



Congleton Town Council

Historic market town

Town Clerk: **BRIAN HOGAN**



27th November 2014

Dear Councillor,

Town Council Meeting – Thursday 4th December, 2014

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 4th December, 2014** commencing at **7.00pm**.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

B. Hogan
TOWN CLERK

AGENDA

1. Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance).

2. Minutes (enclosed)

To approve the Minutes of the meeting held on 30th October 2014.

3. Declarations of Disclosable Pecuniary Interest

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

4. Outstanding Actions

None.



Congleton
beartown
where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: **01260 270350** Fax: **01260 280357**

Email: info@congletontowncouncil.co.uk www.congleton-tc.gov.uk

5. Questions from Members of the Public

To receive any questions from Members of the Public at the meeting and, notified in advance in writing.

6 Mayor's Announcements (enclosed)

To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements.

7. Planning Committee (enclosed)

To receive the minutes of the meeting held on 16th October and 6th November 2014.

8. Community, Environment and Services Committee (enclosed)

To receive the minutes of the meeting held on 2nd October 2014.

9. Finance and Policy Committee (enclosed)

To receive the minutes of the meeting held on 23rd October 2014.

10. Urgent Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

11. Youth Committee

a) To receive the minutes of the Youth Committee meeting held on 11th November and Junior Council on 25th November 2014. (enclosed)

b) To receive an update from the Youth Committee Chairman on the presentation of the Report to Fiona Bruce M.P. in Parliament.

c) To deal with Questions from Members of the Youth Committee present at the meeting.

12. Christmas Office Hours (enclosed)

To receive and consider a report on the office opening and closing times for the Xmas period.

13. Precept 2015-16 (enclosed)

To consider the recommendation from the Finance and Policy Committee held on 27th November 2014 to approve the precept .

To: Members of the Town Council, Press 3, Burgesses (5), Mayor's Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors (4), Library, Congleton TIC.

Congleton Town Council

Minutes of the Meeting of the Council held on Thursday,
30th October 2014 in the Town Hall, Congleton.

PRESENT: Councillors P Bates
 G Baxendale
 R I Brightwell
 D T Brown
 J S Crowther
 G R Edwards
 Mrs A M Martin
 D Murphy (Town Mayor)
 D A Parker
 J D Parry
 Mrs E Wardlaw
 G S Williams

1. APOLOGIES

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies for absence were received from Councillors Mrs D S Allen, L D Barker, Ms L Bours, G P Hayes, Mrs S A Holland and N T Price.

2. MINUTES

CTC/34/1415 RESOLVED- That the Minutes of the meeting held on the 18th September 2014 be approved and signed by the Mayor.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs G Baxendale declared a non-pecuniary interest in any matters related to Cheshire East Borough Council.

4. OUTSTANDING ACTIONS

None.

5. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

Questions from Members of the Public

Mr Kitton raised the issue of Cheshire East Borough Council closing Mountview Care Home and suggested that with an increasing ageing population in the Town, respite care is needed. He requested that the Council do all it can to persuade Cheshire East Council to keep the Home open.

CTC/35/1415 RECOMMENDED that the matter be referred to the next meeting of Community, Environment and Services Committee for consideration.

6. **MAYOR'S ANNOUNCEMENTS**

The Town Mayor drew attention to the various engagements that he and the Deputy Mayor had fulfilled since the last Council meeting.

7. **CHESHIRE EAST COUNCILLORS' REPORTS**

It was noted that the appeal relating to a proposed development in Waggs Road was well attended and Cheshire East Council had a fair hearing.

It was also requested that Thanks be passed onto the many volunteers who had helped the Town achieve a gold award in both Britain in Bloom and North West in Bloom.

8. **PLANNING COMMITTEE**

CTC/36/1415 RESOLVED that the minutes of the meeting held 3rd and 25th September 2014 be received and the recommendations therein be adopted.

9. **TOWN COUNCIL COMMITTEE**

CTC/37/1415 RESOLVED that the minutes of the meeting held on 12th June 2014 be received and the recommendations therein be adopted.

10. **COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE**

CTC/38/1415 RESOLVED that the minutes of the meeting held on 28th August 2014 be received and the recommendations therein be adopted.

11. **FINANCE & POLICY COMMITTEE**

CTC/39/1415 RESOLVED that the minutes of the meeting held on 28th August 2014 be received and the recommendations therein be adopted.

12. **URGENT ITEMS**

No urgent items were raised.

13. **YOUTH COMMITTEE**

CTC/40/1415 RESOLVED that the minutes of the Junior Council meeting held 21st October 2014 be received.

Cllr G. Williams congratulated the Youth Council Chairman for continuing in his role for another year.

D Murphy

TOWN MAYOR

TOWN MAYOR'S ENGAGEMENTS

2014

31 st October	Congleton Musical Theatre
1 st November	Rotary Bonfire
2 nd November	Nantwich Town Council Civic Service
7 th November	Congleton Museum Exhibition
8 th November	Remembrance Service – St. Mary's Church
9 th November	Remembrance Sunday
12 th November	Congleton Amateur Youth Theatre
12 th November	Re-Opening of King's Arms
15 th November	New Life Church
18 th November	Eaton Bank Academy
21 st November	CAB AGM
22 nd November	Choral Society Concert
25 th November	Junior Council
27 th November	Congleton High School
28 th November	Christmas Lights Switch On
29 th November	Youth Orchestra Concert
1 st December	St. John's Cadet Presentation Evening
3 rd December	Congleton High School

DEPUTY TOWN MAYOR

29th November Charity Evening – Bon- O- Phool

MAYOR'S CADET

2nd November Nantwich Town Council Civic Service

9th November Remembrance Sunday

22nd November Choral Society Concert

28th November Christmas Lights Switch On

29th November Youth Orchestra Concert

1st December St. John's Cadet Presentation Evening

3rd December Congleton High School

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 16th OCTOBER 2014

PRESENT Councillor Mrs. A. M. Martin (Vice Chairman – In the Chair)
Mrs. D. S. Allen
P. Bates
G. Baxendale
R. I. Brightwell
G. Brittain
J.S. Crowther
G. P. Hayes
Mrs. S. A. Holland
D. Murphy
D. A. Parker
Mrs. J. D. Parry
N. T. Price
Mrs. E. Wardlaw

1. **APOLOGIES**

Apologies for absence were submitted from Councillors L. D. Barker, Ms. L. Bours, D. T. Brown, G. R. Edwards, G. S. Williams and Miss R. K. Williams.

2. **MINUTES**

PLN/15/1415 RESOLVED: That the Minutes of the Meeting of the Committee held on 25th September 2014 be approved and signed by the Chairman as a correct record.

3. **DECLARATIONS OF INTEREST**

Members were reminded to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become known.

Councillor G. Baxendale declared a “non pecuniary” interest due to his membership of Cheshire East Council.

4. **OUTSTANDING ITEMS**

There were none.

