

Congleton Town Council

Minutes of the Personnel Committee meeting held on Thursday 3rd March 2016

PRESENT: Councillors

Mrs S A Smith
L D Barker
DT Brown (Chair)
P Bates (Vice)
G R Edwards
Mrs A M Martin
Mrs J D Parry
Mrs E Wardlaw (Mayor)
G S Williams

1. APOLOGIES

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies were received from Cllrs J G Baggott, P Broom

Apologies were also received from Cllrs N Adams, Mrs A L Armitt Mrs S A Holland and Mrs A E Morrison who are not members of this particular Committee.

2. MINUTES OF PREVIOUS MEETING

PERS/19/1516 RESOLVED that the minutes of the meeting held on the 12th November 2015 be approved and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "non-pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs DT Brown, P Bates, Mrs E Wardlaw and G S Williams declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. OUTSTANDING ACTIONS

None.

5. CHILDCARE VOUCHERS

Receive a recommendation to introduce a Childcare Voucher Scheme to all employees.

PERS/20/1516 RESOLVED to approve the introduction of a Childcare Voucher Scheme for all employees.

6. RESOLUTION TO EXCLUDE PUBLIC AND PRESS

PERS/21/1516 RESOLVED that in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

7. EXTENDING THE COMMUNITIES OFFICER CONTRACT UNTIL 31ST MARCH 2018

PERS/22/1516 RESOLVED to extend the contract of the Communities Officer position until March 31st 2018.

8. REQUEST FOR EXTENSION OF SICK PAY

To receive and review additional information relating to the request from an employee for an extension to the payment of full sick pay beyond 6 months.

PERS/23/1516 RESOLVED that further information is required relating to: –

1. Clarification on the 6 month qualification period from HR consultants.
2. Clarification of the impact in the delay in providing the accident report record.
3. Feedback following employees' visit from Occupational Health.
4. Committee to reconvene as soon as the information becomes available.