaph refurbishment project

- 3. Restoration project will include the rebuilding of the boundary wall on Colehill Bank
- 4. Refurbishment and extending of Cenotaph and refurbishment of the Community Garden

HLF Requirements

- 1. To submit a coherent and well thought out bid with detailed costings for stage 2
- 2. To provide a minimum of 5% match funding

Funding

Cllr Michael Jones had committed to provide funding of £10,000 on behalf of Cheshire East provide that the Town Council match this contribution

Other funding will be provided by Congleton Partnership and other charities in the Town. As the project is going to cost about £k500, match funding of at least £k25 is required. Although HLF have commented that they look more favourably at projects which can exceed the 5% match funding.

Recommendation

For the Committee to consider providing a match funding grant of £10,000 toward the project, such a grant to be taken from general reserves.

Brian Hogan

18.08.14

Report to Finance and Policy Committee

28th August 2014

Streetscape and Handyman Service

The integration of Streetscape with the Handyman Service has been completed without any problems and very much earlier than originally anticipated. As a consequence many of the tasks being undertaken rather than simply overlapping are now being coordinated as one team.

As a consequence many of the costs being occurred are overlapping, for example the Handyman Service use a vehicle and fuel costed to Streetscape and many of the materials being used by them are also being costed to Streetscape, such that it is becoming difficult to distinguish the costs for providing both services and quite frankly this is becoming an unnecessary exercise. Indeed as time goes on inevitably we will want to introduce more costs centres to Streetscape so that expenditure on various categories can be seen and controlled more effectively which makes more sense that having separate categories for Streetscape and the Handyman Service.

The only area that needs to be shown separately is property maintenance which will be included in Town Hall costs.

It is being proposed therefore that the costs and budget for the Handyman Service is vired into Streetscape.

St Peter's Church

The churchyard in St Peter's Church was formally closed by an Order in Council made by the Privy Council.

Once a churchyard is closed responsibility for maintenance falls on the parochial church council, but by virtue of s215 (1) LGA 1972 a PCC may at any time serve a written request on the parish to take over the maintenance of the church yard and this in turn can be passed onto the principal council, which in fact happened 12 months ago when St Peter's made such an application to Cheshire East Council. However, the principal council can return the cost to the parish by way of a special expense, so it ends up back with the Town or parish council in any event.

The Town Council inherited this task as a consequence of devolving Streetscape Services to us, however, we budget to undertake this work and have done for many years under a grant in controlled by the Finance and Policy Committee which amounts to £3000 p.a.

As Streetscape is carrying out this work it is proposed that the grant be vired to that budget to reflect where the work in being undertaken.

Recommended

- 1. That the Streetscape and Handyman Service budgets and costs are combined by vireing one set of budgets and costs into the other.
- 2. That a sum of £3,000 is vired from grants to Streetscape to reflect the cost of carrying out maintenance work in the churchyard of St Peter's Church.

Congleton Town Council

Detailed Income & Expenditure by Budget Heading 30/06/14

		Actual Year To Date	Current Annual Bud	Variance Annual Total	% of Budget
Streetscape	Cost Centre 280				
Streetstape	COST CENTRE 200	<u>£</u>	<u>£</u>	£	
		_	7/- -	=	
4000	Staff Costs (re-allocated)	71,239	299,361		24%
4004	Agency Staff	1,099	0	2.5	0%
4009	Protective Clothing\H & Safety	419	2,000	1,581	21%
4013	Office rent	767	3,067	1.50	25%
4016	Janitorial	837	6,000		14%
4021	Telephones	0	1,200		0%
4025	Insurance	1,344	6,000		22%
4043	Horticultural etc Supplies	8,549	8,000		107%
4047	Vehicle maintenance/Serv etc	949	1,456	507	65%
4048	Vehicle fuel and oil	4,417	15,000		29%
4049	Vehicle rental charges	7,734	32,376		24%
6000	Central Overheads Reallocated	7,858	29,228	21,370	27%
	Streetscape:-Expenditure	105,212	403,688	298,476	26%
1199	Miscellaneous Income	-683			
		104,529	403,688	298,476	26%
Handyman	Service Cost Centre 251	Actual Year	Current	Variance	% of
		To Date	Annual Bud	Annual Total	Budget
4000	Staff Costs (re-allocated)	8,762	64,694	55,932	14%
4009	Protective Clothing\H & Safety	0	250	250	0%
4043	l Property Maintenance	242	500	258	48%
4044	Equipment Maintenance	8	200	192	4%
4046	Equipment Replacement\Tools	50	750	700	7%
4047	Vehicle Maintenance\Serv\MOT	378	3,000	2,622	13%
6000	Central Overheads Reallocated	1,698	6,316	4,618	27%
				0	
	Handyman Service :- Expenditure	11,138	75,710	64,572	15%
		sign some			
Total costs		105,212	403,688	298,475	26%
		11,138	75,710	64,572	15%
		116,350	479,398	363,047	24%