5. **PLANNING APPLICATIONS**

PLN/16/1415 RECOMMENDED: That the following comments be made to Cheshire East Borough Council:

Week ended 26th September 2014

14/4292C	11 Wensleydale Avenue, Congleton, CW12 2DE	NO OBJECTION
Councillor Hayes declared a “non pecuniary” interest in application 14/4292C		
14/4323C	Throstles Nest Inn, Congleton, CW12 2DW	NO COMMENT
Councillor Brittain declared a “pecuniary” interest in application 14/4323C as he is the applicant		
All Councillors declared a “non pecuniary” interest in application 14/4323C due to the applicant being a member of the Town Council		
14/4375C	10 Parnell Square, Hillary Avenue, Congleton, CW12 3EQ	NO OBJECTION

14/4392T	32 Sandbach Road, Congleton, CW12 4LA	NO OBJECTION
		Subject to usual conditions
14/4303D	27 Leek Road, Congleton, CW12 3HU	NO OBJECTION
Councillor Hayes declared a "non pecuniary" interest in application 14/4303D		

Week ended 3rd October 2014

14/1176C	20 Rood Hill, Congleton, CW12 1LQ	NO OBJECTION
14/1177C	20 Rood Hill, Congleton, CW12 1LQ	NO OBJECTION
14/4379C	6 Cumberland Road, Congleton, CW12 4PH	NO OBJECTION
14/4502C	Heather Bank Farm, Congleton Edge Road, Congleton	NO OBJECTION
Councillor Hayes declared a "non pecuniary" interest in application 14/4502C		
14/4507C	46 High Street, Congleton, CW12 1BD	NO OBJECTION

Week ended 10th October 2014

14/4391C	2 Bankhouse Drive, Congleton, CW12 2BH	NO COMMENT
14/4485C	The White House, 61 Newcastle Road, Congleton	NO OBJECTION
14/4514C	16 Ribblesdale Avenue, Congleton, CW12 2BS	NO OBJECTION
14/4545C	Edwards Mill, Hatter Street, Congleton, CW12 1QQ	NO OBJECTION
14/4553C	40 Milk Street, Congleton, CW12 1JD	NO OBJECTION
14/4570C	Radnor Industrial Park, Congleton, CW12 4JX	NO OBJECTION
14/4584C	17 Hillfields Close, Congleton, CW12 1NW	NO OBJECTION
14/4476T	16 – 30 Lower Meadow Drive, Congleton, CW12 4UX	NO OBJECTION
		Subject to usual conditions
14/4510D	St. John's Vicarage, Buxton Road, Congleton, CW12 2DT	NO OBJECTION

6. PLANNING APPEALS

The following appeal was reported.

Application No. 14/0659C - Forge Mill, Forge Lane, Congleton, CW12 4HF
 APP/R0660/A/14/2226494 – The appeal will be dealt with by Informal Hearing

Mrs. A. M. Martin (Vice Chairman)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 6th NOVEMBER 2014

PRESENT Councillor L. D. Barker - Chairman
P. Bates
G. Baxendale
R. I. Brightwell
J.S. Crowther
G. P. Hayes
Mrs. S. A. Holland
Mrs. A. M. Martin
D. Murphy
Mrs. J. D. Parry
N. T. Price
Mrs. E. Wardlaw

1. **APOLOGIES**

Apologies for absence were submitted from Councillors Mrs. D. S. Allen, Ms. L. Bours, G. R. Edwards, D. A. Parker, G. S. Williams and Miss R .K. Williams.

2. **MINUTES**

PLN/17/1415 RESOLVED: That the Minutes of the Meeting of the Committee held on 16th October 2014 be approved and signed by the Chairman as a correct record.

3. **DECLARATIONS OF INTEREST**

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

Councillor G. Baxendale declared a "non pecuniary" interest due to his membership of Cheshire East Council.

4. **OUTSTANDING ITEMS**

There were none.

5. **PLANNING APPLICATIONS**

PLN/18/1415 RECOMMENDED: That the following comments be made to Cheshire East Borough Council:

Week ended 17th October 2014

14/4628C	The Old Vicarage, 6 Brook Street, Congleton, CW12 1RJ	NO OBJECTION
14/4660C	Sandbach Road, Congleton, CW12	NO OBJECTION
14/4689C	66 Longdown Road, Congleton, CW12 4QR	NO COMMENT
14/4690C	5 Oakmont Close, Congleton, CW12 3GU	NO OBJECTION

14/4698C	4 Birch Road, Congleton, CW12 4NJ	NO OBJECTION
14/4733C	The Lowe, 86 Buxton Road, Congleton, CW12 2DY	NO OBJECTION
Councillors Bates and Hayes declared a "non pecuniary" interest in application 14/4733C		
14/4735C	The Lowe, 86 Buxton Road, Congleton, CW12 2DY	NO OBJECTION
Councillors Bates and Hayes declared a "non pecuniary" interest in application 14/4735C		
14/4715D	Eaton Bank Academy, Jackson Road, Congleton, CW12	NO OBJECTION
Councillor Bates declared a "non pecuniary" interest in application 14/4715D		
Councillor Hayes declared a "pecuniary" interest in application 14/4715D		

Week ended 24th October 2014

14/4452C	Land Off Manchester Road, Congleton, CW12 2NA	NO OBJECTION
subject to 106 funds being allocated to highway improvements and concerns regarding access onto Manchester Road being addressed. In addition there should be an increased number of primary school places.		
14/4646C	3 West Street, Congleton, CW12 1JN	NO OBJECTION
Councillor Bates declared a "non pecuniary" interest in application 14/4646C		
14/4647C	3 West Street, Congleton, CW12 1JN	NO OBJECTION
Councillor Bates declared a "non pecuniary" interest in application 14/4647C		
14/4791C	14 High Lowe Avenue, Congleton, CW12 2EP	NO OBJECTION
14/4666T	8 Park Lane, Congleton, CW12 3DN	NO OBJECTION
		Subject to usual conditions
14/4831T	1A Heath Road, Congleton, CW12 4LE	NO COMMENT
Councillor Murphy declared a "non pecuniary" interest in application 14/4831T		
Councillor Bates declared a "pecuniary" interest in application 14/4831T		
14/4772D	106 Buxton Road, Congleton, CW12 2DY	NO COMMENT
14/4794D	St. John's Schoolroom, Buxton Old Road, Congleton	NO OBJECTION
Councillor Hayes declared a "non pecuniary" interest in application 14/4794D		

Week ended 31st October 2014

14/4951C	Lining & Hoses, Third Avenue, Congleton	NO OBJECTION
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6. PLANNING APPEALS

None to report

L. D. Barker (Chairman)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 2ND OCTOBER 2014

PRESENT: Councillors Mrs D S Allen
 G S Williams (Chairman in the Chair)
 G Baxendale
 D T Brown
 J S Crowther
 G R Edwards
 G P Hayes
 S A Holland
 Mrs A M Martin
 D Murphy (Town Mayor)
 Mrs J D Parry
 N T Price

1. APOLOGIES.

Apologies for absence were received from Cllrs P Bates, Ms L Bours and Miss R K Williams.

Apologies were also received from Cllr D A Parker who is not a member of this particular Committee.

2. MINUTES OF LAST MEETING

CES/26/1415 RESOLVED that the minutes of the meeting held on the 28th August 2014 were confirmed as a correct record and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs G Baxendale and D T Brown declared a non-pecuniary interest in any matters related to Cheshire East Borough Council.

4. LIFESTYLE CENTRE

Cheshire East Council provided a presentation on the proposed Lifestyle Centre for Congleton. The notion is to bring "Well Being" into one place and as a consequence provide assets to meet public needs by joining up services from various sectors.

There is a process in place for a publication consultation and other stakeholders are also being approached for a view.

