



Congleton Town Council

Historic market town

Town Clerk: BRIAN HOGAN



25th September 2014

Dear Councillor,

Community, Environment and Services Committee – Thursday 2nd October 2014

You are requested to attend a meeting of the Community, Environment & Services Committee, to be held in the Town Hall, High Street, Congleton on **Thursday 2nd October 2014 at 6.30pm.**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

TOWN CLERK

AGENDA

1. Apologies for absence. (Members are reminded of the necessity to give apologies in advance of the meeting and to give reasons for absence).
2. Minutes of Last Meeting (enclosed)

To confirm the minutes of the meeting held on the 28th August 2014 as a correct.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

4. Lifestyle Centre (enclosed)

To consider a presentation to be provided by CEC on proposals for a new Lifestyle Centre in Congleton and note correspondence provided.



Congleton
beartown
where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: 01260 270350 Fax: 01260 280357

Email: info@congletontowncouncil.co.uk www.congleton-tc.gov.uk



5. Outstanding Actions

None.

6. Anti-Social Behaviour Minutes (enclosed)

To receive the minutes of the Anti-Social Behaviour meeting held on 23rd September 2014.

7. Cycling in Bridge Street (enclosed)

To consider a report on cycling in Bridge Street in the pedestrian area and correspondence from CEC clarifying the situation.

8. Congleton Bus Services (enclosed)

To consider a report from CEC concerning changes to bus services in the Town.

9. West Heath Post Office (enclosed)

To consider correspondence from the Post Office concerning the modernising of West Heath Post Office.

10. HS2 (enclosed)

To consider a report on the potential implications of HS2.

11. Police and Crime Commissioner (enclosed)

To consider a report from the PCC on issues raised by town and parish councils.

12. Street Naming Suggestion Scheme (enclosed)

To receive correspondence from Cheshire East concerning a street naming suggestion scheme.

13. Brook Street crossing(enclosed)

To consider a request from residents to install a crossing at Brook Street.

14. Wayfarer Tickets (enclosed)

To consider correspondence related to the introduction of Wayfarer tickets.

15. Partnership Constitution (enclosed)

To receive and consider an amended copy of the Partnership Constitution.

16. Highways Liaison

To consider setting up a process to liaise with CEC and the LAP to progress key highways issues.

17. Budget 2015-16

To consider any items for inclusion in the 2015-16 budget.

To	Members of the Community, Environment and Services Committee
	Appointed Member, Hon Burgess Mrs M M Williamson
ccs.	Other members of the Council and Honorary Burgesses (4) for Information; Press (3)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 28TH AUGUST 2014

PRESENT: Councillors Mrs D S Allen
 G S Williams (Chairman in the Chair)
 P Bates (Vice Chairman)
 G Baxendale
 D T Brown
 J S Crowther
 G R Edwards
 G P Hayes
 Mrs A M Martin
 D Murphy (Town Mayor)
 D A Parker
 Mrs J D Parry
 N T Price

1. **APOLOGIES.**

Apologies for absence were received from Cllr Ms L Bours.

Apologies were also received from Cllr Mrs E Wardlaw who is an ex-officio member of this particular Committee.

2. **MINUTES OF LAST MEETING**

CES/15/1415 RESOLVED that the minutes of the meeting held on the 5th June 2014 to be confirmed as a correct record and signed by the Chairman.

3. **DECLARATIONS OF INTEREST**

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs G Baxendale and D T Brown declared a non-pecuniary interest in any matters related to Cheshire East Borough Council.

Cllr N T Price declared a non-pecuniary interest in item 9.

Cllr D Murphy declared a non-pecuniary interest in item 16.

4. **OUTSTANDING ACTIONS**

None

5. ANTI-SOCIAL BEHAVIOUR WORKING GROUP MINTUES

CES/16/1415 RESOLVED that the minutes of the meeting held on the 7th July 2014 to be confirmed as a correct record and signed by the Chairman.

6. FLORAL ARRANGEMENT WORKING GROUP MINUTES

CES/17/1415 RESOLVED that the minutes of the meeting held on the 5th June, 16th July and 28th July 2014 be received and signed by the Chairman.

7. DISABILITY PARKING ON SWAN BANK

The issue of disability parking on Swan Bank was considered with some concern being expressed over the possible confusion of signage.

CES/18/1415 RESOLVED that Cheshire East Borough Council be requested to put "H" marking on dropped kerbs in the area of Swan Bank.

8. PARKING ALONG BUXTON OLD ROAD

Correspondence from St John's Church, Buglawton was considered concerning the proposed introduction of limited vehicle parking in the area. It was noted however, that Cheshire East Borough Council was still in the process of undertaking consultation to the original proposal.

CES/19/1415 RESOLVED that the correspondence be received.

9. CONGLETON FOOTBALL CLUB

A lengthy discussion took place on the need for Congleton Football Club to build a new stadium in the area.

CES/20/1415 RESOLVED that:-

1. The committee support the notion of Congleton Football Club moving to new premises.
2. The Committee would welcome an update from the Club as plans develop.

10. POLICE AND CRIME COMMISSIONER

Correspondence from the Police and Crime Commissioner on the roll out of digital tablets was considered.

CES/21/1415 RESOLVED that the Police and Crime commissioner be requested to roll out the use of digital tablets to the Police Force based in Congleton now.

11. CHESHIRE EAST ANNUAL GARDEN WASTE COLLECTION SHUTDOWN

Information from Cheshire East Borough Council concerning the shutdown of green garden waste collections was noted.

12. ALTERNATIVE SERVICE DELIVERY OF CEBC FUNDED SERVICES

Correspondence from Cheshire East Borough Council relating to the alternative funded service and details and contact numbers were noted.

13. CONSULTATION ON THE HARMONISATION OF TAXI FARES

Consultation proposals emanating from Cheshire East Borough Council concerning the harmonisation of taxi fares across the Borough was discussed.

CES/22/1415 RESOLVED that:-

1. The Chairman set up a small working group with delegated power to make proposals to CEBC.
2. The Working Group to contact a number of taxi companies to gain a cross section of their views on this subject.

14. UNAUTHORISED TRAVELLER ENCAMPMENTS

Considerable concern was expressed at the chaos caused by travellers occupying unauthorised sites in and around the town.

CES/23/1415 RESOLVED that:-

1. Cheshire East Borough Council be requested to introduce a suitable bye law to speed up the removal of unauthorised encampments.
2. Request information from Cheshire East Borough Council on the provision of authorised sites.
3. Request Police and Crime Commissioner and Chief Constable of Cheshire Police to restore the position of having a dedicated officer looking after such problems.
4. Cheshire East Borough Council to be requested to look at proactive solutions to keep out unlawful encampments.

15. ANIMAL BOARDING LICENCE

A resident provided a short statement concerning problems being experienced with her next door neighbour who had been granted an animal boarding licence in a residential home.

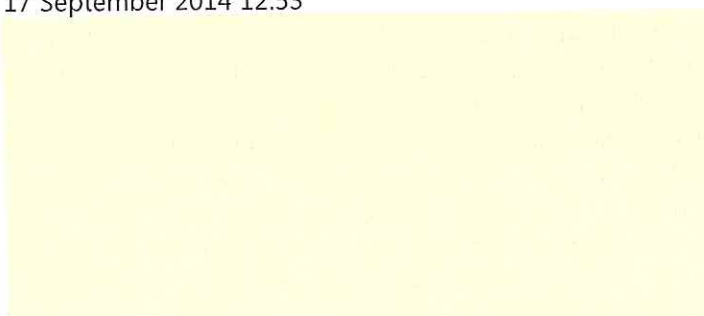
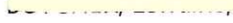
CES/24/1415 RESOLVED that the Committee support the resident in trying to resolve the dispute and suggest that she contact Fiona Bruce MP as well as the Ombudsman In her quest to have the matter resolved.

16. CONGLETON CREDIT UNION

CES/25/1415 RESOLVED that Congleton Credit Union be allowed to use the Town Council logos on its publicity banner.

G Williams
Chairman (In the Chair)

Brian Hogan

From: BAUMANIS, Lee <Lee.Baumanis@cheshireeast.gov.uk>
Sent: 17 September 2014 12:53
To: 
Cc: 
Subject: Congleton Partnership Meeting - Lifestyle offer - Thank you

Dear Congleton Partnership,

I write to thank you for the opportunity to present at your Executive Board meeting yesterday evening. Below in the signature are my contact details and I would welcome your continued correspondence as developments progress. The creation of any potential lifestyle offer in Congleton is an exciting venture and I am looking forward to progressing a project in earnest.

As summarised yesterday; The project is now seeking views on what services it could provide within a new provision to meet the needs and aspirations of Congleton. To that end, a dedicated webpage and online survey will be live from Thursday to ask the views of Congleton residents and businesses. Hard copies will also be available from key public contact outlets around Congleton including the library. This is the first round of engagement designed to inform the consultants with background information to help shape the possibilities. As you heard from local ward members, there will be future rounds of consultation when more definition is known.

While we wait to ascertain the views of the public via the survey; I will be concentrating on shaping the scope of services through dialogue with potential service providers with the aim of providing my cabinet with a definition of scope this December. Some of those partners are internal to me such as leisure, adult, children & family services and conversation has been progressing for some time regarding their needs. But the lifestyle concept includes potentially co-locating facilities provided by external partners too.

So how can you help further? May I thank Cllr Murphy for speaking to the GPs in Congleton on our behalf allowing me to start a conversation with them and learn their position. In fact, I would look forward to correspondence over the next few weeks with any group who may be 'future users' of a new provision. i.e. voluntary groups who may want to use any new community space created or youth groups who may be missing a key facility. Therefore, please feel free to network through your sub groups and encourage 'future users' to come forward. Finally if you know of any historical 'evidence' which will help inform decision making on scope such as previous relevant studies, research material, service strategies, public or group surveys; please do send them through. These would be passed to our development team as background information.