Report to Finance and Policy committee

28th August 2014

Digital Display Unit

An order was placed for the digital display unit in August 2013 with delivery forecasted for January 2014.

Initially the invoice sent from SimNet was for full payment of the invoice which amounted to £25,740 +VAT, however, at the time I agreed that only 65% would be paid up front amounting to £16,731 +VAT, followed by payments of 15% on delivery of the unit at SimNet. A further 15% when the unit arrived in Congleton for installation and 5% retention based on satisfactory performance of the system.

Before any payment was made to SimNet a search was undertaken to ensure that the organisation was credit worthy, the report provided did not give rise to any concerns at the time and suggested the company had good credit worthiness (enclosed), consequently the order was placed and invoice paid on the basis of a 65% payment.

In early January 2014 there was a considerable amount of contact with Alex Simunovic of SimNet, who came to the Town Hall to meet Jackie MacArthur and myself to discuss the software requirements and set up of the pages for the unit, in fact this dialogue continued for many months.

SimNet was not being pressurised for delivery in the early part of 2014 as I was having problems getting permission and agreeing a contractor to install a power supply in the middle of the pedestrian area in Bridge Street where the unit was to be located. Similar problems were being experienced with BT who had been requested to install an internet feed in the same location for the unit, to date they have still not provided this facility. As a consequence of these difficulties SimNet were not being pressed for delivery.

However, by May I was starting to become very concerned that nothing had been mentioned by SimNet concerning delivery of the unit and started to press them for an agreed delivery date. A number of telephone conversations took place with Alex Simunovic who assured me that the unit was due in the UK very soon and would be delivered to the Town Hall, he even went so far as to provide a series of delivery dates, which came to nought.

At this stage a second search was conducted on the viability of the company at Companies House which suggested that SimNet were about to be struck off. On behalf of the Town Council I wrote to SimNet cancelling the order and requesting that they return our deposit. The letter sent was retuned by the Post Office as gone away. A second and third letter was then sent out to addresses found on the searches with the same result.

Additionally the telephone and email contacts for SimNet are unobtainable, and it is now apparent that the company has ceased to trade.

In conclusion, it is apparent that this company has not only ceased trading, but, have deleted all telephone and email contacts, addresses noted in the accounts supplied to Companies House are also being returned as gone away, leaving few if any options to recover the loss.

Brian Hogan

24.07.14

Brian Hogan

From:

Alex Simunovic <alex@simnet.co>

Sent:

18 June 2014 07:56

To:

Brian Hogan

Subject:

Unit

Hi Brian,

Sorry I have not been in touch sooner but have not had access to my email. I will provide you full details tomorrow as I am unable today as I am away, what number can I get you on tomorrow?

Thank you

Alex



Congleton Town Council

QUALITY TOWN COUNCIL

Historic market town

Alex Simunovic
SimNet
Unit 4
Old Marsh Farm Barns
Welsh Road
Sealand
CHR 2LY

17TH June 2014,

Dear Alex,

The Town Council placed an order in July 2013 with your organisation SimNet Ltd for an Outdoor 55" Double Sided display unit with associated ancillary equipment, software and support.