Information on the consultation is available on the Cheshire East Council website, consultation forms will also be available at the Tourist information Centre, Library, GP Surgeries and Schools.

5. OUTSTANDING ACTIONS

None

6. ANTI-SOCIAL BEHAVIOUR WORKING GROUP MINTUES

CES/27/1415 RESOLVED that the minutes of the meeting held on the 23rd September 2014 were confirmed as a correct record and signed by the Chairman.

7. CYCLING IN BRIDGE STREET

Concern was raised at cyclists riding through the pedestrian area which is closed to vehicles at certain times. It was noted that Cheshire east Council will install "cyclist dismount" signs in the area.

CES/28/1415 RESOLVED that:-

1. To support the installation of cyclist dismount signage.
2. Publicise good cycling behaviour through the Town Council website, Bear Necessities and through cycling groups.

8. CONGLETON BUS SERVICES

The changes to restore the 2012 bus timetable in Congleton were considered:

CES/29/1415 RESOLVED that:-

1. The report be received.
2. The revised timetable to be monitored.

9. WEST HEATH POST OFFICE

Correspondence from the Post Office concerning the modernisation of the West Heath Post Office was considered.

CES/30/1415 RESOLVED that the correspondence be received.

10. HS2

A report on HS2 proposals for the North West were commented upon by members.

CES/31/1415 RESOLVED that the report be received and the effect of HS2 on Congleton to be monitored.

11. POLICE AND CRIME COMMISSIONER

Correspondence from the Police and Crime Commissioner detailing actions arising out of a meeting with Town and Parish Councils dated 29th July 2014 was considered.

CES/32/1415 RESOLVED that the report be received.

12. STREET NAMING SUGGESTION SCHEME

Correspondence from Cheshire East Council on the Street Naming Suggestion Scheme was noted.

13. BROOK STREET CROSSING

Residents commented that they were concerned at the safety of children crossing the road in this area.

CES/33/1415 RESOLVED that :-

1. Request Cheshire East Council to provide a Crossing Attendant.
2. Request Cheshire East Council to consider what other road safety measures could be introduced to support safer crossing.

14. WAYFARER TICKETS

It was noted that Manchester City Council have been approached to consider introducing Wayfarer Tickets in Congleton, but, it was also noted that the previous M.P had tried unsuccessfully for a number of years to have this facility introduced.

CES/34/1415 RESOLVED that the Town Clerk approach Fiona Bruce MP to request her assistance in pursuing this matter.

15. PARTNERSHIP CONSULTATION

The amended Congleton Partnership Constitution was noted.

16. HIGHWAYS LIAISON

The notion of setting up a small Highways Liaison Committee was considered.

CES/35/1415 RESOLVED that:-

1. Highways related matters of concern to be reported to and progressed via Cheshire East Borough Council Ward Councillors.
2. If no progress is being made, the exceptions to be then raised at the Community, Environment and Services Committee.

17. BUDGET

Members were asked to consider issues they would like to put forward for inclusion in the 2015-16 budget.

Items proposed included:-

1. Spend Indicator Devices.
2. Public Toilets.
3. Review of Streetscape needs.

G Williams
Chairman (In the Chair)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD ON THURSDAY 23rd October 2014

PRESENT

Councillors

P Bates
R I Brightwell
G Brittain
D T Brown
G R Edwards (Chairman)
Mrs. S A Holland
Mrs A M Martin
D Murphy (Town Mayor)
Mrs J D Parry (Vice Chairman)
N T Price
Mrs E Wardlaw

1. APOLOGIES

Apologies for absence were received from Cllr G Baxendale and D A Parker.

Apologies were also received from Cllrs Ms. L Bours, G P Hayes and G S Williams who are not members of this particular Committee.

2. MINUTES

FAP/18/1415 RESOLVED that the Minutes of the Meeting of the Committee held on 28th August 2014 be agreed and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllr D T Brown declared a non-pecuniary interest in any matters relating to Cheshire East Borough Council and abstained from voting on item GR15/1415.

Cllr P Bates declared a non-pecuniary interest in items GR/14/15/16/1415 and 18 (Citizens Advice Bureau & Congleton Community Projects).

Cllr D Murphy declared a non-pecuniary interest in items GR/17/1415 and 14.

Cllr N T Price declared a non-pecuniary interest in items GR/15/1415.

4. OUTSTANDING ACTIONS

There are no outstanding actions.

5. GRANT APPROVALS AND COMMITMENTS 2014-2015

A summary of grant approvals and commitments was considered by the Committee and it was noted that £14,344 is available for grants in 2014-15.

FAP/19/1415 RESOLVED that the grant summary be received.

6. NEW APPLICATIONS FOR FINANCIAL ASSISTANCE

FAP/20/1415 RESOLVED that:-

i. GR 13/1415 – Bromley Friendship Group

A grant of £250 to be approved.

ii. GR 14/1415 – St Peter's Church

A grant of £250.80 be approved.

iii. GR 15/1415 – Congleton Town Football Club

A grant of £1500 be approved.

iv. GR 16/1415 – Ruby's Fund

A grant of £500 be approved with a request that this is used to sponsor the Sensory Room on behalf of the Town Council.

v. GR 17/1415 – St Peter's Church

A grant of £1000 be approved.

7. NEW GRANT ACTIVITIES MONITORING FORMS

There are no new Grant Activities Monitoring forms.

8. MANAGEMENT ACCOUNTS FOR APRIL 2013- SEP 2014

FAP/21/1415 RESOLVED that the Management Accounts for September 2014 be received.

9. BANK RECONCILIATION

FAP/22/1415 RESOLVED that the bank reconciliation for September 2014 be approved.

10. LIST OF PAYMENTS

FAP/23/1415 RESOLVED that the Payments List between 1st April 2014 to 30th September 2014 be approved.

11. EXTERNAL AUDIT REPORT

The External Audit report was received.

FAP/24/1415 RESOLVED that: -

1. The report be received.
2. The action required on ensuring minutes were signed was noted.

12. INTERNAL AUDIT REPORT

The Internal Audit report 2014-15 produced by Auditing Solutions Ltd was considered. It was noted that no remedial actions were required.

FAP/25/1415 RESOLVED that that the report be received.

13. RECOMMENDATIONS FROM OTHER COMMITTEES

THC/08/15

Replacing the guttering on the Grand Hall roof be approved at a cost of £3920 + VAT.

FAP/26/1415 RESOLVED that the expenditure of £3920 + VAT for replacement guttering on the Town Hall roof, recommended by the Town Hall Committee, be approved.

14. ROTARY BONFIRE EVENT

A request from Congleton Rotary Club to underwrite any losses arising out of the Bonfire Event to be held on 1st November 2014 was considered.

FAP/27/1415 RESOLVED that the Town Council underwrite any potential losses on the event up to a maximum value of £5000.

15. FUNDING FOR YOUTH COUNCIL

A request to provide the Youth Council with funding to visit the Houses of Parliament was discussed.

FAP/28/1415 RESOLVED that a sum of circa £500 be provided to fund the visit, but, the Youth Council to request via Fiona Bruce MP, that they meet with Senior Politicians including George Osborne.

16. FLORAL DISPLAYS

A report on the work of the Floral Arrangement Working Group and associated costs was considered.

FAP/29/1415 RESOLVED that the report be received.