Kind Regards,

Lee Baumanis
Project Manager
Cheshire East Council
Delamere House, Crewe, Cheshire, CW1 2LL

Tel No 01270 686381
Email: lee.baumanis@cheshireeast.gov.uk

Visit our website: <http://www.cheshireeast.gov.uk/>



Lifestyle Opportunities for Congleton

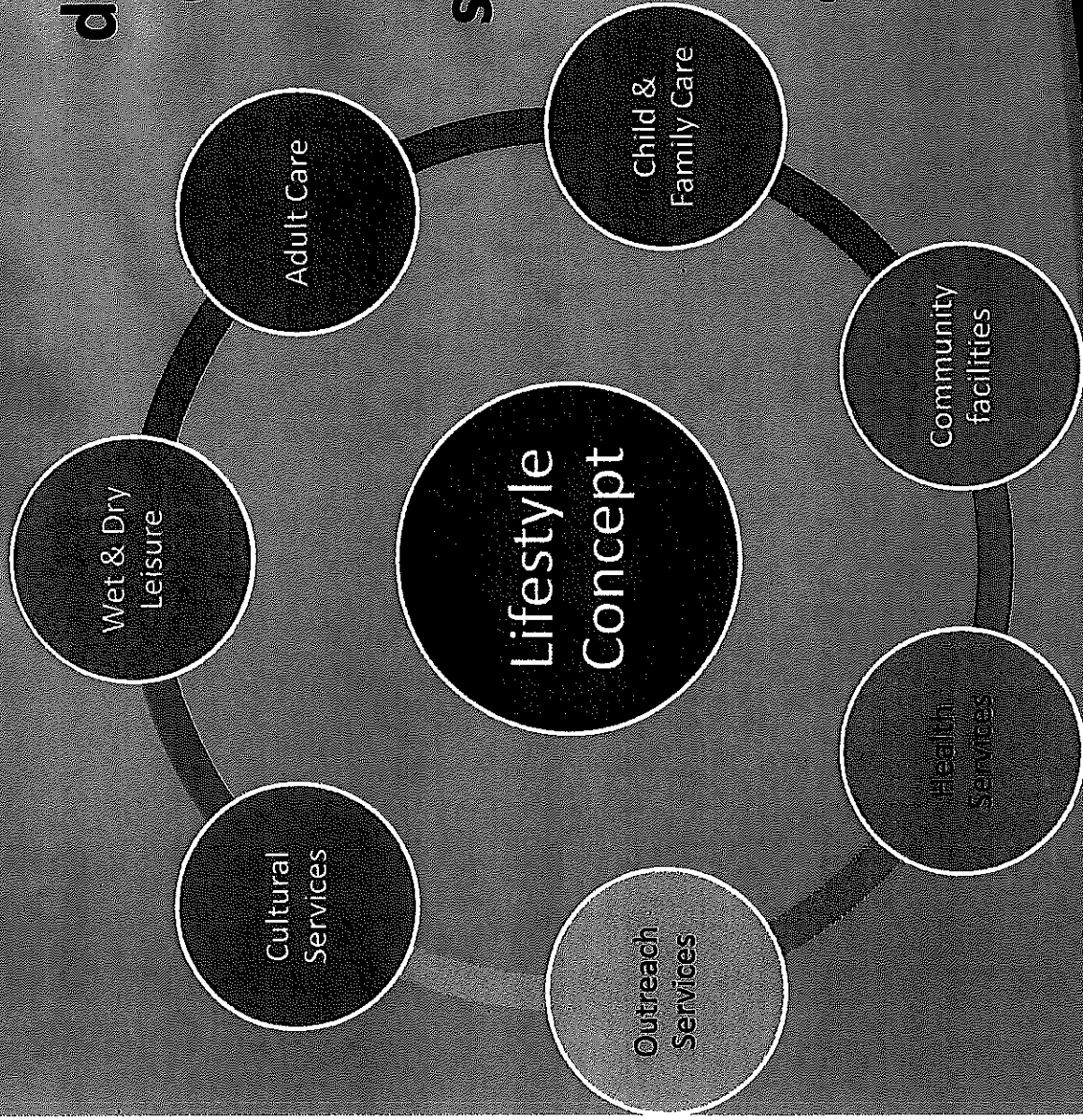
Sept 2014

Lifestyle Concept

**“providing assets
designed to meet the
community needs”**

**“all ‘wellbeing’
services delivered in
one place or
emerging hub”**

**“Joined up delivery
across sectors”**



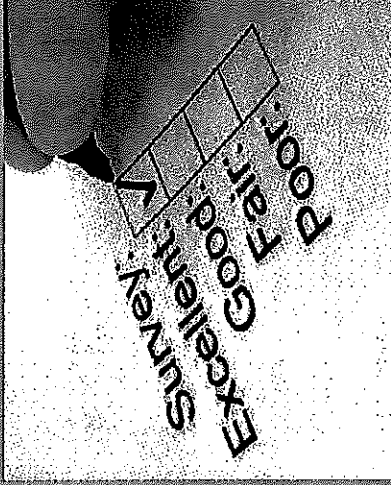
Congleton Lifestyle Opportunities

**“Does Congleton
need an enhanced
and improved leisure
centre?”**

**“What other uses
could be made in the
centre?”**

**“What partners
would want to join?”**

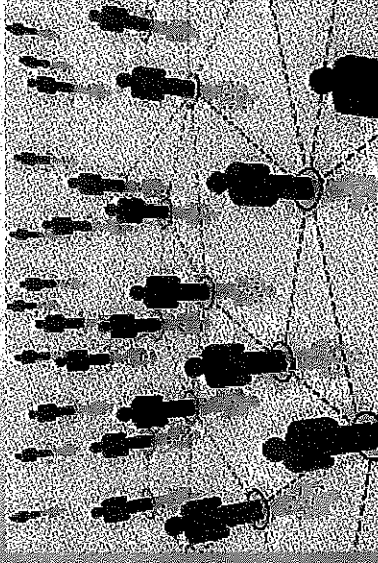
Reaching the optimum solution



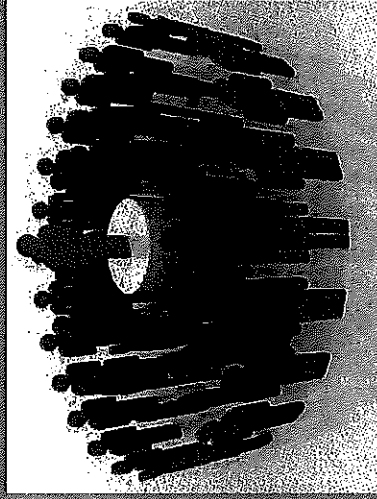
**Public
Perspective**



**Technical
Perspective**



**Professional
Perspective**



**Influential
Organisations**

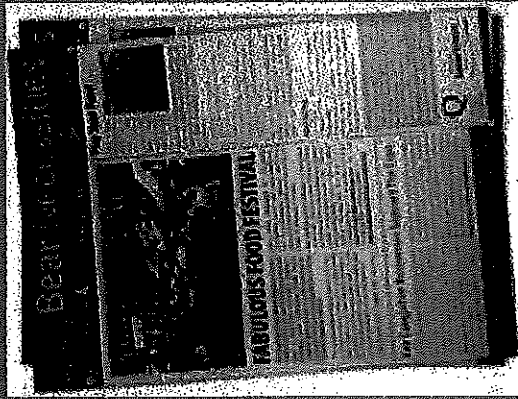


**Local
Partnerships**

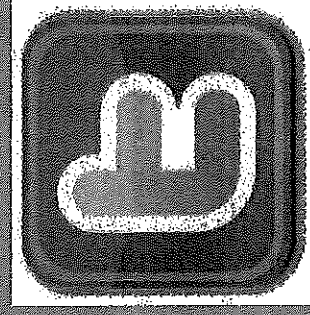
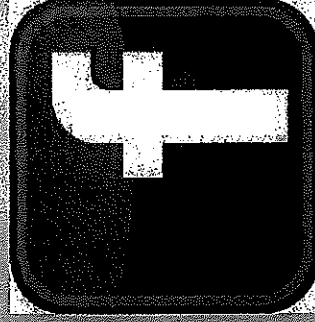
Next steps...

Public Awareness – Immediately

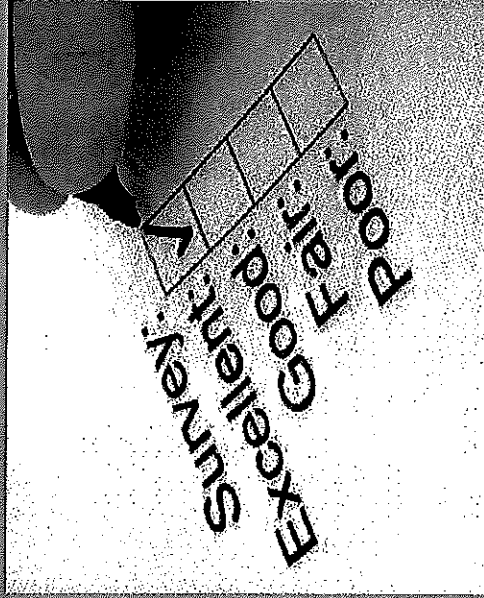
“to raise its profile and speak to our partners”



The Chronicle series

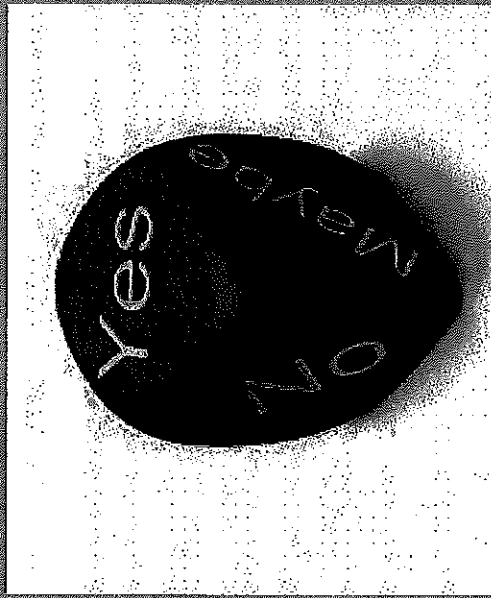


Next steps...



Public Survey – 18 Sept 2014 (4w)

“to gather local opinion”



Cabinet Decision –
Autumn/Winter 2014

“to give a direction on final
scope”

Congleton Lifestyle Opportunities

– Draft questionnaire

The Congleton “Lifestyle opportunity” is the second in a programme of leisure related improvements that will potentially provide new all-inclusive leisure facilities, modern family and adult social care provision, Health Services, and community facilities all in one place. You can find out more at www.cheshireeast.gov.uk/congletonlifestyle

Cheshire East would like your views on what services it could provide to meet the needs and aspirations of Congleton. This survey will inform future decision making by the council. If a new lifestyle opportunity is approved, a further consultation on the proposed option will be taken as part of the planning process.

Please read each question carefully and select a box to indicate your answer. Your personal information will be held in line with the Data Protection Act 1998.

Staff from Cheshire East Council and companies undertaking feasibility work on our behalf will use the data you provide solely for the purpose of this consultation and to guide decision making. We will not pass on your details to any other third parties without your prior consent.

Section 1: Introduction

1) Are you answering this as:-

- ☐ Cheshire East resident
- ☐ Cheshire East Staff member
- ☐ Cheshire East Ward Councillor
- ☐ Cheshire East Parish/ Town Councillor
- ☐ Representative of an organisation, business or group (please name):

☐ Other (please specify): _____

2) What is your home postcode? _____

3) On average how often, within the last 12 months, have you (or someone you care for) used the following council services?

