

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 24<sup>TH</sup> MARCH 2016

#### PRESENT - Councillors

N Adams  
Mrs S Akers Smith  
J G Baggott  
L D Barker  
P Bates  
R Boston  
G R Edwards (Chair)  
Mrs S. A Holland  
Mrs J Parry (Vice chair)  
Mrs E Wardlaw (Town Mayor)

#### 1. **Apologies**

Apologies for absence were received from committee members Cllrs Mrs D S Allen and C Booth

Apologies were also received from Cllrs Mrs A L Armitt, D T Brown and Mrs A Morrison.

#### 2. **Minutes**

**FAP/70/1516 RESOLVED** that the Minutes of the Meeting of the Committee held on 18<sup>th</sup> February 2016 be approved and signed by the chairman.

#### 3. **Declarations of Interest**

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Cllrs J G Baggott, P Bates and Mrs E Wardlaw declared a non-pecuniary interest in any matters relating to Cheshire East Council.

Cllr R Boston – Non Pecuniary Trustee of Congleton Credit Union – agenda item 6.ii

Cllr P Bates - Non pecuniary- agenda items 6 and 11

Cllrs G R Edwards & Mrs E Wardlaw agenda item 14 – Ex officio

#### 4. **Outstanding Actions**

There are no outstanding actions.

#### 5. **Grant Approvals and Commitments 2015-16**

A summary of grant approvals and commitments was considered by the committee and it was noted that £7582.90 is available for grants for 2015/16.

**FAP/71/1516 RESOLVED** that that the grant summary be received.

## **6. New Applications for Financial Assistance**

**FAP/72/1516 RESOLVED that:-**

**i) GR 19/1516 Congleton Youth in Action**

A grant of £500 be approved.

**ii) GR 20/1516 Congleton Community Credit Union**

A Grant of £45 be approved.

**iii) GR 21/1516 Bromley Farm Community Development Trust**

A Grant of £400 be approved.

**iv) GR 22/1516 Visyon Ltd**

A grant of up to £500 be approved less any discounts achieved on the provision of equipment.

## **7. Grant Activities Monitoring Forms**

It was noted that a Grant Activities Monitoring Form had been received from Congleton Harriers – Original Grant Application GR 3/1516

**FAP/73/1516 RESOLVED that** that the Grant Activities Monitoring Form be received.

## **8. Management Accounts for February 2016**

**FAP/74/1516 RESOLVED that** that the Management Accounts to 29<sup>th</sup> February 2016 be received but to note that the In Bloom budget position is relayed to the In Bloom Committee at each meeting.

## **9. Bank Reconciliation**

**FAP/75/1516 RESOLVED that** the bank reconciliation for 29<sup>th</sup> February 2016 be received.

## **10. List of Payments**

**FAP/76/1516 RESOLVED to** receive the Payments List between 1<sup>st</sup> February and 29<sup>th</sup> February 2016.

## **11. Congleton Shopmobility 22<sup>nd</sup> February 2016**

The Chief Officer advised that the correspondence from Congleton Shopmobility had been passed through to the working group established to review, with Cheshire East Council, the request for support.

**FAP/77/1516 RESOLVED that** the correspondence from Congleton Shop Mobility be received.

12. **Cheshire Fire and Rescue** – Notification of Safety Works

**FAP/78/1516 RESOLVED** to receive notification from Cheshire Fire and Rescue with regards to safety works required for the Town Hall.

Councillors requested that:

- A schedule of works is developed.
- Priority is given in establishing costs for the major items.
- Early completion of simple tasks.

13. **Internal Audit**

**FAP/79/1516 RESOLVED** that to receive the internal audit interim report which stated that there were no issues were identified.

14. **Ex-officio update**

- The agenda item was advertised as “To receive information on ex officio status in other councils”, the chair advised that the original request was to also debate the findings of the report provided.
- Cllr Mrs S A Holland requested that there was a recorded vote against proposals on this item.
- The committee was advised that they did not have the powers to alter the Constitution or Standing Orders, this could only be done at Full Council.

**Proposal** to recommend to Full Council that the Constitution be amended to show that only the Mayor is afforded Ex Officio status.

**Vote**

Councillor	For	Against	Abstain
G Edwards		√	
N Adams	√		
R Boston	√		
Mrs J Parry	√		
Mrs SA Smith		√	
J Baggott	√		
P Bates			√
Mrs SA Holland	√		
Mrs E Wardlaw			√

**FAP/80/1516 RESOLVED** to recommend to Full Council that the Constitution be amended to show that only the Mayor is afforded Ex Officio status.

G R Edwards (Chairman)