

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 20<sup>th</sup> October 2016

#### PRESENT - Councillors

N Adams  
Mrs S Akers Smith  
Mrs D S Allen  
P Bates  
R Boston  
Mrs S A Holland  
Mrs A M Martin  
Mrs A E Morrison  
Mrs E Wardlaw

#### **Appointment of Chairman for the Meeting**

Due to apologies being received from the Chairman Cllr G R Edwards and Vice Chair Cllr Mrs J D Parry it was proposed that Cllr Mrs E Wardlaw Chaired the meeting.

**FAP/23/1617 RESOLVED** that Cllr Mrs E Wardlaw would be Chairman for the meeting.

#### 1. Apologies

Apologies for absence were received from committee members Cllrs J G Baggott, G R Edwards and Mrs J D Parry.

Apologies were also received from non-Committee members Cllrs Mrs A L Armitt, P Broom, G P Hayes, G S Williams and Ex- Officio member Cllr D T Brown.

#### 2. Minutes

**FAP/24/1617 RESOLVED** that the Minutes of the Meeting of the Committee held on 8<sup>th</sup> September 2016 be approved and signed by the chairman.

#### 3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non pecuniary” interests as early in the meeting as they become known.

Cllrs P Bates and Mrs E Wardlaw declared a non-pecuniary interest in any matters relating to Cheshire East Council.

Cllr R Boston declared a non-pecuniary interest in item 6 (i)

GR 14/1617 Congleton Community Credit Union

Cllr P Bates declared a non-pecuniary interest in items 6 (ii) and 6 (iii)

GR 14/1617 Congleton Community Credit Union

GR 15/1617 PCSO 2175 Representing Speedwatch Congleton

Cllr N Adams declared a non-pecuniary interest in item 10

New Telephone System for the Town Council

4. Outstanding Actions

None

5. Grant Approvals and Commitments 2016-17

A summary of grant approvals and commitments was considered by the committee and it was noted that £11,250 was remaining for grants for 2016/17.

**FAP/25/1617 RESOLVED that** that the grant summary be received.

6. New Applications for Financial Assistance

**FAP/26/1617 RESOLVED that:-**

- i) **GR 13/1617 Trinity Methodist Church**  
A grant of £1,000 be approved (S137)
- ii) **GR 14/1617 Congleton Community Credit Union**  
A grant of £240 be approved (S137)
- iii) **GR 15/1617 PCSO 2175 Representing Speedwatch Congleton**  
A grant of £50.34 be approved (Highways Act 1980 S274A)

7. Management Accounts to September 2016

**FAP/27/1617 RESOLVED that** that the Management Accounts to 30<sup>th</sup> September be received.

8. Bank Reconciliation

**FAP/28/1617 RESOLVED that** the bank reconciliation to 30<sup>th</sup> September 2016 be received.

9. List of Payments

**FAP/29/1617 RESOLVED to** receive the Payments List between 1<sup>st</sup> August and 30<sup>th</sup> September 2016.

10. New Telephone System for the Town Council

To approve a capital spend to replace the telephone system and to have a VOIP flexible communication system with our existing IT support company.

**FAP/30/1617 RESOLVED to** not accept the current proposal and that Cllr Adams would support additional research to establish best value for this project. This research to be completed in time for the next Finance and Policy meeting on the 24<sup>th</sup> November 2016

**Mrs E Wardlaw  
(Nominated Chairman)**