	Never been/used	Less often	At least once every year	At least once every six months	At least once every three months	At least once a month	At least once a week	Most days/ every day
Congleton leisure centre	()	()	()	()	()	()	()	()
Adult Day Care Services, Congleton	()	()	()	()	()	()	()	()
Childrens' Centres, Congleton	()	()	()	()	()	()	()	()

Section 2: Future opportunities

4) How strongly do you agree or disagree with the proposal to move the following council services into one joint use building?

	No opinion	Strongly Disagree	Disagree	Neither agree nor disagree	Agree	Strongly agree
Congleton Leisure Centre	()	()	()	()	()	()
Adult Day Care Services, Congleton	()	()	()	()	()	()
Childrens' Centres, Congleton	()	()	()	()	()	()

Please state your reasons:

5) Are there any other council/ partner services that you feel would benefit from being within the proposed Congleton lifestyle provision?

☐ Health check and related services

☐ Walk in medical centre

☐ Midwife/ Health Visitor services

☐ Dentist

☐ Council contact centre

☐ Outreach services (i.e. voluntary)

☐ Pharmacy

☐ Other (please specify): _____

☐ Don't think would be suitable for any more services

6) What would be your main method of transport if you were to visit the Congleton lifestyle provision?

☐ On foot

☐ Bicycle

☐ Bus

☐ Train

☐ Car

☐ Don't know/ depends on the location

☐ Other (please specify): _____

7) How long would you be prepared to travel to get to the proposed Congleton lifestyle provision?

☐ Up to 10 minutes

☐ Up to 20 minutes

☐ Up to 30 minutes

☐ Up to 45 minutes

☐ Up to one hour

☐ Longer than one hour

8) Thinking generally about the proposed Congleton lifestyle provision, which of the following would you like available within the building?

	Would really like available	Would like available	Wouldn't mind if this was available or not	Would not want available at all
Creche facilities	()	()	()	()
Cafe	()	()	()	()
Light refreshment facilities	()	()	()	()
Function room hire	()	()	()	()
Community rooms/ meeting spaces for hire	()	()	()	()
Large hall space (i.e for exhibitions)	()	()	()	()

Are there any other facilities you would like available within the proposed Congleton lifestyle provision?:

9) Thinking specifically about leisure services at the proposed Congleton lifestyle provision, which of the following would you like to be available?

	Would really like available	Would like available	Wouldn't mind if this was available or not	Would not want available at all
Large swimming pool (minimum 25m, 8 lanes)	()	()	()	()
Small training/activity pool (around 17m)	()	()	()	()
Heated baby & toddler swimming pool	()	()	()	()
Sports hall	()	()	()	()
Indoor tennis/ badminton courts	()	()	()	()
Indoor squash courts	()	()	()	()
Fitness Suite	()	()	()	()
Sauna/Steam room	()	()	()	()
Dance studio	()	()	()	()
Outdoor sports pitches	()	()	()	()

Are there any other leisure facilities you would like available as part of the proposed Congleton lifestyle provision?:

10) Thinking specifically about well-being services within the proposed Congleton lifestyle provision, which of the following would you like to be available?

	Would really like available	Would like available	Wouldn't mind if this was available or not	Would not want available at all
Doctor surgery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dental surgery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Physiotherapy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydrotherepy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sensory rooms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Are there any other well-being facilities you would like available as part of the proposed Congleton lifestyle provision?:

11) Do you have any other comments/ suggestions to make on the proposed Congleton lifestyle provision?

Section 3: About you

12) What is your gender?

☐ Male

☐ Female

13) What age group are you in?

- ☐ Under 18
- ☐ 18 - 24
- ☐ 25 - 34
- ☐ 35 - 44
- ☐ 45 - 54
- ☐ 55 - 64
- ☐ 65 - 74
- ☐ 75 or over
- ☐ Prefer not to say

14) What would you say is your ethnic origin?

- ☐ White English / Welsh / Scottish / Northern Irish / Irish
- ☐ Any other White background
- ☐ Mixed: White and Black Caribbean / African / Asian
- ☐ Any other mixed / Multiple background
- ☐ Asian / Asian British
- ☐ Black / African / Caribbean / Black British
- ☐ Other Ethnic group
- ☐ Prefer not to say

15) Do you have a long-term illness, health issue or disability that limits your daily activities in any way?

- ☐ Yes
- ☐ No

Thank You!

Anti-Social Behaviour Working Group Tuesday 23rd September 2014

Minutes of the Meeting

Present

Mrs S A Holland (Chairman)
Mrs D Allen
P Bates
Mrs A Martin
J Saville Crowther
G Williams
R Boffey
Sgt Russ Thomas
PCSO Carol Holmes
Julia Pestell-Hassall - Anti Social Behaviour Co coordinator

1. Confidentiality

The notion of confidentiality was discussed briefly and it was noted that members all of the members present signed the confidentiality agreement

It was noted that there is not yet a start date for Sgt Watkins who is to replace Sgt Thomas

2. Drug and alcohol abuse

Tommy's lane is not being flagged up by the police as a problem area, but, people still consider the area unsafe. Cheshire East though has a plan to make this a safe route to school, but the project is awaiting funding before it can commence

The top end of Park Wood leading onto Eardley Crescent is experiencing problems with youths drinking and causing a nuisance

Craig's Wood on Buxton Road is an area when the Streetscape Team are regularly picking up some needles. Suggested that Drug Services be contacted to ask what they are doing about issues like this and invite them to the next meeting

The police reminded everyone that they need regular intelligence before action can be taken and warrants issued, to obtain a warrant requires strong evidence.

3. Anti-Social Behaviour

A number of ASB incidents are increasing and being reported via Plus Dane at Bromley Farm, but, some of this maybe related to noise nuisance

Havannah Street is a particular problem area with bins being left on the pavement which makes it very difficult for disabled residents to navigate their way past. In addition one person is leaving pallets on the highway outside Nature Craft causing an obstruction. The police agree to get involved in this particular issue

4. Police Statistics

The number of reported incidents of ASB is starting to fall, but, there are fluctuations and spikes around school holidays

There have been 4 calls at Princess Street which has fallen from the previous month.

Congleton Park has gone very quiet although some alcohol was seized recently; this has resulted in some exercises being taking place to target shops serving alcohol to under age youths. The main problems in the park are drinking and litter. There is a need to have designated alcohol free zone signs installed in the a park and signs for CCTV

In Princess Street there are some incidents of alcohol consumption taking place in the area and some problems with youths with mopeds, but nothing serious, mainly youths hanging about. Generally the area is experiencing much fewer problems

It was noted that the police have agreed in principle to have designated ASB officers available at weekends.

It was suggested that the police should find a way of communication to the general public the relatively low level of ASB incidents taking place in Congleton, in order to help change perceptions

5. A.O.B

Suggested that someone from the Street Pastors should attend the next meeting

6. Date of next Meeting

10.00am Tuesday 25th November 2014

Mrs S A Holland
Chairman

Brian Hogan

From: Mike Smith
Sent: 24 September 2014 08:35
To: Brian Hogan
Subject: FW: Cycling Press Release

Brian,

Just to keep you in the loop.

M

From: MILLS, Janet [mailto:Janet.Mills@cheshireeast.gov.uk]
Sent: 24 September 2014 08:25
To: 'Barry Fox'; Mike Smith
Subject: RE: Cycling Press Release

Thank you for your email regarding cycling in Congleton. There has been some confusion regarding the cycling in Bridge Street which I hope I can clarify. The route through the town centre is currently part of the national cycle route but it is a pedestrian area and as such cyclists are currently not permitted to cycle this small section. It is not unusual for cycle routes to be signed through town centres as it gives the opportunity for touring cyclists to visit town centres, which benefits the cyclist as a place of interest to visit and can bring benefits to the local economy. With regard to Bridge Street, I am aware that the police have had problems with a number of near collisions between cyclists and pedestrians and are keen to see that cyclists are not permitted to cycle in the busy periods. We are continuing to look into the problem and are investigating ways that we can overcome the issue.

With regard to cycling in Congleton, Cheshire East Council are developing a cycle route between the town centre and the railway station. Last year the route between Townsend Drive and Tameside Avenue was completed and this year we intend to upgrade a section of the Canal townpath that will link Severn Close with the railway station, which will form part of this route. We are also working with the local cycling group and Congleton Partnership to look at developing a town plan of aspirational routes that will create a network of cycle routes.

Regards

Janet Mills
Transport Policy Officer
01270 371495

Please note my usual working days are
Monday, Tuesday and every other Wednesday



From: Barry Fox
Sent: 17 September 2014 22:42
To: Mike Smith
Cc: MILLS, Janet
Subject: Re: Cycling Press Release

Report to Community Environment and Services Committee

Thursday 2nd October 2014

Cycling In the Pedestrian Area (Bridge Street)

Carol Rayner (Cheshire Police) raised the issue of cycling through the pedestrian area initially with Peter Hall (Congleton Cycling Campaign) on 14th December 2013, because of concerns relating to pedestrian safety.

As the discussion progressed Mike Smith became involved through Janet Mills (Transport Policy Manager CEBC) and asked if CEBC could come up with a traffic order/signage to encourage cyclist to respect the pedestrian area and dismount.

Janet indicated that for a consultation, traffic order and additional signage there would be a cost and she would add this to the LTP request for funding list for 2014-15.

Janet confirmed in April that LTP support had been approved and that the work would be completed in this financial year.

Janet came back to Mike Smith on 9th June quoting the following:-

As you are aware, we have commissioned our Highways team to look into the feasibility of permitting cycling in the Town Centre between 1630 and 1000 hours, but, as with most things, this is not an easy thing to do.

Our highways team are only allowed to use signage permitted by the DfT and unfortunately there is no sign that will permit cycling at certain times – We could change the existing signage from No Vehicles (which includes cars and bikes etc.) to No motorised vehicles, which would mean that cyclists can cycle in the town centre at any time – However, I am not sure that this is the desired outcome.

So at the moment, I am not sure of how you wish to proceed. Your thoughts would be welcome.

Initially in consultation with Sgt Russ Thomas, Mike Smith, Brian Hogan and Jackie MacArthur it was suggested that we should leave the signage as it is and that it was down to the Police/PCSOs to make some kind of statement about how they would control cyclists trying to cycle through this area.

Recently though, the notion of introducing some kind of “Cyclist Dismount” signage being added to the existing cycleway signs on entry to the pedestrian at either end is being pursued as a more effective option.

The current signage which is much improved should stay there as it makes a complete cycle route, which is what we did not have before. The new Congleton Cycle map quite clearly states "Walk Only" through the pedestrian section.

Therefore, in the absence at the moment of cyclist dismount signage, it is down to cyclist education and if need be, some enforcement by the police to ensure that cyclists do dismount in this area.

Brian Hogan

17.09.14

News Release



Draft Press Release

Cycling seminar to boost pedal power in Cheshire East

Cheshire East Council is to host a second cycling seminar next month to encourage discussion over future cycleways, safe cycling and awareness of other road users including pedestrians.

A Cycling Strategy will be discussed, urging more people to cycle to work and for pleasure.

