

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON THURSDAY 9th March 2017

PRESENT:

Councillors

Mrs A L Armitt
L D Barker
D T Brown (Town Mayor and Ex-Officio)
G P Hayes (Chairman)
Mrs A E Morrison (Vice Chairman)
Mrs E Wardlaw

1. Apologies for absence.

Apologies for absence (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non-attendance).

Apologies for absence were received from Committee members Cllrs N Adams, P Broom and Mrs. S A Holland.

Apologies were also received from ex officio member Cllr G R Edwards and Cllr G S Williams who is not a member of this particular Committee.

2. Minutes

THC/20/1617 Resolved that the minutes of the Meeting held on 26th January 2017 be approved and signed as a correct record.

3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

Declarations of interest were received from Cllrs G P Hayes and Mrs. E Wardlaw both Cheshire East Council.

4. Outstanding Actions

There were no outstanding actions.

5. **Sound System Update**

THC/21/1617 Resolved to receive the verbal update from the Chief Officer that advised quotations were being received for the 2 sound systems that had been trialled. It was expected that a proposal would be available for Council on the 13th of April 2017.

6. **Congleton Town Hall Committee Terms of Reference and Delegation**

THC/22/1617 Resolved to approve the amendments to the Terms of Reference and Delegation for the Town Hall Committee.

7. **Town Hall Trading Account and Finance Report**

THC/23/1617 Resolved to receive the Town Hall Trading Account to 31st January 2017.

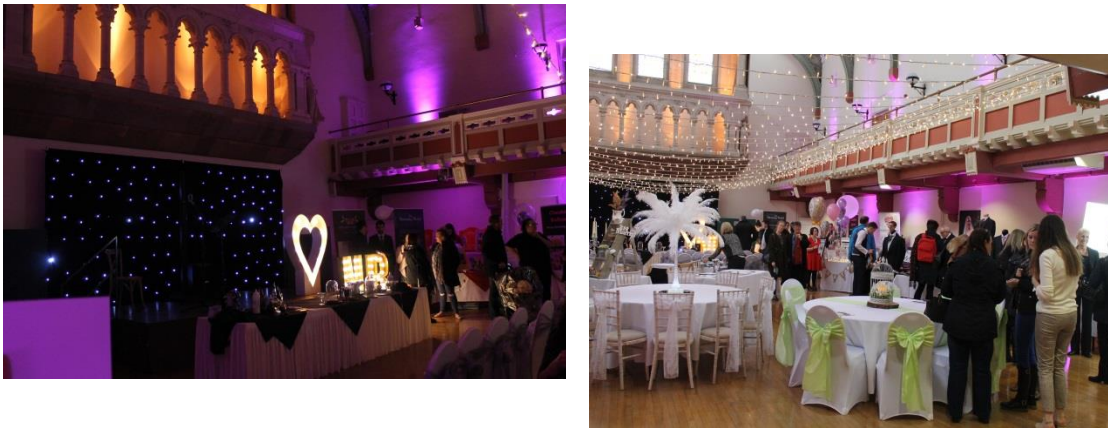
8. **Town Hall Projects**

THC/24/16/17 Resolved to receive the update on the Town Hall Projects from the Chief Officer.

9. **Update on Wedding and Party Fayre**

THC/25/1617 Resolved to note the update for the Wedding and Party Fayre – as below.

**G P Hayes
(Chairman)**

COMMITTEE:	Congleton Town Hall		
MEETING DATE AND TIME	9 th March 2017 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Town Centre and Marketing Manager - Jackie MacArthur		
AGENDA ITEM REPORT TITLE	9 Congleton Town Hall Wedding and Party Fayre		
Background	Congleton Town Council and Congleton Town Hall Events and Parties held their first Wedding and Party Fayre on Sunday 26 th February from 4pm – 8pm. This paper is for information only and is reporting back on the success of the event.		
Updates	<p>The objective of the Congleton Town Hall Wedding and Party Fayre was to enable people who are planning a party or wedding to view the Town Hall dressed for the occasion. It was also to showcase local suppliers who can enhance or help make a Wedding or Party even better.</p> <p>The fayre was advertised in the Chronicle, through various social media sites, via Bear Necessities, banners, fliers and posters. We have received initial positive feedback from the 15 suppliers who had a display at the event and more detailed information is being gathered by our Commercial Partners.</p> <p>A total of 144 guests attended the fayre (not including stall holders/workers). For 38% this was their first time in Congleton Town Hall. 75% of visitors were from CW12, with others coming from ST6, ST7, ST8 and M19. Some positive leads were made which we are hopeful will convert to bookings.</p> <p>A debrief meeting will make further recommendations for future fayres, but the initial feedback has been positive –and the plan is to make this at least an annual event.</p>		
			
Decision Requested	<p><u>Recommendation</u></p> <p>That the Town Council notes this report.</p>		