

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 8<sup>th</sup> September 2016

**Please note – These are draft minutes and will not be ratified until the next meeting of the Finance and Policy Committee on 20<sup>th</sup> October 2016.**

#### PRESENT - Councillors

Mrs S Akers Smith  
J G Baggott  
R Boston  
P Bates  
Mrs A E Morrison  
G R Edwards (Chair)  
Mrs S A Holland  
Mrs A M Martin  
Mrs E Wardlaw  
G S Williams

#### 1. Apologies

Apologies for absence were received from committee members Cllrs N Adams, Mrs D S Allen, C H Booth, Mrs J D Parry  
Apologies were also received from Cllr D T Brown.

#### 2. Minutes

**FAP/13/1617 RESOLVED** that the Minutes of the Meeting of the Committee held on 9<sup>th</sup> June 2016 be approved and signed by the chairman.

#### 3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non pecuniary” interests as early in the meeting as they become known.

Cllrs J G Baggott, P Bates, E Wardlaw and G Williams declared a non-pecuniary interest in any matters relating to Cheshire East Council.

Cllrs P Bates and R Boston declared a non-pecuniary interest in item 6 (v) Congleton Town Football Club grant application.

#### 4. Outstanding Actions

There were no outstanding actions.

#### 5. Grant Approvals and Commitments 2016-17

A summary of grant approvals and commitments was considered by the committee and it was noted that £12,750 was remaining for grants for 2016/17.

**FAP/14/1617 RESOLVED** that that the grant summary be received.

## 6. New Applications for Financial Assistance

### **FAP/15/1617 RESOLVED that:-**

- i) **GR 08/1617 Congleton Musical Theatre**  
A grant of £500 be approved (S145)
- ii) **GR 09/1617 Congleton Cycling Club**  
Deferred as the event is now over so more information needed as to whether this grant is still needed.
- iii) **GR 10/1617 St James' Church PCC**  
A Grant of £1,000 be approved. (S137)
- iv) **GR 11/1516 Congleton Choral Society**  
A grant of £250 be approved. (S145)
- v) **GR 12/1617 Congleton Town Football Club**  
Deferred whilst more information is obtained from the club.

## 7. Grant Activities Monitoring Forms

It was noted that a Grant Activities Monitoring Form had been received from Beartown Patchwork and Quilters (GR06/1516) and St Peter's Church (GR06/1617)

**FAP/16/1617 RESOLVED that** that the Grant Activities Monitoring Form be received.

## 8. Management Accounts for July 2016

**FAP/17/1617 RESOLVED that** that the Management Accounts to 31<sup>st</sup> July 2016 be received.

## 9. Bank Reconciliation

**FAP/18/1617 RESOLVED that** the bank reconciliation to 31<sup>st</sup> July 2016 be received.

## 10. List of Payments

**FAP/19/1617 RESOLVED to** receive the Payments List between 1<sup>st</sup> May and 31<sup>st</sup> July 2016.

## 11. Town Hall Wi-Fi

**FAP/20/1617 RESOLVED to** receive the report and approve the upgrade to the Town Hall Wi-Fi systems.

## 12. External Audit Report

**FAP/21/1617 RESOLVED to** receive and approve the External Auditors' report on the annual return for 2015/16. It was noted that BDO, the external auditor, did not require any actions or recommendations to the accounts for 2015/16.

### 13. Letters of Thanks

**FAP/22/1617 RESOLVED** that the letter of thanks from Congleton Jazz and Blues Festival for the grant awarded be received.

The Chairman wished to note the efforts of the Jazz and Blues Festival committee and congratulate them on their success.

G R Edwards (Chairman)