Apart from the individual health and lifestyle benefits from cycling, Cheshire East Council intends that the strategy will incorporate clear messages around safe cycling and respect for all users of public highways and pathways.

The seminar will take place at Congleton Town Hall in October on.... and will build on the actions and proposals discussed at the previous seminar in April.

Cycle groups, councillors and council officers were among those who attended and among the many ideas discussed was a proposal that cycle groups be consulted over major planning decisions for highways and housing developments.

Other suggestions include 20 mph speed limits in towns, cycle racks for workers and shoppers, more and better cycle lanes and greater attention to potholes.

Cheshire East Council has also responded to recent complaints about cycling on Bridge Street in Congleton.

Councillor David Topping, Cabinet Member for Service Commissioning said: "Bridge Street, Congleton is not a designated cycleway. There are signs saying no vehicles except designated delivery vehicles. Cyclists are not at liberty to regard Bridge Street as part of the National Cycle Route. I would also urge cyclists to be more aware of pedestrians, particularly the elderly, and children when cycling in pedestrianised areas.

ENDS

Media Relations Officer: Trevor Green
Direct line: 01270 686624
Mobile: 07815 008272
Email: trevor.green@cheshireeast.gov.uk

CHESHIRE EAST COUNCIL

Briefing Note

Date: 26 August 2014
Subject / Title: Congleton bus services

Introduction

Until summer 2012, Cheshire East Council had entered into a contract for the provision of bus routes in Congleton and its surrounding areas. At that time, the operator decided that they wished to operate the service commercially – that is, without subsidy from Cheshire East Council. As a consequence, the council is forced by public transport legislation to step aside and allow the operator to make decisions that are in the operator's commercial interests.

As a result of this, the operator decided to revise routes and seek to maximise the utilisation of individual vehicles. These changes unfortunately did not lead to the routes being commercially viable for that operator; subsequently, the operator decided to de-register all routes in the town. A different operator attempted to operate the routes (also without council subsidy) and also found that the routes are not viable without taxpayer support.

Current situation

Cheshire East Council has recently tendered for bus services in the area. The contract is being finalised and is anticipated to restore the bus service timetables that existed up to summer 2012. It is anticipated that the new services supported by CEC will commence in October 2014. Finessing of the precise routes and timetable is being undertaken before the registration of the timetable has to take place. This will be concluded in the week ending 26 August. Once the contract is signed and registration takes place, CEC will then be in a position to publicise the routes and timetables, and make steps to place information at the roadside at shelters and stops.

Route and timetable information

Attached to this note are the timetables that are currently planned to be introduced from October.

Community Engagement

Clearly, constant changes to bus services – either to routes, fares, timings etc – have a detrimental effect on public confidence in those services. By contracting for the services again, it is hoped that public confidence can be restored, and that usage will rise. Some current passengers have already suggested modifications eg to routes to better serve areas. CEC encourages passengers, town councillors and others stakeholders to feed back issues and suggestions so that the service can best meet the needs of local residents.

Next Steps

- Finalise the contract and registration
- Update all shelters and stops with
- Liaise with town councillors, current passengers etc to fine tune the operation of the service
- In sixth months time, undertake simple survey of passengers

CONTRACT S80895

90 Congleton-Bromley Estate

Monday-Saturday

	90	90	90	90	90	90	90	90	90	90	90
Congleton Fairground	0805	0835	0905	0935	and	05	35	until	1605	1635	1735
Bromley Estate	0812	0842	0912	0942	at	12	42		1612	1642	1742
Congleton Fairground	0820	0850	0935	0950		20	50		1620	1650	1750

91 Congleton-Mossley

Monday-Saturday

	91	91	91	91	91	91	91	91	91	91	91
Congleton Fairground	0753	0823	0853		23	53		1623	1653	1723	1753
Leek Road	0758	0828	0858	and	28	58	until	1628	1658	1728	1758
Mossley Corner	0800	0830	0900	at	30	30		1630	1700	1730	1800
Cross Lane	0803	0833	0903		33	33		1633	1703	1733	1803
Falmouth Road	0804	0834	0904		34	34		1634	1704	1734	1804
Congleton Fairground	0813	0843	0913		43	43		1643	1713	1743	1813

92 Congleton-Buglawton

Monday-Saturday

	92	92	92	92	92	92	92	92	92	92	92
Congleton Fairground	0815	0845	0915	0945	15	45		1615	1645	1715	1745
Buglawton St Johns Road Co Op	0822	0852	0922	0952	and	22	52	until	1622	1722	1752
Buglawton Harvey Road	0823	0853	0923	0953	at	23	52		1623	1653	1723
Buglawton St Johns Road Co Op	0825	0855	0925	0955		25	55		1625	1655	1725
Congleton Fairground	0833	0903	0933	1003		33	03		1633	1703	1803

Route Descriptions

Service 90

Congleton Fairground (Bus Station), Market Street, High Street, Lawton Street, Bromley Road, Borough Road, Corporation Road, Fern Crescent, Burns Road, Wollaton Road, Edinburgh Road, Festival Hill, Bromley Road, Park Lane, Mountbatten Way, Market Street, Congleton Fairground (Bus Station)

Service 91

Congleton Fairground (Bus Station), Market Street, High Street, High Street, Albert Place, Canal Street, Canal Road, Leek Road, Boundary Lane, Biddulph Road, Cross Lane, Leek Road, Canal Road, Ashbury Lane Ends, Lenthall Avenue, Linksway, Falmouth Road, Lamberts Lane, Canal Road, Canal Street, Albert Place, High Street, Market Street, Congleton Fairground (Bus Station)

Service 92

Congleton Fairground (Bus Station), Market Street, Mountbatten Way, Moor Street, Brook Street, Buxton Road, St. Johns Road, Wharfedale Road, Harvey Road, St. Johns Road, Buxton Road, Brook Street, Moor Street, Mountbatten Way, Market Street, Congleton Fairground (Bus Station).

Contract Type/Period

Minimum Cost 5/7/years - Contract basis to be reviewed after one year to allow for benefits of any reduction in financial support achieved by passenger growth to be shared with the successful tenderer

Vehicle Requirements

Minimum Capacity 25 seats low floor accessible vehicle
Vehicle should be provided in a base livery (which could be metallic) to which appropriate vinyls will be applied at no cost to the contractor - the successful tenderer will be required to maintain and replace any vinyls should they become damaged or worn at no cost to the Council

PLEASE SEE ADDITIONAL VEHICLE REQUIREMENTS IN THE TENDER DOCUMENT



Mr Brian Hogan - Town Clerk
Congleton Town Council
Town Hall
High Street
CONGLETON
CW12 1BN

10 September 2014

Dear Mr Hogan



West Heath Post Office®
10 West Heath Shopping Centre, Holmes Chapel Road, Congleton, CW12 4NB

Modernising your Post Office

I'm delighted to tell you that we've decided, with the operator's agreement, to change the above Post Office branch to one of our new main style branches.

This change is part of a major programme of modernisation and investment taking place across the Post Office network, the largest in the history of Post Office Ltd, which will see up to 8,000 branches modernised and additional investment in over 3,000 community and outreach branches. The programme is underpinned by Government investment, with the Government committing £1.34bn in 2010 to maintain and modernise the Post Office network and in November 2013 announcing a further £640m investment in the Post Office network until 2018. Our aim is to create a more modern and convenient retail experience for customers that will include longer opening hours.

What will this mean for customers?

- a newly refurbished branch providing a modern environment for customers
- the same products and services
- longer opening hours
- selected Post Office services will also be available at the retail counter outside main counter times

Your new-look Post Office is scheduled to open at the current location on Monday 27 October 2014 at 13:00 - it will need to close for refurbishment on Thursday 16 October 2014 at 13:00. If there are any unforeseen schedule changes which mean these dates change, posters will be displayed in branch to let customers know. I've included details of other Post Office branches in the area that customers can use during the refurbishment and some useful information about the change.

Posters will now be displayed in branch so customers are aware of the change and leaflets will also be available containing more information.

Getting in touch

I'm happy to answer any questions you may have about the new service. Please email or write to me via our Communication & Consultation team, whose contact details are provided overleaf.

We look forward to welcoming customers to their new main Post Office branch.

Yours sincerely

Caroline Pritchard

Caroline Pritchard
Area Manager

www.postoffice.co.uk

How to contact us:

 comments@postoffice.co.uk



Customer Helpline: 08457 22 33 44

Textphone: 08457 22 33 55

 FREEPOST Your Comments



www.postoffice.co.uk

Please note this is the full address to use and no further address details are required.

Post Office Ltd can provide information and receive comments (where appropriate) in alternative formats, for example, to assist the visually impaired. To obtain further specific information, please contact the Customer Helpline on 08457 22 33 44

This communication process has been agreed with the independent statutory consumer watchdog, which in Great Britain is Citizens Advice and Citizens Advice Scotland, and in Northern Ireland, the Consumer Council, and is being carried out in line with our Code of Practice for changes to the Post Office network, which we have agreed with them. If you'd like copies of the Code they are available in branch, or by contacting us or on our website at: www.postoffice.co.uk/transforming-post-office. If you think that the process has not been properly followed and wish to make a complaint, then please write to us or email us via the contact details included in our posters and letters and let us know why. We'll examine your complaint and respond to you as soon as we can. We will provide you with the relevant contact points for the consumer watchdog, so if you are still not satisfied when you have received our response, you can ask them for their assistance.

West Heath Post Office information sheet

West Heath Post Office information sheet				
Post Office opening hours	Current		New	
	Mon	09:00 – 17:30	Mon	09:00 – 17:30
	Tue	09:00 – 17:30	Tue	09:00 – 17:30
	Wed	09:00 – 17:30	Wed	09:00 – 17:30
	Thu	09:00 – 17:30	Thu	09:00 – 17:30
	Fri	09:00 – 17:30	Fri	09:00 – 17:30
	Sat	09:00 – 12:30	Sat	09:00 – 17:30
	Sun	Closed	Sun	Closed
New Opening times of Post Office service at retail counter offering selected services	Mon – Sat		06:00 – 09:00 17:30 – 20:00	
	Sun		07:00 – 20:00	
Products & Services	The same wide range of products and services will still be available.			
Accessibility works	There will be a low level serving counter and a hearing loop.			
Serving positions	There will be three serving positions. These will be a mixture of two screened and a Post Office serving point for use at the retail counter, which is available outside main counter times offering selected services.			
Current Post Office branch closes for refurbishment		New style Post Office branch opens		
13:00 on Thursday 16 October 2014		13:00 on Monday 27 October 2014		
Other Post Offices branches in the area				
Congleton Post Office Unit 2, 34 Mill Street Congleton CW12 1AD		Hightown Post Office 26 Biddulph Road Congleton CW12 3LG		

Report to Communities, Environment and Services Committee on HS2

2nd October 2014

HS2 Routes through Cheshire East

HS2 physically affects Cheshire East in two ways.

