



Congleton Town Council

Historic market town

Chief Officer: David McGifford

20th October 2017

Dear Councillor,

Town Council Meeting – Thursday 26th October 2017

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 26th October 2017 commencing at 7.00pm.**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

D McGifford
Chief Officer

AGENDA

1. Apologies for absence. (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non attendance).

2. Minutes (enclosed)

To approve the Minutes of the meeting held on 21st September 2017.

3. Declarations of Disclosable Pecuniary Interest

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.



Congleton
beartown
where friends are made

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Email: info@congletontowncouncil.co.uk www.congleton-tc.gov.uk

4. Outstanding Actions

None

5. Questions from Members of the Public

To receive any questions from Members of the Public at the meeting and, notified in advance in writing.

6. Mayor's Announcements (enclosed)

To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements.

7. Planning Committee (enclosed)

To receive the minutes of the meetings held on 17th August and 28th September 2017.

8. Community Environment & Services Committee (enclosed)

To receive the minutes of the meeting held on 7th September 2017.

9. Finance & Policy Committee (enclosed)

To receive the minutes of the meeting held on 14th September 2017.

10. Town Hall Committee (enclosed)

To receive the minutes of the meeting held on 13th July 2017.

11. Urgent Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

12. Cheshire East Councillors' Reports

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

13. Youth Committee (enclosed)

a) To receive the minutes of the Youth Committee meeting held on 21st September 2017.

b) To deal with Questions from Members of the Youth Committee present at the meeting.

To: All Members of the Town Council,

CC: Press 2, Burgesses (5), Mayor's Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors (1), Library, Congleton Tourist Information Centre.

Congleton Town Council

Minutes of the Meeting of the Council held on Thursday 21st September 2017 at Town Hall Congleton.

PRESENT: Councillors

Mrs S Akers Smith (Deputy Town Mayor)
Mrs D S Allen
Mrs A L Armit
J G Baggott
L D Barker
R Boston
C H Booth (Town Mayor)
G R Edwards
Mrs S A Holland
Mrs A M Martin
Mrs A E Morrison
Mrs E Wardlaw
G S Williams

1. APOLOGIES

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apologies in advance and to give a reason for non-attendance).

Apologies were received from Cllrs P Bates, D T Brown, G P Hayes and Mrs J D Parry.

2. MINUTES

To approve the Minutes of the Council meeting held on 13th July 2017.

CTC/19/1718 RESOLVED that the Minutes of the meeting held on 13th July 2017 be approved and signed by the Mayor.

3. DECLARATIONS OF DISCLOSIBLE PECUNIARY INTERESTS

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs J G Baggott, Mrs E Wardlaw and GS Williams declared a non-pecuniary interest in any matters relating to Cheshire East Council.

4. **OUTSTANDING ACTIONS**

Outstanding actions reported as below

CTC/66/1617 Resolved to implement any recommendations from the internal audit report:

- Review the Risk Assessment
- Update of Financial Regulations and Standing Orders

5. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from members of the public.

6. **MAYORS ANNOUNCEMENTS**

The Town Mayor drew attention to the various engagements that he and the Deputy Town Mayor had fulfilled since the last Council meeting.

7. **PLANNING COMMITTEE**

CTC/20/1718 RESOLVED that the minutes of the meetings held on 29th June and 20th July 2017 be received and the recommendations therein be adopted.

8. **COMMUNITY, ENVIRONMENT & SERVICES COMMITTEE**

CTC/21/1718 RESOLVED that the minutes of the meeting held on 6th July 2017 be received and the recommendations therein be adopted.

9. **FINANCE & POLICY COMMITTEE**

CTC/22/1718 RESOLVED that the minutes of the meetings held on 8th June and 27th July 2017 be received and the recommendations therein be adopted.

10. **URGENT ITEMS**

There were no urgent items.

11. **CHESHIRE EAST COUNCILLOR'S REPORTS**

Verbal updates were received from Cllrs G S Williams and Mrs E Wardlaw – details below in CEC Reports

12. **EXTERNAL AUDIT REPORT**

To receive and approve the External Auditors' report for 2016-17 and to note and action any recommendations arising out of the report.

CTC/23/1718 RESOLVED to receive and approve the External Auditors report for 2016-17

13. **YOUTH COMMITTEE**

- a) **CTC/24/1718 RESOLVED** that the minutes of the Youth Committee meeting held on 13th July 2017 be received.
- b) To deal with Questions from Members of the Youth Committee present at the meeting.

There were no questions from members of the Youth Committee.