17. DIGITAL DISPLAY UNIT

A report on the purchase of the Digital Display Unit was discussed including an update on the latest situation with Simnet regarding the supply of the unit. A considerable discussion took place regarding the placement of the order and deposit paid.

FAP/30/1415 RESOLVED that a small working party should be set up to ensure that when such an order for equipment is made in the future, there is a set of procedures in place to be included in the Financial Regulations.

18. BUDGET 2015-16

Reports from the Citizens Advice Bureau (CAB), The Congleton Partnership and Congleton Community Projects were considered, as was a report of Streetscape activities throughout the year which included a proposal for the budget for 2015-16.

FAP/31/1415 RESOLVED that:-

1. The reports from the CAB, The Congleton Partnership, Congleton Community Projects and Streetscape be received.
2. The CAB, The Congleton Partnership, and Congleton Community Projects be requested to attend the next meeting of the Finance and Policy Committee to provide a short presentation.

Mr. G.R. Edwards
Chairman

Congleton Town Council

Minutes of the meeting of the Youth Committee held on Tuesday 11th November 2014 in the Town Hall, Congleton

PRESENT Youth Councillor Joseph Hearson (Chairman)
Jamie Bernardi
Matthew Jones
Tom Heyes
Sophie Hammond
Arabella Holland
Bella Statham
Zak Roberts
Councillor Sally Ann Holland
Councillor George Hayes
Councillor Amanda Martin
Linda Minshull

1. APOLOGIES

Apologies were received from Thomas Minshull and Councillors Larry Barker and Liz Wardlaw. The Chairman welcomed Councillor Martin to the meeting.

2. MINUTES OF LAST MEETING

RESOLVED – That the Minutes of the Meeting of the Committee held on 21th October 2014 were signed by the Chairman as a correct record.

3. MEMBERSHIP

RESOLVED: As discussed at the previous meeting Zak Roberts was Co-opted on to the Committee.

Joe updated the Committee that he had sent a letter to Jordan Goodwin and Kirby Jennings informing them that as they had not attended meetings for a least six months their membership of the Committee had ceased.

As Cathy Hassell had not attended a formal meeting since July Linda was requested to write to her with thanks for her past work and confirming that her membership had ceased.

4. YOUNG PERSON'S REPORT 2014

A discussion took place regarding presenting the report to Fiona Bruce M.P. in Parliament.

It was agreed that Linda would take a copy of the report to the Constituency Office for Fiona to read prior to our meeting.

Linda confirmed that the Drugs Awareness day would be taking place in the schools in February/ March 2015.

5. SPONSORSHIP

There was a discussion regarding the potential sponsorship provided by a Company towards lunch during the visit to London. The Committee agreed that in principle they would accept any such an offer but advice would be sought from the Town Clerk.

There was also a discussion regarding future sponsorship and Linda confirmed that the Town Clerk had informed that there should be no objections as long as it was for a specific project.

6. YOUTH COMMITTEE BANK ACCOUNT

It was reported that the balance is £623.92.

Linda confirmed that there would be a withdrawal of £15 per Youth Committee member towards expenses incurred on the visit to London in November 2014.

7. YOUTH COMMITTEE MEMBERS ITEMS

British Youth Council

Matthew gave an update on information from the British Youth Council.

Social Event

Tom confirmed that he had booked The Forum on Sunday 7th December 2014.

8. DATE OF NEXT MEETING

Thursday 4th December – 5.30 p.m. prior to the Town Council Meeting.

Joseph Hearson (Chairman)

Congleton Town Council

Minutes of the meeting of The Junior Council held on Tuesday, 25th November 2014 in the Town Hall, Congleton

PRESENT Town Councillors D. Murphy (Town Mayor)
Mrs. S. A. Holland
G. Williams

Mrs. L. D. Minshull (Congleton Town Council)

	School
Young Councillors Leah Casto	Buglawton
Eleanor Whitehurst	Buglawton
Jacob Cooper	Buglawton
Reece Farron	Buglawton
Aaron Ikin	Marton
Emma Bowen	Marton
Isabelle Gayle	Marlfields
Joshua Vaughan	Marlfields
Kian Light	Marlfields
Isabel Liserns	Marlfields
Tyler Cartwright	Blackfirs
Oliver Jennings	Blackfirs
Jemima Hollins	Blackfirs
Faye Gaunt	Blackfirs
Josephine Harvey	Woodcocks' Well
Connor Harkidge	Woodcocks' Well
Olivia Wain	Marton
Carol Wain	Marton
Sallie Moffitt	Bosley St. Mary's
Kristen Davies	Bosley St. Mary's
Sam Brunt	Bosley St. Mary's
Nathan Rawlinson	Bosley St. Mary's
Eddie Mills	Marton
Helen Branks	Marton

1. APOLOGIES

Apologies were received from Astbury School.

2. INTRODUCTION AND WELCOME

Town Mayor Councillor Denis Murphy welcomed everyone to the meeting and outlined the plans for the morning.

3. CIVIC INFORMATION

The Mayor gave a presentation, providing civic information including details on the history of the Town, the Mace and the Mayoral Chain of Office.

4. **ELECTION OF JUNIOR TOWN MAYOR**

Nine young councillors put themselves forward for the position of Mayor and the Council voted. It was

RESOLVED: That Jacob Cooper be elected as Junior Town Mayor for the day.

5. **ELECTION OF JUNIOR DEPUTY TOWN MAYOR**

RESOLVED: That Kristen Davies be elected as Junior Deputy Town Mayor for the day.

6. **PRESENTATION AND WORKSHOP – CHILDRENS' RIGHTS MONTH**

Councillor Glen Williams gave a presentation on the UN Convention on the Rights of the Child and Children's Rights Month. The pupils were then split into three groups and discussed the following questions then gave feedback on their ideas as follows:

What do you understand by voting, what it is for and what age should it be allowed and why?

Each group preferred a different age – 13, 16 and 18.

What is good about living in Congleton?

It is a friendly town
Good Schools
Library, swimming pool and Park
Community events

What is not good about living in Congleton?

Toilet facilities
Limited range of shops
Market
Traffic
Litter and dog fouling

If you were in charge what would you do to improve Congleton?

Cinema
More Shops – particularly which appeal to children and young people
Improve the toilets
More Police

7. **CONCLUSION**

The Town Mayor, Councillor Denis Murphy thanked the young people for their attendance and participation.

Councillor D. Murphy (Town Mayor)

Report to Town Council Meeting

Thursday 4th December 2014

Christmas Office Hours

It is proposed that the Town Hall Office will open and close on the following times during the Christmas and New Year period

1. 24th December - closing at 12 noon
2. 25th, 26th, 29th, 30th and 31st December and 1st and 2nd January 2015, closed
3. 5th January 2015 normal office hours

During this period staff are entitled to 3 bank holidays and will take the 4 additional days from their annual holiday entitlement.

Streetscape will operate with a skeleton staff over all of the Xmas period with the exception of Xmas Day.

There is an emergency number for residents to ring if an incident occurs requiring the intervention of Streetscape staff which is operated by Cheshire East: - 0300 125 5025. This will be used to contact Town Council staff.

Brian Hogan

26.11.14

Town Council Meeting 4th December 2014

Report on the Budget 2015-16

Introduction

As the Council's budget has become more complex, particularly with the inclusion of Streetscape Services, it is ever more important for members to be able to understand the format and detail to enable them to make informed decisions. This then is the covering report that has been produced along with the draft budget, to bring to the fore the main factors influencing its form.