Firstly, the new HS2 line which carries services between London and Manchester and Birmingham and Manchester will run under Crewe, without stopping there. However, Crewe will benefit in that the existing West Coast Main Line will take two high speed trains to and from Crewe station each hour, with a connection to the new HS2 line just south of Crewe. This will allow high speed rail services to run between London and Crewe in 58 minutes.

Proposed route to Manchester and the North West

The western leg of Phase Two will extend high speed lines north-west from the West Midlands to Manchester, with an intermediate station proposed at Manchester Airport.

The line would connect with the London-West Midlands leg near Lichfield in the West Midlands, before heading north-west past Stafford and on towards Crewe. A connection with the West Coast Main Line would be provided just south of Crewe, with the main line continuing in a tunnel under the town, heading north.

The rail line would cross over the M6 and then the M56, and then head up past Warrington to a further connection south of Wigan.

The Manchester stations would be served by a spur off the main line, running roughly parallel with the M56 towards Manchester Airport.

The Manchester Airport High Speed station would be located between Junctions 5 and 6 of the M56 as the line approaches the main built-up area of Manchester.

Heading north from the Airport station, the line would enter a seven-and-a-half-mile tunnel, surfacing a short distance from the new station, alongside the existing terminus at Manchester Piccadilly. The total route length would be 95 miles.

The route in detail

Heading northbound from the border with Staffordshire, the new line will follow the West Coast Main Line until it reaches Crewe. There will be a major elevated rail junction between the West Coast Main Line and the new HS2 line in the Chorlton/Hough area, where the trains from London to Crewe will join onto the high speed network.

Near Basford sidings in Crewe, the new HS2 line will enter a 2.5-mile long tunnel under Crewe, which will emerge to the north of Bradfield Road before passing beneath Parkers Road on the east side of the Liverpool branch of the West Coast Main Line. There are currently no plans to include an HS2 station in this tunnel. So no HS2 trains from Manchester and Glasgow to the north will stop at Crewe.

The new infrastructure required to support these facilities, and the new line itself, will see major changes to the local and strategic road network to the south of Crewe, with new bridge crossings over the new and existing lines. This will include a realignment of the A500 Hough-Shavington bypass over a new major bridge crossing of the combined HS2 line/existing railway. Alterations to the emerging plans for the development of both Basford West and East will also be required.

From the north of Crewe, the HS2 line follows the West Coast Main Line until the point where the A530 crosses it. The new line then passes beneath the A530 and starts to diverge away and crosses the A54 and A533 corridors between Winsford and Middlewich. A major re-alignment and new junction of the A54 and A533 is proposed to provide for a single new bridge crossing of the new line. The route then crosses a 750m long viaduct crossing both the River Dane and the Trent and Mersey Canal. The route is then elevated to cross the Middlewich Branch Line and the A530, before heading towards the east of Lostock Gralam.

The route crosses over the Mid Cheshire railway line before crossing over the A556/A559 junction.

The new HS2 line then passes to the east of Pickmere, to the west of junction 19 of the M6. It crosses over the M6 and then beneath the realigned A50 between High Legh and Bucklow Hill before arriving at a junction south of the M56. One branch of this junction heads north crossing beneath the M56 before crossing over the Bridgewater canal to the east of Lymm. It then crosses the Manchester Ship Canal at an elevated level around Hollins Green. This new line eventually rejoins the West Coast Main Line south of Wigan in the Plat Bridge area. This line will allow high speed services.

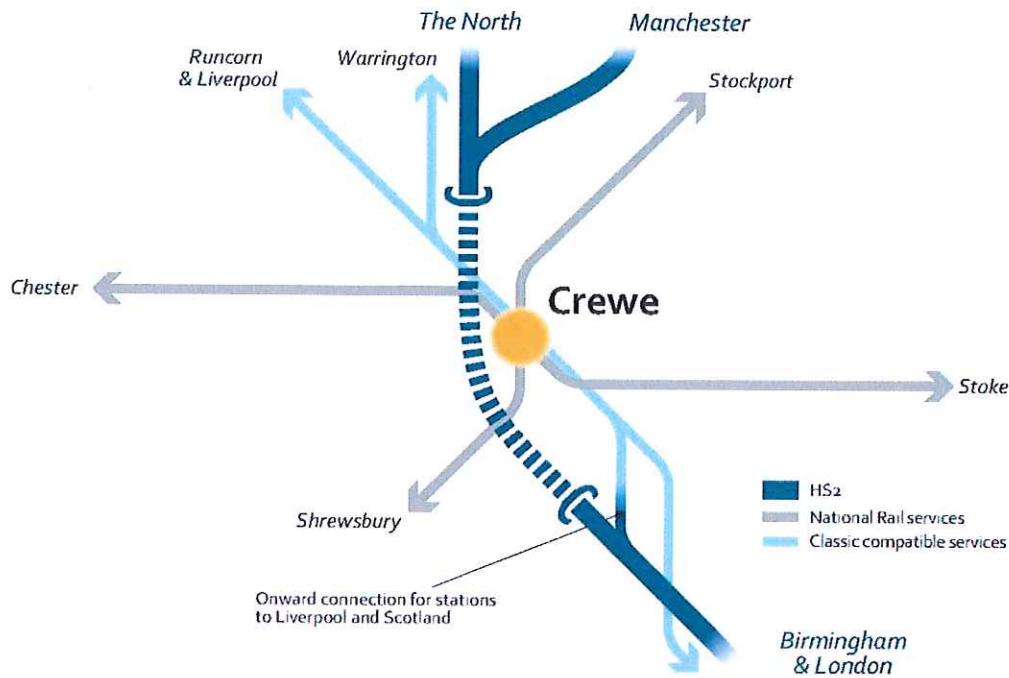
The second branch heads east to the north of Rostherne Mere and south of the M56 junction 8, then south of Ashley before crossing beneath the M56 around junction 6, with a new HS2 station serving Manchester Airport, the Airport City Enterprise Zone and the north of Cheshire East. This is located north of the M56 between junctions 5 and 6. From this point, the line goes into a tunnel for approximately seven miles to a new HS2 station next to Manchester Piccadilly. We expect journey time from the Airport Station to London will be approximately one hour. The plan is to have at least four trains an hour from Manchester to London, and additional trains connecting Manchester to Birmingham.

Onward connections

There are two proposed connections from the western leg of HS2 to the existing rail network, which would enable a wider market to access HS2 services. The proposed connections are:

A connection to the West Coast Main Line, just south of the existing Crewe station, to provide ready accessibility to HS2 from the Cheshire/North Staffordshire area and to enable HS2 trains to continue north from Crewe to serve Liverpool and intermediate markets, as well as the wider North West, and giving ready access to HS2 for North Wales.

A connection to the existing West Coast Main Line to the south of Wigan, near Golborne, to enable HS2 trains to continue northwards to serve Glasgow, Edinburgh and intermediate markets.



What does this mean for Congleton

There is a danger that we merely consider that HS2 is nowhere near Congleton, there is no impact on land displacement or the environment and that therefore, it does not affect us and there is nothing for the Town Council to consider in respect of one of the largest infrastructure programmes ever to take place in the UK. The consequence of this view is that we maybe sleep walking into potential problems in the future.

But, what are those problems likely to be:-

1. The first is connectivity, HS2 will be high speed to Crewe taking just less than one hour to reach the station, but, if there are no connecting trains through to Congleton, Macclesfield and beyond it is difficult to envisage how much benefit Congleton residents would derive from this project.
2. Trains running on HS2 would be of two types, Captive, those that can only operate on the HS2 line and Classic Compatible. The latter trains can operate on HS2, come off the fast line at Crewe then go onto normal tracks through to places such as Wilmslow and through to Manchester, but, Congleton would be omitted because of a lack of connectivity with the Crewe line
3. The government is promising that journey times on non HS2 lines would not be any worse as a consequence of introducing HS2, but, this is an easy promise to pay lip service to at this stage, but, maybe different in reality as train operators may take very different decisions. For example, train operators will have to make a massive investment in new rolling stock for HS2 and as with any organisation such finance is not infinite. Large investment requirements of this nature may inevitably starve other areas of investment and that is likely to be the non HS2 lines running from London through to Stoke and Manchester. Over time then this could well lead to deterioration in service.

4. Crewe being a hub on the HS2 line will inevitably derive many economic benefits from this project and quite rightly so, but, from Congleton's perspective the opposite could happen. Employer's given a choice on where to site their businesses could find the allure and high speed connectivity of Crewe difficult to ignore, which maybe to Congleton's economic detriment. Paradoxically, from Congleton's perspective it may be more beneficial to have HS2 stop at Stoke rather than Crewe
5. The proposed route consultation is now complete and the responses are being analysed by the HS2 team.

HS2 Timetable

Summary: HS2 Programme	
Date	Milestone
End 2014	• Government's announcement of final decision on the chosen route, station and depots for Phase Two
	• Hybrid Bill process for Phase One continues
2015	• Commence engineering design, environmental impact assessment and preparation of Hybrid Bill for Phase Two
	• target date for Royal Assent to Hybrid Bill for Phase One, containing legal powers to construct Phase One
Next Parliament 2016/17	• Deposit of Hybrid Bill for Phase Two
	• Construction on Phase One commences

Brian Hogan

12.09.14

HS2 and Cheshire East

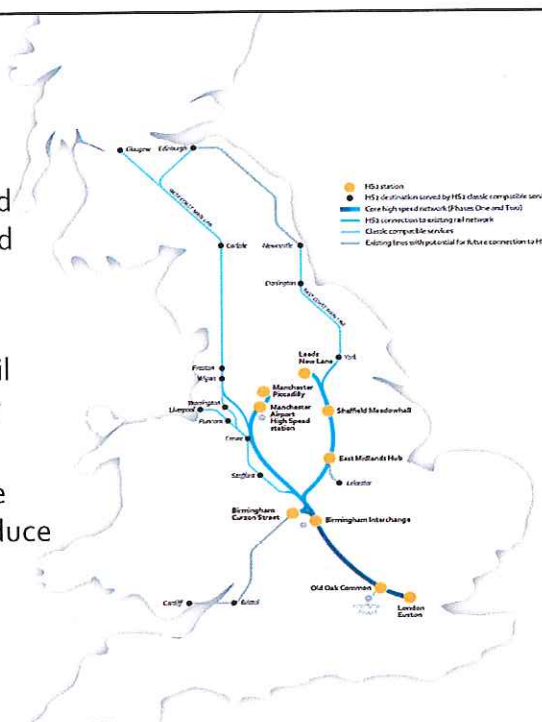
Community and Stakeholder Engagement
Team

Why HS2?