It is now more than 11 months since the order has been placed and to date the equipment has not been supplied, nor the required information to set up an internet connection provided.

As you are unable to give me any assurance that you have the equipment available now, or in the very near future, I have no alternative but, to terminate the contract with your organisation and request that you refund our deposit of £16,731+VAT, within 7 days of receipt of this letter. The deposit was paid to SimNet on the 18^{th} July 2013.

Failure to return the deposit paid to you by the Town Council within this time period will result in legal action being taken against SimNet for the recovery of the money.

Yours sincerely

>. + 4550

Brian Hogan



Brian Hogan

From:

Alex Simunovic <alex@simnet.co>

Sent:

12 June 2014 07:48

To:

Brian Hogan

Subject:

Re: Congleton Town Council

Brian,

Apologies for delayed email it will be sent before teh weekend, I had to take some emergency leave due to personal circumstances but will finish this off with aview to sending it today will also call you tomorrow.

Thanks

On 4 Jun 2014, at 07:52, Brian Hogan wrote:

Alex

The form is enclosed from BT I think it is option 7 you need to look at

Kind regards

Brian

From: Alex Simunovic [mailto:alex@simnet.co]

Sent: 04 June 2014 07:49

To: Brian Hogan

Subject: Fwd: Congleton Town Council

Hi Brian,

I need to take a look at something before I send this but I do not have the email you sent me regarding the broadband options. Can you resend me this email as I need to comment on something but need to view this and i will get all details across to you no problem.

Thank you

Alex

Begin forwarded message:

From: Alex Simunovic <alex@simnet.co> Subject: Fwd: Congleton Town Council Date: 3 June 2014 11:53:41 GMT+01:00

To: Brian Hogan

 bh@congletontowncouncil.co.uk>

Hi Brian,

Just another note to say I have just sat down to finish the email, it will be in your inbox today. Will also call you later in the week as discussed! Regards, Alex Begin forwarded message: From: Alex Simunovic <alex@simnet.co> Subject: Re: Congleton Town Council Date: 3 June 2014 09:16:25 GMT+01:00 To: Brian Hogan

 bh@congletontowncouncil.co.uk> Hi Brian, Im getting it done this morning, I got dragged away yesterday so I couldnt finish it. Apologies, I will make this priority. Thank you Alex On 3 Jun 2014, at 07:55, Brian Hogan wrote: Alex, Still nothing?? Brian From: Alex Simunovic [mailto:alex@simnet.co] Sent: 02 June 2014 13:47 To: Brian Hogan Subject: Re: Congleton Town Council Hi Brian, Taking me a little longer to get this typed up so just a note to say it may be this evening before you receive the email discussed. Thank you Alex

On 2 Jun 2014, at 09:08, Brian Hogan wrote:

Alex,

I will be out most of the morning, but, will be back in the office from about 2.15pm today

Brian

From: Alex Simunovic [mailto:alex@simnet.co]

Sent: 31 May 2014 14:57

To: Brian Hogan Cc: bobed@sky.com

Subject: Re: Congleton Town Council

Hi Brian,

Just picked up you email, apologies. I will call you by 12pm on Monday to discuss and arrange as all is in hand.

Have a good weekend.

Thank you

Alex

On 30 May 2014, at 12:55, Brian Hogan wrote:

Alex,

I'm still waiting for this pdf. As this whole process seems to be taking so long can you advise me whether or not the unit purchased for the Town Council is available to view at your premises

If it isn't then it is probably easier for us to cancel the order and request that you return our money

Kind regards

Brian

From: Alex Simunovic [mailto:alex@simnet.co]

Sent: 27 May 2014 09:22

To: Brian Hogan

Subject: Re: Congleton Town Council

Hi Brian,

Its a text.exe document i have requested it to be sent as a PDF so please hang on for a few hours and I will get this to you.