Over the last nine years the Council through its current and previous corporate strategies has set in place an ambitious programme of service enhancement and community leadership, which has necessitated its capacity, skill levels and inevitably its costs, to be increased. 2014-15 has been another challenging year as we experienced the successful integration of devolution Streetscape Services. It has also been a year of additional pressures from needing to respond to the effects of the recession and the developing policies and sometimes uncertainty created by Cheshire East Council, particularly in its increasing propensity to pass on costs to the Town Council for a number of services.

The 2015-16 Budget is structured to deliver the Corporate Strategy; however its greatest pressure will come from the uncertainties from Cheshire East Council in this area, coupled with continuing low interest rates for the Council's investments.

2014-15 Outturn

The projected expenditure to March 2015 is anticipated to show a saving of approximately £k71 against income. Although there have been minor variations to both income and expenditure during the year, the main variations are summarised below, a number of which will affect the 2015-16 Budget.

- A saving on corporate management costs of £k4.5
- A saving on democratic management costs of £k1
- Churchyard maintenance saving of £k3 as work undertaken by Streetscape
- Paddling pool costs reduced by £k1.5
- Floral displays are under budget by £k5.2, but, the cost of watering the baskets and troughs was transferred to Streetscape
- Savings on gas and electricity of £k5.2
- Third party rent was down by -£k5
- Savings of £k36 on the Handyman staff costs as no recruitment took place and the costs were vired to Streetscape mid-way through the year
- Streetscape temporary and casual staff overspent by -£k11.5 to cover for long term sick. But Streetscape janitorial savings of £k2. Despite the variances Streetscape is just -£k2 over budget which is remarkable for a first year when some variables were unknown. In addition the Streetscape team undertook

watering the hanging baskets which was not catered for in the original budget, without this cost, Streetscape would have come in below budget.

- Congleton Partnership overspent by £k16 which shows in our accounts, but, is simply them bringing forward or putting into their reserves on pre planned projects
- Total expenditure was below income by £k71

Town Hall

Expenditure on the Town Hall is expected to be about £k13 less than budget, however, total income is £k12 below budget, but this is offset by savings on gas and electricity of £k5. This has meant that this year the deficit has been reduced by £k7.

Budget Format

The budget is divided into its main spending committees and within each cost centres and income/expenditure codes.

Reserves

The General Reserve at the year end is anticipated to be £156k, General Capital contingency £179k, Elections £15, Devolved Services £k7, vehicle replacements/equipment £24k, Play Areas £k6, Legal Fees £k10, Public Realm £k50, Cenotaph £k10 and Local Plan £k42.5

The Council is recommended to have a minimum of 3 months General reserve equal to net revenue expenditure, which equates to £164,295 whilst actual reserves for 2014-15 are projected to be £k236,141

General Budget Assumptions

The Medium Term Financial Strategy had originally indicated an anticipated Precept increase of 2.2 % for 2015-16, mainly to accommodate some modest increase in cost of some devolved functions and some increase in office capacity. However the actual total increase is 4.38%, because of additional costs emanating from Cheshire East Borough Council .

The increase though requires further explanation and understanding in terms of how it has been derived and the main reasons for the increase.

First of all, the funding emanating from Cheshire East Borough Council is now broken down into two elements, the precept and the Council Tax Support Grant. Prior to this change the precept was in 2013-14, £693,826, however, with the introduction of the support grant this reduced the precept to £618,472 thus changing the base on which any future increases are to be based.

	Precept	Support Grant	Total	Increase £
2013-14	618,472	75,354	693,826	0
2014-15	656,714	63,825	720,539	26,713
2015-16	665,630	49,890	715,520	8,916

The overall increase taking into account the precept and the support grant then is £8,916, which because of a small increase in the tax base represents a zero increase for rate payers.

The increases in costs in the budget this year, which have in the main been absorbed, are due to the following factors:-

1. The Council Tax Support grant has been reduced by 21.8% amounting to £15,668. This has essentially occurred because the Government has reduced the support grant it provides to Cheshire East
2. Transferring the cost of hanging baskets to the Town Council and the underfunding in the same budget for horticultural supplies equates to £11,620, but CEC have now refunded part of this cost amounting to £2,737.

Other budget assumptions

- Salary increases have been assumed to be about 2%.
- £15k has been included for 2015-16 for the CAB.
- £16k has been included for Community Projects.
- Grant provision for the Congleton Partnership is £k14, which is the same level as the current year, which is also supported by a £k8 grant from CEBC.
- Costs have been included to take on a Streetscape apprentice.

Streetscape

There have been a number of changes to the Streetscape budget originally presented to the Finance and Policy Committee last year most notable of which is the inclusion of the Handyman budget within Streetscape. Thus £k76 has been saved in the Handyman budget and a corresponding increase has occurred in the Streetscape budget.

There is also provision for the lease of an additional vehicle as the team expands and provision for the purchase of replacement ride on mower, making two in total.

It is anticipated as per the contract with CEC that labour costs emanating from national awards will be reflected in the income provided by CEC to operate the service.

Investment Policy

The Council is required to maintain and review its Investment Policy at least annually. A review has recently been completed and will be presented to the Finance and Policy Committee at its next meeting. However, small changes are recommended, but, Investment income is again anticipated to be similar to previous years.

Budget Expenditure Powers 2015-16

Expenditure	Power	£
Police Community Support Officers	S 31	47200
Other grants and donations	S 137	21483
Citizens Advice Bureau	S 142	15000
Christmas Lights	S 144	9000
Congleton Community Projects	S 145	16000
Museum grant	S 144	4500

As the Town Council adopted the Power of Competence, Localism Act 2011, ss 1-8 any agreed expenditure in the budget, identified above can also be approved via this power

Recommendations

1. To agree a revenue and capital budget for 2015-16 as set out in Appendix 1.
2. To approve the budget expenditure powers.