- Provides a long-term solution to the growing demand for rail capacity
- Enables economic growth in the Midlands and north of England through improved connectivity
- Improved transport reliability and resilience
- Part of a major investment in transport infrastructure – long distance and inter-regional
- It is an efficient, reliable and safe high capacity mode of transport

The vision for HS2

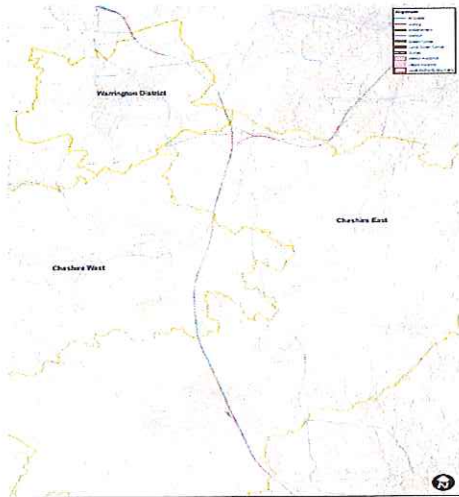
- A 21st century high speed rail backbone, integrated with existing network
- Delivered in two phases
- Direct, high capacity, rail links between our major cities
- Will free up space on the classic networks and reduce road congestion



HS2 so far...

- Deposited Hybrid Bill for Phase One to Parliament November 2013 with aim to achieve royal assent in 2015
- Consultation for Phase Two July 2013 – January 2014
- Currently assessing responses to the consultation on environmental, engineering, community, feasibility and cost grounds
- Also working on Sir David Higgins' 'HS2 Plus' recommendations
- Expected announcement on Phase Two in late 2014 with a full decision after 2015 general election

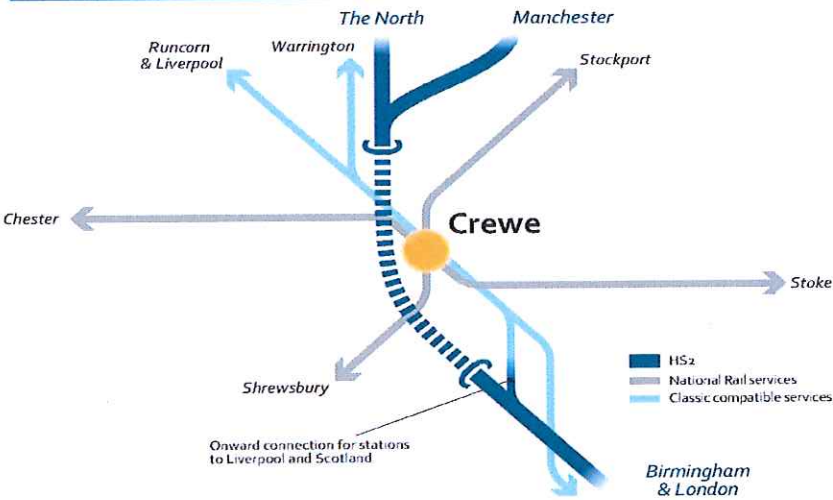
HS2 in Cheshire



hs2 engine for growth

5

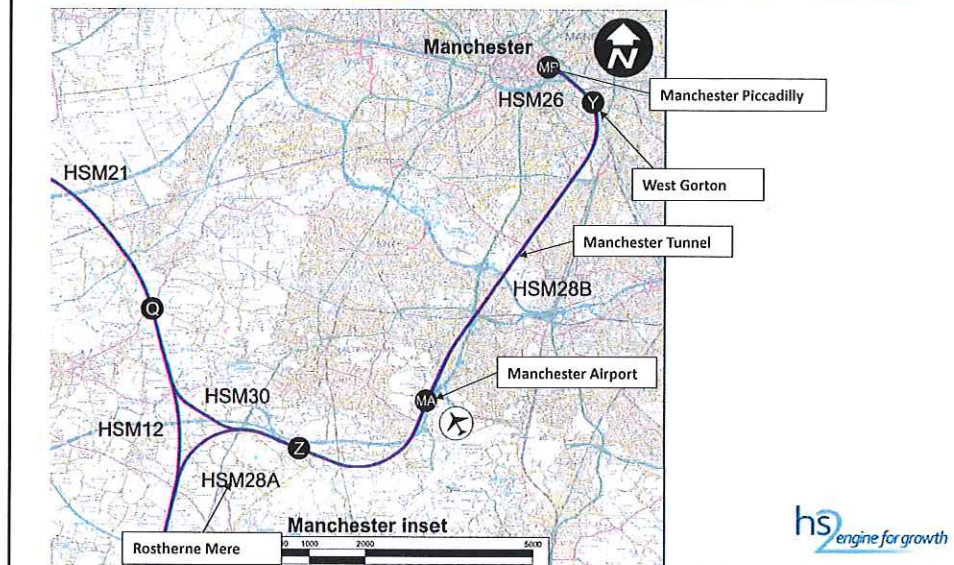
Proposal for Crewe – 2013 Consultation



hs2 engine for growth

6

Delta Junction and spur to Manchester



Working with the parish and town councils

- Valuable links to community groups
- Identify areas for the most effective and receptive engagement
- Local knowledge and demographic information
- Community assets and aspirations, concerns and priorities
- Ultimately the key to realising local benefits

How you can be kept informed

- Website – www.hs2.org.uk
- PET – 020 7944 4908
- Twitter – @HS2Ltd
- Facebook - www.facebook.com/HS2Ltd
- Regular emails/calls from stakeholder engagement team



9

Community and Stakeholder Engagement Team:

Crewe area:

Terry Stafford – Manager
Terry.Stafford@HS2.org.uk 020 7944 0660

Siobhan Edmund – Advisor
Siobhan.Edmund@HS2.org.uk 020 7944 0205

Tatton and Knutsford area:

Raj Chandarana – Manager
Raj.Chandarana@HS2.org.uk 020 7944 0252

Brendan Gallagher – Advisor
Brendan.Gallagher@HS2.org.uk 020 7944 8692



10

**ISSUES RAISED AND ACTIONS FROM THE
COMMISSIONER'S MEETING WITH PARISH
COUNCILS & TOWN COUNCILS IN CHESHIRE
EAST, 29 JULY 2014**



**Police & Crime
Commissioner
for Cheshire**

The Commissioner advised that his Annual Report 2013/14 entitled 'Your policing' was being distributed to every household in Cheshire over the coming weeks.

The Rural Watch initiative which had been recently launched involved volunteers who rode horses reporting suspicious behaviour to the Police or fly-tipping to the local council.

The following issues were raised by the Parish/Town Council representatives in attendance at the meeting:-

- (1) **Pott Shrigley Council** – (a) reported that the posts for their Speed Indication Devices (SID) had been erected and that they deployed the SID on a shared basis. Following the undertaking of a traffic survey which indicated that the average speed was 29.3mph (53.48% of traffic movement) and that the remaining 46.52% (12,082 vehicles) exceeded the limit. The Parish Council had requested interactive signs to be fitted, however, had been advised by their PCSO that as the average speed was below 30mph there would be no intervention by the Police. (b) Concern was expressed that when the Parish Council reported to a PCSO of the registration of a local vehicle with a noisy exhaust, that they were advised that the PCSO could not take any action unless they actually heard it for themselves. (c) Concern was expressed that since the retirement of the 'Rural watch' Manager (Jane Thirsk), the Parish Council had not had any correspondence/contact.

Action:- *The Commissioner agreed to the issues with the Area Commander.*

AREA COMMANDER'S RESPONSE:-

- (a) *The SID is regularly deployed in Pott Shrigley, the last set of results indicated that the average speed was below 30mph therefore there would be no speed enforcement and the only action advisable was the further deployment of the SID. The data does not support evidence for the police to either place signs or to approach Cheshire East Council with regards to the road layout.*
- (b) *The residents had an issue with a young driver who worked in Pott Shrigley who has now been advised regarding his noisy exhaust, and subsequently there have been no further complaints.*
- (c) *The NPU have been appointed to take over some responsibilities of HomeWatch/RuralWatch and are soon to have an input regarding this role. The local Inspector currently ensures local residents are updated on matters he feels will be of benefit to them and the wider community.*

- (2) **Knutsford Town Council** – concern about the withdrawal of the operation of CCTV in the town by Cheshire East Council.

The Commissioner advised that whilst this was a matter for the Borough Council, CCTV footage provided helpful evidence following a crime taking

place. Borough Councils had a continuing duty to ensure the safety of communities.

Action:- *The Commissioner agreed to discuss the Town Council's concerns with the Chief Constable, however, Borough Councils were free to discharge their community safety duty as they see fit and in accordance with the needs of the community.*

- (3) **Handforth Parish Council** – concern was expressed about (a) parking on the footways of several roads and the subsequent impact for wheelchair users, parents with prams and the visually impaired and the lack of action taken by the Police; (b) anti-social behaviour caused by off-road motorcycles being ridden with no helmets, number plates etc in parks and on private land; and (c) the lack of a police presence in Handforth - never see an police officer on foot and those officers in a vehicle never stop, if even flagged down by the public.

In relation to (a) the Commissioner advised that whilst parking was a local authority responsibility, parking that caused an obstruction on the highway should be dealt with by the Police. The Commissioner asked the questioner to advise him of the roads concerned.

In relation to (c) the Commissioner advised about the increase in the number of Special Constables and encouraged local people to apply. He added that the new Chief Constable had stated that he wanted a dedicated PCSO and Special Constable for each ward in the county and would be discussing the feasibility of this in the autumn. The FOXi system being trialled in the Constabulary would provide patrol performance data to enable patrol coverage to be monitored and areas not patrolled to be identified.

Action:- *The Commissioner agreed to raise issues with the local Inspector.*

INSPECTOR'S RESPONSE:-

- (a) *Wilmslow NPU do respond to such incidents and regularly issue fixed penalty notices (FPN) and advisory notices depending on the obstruction and the circumstances. Where someone has actually been obstructed and we are able to speak with them, we tend to give FPN's and where there is a potential obstruction, these matters tend to be dealt with by advisory notices, however, every officer uses their discretion and will issue FPN's if the situation warrants it. Unfortunately there are a vast number of vehicles in Handforth and narrow roads with few parking spaces, so we have to take a pragmatic approach and act proportionally.*
- (b) *Off-road motorcycles are a constant issue for the NPU and we respond to every report, however, due to the nature of these motorcycles we find it extremely difficult to catch up with or trace those responsible, as they are able to ride over open ground, down alleyways and secrete themselves in gardens and garages before we get anywhere near them. Without a vast number of officers acting in unison we are always at a disadvantage. We rely on community intelligence as to who owns and rides these motorcycles to make a difference and this is not very forthcoming. We have managed to issue six Section 59 notices on bikes and their riders over the last 3 months and have been working with*

Crimestoppers to encourage more people to provide information on this issue and others concerning the local community.