Thanks, Alex

07749 930 055

On 22 May 2014, at 09:17, Brian Hogan wrote:
Alex,
When I open the attachment there is nothing there, what application is needed to open it
Brian
From: Alex Simunovic [mailto:alex@simnet.co] Sent: 22 May 2014 08:52 To: Brian Hogan
Subject: Re: Congleton Town Council
Third time lucky briansee attached!
Its a text document so you will need the correct application to read, let me know.
Thanks
On 22 May 2014, at 08:48, Brian Hogan wrote:
Alex,
There is no attachment to open
Brian
From: Alex Simunovic [mailto:alex@simnet.co]

Sent: 22 May 2014 08:25 **To:** Brian Hogan

Subject: Re: Congleton Town Council

Hi Brian,

Information is attached, if you cannot open it please advise and I will have to set it out in a text document for you. If you let me know today if this is the case and I can get this done this afternoon.

Thanks

On 21 May 2014, at 07:50, Brian Hogan wrote:

Alex,

There is no information on the internet requirements forwarded in your email??

Brian

From: Alex Simunovic [mailto:alex@simnet.co]

Sent: 20 May 2014 15:51

To: Brian Hogan

Subject: Fwd: Congleton Town Council

Hi Brian,

Please see reply below.

Also note I have a new mobile number, you can get me on 07749 930 055.

Kind Regards, Alex

Begin forwarded message:

From: Brian Hogan

bh@congletontowncouncil.co.uk>

Subject: RE: Congleton Town Council Date: 2 May 2014 14:36:33 GMT+01:00

To: "Alex Simunovic (alex@simnet.co)" <alex@simnet.co>

Alex,

Any chance of an update on this request

Brian

From: Brian Hogan Sent: 29 April 2014 14:23

To: Alex Simunovic (alex@simnet.co) **Subject:** FW: Congleton Town Council

Alex,

Please advise on what type of broadband connection that we need for the digital display unit and any hardware or other requirements from BT

Thanks

Brian

From: maxine.hallgarth@bt.com [mailto:maxine.hallgarth@bt.com]

Sent: 29 April 2014 14:09

To: Brian Hogan

Cc: steve.elwood@bt.com

Subject: RE: Congleton Town Council

Hi Brian

BT would provide the line and the broadband service only.

I have enclosed the link for your to review your options. http://business.bt.com/broadband-and-internet/business-broadband/

With regards to the hardware you will need to liaise with the company of the Digital Display Unit as they will be able to offer advice on connections and even to discuss with you the broadband option suitable to stream data to your unit.

Kind Regards Maxine

Maxine Hallgarth | Account Manager | Government and Health Product Sales | BT Global Services |

Tel: 0800 032 0024

E: maxine.hallgarth@bt.com | www.bt.com/uk

<image001.png>

From: Brian Hogan [mailto:bh@congletontowncouncil.co.uk]

Sent: 29 April 2014 13:55 **To:** Hallgarth,M,Maxine,JQCS R **Subject:** RE: Congleton Town Council

Maxine,

This is where I need some assistance. The broadband connection is for a Digital Display Unit that will be located in Bridge Street on the public realm which is stand alone, but, we need to be able to access via our IT systems in the Town Hall to be able to update and stream data to the unit.

As this is probably a little unusual I don't know what connections, hardware etc., we need to make this work

Kind regards

Brian

From: maxine.hallgarth@bt.com [mailto:maxine.hallgarth@bt.com]

Sent: 29 April 2014 13:43

To: Brian Hogan

Subject: FW: Congleton Town Council

Hello Brian

Thank you for the CRF's as enclosed.

2 x CRF's enclosed for Congleton Town Hall.

On both CRF's please can you confirm the BT Broadband option requirement (section 7).