**C H Booth
Town Mayor**

CEC Reports

CONGLETON LINK ROAD - PROGRESS UPDATE - Cllr G S Williams

Progress December 2016 to August 2017

Following the publication of the Compulsory Purchase Order (CPO) and Side Roads Order (SRO) in October 2016, 23 objections were received during the objection period; a Public Inquiry was subsequently held at Congleton Town Hall in May 2017. Of the six remaining objections at the end of the inquiry, there was one substantive objection for consideration by the Inspector appointed by the Planning Inspectorate. The Inspector has submitted his recommendations to the Department for Transport who are currently considering it.

A minor non-material amendment to the approved planning application was submitted and approved in April 2017. This concerned an increase in the length of bund near Chelford Road and a minor change in the alignment of Back Lane.

Our designer, Jacobs, has prepared drawings and tender documents necessary for a contractor to be able to design and construct the scheme. A Contract Notice inviting expressions of interest in designing and building the scheme was published in Official Journal of the European Union in July 2017. Submissions were received in August 2017 and the Council is currently considering these. Environmental surveys have continued. These are necessary in order to obtain the necessary information to obtain European Protected Species Licences (EPSL) and have included extensive surveys of Great Crested Newts, Bats and Ancient Woodland.

We have continued to meet with landowners; in some cases, this has included discussions on minor design changes to meet individual needs and whether the Council could obtain land by agreement.

Work has continued on developing the business case for the scheme which has now been submitted in outline form to the Department for Transport (DfT) which is the main funder of the scheme.

We have held discussions with stakeholders such as the Environment Agency and utility companies concerning the building of the scheme.

Planned work for September 2017 to March 2018

We will continue to meet landowners who are affected by the link road with a view to address their particular requirements and to reach agreement for purchasing land by agreement.

Work will continue to hold discussions with the Department for Transport regarding the business case.

Following changes agreed at the Public Inquiry it will be necessary to submit a revised planning application for a minor material amendment to the scheme; additionally, a separate application will be submitted in connection with Eaton Hall Quarry.

Environmental work will continue and European Protected Species Licences will be prepared.

A further ground investigation is planned for Autumn 2017. The purpose of this is to be able to provide tenderers with more information about the groundwater in the vicinity of Chelford Road. Following the Inspector's recommendation, we expect the CPO and SRO to be confirmed by the DfT in Autumn 2017.

Tenders for the design and construction of the link road will be issued to prospective design and build contractors in September 2017 and should be returned in December 2017. These will be evaluated after which the final business case will be submitted around March 2018.

Dog fouling and control - a consistent approach across Cheshire East

We are considering introducing a Public Spaces Protection Order (PSPO) across the Cheshire East borough to help us tackle dog fouling and dog control more effectively. We know that most dog owners are responsible and we thank them for their continued support in helping to keep our public areas clean.

We are asking for your views on the proposed PSPO for dog fouling and control across Cheshire East.

- **Dog fouling and control PSPO survey.**

This consultation will run for four weeks from 12 noon on Tuesday 12 September to 12 noon on Tuesday 10 October 2017.

Dog controls the PSPO would introduce

The PSPO would introduce two main requirements:

- to ban dog fouling in all public places; and
- to allow authorised officers to tell a dog owner/walker to put and keep their dog on a lead if necessary, For example, if their dog was showing aggressive behaviour.

Why we want to introduce a new PSPO for dog fouling and control

Cheshire East Council has a statutory duty to keep land clear of litter and refuse (including dog fouling) and a duty of care for dealing with waste. We have a duty to take action against irresponsible individuals who fail to clear up after their dogs on land which is open to the public. Dog mess is highly unpleasant and a hazard to health - particularly to children.

The introduction of a PSPO for the Cheshire East borough will replace and extend existing dog controls and byelaws. This will allow us to have a consistent approach to dog fouling as well as other dog control requirements to encourage responsible dog ownership and for everyone to enjoy our open and public spaces safely.

We are required to review PSPOs every three years - or sooner if necessary - if, for example, the community wanted us to give increased protection for dedicated areas such as enclosed children's play areas, cemeteries and repeat problem areas.

