

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 9th June 2016

PRESENT - Councillors

Mrs S Akers Smith
J G Baggott
R Boston
C Booth (Deputy Mayor - Ex Officio)
G R Edwards (Chair)
Mrs S. A Holland
Mrs J Parry (Vice chair)

1. Apologies

Apologies for absence were received from committee members Cllrs N Adams, Mrs D S Allen, P Bates, Mrs E Wardlaw.

Apologies were also received from Cllrs D T Brown and G S Williams and Burgess D Murphy.

2. Minutes

FAP/01/1617 RESOLVED that the Minutes of the Meeting of the Committee held on 24th March 2016 be approved and signed by the chairman.

3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non pecuniary” interests as early in the meeting as they become known.

Cllr J G Baggott, declared a non-pecuniary interest in any matters relating to Cheshire East Council.

Cllr G R Edwards declared a non-pecuniary interest in item 7 vii – Congleton Carnival grant application.

4. Outstanding Actions

There were no outstanding actions.

5. Tour of Britain Budget Allocation

FAP/02/1617 RESOLVED that £15,000 be allocated to the Tour of Britain project on the understanding that CTC does all that it can to recoup money with sponsorship.

6. Grant Approvals and Commitments 2016-17

A summary of grant approvals and commitments was considered by the committee and it was noted that £15,000 is available for grants for 2016/17.

FAP/03/1617 RESOLVED that that the grant summary be received.

7. New Applications for Financial Assistance

FAP/04/1617 RESOLVED that:-

- i) **GR 01/1617 Congleton Cricket Club**
A grant of £250 be approved (S137)
- ii) **GR 02/1617 Congleton Talking Newspaper**
A Grant of £250 be approved subject to seeing more quotes for the work and recommending that the organisation applies to the local branch of RNIB, Town Trust and Inclosure Trust for additional funds. (S137)
- iii) **GR 03/1617 SOL Theatre School**
A Grant of £1,000 be approved. (S145)
- iv) **GR 04/1516 Congleton Harriers**
A grant of £250 be approved. (S137)
- v) **GR 05/1617 Congleton Jazz and Blues Festival**
A grant of £500 be approved (S145)
- vi) **GR06/1617 St Peter's Church**
A grant of £265.20 be approved (PCA1957 S2)
- vii) **GR07/1617 Congleton Carnival**
A grant of £1,356 to pay for road closures and radios subject to a review of the past carnival accounts by a sub-committee with delegated powers to approve the grant. (S144)

8. Grant Activities Monitoring Forms

It was noted that a Grant Activities Monitoring Form had been received from Congleton Credit Union (Original Grant application GR20/1516)

FAP/05/1617 RESOLVED that that the Grant Activities Monitoring Form be received.

9. Management Accounts for March 2016

FAP/06/1617 RESOLVED that that the Management Accounts to 31st March 2016 be received.

10. Bank Reconciliation

FAP/07/1617 RESOLVED that the bank reconciliation for 30th April 2016 be received.

11. List of Payments

FAP/08/1617 RESOLVED to receive the Payments List between 1st March and 30th April 2016.

12. Asset Register

FAP/09/1617 RESOLVED to receive and approve the Asset Register and Inventory for the year ending 31/03/2016.

13. West Mercia Energy Contract

FAP/10/1617 RESOLVED to receive the correspondence from West Mercia Energy

14. Letters of Thanks

FAP/11/1617 RESOLVED that to receive the letters of thanks from Congleton Fairtrade Steering Group and Visyon.

15. Internal Audit Report (Final)

FAP/12/1617 RESOLVED that as the final Internal Audit Report had only just been received it would be presented at the Council meeting on 16th June 2016.

G R Edwards (Chairman)