Brian Hogan

28.11.14

Appendix 1

Annual Budget 2015-16

		Last Year		Current Year			Next Year	
		Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
101	Corporate Management							
4000	Staff Costs (re-allocated)	119656	116311	112902	112902	62433	108431	113562
4007	Travel	1200	987	1500	1500	321	650	1000
4008	Training / Conferences	2600	1726	2600	2600	626	2500	2500
4013	Rent Payable	13950	13950	13950	13950	8138	13950	13950
4019	Reception - TIC	2500	2524	2560	2560	2735	2735	2730
4020	Miscellaneous Office Costs	300	97	500	500	187	350	400
4021	Telephone/Fax/Internet	1400	1633	2000	2000	986	2000	2000
4022	Postage	3360	2653	3500	3500	1315	3000	3000
4023	Stationery & Printing	1800	1707	2500	2500	672	2000	2500
4024	Subscriptions & Publications	2000	1765	2000	2000	2078	2078	2100
4025	Insurance	3700	3597	7905	7905	7082	7082	7250
4026	Computer/IT Costs	4545	5582	5870	5870	3110	6250	7000
4027	Photocopy Charges	3465	3464	3700	3700	1190	2500	2500
4030	Recruitment Advertising	500	0	500	500	169	500	500
4031	Other Advertising	200	124	200	200	63	200	200
4046	Equipment Replacement\Tools	200	0	0	0	0	0	0
4051	Bank Charges	50	72	100	100	47	100	100
4059	Bad debts written off/Provided	0	588	0	0	0	0	0
4061	Audit Fees - External	2000	2000	2000	2000	0	2000	2000
4062	Audit Fees - Internal	1200	1200	1440	1440	410	1230	1230
4063	Accountancy Support	3675	3673	3675	3675	1371	3675	3750
4064	Legal & Professional fees	1500	2146	1500	1500	1630	1500	1500
4066	HR & H&S Support	2560	2556	2560	2560	1517	2560	3560
4931	Trf to EMR Web Site	0	3500	0	0	0	0	0
4944	Trf to EMR Cong'n Masterplan	0	42500	0	0	0	0	0
6000	Central Overheads Reallocated	-31012	-35340	-31012	-49537	-27212	-46510	-49263
	OverHead Expenditure	141349	179015	142450	123925	68868	118781	124069
1176	Precept	618472	618472	656714	656714	656714	656714	665630
1187	CEC Concurrent Functions Grant	75354	75354	63825	63825	65558	65558	49890
1190	Interest Receivable	4000	9322	6000	6000	3246	5000	4000
	Total Income	697826	703148	726539	726539	725518	727272	719520
101	Net Expenditure	-556477	-524133	-584089	-602614	-656652	-608491	-595451
102	Democratic Rep'n & Mgmt/Civic							
4000	Staff Costs (re-allocated)	21700	21280	22481	22481	12642	21458	22500
4008	Training / Conferences	1000	930	1000	1000	490	1000	1000
4023	Stationery & Printing	250	399	250	250	41	400	400
4033	Marketing/Promotions	1000	587	1000	1000	20	800	800
4034	Council Newsletter	5230	4926	5230	5230	2601	5230	5230
4035	Council Website	2000	949	2000	2000	195	1000	1000
4201	Mayor's Allowance	3000	3000	3000	3000	3000	3000	3000
4203	Members' Expenses	360	0	360	360	0	0	360
4213	Civic Expenses	5500	4158	5500	5500	2906	4500	4500
4221	Civic Regalia	100	16	100	100	0	100	100
4222	Hall & Room Hire	7000	5159	6000	6000	1873	6000	6000
4225	Civic Artefacts and Treasures	500	810	500	500	322	500	500
4231	Election Expenses	0	0	0	0	0	0	0
4931	Trf from EMR Web Site	0	6500	0	0	0	0	0
6000	Central Overheads Reallocated	3672	3029	3672	2195	1206	2061	2082

		Last Year		Current Year			Next Year	
		Agreed Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
	OverHead Expenditure	51312	51743	51093	49616	25296	46049	47472
1199	Miscellaneous Income	0	488	0	0	0	0	0
	Total Income	0	488	0	0	0	0	0
102	Net Expenditure	51312	51255	51093	49616	25296	46049	47472
107	Grants (incl S137)							
4701	Grants - Permitted	8350	4713	17894	17894	2930	17894	15000
4702	Grants - S137	6000	1575	0	0	0	0	0
4703	Grants - S137 - Subsidised Use	4000	4492	4000	4000	1872	4000	4000
4704	Grant - Team 2012	0	2637	0	0	684	1000	0
4708	Grant - Museum Notional Rent	4500	4500	4500	4500	2625	4500	4500
4709	CCP Grant	16000	16000	16000	16000	16000	16000	16000
4710	Congleton Partnership Accom	1533	1533	1533	1533	894	1533	1533
4711	Grant - CAB	15000	15000	15000	15000	15000	15000	15000
4712	Grant - Xmas Lights Partnership	9000	6633	9000	9000	150	9000	9000
4713	Grant - Carnival Committee	3750	30	3750	3750	665	3750	0
4714	Grant - Mercian March	5000	2368	0	0	0	0	0
4722	Grant - Remembrance Day Parade	650	700	650	650	51	700	700
4731	Grant - Churchyard Maintenance	3000	0	3000	3000	0	0	0
4732	Grant - Church Clock Maint'ce	250	244	250	250	0	250	250
4925	Tfr to EMR Committed Grants	0	17884	0	0	0	0	0
4975	Tfr from EMR Committed Grants	0	-13055	0	0	-17884	-17884	0
	OverHead Expenditure	77033	62616	75577	75577	22987	55743	65983
107	Net Expenditure	77033	62616	75577	75577	22987	55743	65983
108	Mayor's Fundraising Activities							
4297	Mayor's Fundraising Unspent	0	-137	0	0	0	0	0
4298	Mayor's Fundraising-Donations	0	0	0	0	1200	2405	0
4299	Mayor's Fundraising-Expenses	0	11250	0	0	0	0	0
	OverHead Expenditure	0	11112	0	0	1200	2405	0
1299	Mayor's Fundraising-Income	0	11112	0	0	2405	2405	0
	Total Income	0	11112	0	0	2405	3006	0
108	Net Expenditure	0	0	0	0	-1205	0	0
109	Capital and Projects							
4053	Loan Interest Payable	17856	17856	17669	17669	8858	17669	17473
4054	Loan Capital Repaid CBC	36350	36350	36350	36350	18175	36350	36350
4055	Loan Capital Repaid - PWLB	5815	5815	4109	4109	2030	4109	4305
4225	Civic Artefacts and Treasures	0	3115	0	0	0	0	0
4712	Grant - Xmas Lights Partnership	0	18308	0	0	0	0	0
4804	CAP - New Vehicle	0	0	5000	5000	1365	5000	5000
4805	CAP Town Hall Office	0	2480	0	0	0	0	0
4806	CAP Office Equipment/computers	5000	6190	5000	5000	4126	5000	5000
4809	CAP - Town Hall Equipment	0	5173	0	0	113	0	0
4811	CAP - Public Realm	50000	81686	0	0	0	0	0
4850	CAP - Town Hall 5 Yr Mtce/DDA	114938	28574	98719	98719	91203	98719	0
4897	Assets financed by Loans	-114938	-28574	-98719	-98719	-86653	-98719	0
4918	Trf to Capital Equipment Fund	4000	4000	4000	4000	4000	4000	4000
4920	Trf to Capital Contingency Fund	35000	35000	35000	35000	35000	35000	35000
4968	Trf from Capital Equipment Fund	0	0	-5000	-5000	-1365	-5000	-5000
4970	Trf from Capital Contingency Fund	-55000	-28610	-5000	-5000	-3022	-5000	-5000
4979	Trf from Office Equipment	0	-1395	0	0	0	0	0