Kind Regards

Maxine

Maxine Hallgarth | Account Manager | Government and Health Product Sales | BT Global Services |

Tel: 0800 032 0024

E: maxine.hallgarth@bt.com | www.bt.com/uk

<image001.png>

From: Brian Hogan [mailto:bh@congletontowncouncil.co.uk]

Sent: 25 April 2014 15:00 **To:** Hallgarth,M,Maxine,JQCS R **Subject:** RE: Congleton Town Council

Maxine,

CRF enclosed

Kind regards

Brian

From: maxine.hallgarth@bt.com [mailto:maxine.hallgarth@bt.com]

Sent: 25 April 2014 14:26

To: Brian Hogan

Cc: steve.elwood@bt.com

Subject: RE: Congleton Town Council

Hello Brian

Thank you for your email.

Please can you send me the completed Broadband CRF and on this occasion I will submit the order on your behalf to the BT Order Team and cc you in for reference.

I look forward to speaking with you soon.

Kind Regards

Maxine

Maxine Hallgarth | Account Manager | Government and Health Product Sales | BT Global Services |

Tel: 0800 032 0024

E: maxine.hallgarth@bt.com | www.bt.com/uk

<image001.png>

From: Brian Hogan [mailto:bh@congletontowncouncil.co.uk]

Sent: 25 April 2014 14:22

To: Hallgarth, M, Maxine, JQCS R

Subject: FW: Congleton Town Council

Importance: High

Maxine,

Can you pick up this query about installation in Steve's absence

Kind regards

Brian Hogan

From: Brian Hogan Sent: 25 April 2014 14:15 To: 'steven.2.smith@bt.com'

Subject: RE: Congleton Town Council

Importance: High

Steve,

I sent off the CRF to you about 8 weeks ago and have heard nothing since, what is happening about this request for an broadband connection

Kind regards

Brian Hogan Congleton Town Council

From: steven.2.smith@bt.com [mailto:steven.2.smith@bt.com]

Sent: 27 February 2014 09:13

To: Brian Hogan; steve.elwood@bt.com **Subject:** RE: Congleton Town Council

Good Morning

To proceed with the order we require a Business Broadband CRF. This looks more complicated than it is!

Brian, this asks for User Account Details, Customer's Preferred BT Business Total Broadband Registration Details Regards

Steven Smith | BT One Desk | BT Public Sector | Tel: 0800 032 0024 | Fax: 0800 328 0374 |

Email: steven.2.smith@bt.com | Address: BT, Post point 515, Telephone House, 104 Newhall Street, Birmingham, West Midlands, B3 1JX.

www.bt.com/uk

<image002.png>

To ensure that your PSTN lines, ISDN2 lines and broadband orders are processed quickly and efficiently, please use the new web-based order form (e-crf).

You can register via the following URL (please request enhanced access)

www.bt.com/customerzone-online

This email contains BT information, which may be privileged or confidential.It's meant only for the individual(s) or entity named above. If you're not the intended recipient, note that disclosing, copying, distributing or using this informationis prohibited. If you've received this email in error, please let me know immediately on the email address above. Thank you.We monitor our email system, and may record your emails.

From: Brian Hogan [mailto:bh@congletontowncouncil.co.uk]

Sent: 25 February 2014 13:05

To: Elwood, SR, Steve, JQCS R; Smith, S, Steven, JQCS R

Subject: RE: Congelton Town Council

Steve,

I have still heard nothing from BT??

Kind regards

Brian

From: steve.elwood@bt.com [mailto:steve.elwood@bt.com]

Sent: 14 February 2014 08:56

To: Brian Hogan; steven.2.smith@bt.com Subject: RE: Congelton Town Council

Hi Brian

Thank you for the info. Steve S was dealing with the install of the broadband for you.

Steve S

Can you progress Brian's request below?

Best regards

Steve Elwood | Account Director | BT Local & Devolved Government | BT Global Services

| Tel:+44 (0)1977 593971 |

E: steve.elwood@bt.com | Livemeeting: www.webjoin.com | Web: www.bt.com/globalservices

From: Brian Hogan [mailto:bh@congletontowncouncil.co.uk]

Sent: 14 February 2014 08:47
To: Elwood,SR,Steve,JQCS R
Cc: Bob Edwards (bobed@sky.com)
Subject: Congelton Town Council

Steve,

The power required for the Digital Display Unit has now been provided by Cheshire East Borough Council and there is a power box located outside 3 Bridge Street the site location for the Unit.