(c) Handforth receives more Police time and patrols than any other area in Wilmslow. PCSO's spend time on foot patrol and visit the local ASB hotspots every day. There is an ASB patrol plan that is updated every week that includes several locations in Handforth, such as various Takeaways on The Paddock, Meriton Road Park, Spath Lane, Davenham Road and Stanley Park flats. The two local PCSO's also have walking Beat meetings a few times each month at the Paddock in Handforth

- (4) High Legh Parish Council** – concern was expressed about (a) the attitude of a call handler when reporting an incident involving an elderly lady nearly being knocked over by boys on a quad bike; and (b) an organisation called SWIST allegedly undertaking surveys on behalf of the Police; (c) speeding on the A50 (in the vicinity of the Bears Paw and the Golf Club) and a request for Police enforcement action.

Action:- *The Commissioner asked the questioner to provide further details after the meeting to enable issues (a) and (b) to be addressed. In relation (c) the Commissioner agreed to ask the Roads Policing Unit to contact the Parish Council.*

RESPONSES:-

- (a) Following an investigation by the Head of the Force Control Centre of the call, a response was sent to the Parish Council.*
(b) SWIST were a bona fide organisation who had been appointed by the Constabulary to undertake public consultation surveys.
(c) The Roads Policing Unit has asked the local Inspector to contact the Parish Council to discuss the concerns about the speeding.

- (5) Willaston Parish Council** – enquired whether there had been any problems with the 101 telephone number after a caller had waited for 30 minutes with no response and in the end emailed a local police officer.

The Commissioner asked the questioner to provide further details of the dates and time of the call to enable the matter to be addressed.

- (6) Congleton Town Council** – (a) reported positive comments about the local police officers who regularly attended Council meetings and responded to incidents; (b) enquired about the progress of the Sub-Regional Community Safety Strategy

Action:- *The Commissioner agreed to ascertain the progress in the development of the Strategy and reply direct to the questioner.*

- (7) Brereton Parish Council** – advised that they were considering the part funding of a PCSO with another Parish Council.

The Commissioner asked that they await the outcome of the Constabulary's review which was being undertaken at present.

- (8) Minshull Vernon Parish Council** – expressed concern about speeding in the Parish and requested some enforcement action.

Action:- *The Commissioner agreed to ask the Roads Policing Unit to contact the Parish Council to discuss their concerns.*

RESPONSE:- *The Roads Policing Unit has asked the local Inspector to contact the Parish Council to discuss the concerns about the speeding.*

- (9) **Rainow Parish Council** – raised concern about (a) the delays in getting the Speed Indicator Devices that they share with 'Community watch' erected on the posts which had been purchased 2½ years ago. (b) Speeding on Buxton Road, where motorcyclists with no silencers were speeding in areas not covered by the speed cameras.

Action:- *The Commissioner agreed to raise the concerns (a) with the local Inspector and (b) with Roads Policing Unit.*

RESPONSES:-

- (a) *We are awaiting the erection of support posts, so that the SID can be deployed, this is being undertaken by Cheshire East Council.*
(b) *The Roads Policing Unit has asked the local Inspector to contact the Parish Council to discuss the concerns about the speeding.*

The following general questions were asked:-

- (10) **Police Contact Points – how were they progressing?**

The Commissioner advised that the aim of the contact points was to make the Police more accessible to the public and that three contact points had been trialled and funding had been approved for more to be introduced at various locations throughout the county.

- (11) **When will police officers be issued with the Ipads?**

The Commissioner reported that they were currently being trialled and with positive feedback being received from the police officers involved. There were a number of issues still to be resolved by the Constabulary including the budget implications and allocation.

- (12) **When will Police Forums be re-introduced?**

The Commissioner advised that discussions were currently taking place with the Chief Constable about establishing public events.

- (13) **How do you prioritise where Special Constables are located?**

The Commissioner advised that the Chief Constable was responsible for operational policing which included their deployment. The Commissioner set a number of priorities within his Police & Crime Plan which the Chief Constable had to address.

Brian Hogan

From: ADDRESS MANAGEMENT <AddressManagement@cheshireeast.gov.uk>
Sent: 22 September 2014 15:22
To:

Subject: addressmanagement@cheshireeast.gov.uk
Attachments: Street Naming Suggestion Scheme
Street name suggestions form.pdf; Section 6 (Street Naming Guidelines) of SNN
policy.docx

The following information is for circulation within your parish

Dear Sir / Madam

We have great pleasure in notifying you of the launch of the new street naming suggestion scheme.

This launch is part of Cheshire East's pro-active approach to bringing about greater recognition for our residents who have made a significant contribution either within the community or for their country. Currently a topical example is the commemoration of local residents who gave their lives in the First World War.

In addition if there is a particular location that historically has a link to high employment within an area and you consider that, for example, a name from the machinery or operating rooms etc. could potentially be considered in a way to mark its significant contribution to the area and

employment at that time, the team will be very happy to hear from you and to further review your suggestion.

There are two ways that you can submit suggestions to the Council:

- via an online form on the Cheshire East Website at:
http://www.cheshireeast.gov.uk/planning/address_management/street_naming_suggestions.aspx
- or via postal submissions using the form attached.

Your submission will only require you to:

- State the proposed street name
- Outline some background information on the proposed name (why you would like this name to be considered)
- Provide details as to any specific location it should be linked to (e.g. near where person lived etc.)
- Provide a contact name and email or telephone details (we will only contact you if we need further information to allow us to consider your suggestion).

Please note:

We cannot guarantee all suggestions will or can be used, a number of factors have to be taken into consideration (e.g. is this name in use already nearby). To assist you we have enclosed a copy of the guidance notes which should assist anyone considering submitting a name.

If you have any queries please contact 0300 123 5014

Thank you for your time and consideration and we look forward to hearing from you.

Yours faithfully

Street Naming and Numbering team
Cheshire East Council

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STREET NAMING & NUMBERING – STREET NAME SUGGESTIONS:

Suggested Street Name

Reason/background to suggested name:

Area /parish/ location or development for which this suggestion should be considered.

WHY DO WE ASK FOR YOUR NAME & CONTACT DETAILS?

We will only contact you if we need to obtain a better understanding of the background of the submission made.

Name

Email Address

Phone Number

6 Street Naming Guidelines

6.1 The Street Naming and Numbering Officer will use the following guidelines when determining whether a new street name is acceptable. Property developers, members of the public, Ward Councillors and Town/Parish should take account of these guidelines in relation to any names they wish to suggest to the Council.

(a) The Council will endeavour to promote names with a local or historic significance to the area. However, it is not sufficient cause to object to a name if it fails to meet this criterion.

(b) Names with a common theme are encouraged on large developments, preferably with a local or historic connection. Two developments with the same theme within the Borough shall be avoided.

(c) Any street name that promotes a company, service or product will not be allowed. Names based on a developer's trading name are seen as advertising and are not acceptable. An exception to this may be made for a company that no longer exists, if used solely in a historical context and the claim of advertising cannot be made.

*(d) Naming a street after a living person is not permitted, in order to avoid offence either by inclusion or exclusion of an individual name. The only exception to this can be where the development is an affordable housing project. Only in this case, the name of a long serving councillor or ex-councillor may be used in recognition of their service. This may only apply where the councillor has ten years of continuous service, the suggestion meets with the approval of the full council and all other criteria within this policy are met.

(e) New street names shall not duplicate any name already in use within the same locality, town or post town or a town or post town within a neighbouring SNN authority's administrative area.

(f) Distinctions by suffix within the same or adjoining area are to be avoided, e.g. Butterworth Drive and Butterworth Road.

(g) Street names with phonetically similar names are also be avoided, e.g. Willows Avenue and Winnows Avenue.

(h) Street names that may be considered or construed as obscene, racist or which would contravene any aspect of the council's equal opportunities policies will not be acceptable.

(i) Street names that may be open to re-interpretation by graffiti or shortening of the name shall be avoided.

(j) New street names shall not be assigned to new developments when such developments can be satisfactorily included in the current numbering scheme of the

street providing access.

- (k) New street names shall not end in "s" where it can be construed as either a possessive or plural, neither shall they commence with the word "The".
- (l) All punctuation, including apostrophes, shall be avoided.
- (m) Words of more than three syllables and the use of more than two words (excluding the thoroughfare type) shall be avoided.
- (n) Street names are unacceptable if they are likely to cause spelling difficulties, as these may lead to confusion in an emergency situation or result in demands for a change of address for occupiers.

**point (d) may be relaxed by the Director and Portfolio Holder in exceptional circumstances.*

Brian Hogan

From: elise ford
Sent: 18 September 2014 11:06
To: Brian Hogan
Subject: Crossing at Brook street

Hi I have been told to email you with regards to coming to the council meeting in the 2 nd October at the Town Hall. Myself and other mums are trying to get a crossing at Brook street(or even a lollypop lady). Kind regards. Elise ford
Sent from my HTC One S on O2

Brian Hogan

From: Brian Hogan
Sent: 17 September 2014 10:43
To: 'tfgmc@manchester.gov.uk'
Subject: Wayfarer tickets

Congleton Town Council recently discussed the notion of Wayfarer Tickets and noted that the eligibility and use of such tickets when travelling south on the train extends to Macclesfield and Holmes Chapel, but, not Congleton

The Town Council would like to request that Transport for Greater Manchester considers extending the use of the Wayfarer Ticket to Congleton

Kind regards

Brian Hogan
Congleton Town Council

Brian Hogan

From: TRANSPORT POLICY CHESHIRE EAST <TransportPolicy@cheshireeast.gov.uk>
Sent: 17 September 2014 08:59
To: Brian Hogan
Subject: FW: Greater Manchester Warfarer Ticket

Dear Brian,

Thank you for your email. I assume that you are referring to rail services for the Greater Manchester Wayfarer Ticket? If so, I would suggest that you contact TfGM direct with your request as they are responsible for the operation of this scheme – the issue of extending the Wayfarer service / facility to include Congleton would be a decision for train operating companies to consider. For convenience, here is a link to the Wayfarer webpage:

http://www.tfgm.com/journey_planning/Tickets/Pages/tickets_wayfarer.aspx

I hope this helps you find a way forward.

Kind regards,

Sarah Tunstall
Policy & Accessibility Manager
Cheshire East Transport

☎ 01270 371480 / 07972 108583

✉ sarah.tunstall@cheshireeast.gov.uk

From: Brian Hogan [<mailto:bh@congletontowncouncil.co.uk>]
Sent: 16 September 2014 14:09
To: TRANSPORT POLICY CHESHIRE EAST
Subject: Greater Manchester Warfarer Ticket

At a recent meeting of Congleton Town Council the notion of the Greater Manchester Wayfarer Ticket was considered and it was noted that this facility is available in Holmes Chapel. The Town Council is requesting that Cheshire East consider extending this facility to Congleton.

A view on this request would be much appreciated

Brian Hogan
Congleton Town Council

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THE CONSTITUTION

1. Name

The initiative will be known as the **Congleton Partnership**, hereinafter referred to as 'the Partnership'.

2. Historical Context

Congleton Partnership was established in 2006 to take forward the Congleton Market Town Initiative in an inclusive manner. It adopted its first Constitution in January 2007 and revised it in May 2008, to enable it to make the transition from Market Town Initiative to long term Town regeneration.

