

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD ON THURSDAY 18th February 2016

PRESENT

Councillors

N Adams
Mrs S Akers Smith
Mrs D S Allen
J G Baggott
P Bates
R Boston
C Booth
D T Brown
G R Edwards (Chair)
G P Hayes
Mrs. S A Holland
Mrs A M Martin
Mrs. A E Morrison
Mrs. J D Parry (Vice)
Mrs E Wardlaw (Town Mayor)

1. **APOLOGIES**

Apologies for absence were received from Cllr J G Baggott.

Apologies were also received from Cllrs Mrs A L Armitt and G S Williams who are not members of this particular Committee.

2. **MINUTES**

FAP/59/1516 RESOLVED that the Minutes of the Meeting of the Committee held on 14th January 2016 be agreed and signed by the Chairman.

3. **DECLARATIONS OF INTEREST**

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

Cllrs P Bates, D T Brown, G P Hayes and Mrs E Wardlaw, declared a non-pecuniary interest in any matters related to Cheshire East Council.

Cllrs Mrs A M Martin and R Boston declared a non-pecuniary interest in item 6.1.

4. **OUTSTANDING ACTIONS**

There are no outstanding actions.

5. GRANT APPROVALS AND COMMITMENTS 2015-16

A summary of grant approvals and commitments was considered by the Committee and it was noted that £8,382.90 is available for grants in 2015-16.

FAP/60/1516 RESOLVED that the grant summary be received.

6. NEW APPLICATIONS FOR FINANCIAL ASSISTANCE

FAP/61/1516 RESOLVED that:-

i. GR 16/1516 – Congleton Fairtrade Steering Group

A grant of £300 be approved.

ii. GR 17/1516 – Congleton Rotary

A grant of £200 be approved.

iii. GR 18/1516 – Friends of Congleton Park

A grant of £300 be approved.

7. NEW GRANT ACTIVITIES MONITORING FORMS

It was noted that a Grant Activities Monitoring form had been received from Bromley Farm Community Development Trust.

FAP/62/1516 RESOLVED that the Grant Activities Monitoring form be received.

8. MANAGEMENTS ACCOUNTS FOR DECEMBER 2015

FAP/63/1516 RESOLVED that the Managements Accounts for December 2015 be received.

9. BANK RECONCILIATION

FAP/64/1516 RESOLVED that the bank reconciliation for 31st December 2015 be received.

10. LIST OF PAYMENTS

FAP/65/1516 RESOLVED that the Payments List between 1st December 2015 and 31st December 2015 be received.

11. DISABILITY INFORMATION BUREAU

Correspondence from the Congleton Branch of the Disability Information Bureau was considered.

FAP/66/1516 RESOLVED that the Shop Mobility Working Group review the position of the Disability Information Bureau and feedback findings to the Committee.

12. PROPOSAL FOR AN EARMARKED RESERVE FOR FUTURE ROTARY BONFIRE EVENTS

A proposal from the Support Manager to earmark a reserve for the annual Town Rotary Bonfire Event was considered.

FAP/67/1516 RESOLVED that a reserve of up to £5000 be earmarked for the Rotary Bonfire Event if there is a surplus at the end of the year.

13. UPDATE ON TOUR OF BRITAIN CYCLE RACE SEPTEMBER 2016

A briefing note from the Chief Officer regarding the Tour of Britain Cycle Race was considered.

FAP/68/1516 RESOLVED that the briefing note be received.

14. CONSTITUTION CLARIFICATION ON EX-OFFICIO STATUS

A request from Cllr Mrs S A Holland was considered to clarify the status for ex-officio committee members.

FAP/69/1516 RESOLVED that:-

1. This item should be formerly debated at the next Finance and Policy Committee Meeting taking place on 24th March 2016.
2. The Chief Officer to provide more clarification about the Ex-Officio status.

G R Edwards
Chairman