

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 24th November 2016

PRESENT - Councillors

Mrs S Akers Smith
J G Baggott
P Bates
R Boston
D T Brown
Mrs S A Holland
Mrs J D Parry (Vice Chairman) – In the Chair
Mrs E Wardlaw

1. Apologies

Apologies for absence were received from committee members Cllrs N Adams, And G R Edwards.

Apologies were also received from ex-officio member Cllr C H Booth and non-committee members Cllrs Mrs A L Armitt and G S Williams.

2. Minutes

FAP/31/1617 RESOLVED that the Minutes of the Meeting of the Committee held on 20th October 2016 be approved and signed by the chairman.

3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non pecuniary” interests as early in the meeting as they become known.

Cllrs J G Baggott, P Bates, D T Brown and Mrs E Wardlaw declared a non-pecuniary interest in any matters relating to Cheshire East Council. Cllr Robert Boston declared a non-pecuniary interest in item 6(i) St John’s Community Centre; Cllr David Brown declared a non-pecuniary interest in item 6(iii) Congleton Park Bowling Club; Cllrs P Bates and R Boston declared a non-pecuniary interest in item 6 (v) Congleton Town Football Club grant application.

4. Outstanding Actions

There were no outstanding actions.

5. Grant Approvals and Commitments 2016-17

A summary of grant approvals and commitments was considered by the committee and it was noted that £9,959.66 was remaining for grants for 2016/17.

FAP/32/1617 RESOLVED that that the grant summary be received.

6. New Applications for Financial Assistance

FAP/33/1617 RESOLVED that the following grants be awarded:-

- i) **GR 16/1617 St John's Community Centre**
A grant of £1,000 (S137)
- ii) **GR 17/1617 Minerva Arts**
A grant of £250 towards hiring Congleton Town Hall (S145)
- iii) **GR 18/1617 Congleton Park Bowling Club**
A grant of £250 (S137)
- iv) **GR 19/New Life Church**
Deferred to see if they can obtain a defibulator free from British Heart Foundation
- v) **GR 20/1617 Congleton Harriers**
A grant of £250 (S137)
- vi) **GR 21/1617 Congleton Town Football Club**
A grant of £250 (S137)

7. Grant Activities Monitoring Forms

It was noted that Grant Activities Monitoring Forms had been received from Congleton Community Credit Union (GR08/1617) and Congleton Musical Theatre (GR 14/1617).

FAP/34/1617 RESOLVED that that the Grant Activities Monitoring Forms be received.

8. Bank Reconciliation

FAP/35/1617 RESOLVED that the bank reconciliation to 31st October 2016 be received.

9. List of Payments

FAP/36/1617 RESOLVED to receive the Payments List between 1st September and 31st October 2016.

10. New telephone System for the Town Council

FAP/37/1617 RESOLVED to approve the capital spend of £4,755 and accept the recommendation of the Support Manager to upgrade the council's telephone system to a VOIP system provided by the existing IT support supplier.

11. Tourist Information Centre

FAP/38/1617 RESOLVED to receive the update from the Chief Officer that according to Cheshire East Council's pre-budget report and subsequent meeting there would be no financial implications to Congleton Town Council for 2017/18 regarding Congleton's Tourist Information Centre.

12. 2017/18 Budget Report

FAP/39/1617 RESOLVED that the budget be recommended for approval at the Town Council meeting which will take place on Thursday 1st December 2016.

**Cllr Mrs J D Parry
(Vice Chairman) – In The Chair**