		Last Year		Current Year			Next Year
		Agreed Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Next Year Budget
						Projected Actual	
4986	Trf from Loan Repay'ts	-2243	-2243	-350	-350	-175	-350
4989	Trf from Public Realm	0	-3573	0	0	0	0
4991	Trf from Digital Display	0	-25000	0	0	0	0
	OverHead Expenditure	96778	155152	96778	96778	73655	96778
1199	Miscellaneous Income	0	6002	0	0	4500	0
	Total income	0	6002	0	0	4500	0
109	Net Expenditure	96,778	149150	96,778	96,778	69155	96778
201 Paddling Pool							
4000	Staff Costs (re-allocated)	12140	13815	13080	13080	14217	14310
4009	Protective Clothing\H & Safety	500	307	500	500	116	350
4012	Water	2000	3373	3050	3050	2790	3500
4014	Electricity	1650	2180	2200	2200	1464	2300
4039	Pool Chemicals	2100	2532	2600	2600	1961	2600
4040	Maintenance Contracts	700	0	0	0	0	0
4041	Property Maintenance	1000	1315	1500	1500	2019	1500
4042	Grounds Maintenance	500	64	250	250	0	100
6000	Central Overheads Reallocated	2181	1694	2181	1277	701	1324
	OverHead Expenditure	22771	25280	25361	24457	23268	25984
1180	Donations Received	0	0	0	0	0	
1199	Miscellaneous Income	150	159	150	150	324	300
	Total Income	150	337	150	150	324	300
201	Net Expenditure	22,621	24943	25211	24307	22945	25684
212 Propagation Unit (Partnership)							
4162	General Expenditure	1000	0	1000	1000	700	1000
	OverHead Expenditure	1,000	0	1,000	1,000	700	1000
212	Net Expenditure	1,000	0	1,000	1,000	700	1000
215 Floral Displays							
4162	General Expenditure	17500	20951	20000	20000	11578	12000
	OverHead Expenditure	17,500	20951	20000	20000	11578	12000
1180	Donations Received	0	0	0	0	157	0
1199	Miscellaneous Income	0	2671	2500	2500	2529	2500
	Total Income	0	2671	2500	2500	2686	2500
215	Net Expenditure	17,500	18280	17,500	17,500	8892	9500
221 Congleton Town Hall							
4000	Staff Costs (re-allocated)	51289	51614	51965	51965	30625	54545
4009	Protective Clothing\H & Safety	400	0	400	400	0	400
4011	Rates	22120	21666	22120	22120	15521	22615
4012	Water	3500	3270	3500	3500	2510	4000
4014	Electricity	19000	13028	18000	18000	6806	17000
4015	Gas	15250	12861	16250	16250	3244	15000
4016	Janitorial	2500	2959	3500	3500	1101	2500
4017	Refuse Disposal	2100	2255	2500	2500	1363	2376
4020	Miscellaneous Office Costs	1200	1366	1200	1200	720	1200
4022	Postage	0	7	0	0	0	0
4025	Insurance	11300	11269	11300	11300	7622	8000
4033	Marketing/Promotions	3500	3638	3500	3500	2261	3500

		Agreed Budget	Last Year Actual	Agreed Budget	Current Year Revised Budget Actual YTD		Projected Actual	Next Year Next Year Budget
4040	Maintenance Contracts	4250	4370	4383	4383	3645	4383	4590
4041	Property Maintenance	5000	7429	5250	5250	3801	5250	6000
4064	Legal & Professional fees	100	0	100	100	0	100	100
4068	Licences (incl PRS)	1550	1396	1500	1500	1209	1209	1400
6000	Central Overheads Reallocated	9501	7160	9501	5074	2787	4764	5047
OverHead Expenditure		152560	144286	154969	150542	83215	141820	149273
3020	Catering Supplies	5000	10924	10000	10000	5636	4000	4000
Direct Expenditure		5,000	10924	10000	10000	5636	4000	4000
1009	Rent Rec'd - Museum Notional	4500	4500	4500	4500	2625	4500	4500
1010	Rent Received - 3rd Party	14033	7158	14033	14033	4644	9033	14033
1011	Rent Received - Internal CTC	13950	14717	17017	17017	9927	17017	17017
1013	Letting Income - Grand Hall	25000	26059	26000	26000	13211	26000	26000
1014	Letting Income - Bridestones	6600	5513	5000	5000	2416	4000	5000
1015	Letting Income -Spencer Suite	2000	2459	3000	3000	1283	2500	3000
1016	Letting Income - De Lacey's	6000	6000	6000	6000	3500	6000	6000
1017	Letting Income - Kitchen	4800	4800	4800	4800	2800	4800	4800
1018	Letting Income - Campbell Suite	0	328	0	0	30	50	0
1021	Letting Income - Internal	8000	9703	8000	8000	5285	8000	8000
1030	TIC/One Stop Shop Service	1500	1362	1500	1500	849	1500	1500
1051	Catering Sales	5000	10694	10000	10000	5631	4000	4000
1055	Commercial Partner Bar	0	7200	7200	7200	4200	7200	7200
1199	Miscellaneous Income	0	0	0	0	120	120	0
Total Income		91383	100993	107050	107050	56521	94720	101050
221	Net Expenditure	66,177	54218	57919	53492	32330	51100	52223
241 Allotments								
4038	Garage Rent payable	370	361	430	430	180	430	430
4041	Property Maintenance	0	4	0	0	0	0	0
OverHead Expenditure		370	365	430	430	180	430	430
1010	Rent Received - 3rd Party	190	190	190	190	0	190	190
Total Income		190	190	190	190	0	190	190
241	Net Expenditure	180	175	240	240	180	240	240
251 Handyman Service								
4000	Staff Costs (re-allocated)	61003	42936	64694	64694	17089	28941	0
4009	Protective Clothing\H & Safety	250	122	250	250	0	0	0
4041	Property Maintenance	500	484	500	500	431	500	0
4044	Equipment Maintenance	200	77	200	200	63	200	0
4046	Equipment Replacement\Tools	750	180	750	750	50	750	0
4047	Vehicle Maintenance\Serv\MOT	3000	2795	3000	3000	542	3000	0
6000	Central Overheads Reallocated	8608	8515	8608	6316	3470	5930	0
OverHead Expenditure		74311	55109	78002	75710	21645	39321	0
Net Expenditure		74,311	55109	78002	75710	26298	58880	0
1199	Miscellaneous Income	0	0	0	0	1083	1083	0
Total Income		0	0	0	0	1083	1083	0
251	Net Expenditure	74311	55108	78002	75710	20561	38238	0

		Last Year		Current Year			Next Year	
		Agreed Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
263	Public Toilets							
4011	Rates	0	0	0	0	0	0	2200
4012	Water	0	0	0	0	987	2200	2200
4016	Janitorial	0	0	0	0	0	250	500
4040	Maintenance Contracts	0	0	0	0	45	150	156
4041	Property Maintenance	0	0	0	0	44	400	744
4162	General Expenditure	0	593	8000	8000	1758	5000	0
4987	Trf from EMR Public Toilets	0	-593	0	0	0	0	0
	OverHead Expenditure	0	0	8000	8000	2834	8000	5800
263	Net Expenditure	0	0	8000	8000	2834	8000	5800
280	CTC Streetscape							
4000	Staff Costs (re-allocated)	365858	69227	299361	299361	174734	298184	374297
4004	Tempoary and Casual Staff	0	0	0	0	9502	11500	0
4009	Protective Clothing/H & Safety	0	63	2000	2000	1979	2000	2500
4013	Rent Payable	5000	767	3067	3067	1789	3067	3067
4016	Janitorial	0	461	6000	6000	2131	4000	4000
4017	Refuse Disposal	0	0	0	0	340	340	0
4020	Miscellaneous Office Costs	3488	8	0	0	0	0	0
4021	Telephone Fax/Internet	0	0	1200	1200	0	1200	1200
4025	Insurance	16700	3663	6000	6000	5376	5376	5500
4037	Devolved Serv Start up costs	0	8864	0	0	0	0	0
4041	Property Maintennace	0	630	0	0	0	0	500
4043	Horticultural Supplies	0	135	8000	8000	16578	19620	16000
4047	Vehicle Maintenance\Serv\MOT	0	755	1456	1456	2660	5000	5000
4048	Vehicle Fuel & Oil	36186	2612	15000	15000	11951	17000	19500
4049	Vehicle Rental Charges	0	7734	32376	32376	15468	30935	37676
4162	General Expenditure	41432	1052	50000	50000	384	1000	1000
4937	Trf to EMR Public Toilets	0	17500	0	0	0	0	0
6000	Central Overheads Reallocated	0	8579	0	29228	16055	27441	34632
	OverHead Expenditure	468664	122050	424460	453688	258947	426663	504872
1165	Dev'd Services inc CEC Gross	444217	87074	349688	349688	261222	350755	358475
1166	Dev'd Services Savings to CEC	-13326	0	-3374	-3374	0	0	0
1180	Donations Received	0	0	0	0	300	300	0
1199	Miscellaneous Income	0	0	50000	50000	745	1195	900
	Total Income	430891	87074	396314	396314	262267	352250	359375
280	Net Expenditure	37773	34975	28146	57374	-3320	74413	145497
290	Partnership Mini Bus							0
4943	Trf to EMR Mini Bus	0	9999	0	0	0	0	
	OverHead Expenditure	0	9999	0	0	0	0	0
1177	Grants Receivable CEC	0	9999	0	0	0	0	0
	Total Income	0	9999	0				
290	Net Expenditure	0	0	0	0	0	0	0
300	Public Realm							
4164	CCTV	0	0	14800	14800	12434	10500	12600
	OverHead Expenditure	0	0	14800	14800	12434	10500	12600
300	Net Expenditure	0	0	14800	14800	14434	10500	12600