3. Vision Statement

The Partnership is an association of organisations and individuals committed to working together in order to improve the quality of life for Congleton Town (and surrounding area) residents and ensure continued prosperity for local businesses. It provides the interface at Town level for private, public and the third (voluntary and community) sectors and acts to support the appropriate department for the area of the principal local authority. Its vision statement is:

'We want to work together to ensure the sustainability of Congleton Town as a vibrant, locally distinctive Market Town, which is able to provide the facilities and quality of life to attract and retain residents, workers and visitors of all ages'

4. Key Objectives

A number of objectives have been identified through public consultation exercises and the completion of the initial Market Town Healthcheck and Town Centre Plan.

- 1) To be a strategic partner with the Town Council to formulate plans for the Town, linked to the objectives of relevant regional and sub-regional strategies and including the Congleton Town Centre Plan (or Area Action Plan) and Congleton Regeneration Strategy.
- 2) To work towards creating a clean, safe, accessible, culturally enhanced environment which complements the built and natural heritage of Congleton.
- 3) To support efforts to increase the capacity of the skill base of the populace.
- 4) To support and enhance businesses in general but specifically the retailing sector.
- 5) To build upon the local distinctiveness.
- 6) To increase accessibility and improve local, sustainable transport links.
- 7) To improve communication links both internally and externally.
- 8) To support Town Centre Management.

5. Principles

- a) To work in partnership
- b) To communicate openly and effectively

- c) To work effectively with statutory bodies
- d) To ensure meaningful engagement with all of the Town's community
- e) To promote community cohesion
- f) To encourage partners and stakeholders to operate efficiently and effectively in response to our needs and wishes, and to seek solutions
- g) To adhere to Best Value principles
- h) To undertake work that has due regard to safe and legitimate practices

The Partnership will be apolitical and non-sectarian.

6. The role of Congleton Partnership

Congleton Partnership is committed to identifying public needs and goals and facilitating the delivery of projects by:

- 1 Establishing an agenda for change
- 2 Attracting Investment
- 3 Enabling joint working within the local community
- 4 Contributing to the core strategy and helping to deliver the Community Plan at Town level.

7. Geographical area of responsibility

The Partnerships key objectives focus on the wards of Congleton Town and those surrounding rural areas that rely on the services and facilities of the Town.

8. Affairs of the Partnership

The general affairs of the Partnership shall be directed and managed by a committee known as the Executive Group (formerly Executive Steering Group) who shall meet not less than 4 times per year plus an AGM

Specific areas of interest and relevant actions within the Action Plan will be directed and managed by sub-groups who shall meet as appropriate and report directly to the Executive. They will generally, but not exclusively, be task and finish in nature and will be reviewed at the Annual Meeting.

9. Affiliations

The Partnership may join, support or affiliate to other initiatives when it is deemed necessary in the realisation of its objectives. The Executive Group will agree affiliations.

10. Membership

a) The Partnership

- i. Residents, Businesses, Community & Voluntary Groups, Schools, Churches, Learners, that live, work or learn within the area of responsibility are invited to become partnership members, irrespective of age, sex, sexual orientation, race, nationality or political or religious opinion.
- ii. Associations and organisations whether corporate or unincorporated (including national or international branches) which operate within the area of responsibility and are voluntary or non-profit distributing shall be known as affiliated groups.

- iii. All statutory authorities in whose administrative area the area of responsibility lies shall be automatically offered membership.

b) The Executive Group

- iv. The Executive shall have 20 voting members including a Chair, Vice Chair and the Chairs of Sub-Groups.
- v. Representation from the Town Council, and the principal council.
- vi. Up to four members of the local business community.
- vii. Up to two young people (under 21) appointed by Secondary Schools, other Youth organisations or Congleton Town Council's Youth Committee.
- viii. 1 Representative of surrounding rural Parishes approved by the Parishes.
- ix. Up to 8 representatives other than those who fall into the above categories.
 - o Supported by an officer or Administrator approved by the Executive Group.
 - o Individual projects may be managed by a project specific manager.
 - o A member of the local community will chair the Executive, and as of August 2007 should be independent of the Councils (including affiliated groups or statutory authorities) represented.
 - o The Chair shall retire from office at the conclusion of the Annual General Meeting but may be re-elected.

i) Sub Groups

- i. Each Sub Group will elect their own Chair, who will be a member of the Executive.
- ii. Sub Groups will consist of a blend of volunteers and advisory bodies with knowledge, experience or expertise pertinent to the groups 'theme'.
- iii. Advisory bodies and agencies will be invited at the joint discretion of the Sub Group Chairs but will carry no voting powers.
- iv. Sub Group Chairs may make decisions within the group providing they meet the vision ,key objectives and principles of the Partnership and will refer to the Executive for clarification/approval.

11. Appraisal of Projects

- v. The Executive Group shall appraise projects before passing to the Projects & Finance Committee who will monitor the progress of the said projects. Projects & Finance to make decisions on small funding support requests from sub groups up to £1k, there after major funding requests to be appraised by The Executive.

- vi. The Sub Group Chair proposing any project may attend the Appraisal meeting but will carry no vote relating to decisions made regarding their project.
- vii. The Accountable Body (Congleton Town Council) reserves the ultimate right to sanction or refuse any proposal endorsed by the Executive Group.
- viii. Any Member must declare any personal interest or interest of any organisation of which he/she is a member.
- ix. No member of the Executive Group with a personal interest in a specific project may be included in the decision making process in relation to that project.
- x. Should a funding opportunity become available with an application submission deadline prior to the next scheduled meeting of the Executive Group the accountable body have the right to endorse the application.

12. Resignation and Termination of Membership

Any member of the Executive Group may resign his/her membership by giving the Officer, Chair or Vice Chair written notice to that effect.

The Executive Group may, by resolution passed at a meeting thereof, terminate or suspend the membership of any member, if in its opinion, his/her conduct is prejudicial to the interests and objectives of the Partnership, provided that the individual membership or representative of the member organisation shall have the right to be heard by the Executive Group before the final decision is made.

13. Rules of procedure at all meetings

- 1 **Voting:** Any question arising at a meeting of the Executive or its Sub Groups shall be decided by a majority of those present and able to vote. In the case of equality of votes the Chairman shall have the casting vote.
- 2 **Quorum:** Any four members of the Executive Group shall constitute a quorum.
- 3 **Minutes:** the Executive Group shall keep Minutes and the respective secretary shall enter therein a record of all proceedings and resolutions.
- 4 **Declaration of Interest:** Members must declare interest of any kind in projects where Partnership decisions will impact on their stated interest.

14. Annual General Meeting

Once each calendar year, an Annual General Meeting of the Partnership shall be held at such time and place, as the Executive Group shall determine, being not more than twelve months after the adoption of this constitution. At least 14 days clear notice shall be posted in a conspicuous place or places in the area of responsibility.

The business of the AGM shall be:

- i. To receive the Annual Report of the Executive Group giving an account of the work of the Partnership and its activities during the preceding year.
- ii. To receive the accounts of the Partnership, if appropriate, for the preceding financial year.
- iii. To note the names of the persons appointed as members of the Executive Group.

- iv. To arrange for a social audit to be undertaken, if appropriate, to assess the impact on the quality of life the Partnership activities have had in its area of responsibility.
- v. To elect a Chair & Vice Chair for the forthcoming year.
- vi. To consider establishing or continuing any sub groups
- vii. To consider and vote on any proposals to alter this constitution.
- viii. To consider any other business of which due notice is given.

15. Records

Congleton Partnership Healthcheck and associated action plan, Town Centre Plan and other strategic and implementation plans, along with agendas and minutes of meetings will be available for inspection via the office of Congleton Partnership, or Congleton Town Council as accountable body or the office of the contracted delivery body.

Financial Information will be presented to the Public at an Annual General Meeting.

Agendas and minutes of all meetings will be circulated to all members of the Executive Group.

16. Finance

Congleton Town Council will be the accountable body for Congleton Partnership. The Partnership will not be directly responsible for holding funds but will be responsible for prioritising project-funding applications.

Financial reports and records will be the responsibility of the Town Clerk and will be presented at Annual General Meetings or periodically at the request of the Executive Group.

17. Employees

The Partnership will not be directly responsible for employing staff. Employment, development and management responsibility for the Project will sit with Congleton Town Council, who may contract this to a separate delivery organisation.

The Executive Group may make recommendations to guide and steer staff but ultimate line-management and directive responsibility lies with the employer.

18. PR and Media protocol

Press and media enquiries shall be referred to the Officer, Chair, Vice Chair and/or Group Chairs who will have the authority to prepare / make a press release on behalf of The Partnership.

19. Powers

In furtherance of the objectives but not otherwise the Executive Group may exercise the following powers:

- 1 Appraising new projects presented to the Partnership for inclusion in the Action Plan
- 2 Submit formal funding applications for projects contained within the Action Plan (with ultimate approval by the Accountable Body)
- 3 Power to co-operate with charities, voluntary bodies and statutory authorities operating in furtherance of the objectives and to exchange information and advice with them
- 4 Insuring and arranging insurance cover and indemnifying its members and voluntary workers from and against all such risks in the course of the performance of their

duties, as may be thought fit.

- 5 Power to do all such lawful things as necessary for the achievement of the objectives.

20. Disbandment

Disbandment may be decided upon by a simple majority of total membership at a General Meeting, which has been called by the Executive Group for this purpose. The Executive Group shall have the power to dispose of assets held by the organisation, in accordance with the objectives.

21. Indemnity

In the executions of the trusts hereof no member of the Executive Group shall be liable:

- 1 For any loss to the property of the Partnership by any reason of any improper investment made in good faith (so long as he/she shall have sought professional advice before making such an investment)
- 2 For the negligence or fraud of any agent engaged by him/her or by any other member of the Executive Group in good faith (provided reasonable supervision shall have been exercised)

22. Alterations to Constitution

Any proposals to alter this constitution must be delivered in writing to the Chair of the Executive Group not less than 14 days before a General Meeting at which it is to be considered. Any alteration will require approval by a minimum of two-thirds of the total membership present at a General Meeting.

23. Equality & Diversity

The Partnership will recognise the diversity within the community and seek to reflect this in the work it undertakes within that community. The Partnership will treat all its Members, partners and citizens with dignity and respect and free from discrimination.

24. Urgency

In cases of Urgency, the Officer of Congleton Partnership and Town Clerk, in consultation with the Chair and Vice Chair of the Executive, may take any decision which the Executive is entitled to take, providing this action and the reason for it being considered a matter of urgency, be reported to the next meeting of the Executive.

25. Accommodation

The Congleton Partnership will, in accordance with the recommendation in the Congleton Town Centre Plan, seek to obtain accommodation which will also be used to facilitate other community/voluntary groups within the Town.

September 16th 2014.