Is it possible to provide a price for the internet connection for this unit, my understanding is that when Cheshire East put in the power supply they only loose filled the excavation and relocated the paving blocks on top so that it is easier to install the base for the unit and provide the internet connection

I have also enclosed a map of the site location

Kind regards

Brian

From: steve.elwood@bt.com [mailto:steve.elwood@bt.com]

Sent: 04 February 2014 15:25

To: Brian Hogan

Subject: RE: BT Contacts

Hi Brian

As it's been a while since you first brought this matter to my attention I just wanted to make contact to see if you are happy with the BT response to your issue on the Congleton Display Unit broadband cct. I understand that you are still waiting on Cheshire Highways for information so we can't finalise the order. Please continue to liaise with Steve Smith in the first instance but feel free to contact myself if you wish.

Best regards

Steve Elwood | Account Director | BT Local & Devolved Government | BT Global Services | Tel: +44 (0)1977 593971 |

E: steve.elwood@bt.com | Livemeeting: www.webjoin.com | Web: www.bt.com/globalservices

From: Brian Hogan [mailto:bh@congletontowncouncil.co.uk]

Sent: 05 December 2013 13:46 **To:** Elwood,SR,Steve,JQCS R **Subject:** RE: BT Contacts

Steve,

The number is 01260 270350 and of course you now have my email address

Kind regards

Brian

From: steve.elwood@bt.com [mailto:steve.elwood@bt.com]

Sent: 05 December 2013 13:17

To: Brian Hogan Subject: BT Contacts

Hi Brian

As promised when we spoke earlier, please see my contact details.

I will be the Account Manager for the Cheshire councils. Although I've been in BT a long time I'm new to the Local Government team and so will be trying to get round to meet with as many people as I can over the coming weeks.

I didn't have your contact details so I dialled the main number this time. Is that the best number to call you on or do you have a direct/mobile number?

Steve Smith is the Desk Based AM and should be your first point of contact.

Please accept my apologies that your request was not dealt with as efficiently as it should have been. Best Regards

Steve Elwood | Account Director | BT Local & Devolved Government | BT Global Services | Tel: +44 (0)1977 593971 |

E: steve.elwood@bt.com | Livemeeting: www.webjoin.com | Web: www.bt.com/globalservices
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Base Information SIMNET LIMITED

Company details

Company name:

SIMNET LIMITED

Company number:

06905304

392-394 HOYLAKE ROAD

MORETON

Registered Office:

WIRRAL MERSEYSIDE

CH46 GDF

Telephone:

Company Status:

Active - Accounts Filed

Date of Incorporation:

14/05/2009

Company type:

Private limited with Share Capital

Nature of business (SIC):

62090 - Other information technology service activities

Industries:

nla

Statutory Dates

Last Accounts Made Up To:

31/05/2012

Date Accounts Filed:

30/04/2013

Last Return Made Up To:

14/05/2012

Previous Names

This company does not have a previous name

Trading addresses

Address

Telephone number

14G Old Marsh Farm Barns

Welsh Road

288606

Sealand Deeside, Clwyd



[FAQs]

Good Credit Worthiness

Credit Rating History

Date	Rating	Description
04/05/2013	63 Good Credit Worthiness	
02/05/2013	48	Credit Worthy
02/03/2013	n/a	Financial Statements too old
16/02/2013	20	Caution - Credit at your discretion



05/03/2012

Credit Worthy

AL Credit Limit

DAQSI

£5,000

Credit Limit History

Date Limit 04/05/2013 5,000 02/05/2013 500 16/02/2013 0 02/03/2012 500 18/02/2012 0



County Court Judgements (CCJs)

 $\{\Gamma AQs\}$

List of CCJs

This company does not have any CCJs

Event History

[FAQs]