		Last Year		Current Year			Next Year	
		Agreed Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
301	Congleton Partnership							
4000	Staff Costs (re-allocated)	16117	15113	16406	16406	9979	15227	16357
4025	Insurance	0	0	0	0	322	322	0
4301	MTI / Congleton Partnership	1000	1659	1000	1000	1427	2000	1000
4305	Cenotaph Expenditure	0	2450	0		4467	3540	0
4306	MTI - Regeneration Projects	14000	38709	14000	14000	5937	14000	14000
4309	Cong Means Business Legacy	0	2500	0	0	0	0	0
4926	Tfr to EMR Cong Partnership	0	46515	0	0	0	17315	0
4976	Tfr from EMR Cong Partnership	0	-56272	0	0	-46515	-3540	0
6000	Central Overheads Reallocated	2846	2249	2846	1602	880	1504	1513
	OverHead Expenditure	33963	52923	34252	33008	-23503	50368	32870
1177	Grants Receivable - CBC	8000	9200	8000	8000	8000	8000	0
1179	Grants Receivable - Other	0	0	0	0	9315	9315	0
1199	Miscellaneous Income	0	10800	0	0	0	0	0
1404	Partnership - Cenotaph Income	0	500	0	0	0	0	0
	Total Income	8,000	20500	8,000	8,000	17315	17315	0
301	Net Expenditure	25,963	32423	26252	25008	-40818	33053	32870
302	Community Development							
4000	Staff Costs (re-allocated)	24918	23172	34921	34921	15415	25507	45857
4033	Marketing/Promotions	3150	6559	3150	3150	1731	0	3150
6000	Central Overheads Reallocated	4204	3478	4204	3409	1873	3201	4243
	OverHead Expenditure	32272	33209	42275	41480	19019	28708	53250
1199	Miscellaneous Income	0	3677	0	0	0	0	0
	Total Income	0	3677	0	0	0	0	0
302	Net Expenditure	32,272	29532	42275	41480	19019	28708	53250
303	Police Community Support Office							
4162	General Expenditure	47200	47200	47200	47200	47200	47200	47200
	OverHead Expenditure	47,200	47200	47,200	47,200	47200	47200	47200
303	Net Expenditure	47,200	47200	47,200	47,200	47200	47200	47200
304	Partnership Mini Bus							
4162	General Expenditure	0	0	0	0	1182	9999	0
4993	Trf from EMR Mini Bus	0	0	0	0	-9999	-9999	0
	OverHead Expenditure	0	0	0	0	-8817	0	0
304	Net Expenditure	0	0	0	0	-8817	0	0
305	Christmas Fayre/Lights							
4170		0	23	0	0	0	0	0
4171	Christmas Fayre	5000	7726	5000	5000	2190	5025	5000
	OverHead Expenditure	5,000	7749	5,000	5,000	2190	5025	5000
1169	Christmas Brochure Income	0	1263	0	0	1125	0	0
1170	Christmas Fayre Stall Income	0	962	0	0	746	0	0
1171	Christmas Tree Income	1000	1383	1000	1000	1496	1000	1000
1177	Grants receivable - CBC	0	0	0	0	25	25	0
1199	Miscellaneous Income	0	425	0	0	0	0	0

		Last Year		Current Year			Next Year	
		Agreed Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
	Total Income	1,000	4033	1,000	1,000	3392	1025	1000
305	Net Expenditure	4,000	3716	4,000	4,000	-1202	4000	4000
321 Tourism								
4162	General Expenditure	3000	3116	3000	3000	3172	3300	3000
4992	Tfr to EMR Tourism	0	-460	0	0	0	0	0
	OverHead Expenditure	3,000	2656	3,000	3,000	3172	3300	3000
1199	Miscellaneous Income	0	0	0	0	300	300	0
	Total Income	0	0					
321	Net Expenditure	3,000	2656	3,000	3,000	2872	3000	3000
341 Youth and Young People								2000
4162	General Expenditure	2000	1614	2000	2000	769	2000	2000
	OverHead Expenditure	2,000	1614	2,000	2,000	769	2000	2000
341	Net Expenditure	2,000	1614	2,000	2,000	769	2000	2000
351 Fellowship House								
4000	Staff Costs (re-allocated)	4557	4474	4468	4468	2623	4553	4558
4014	Electricity		600	800	800	400	800	800
4016	Janitorial		168	250	250	0	250	250
4041	Property Maintenance	0	914	1000	1000	0	1000	1000
4046	Euqipment/ Replacement Tools	0	97	0	0	0	0	0
4162	General Expenditure	0	-25	0	0	0	0	0
6000	Central Overheads Reallocated	0	636	0	436	240	410	422
	OverHead Expenditure	4557	6864	6518	6954	3263	7013	7030
1180	Donations Received	0	0	1000	1000	561	1000	1000
1199	Miscellaneous Income	0	1686	0	0	0		0
	Total Income	0	1686	1000	1000	561	1000	1000
351	Net Expenditure	4557	5179	5518	5954	2703	6013	6030
401 Staffing & Staff Costs								
4000	Staff Costs (re-allocated)	-677238	-357942	-620278	-620278	-339757	-568868	-645986
4001	Salaries & Wages	545859	305725	496788	496788	285430	476288	523425
4005	Employers NIC	30504	20230	30033	30033	18586	31819	31604
4006	Employers S/Ann	100875	31986	93457	93457	35740	60761	90957
	OverHead Expenditure	0	0	0	0	-1	0	0
401	Net Expenditure	0	0	0	0	0	0	0
Total Budget Expenditure		1236640	1000817	1243165	1243165	655733	1133646	1200611
Income		1236640	951909	1242743	1242743	1076870	1205070	1184936
Efficiency savings								15676
Net Expenditure		0	48909	48909	422	-421137	-71424	0