

CONGLETON TOWN COUNCIL

**MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON
THURSDAY 23rd JUNE 2016**

PRESENT: Councillors

G P Hayes (Chairman)
L. D Barker
R Boston
D.T Brown
G R Edwards
Mrs A E Morrison (Vice Chair)
H Richards
Mrs E Wardlaw

1. **Apologies for absence.**

Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies for absence were received from Cllrs N Adams, Mrs D.S Allen, Mrs A.L Armitt, Mrs S A Holland, and G S Williams.

2. **Minutes**

THC/1/1617 Resolved that the minutes of the Meeting held on 10th March 2016 be approved and signed by the Chairman as a correct record.

3. **Declarations of Interest**

Members are requested to declare both “pecuniary” and “non pecuniary” interests as early in the meeting as they become known.

Cllrs GP Hayes and Mrs E Wardlaw declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. **Outstanding Actions**

There are no outstanding actions.

5. **Town Hall -150 Year Celebration Update**

THC/2/1617 Resolved to receive the update for the 150 year celebration provided by the Town Centre & Marketing Manager

Actions

- i) For a letter of thanks to be written To J Unsworth for all the voluntary work and organisation she has provided.
- ii) To look at more promotion of the event at the Town Hall.

6. **Town Hall Contract**

The Chief Officer advised that the contract had now been signed by the Town Hall's Commercial Partners.

7. **Fire Audit**

THC/3/1617 Resolved to note the update provided on the progress of works emanating from the Fire Audit dated 26th April 2016.

8. **Decoration of the Town Hall**

THC/4/1617 Resolved to receive the update of the decoration of the Town Hall.

9. **Hearing Loop**

THC/5/1617 Resolved to receive the progress report for improvements to the facilities in the Town Hall for the hard of hearing and proposed that a third quote is obtained and relevant credit checks are undertaken against each company. The Chair and Chief Officer would have delegated authority in making the final decision

10. **Office Space Availability** (verbal update)

The Chief Officer advised that current tenants at the Town Hall, Ledgerwood, will be vacating their offices at the end of July 2016. Details will be forward to local agents

11. **Town Hall Trading Account** (enclosed)

THC/5/1617 Resolved to receive the Town Hall Trading account to May 2016.

Cllr G P Hayes
(Chairman)