Dale

Event

04/05/2013

New Accounts filed

02/05/2013

Change in Reg. Office Changa in Reg. Office

28/03/2013

📎 Status History

[FAQs]

This company does not have a status history

Directors & Secretaries

(EAQs)

Perica Simunovic

Title

Mr

Honours

Unit 14g Old Marsh Farm

Welsh Road Sealand

Address

Chvyd

United Kingdom

CH5 2LY

Date of Birth

18/06/1981

Status

Nationality

Total current directorships

List of Current Directorships

Co.Number

Company Name

Function

Date Appointed

06905304

SIMNET LIMITED

Active - Accounts Filed COMPANY DIRECTOR 14/05/2003

William Alexander Simunovic

Title

Honours

1 Old Die Cast Works Victoria Street

Address

Lytham

Lancashire

FY8 5EF

Date of Birth

Nationality

British

Total current directorships

List of Current Directorships

Co.Number

Company Name

Function

Date Appointed

06905304

SIMPLET LEADED

Active - Accounts Filed

NO FUNCTION 18/01/2010

	Accounts	
--	----------	--

 $\{FAQs\}$

Period

Date From	31/05/2011	31/05/2010	31/05/2009
Date To	31/05/2012	31/05/2011	31/05/2010
Period	12	12	12
Currency	GBP	GBP	GBP
Profit and Loss			
Consolidated accounts	14	И	и
Turnover	0 Why?	0	o
Export	0	o	G
Cost of sales	0	0	0
Gross profit	0	o	0
Wages & salaries	0	0	0
Directors emoluments	0	0	0
Operationg profits	0	0	0
Depreciation	3,408	4.378	2,831
Audit fees	Ü	0	0
Interest payments	0	0	0
Pre-lax profit	0	0	0
Taxation	0	0	0
After-tax profit	0	Đ	0
Dividends payable	0	0	0
Retained profits	0	0	0
Balance sheet			
Tangible assets	10,225	13.133	8,494
Intangible assets	0	0	0
Total fixed assets	10.225	13,133	8,494
Total current assets	85,368	225	870
Trade Debtors	0	0	98
Stock	0	0	0
Cash	85,368	225	772
Other current assets	0	0	0
Increase in cash	0	0	0
Misc. current assets	0	0	0
Total assets	95,593	13,368	9,364
Total current liabilities	44,809	13,258	9,264
Trade creditors	44,809	13,258	9,264
Bank overdraft	0	0	o
Other short term finance	0	0	0
Misc. current liabilities	0	0	0
Other long term finance	0	0	0
Total long term finance	0	0	o
Overdraft & long term liabilities	0	0	0
Total liabilities	44,809	13.258	9,264
Net Assets	50,764	100	100

Working capital	40,559	-13,033	-3,394
Capital reserves			
Paid up equity	100	100	100
P&L account reserve	50,684	0	0
Sundry reserves	0	o	0
Revaluation reserve	0	0	0
Reserves	50,684	o	0
Net worth	50,784	100	100
Shareholder funds	50,784	160	100
Miscellaneous			
Net cash flow from operations	O	ů.	0
Net cash flow before financing	o	0	0
Net cash flow from financing	o	0	0
Contingent liability	0	0	0
Capital employed	50,784	100	100
Employees	0	0	0
Auditors			
Audit Qualification	The company is exempt from audi	The company is exempt from	The company is exempt from
Bankers			
Bank Branch Code			
Key ratios			
Pre-lax margin	0	0	0
Current Ratio	191	0 02	0.09
Net working capital	0	0	0
Gearing ratio	0%	0%	0%
Equity	53.13%	0.75%	1 07%
Creditor days	0	0	0
Debtor days	0	0	0
Liquidity	1.91	0 02	0.09
Return on capital	035	0%	0%
Return on total assets	0%	055	0%
Current debt ratio	0 88	132 58	92 64
Total debt ratio	98 0	132 58	92 64
Stock turnover ratio	0	0	0
Return on net assets	0%	0%	0%

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