A newly introduced PSPO would link into our campaigns such as 'Dog Watch' and 'Keep Cheshire East Clean - No Rubbish Excuses' which seek to change

Health and Wellbeing - Cllr Mrs E Wardlaw advised:

- The Live Well website now launched which gives access to every available aspect with regards to health – examples include Cookery Courses – Mental Health
- Flu season has now started so plan for injections
- The One You National Project aimed at improving health and wellbeing is being delivered by ESAR (Everybody Sport And Recreation) across Cheshire East

TOWN MAYOR'S ENGAGEMENTS

2017

30 th September	Fire Station Open Day
1 st October	Congleton Half Marathon
4 th October	Congleton Players - Daneside
13 th October	New Life Church Event
15 th October	Poynton Afternoon Tea
25 th October	Congleton Musical Theatre
26 th October	Statue Unveiling

DEPUTY MAYOR

1 st October	Cheshire East Civic Service
7 th October	Macclesfield Mayor's Quiz Evening
11 th October	Cheshire Priory Group Awards

CONGLETON TOWN COUNCIL
MINUTES OF THE MEETING OF THE PLANNING COMMITTEE
HELD ON 17th AUGUST 2017

PRESENT

Councillor L D Barker (Chairman)
J G Baggott
R Boston
C H Booth
D T Brown
Mrs A M Martin
Mrs A E Morrison
Mrs J D Parry

1. APOLOGIES

Apologies for absence were submitted from Councillors Mrs S Akers Smith, Mrs A Armit, P. Bates, G R Edwards, Mrs S A Holland, E Wardlaw and G S Williams.

2. MINUTES

PLN/40/1617 RESOLVED: That the Minutes of the Meeting of the Committee held on 20th July 2017 be approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

Councillors Baggott declared a "non pecuniary" interest due to his membership of Cheshire East Council.

Councillor D. T. Brown declared a "non pecuniary" interest due to his membership of Cheshire East Council and also due to his membership of the Strategic Planning Committee.

Councillor Barker declared a "non pecuniary" interest in application number 17/4130C. He stated that although the interest was "non pecuniary" he would vacate the chair and leave the room while the item was discussed.

4. OUTSTANDING ITEMS

The Chief Officer reported that the two items of correspondence to Cheshire East requested from previous meeting are still to be actioned.

17/3258C – Letter to Ainsley Arnold

PLN 39/1617 – Letter to Cheshire East regarding a road at Greenfield Estate

5. PLANNING APPLICATIONS

PLN/41/1617 RESOLVED: That the following comments be made to Cheshire East Borough Council:

Weekly list 17th July 2017

17/3773C	17 Longdown Road, Congleton, CW12 4QH	NO OBJECTION
17/3703C	Land at Forge Mill, Forge Lane, Congleton, CW12 4HF	REFUSE – due to the following –

- Open countryside
- River and wildlife corridor
- Not a strategic site in the Local Plan

Note Cheshire East Policy SE6

The Chief Officer was requested to write to Cheshire East Enforcement Officers to inform them about a breach of previous application 16/0836C regarding the pond.

Jenny Unsworth, on behalf of Protect Congleton and the Neighbourhood Plan Housing Group, spoke with objections to application 17/3703C

Councillor Brown declared a “non pecuniary” interest in application number 17/3703C due to his membership of Cheshire East and did not vote on this item.

Weekly List 21st July 2017

17/3404C	13 Coronation Road, Congleton, CW12 3HA	NO OBJECTION
17/3585C	1 Beech Close, Congleton, CW12 4YL	NO OBJECTION
17/3711C	9 Bridge Street, Congleton, CW12 1AY	NO OBJECTION
17/3717C	24 Westholme Close, Congleton, CW12 4FZ	NO OBJECTION
17/3729C	62 Hawthorne Close, Congleton, CW12 4UF	NO OBJECTION

Weekly List 24th July 2017

17/3786D	Mossley School, Boundary Lane, Congleton, CW12 3JA	NO OBJECTION
17/3902T	4 Hillesden Rise, Congleton, CW12 3DR	NO OBJECTION
17/3911T	15 Moody Street, Congleton, CW12 4AN	Subject to usual conditions Refer the decision
to Cheshire East Landscape Officer to make the decision		
17/3688C	Cranberry Gardens, Macclesfield Road, Congleton	REFUSE – objection to the tree being felled for the benefit of a straight path. Propose a bend in the path that is suitable for both cycling and a footpath.
17/3358C	Peover Lane, Congleton	NO OBJECTION – subject to adequate soundproofing of the dwelling due to the close proximity of the railway line
17/3812C	38 Daisybank Drive, Congleton, CW12 1LX	NO OBJECTION
17/3184C	Tommy's Lane, Congleton, CW12	REFUSE due to the following –

- The need to move the line of Tommy's Lane
- Lack of information on how the houses would fit into the space
- The impact on wildlife and trees and biodiversity
- Not in the Local Plan
- Highway and safety issues
- Traffic generation
- Vehicular access
- Adequacy of parking
- Loss of important trees
- Landscaping
- Nature Conservation
- Risk of flooding

Additional Items

17/3808C	Land West of Padgbury Lane, Congleton	REFUSE –
17/3863C	47 Rood Hill, Congleton	NO OBJECTION
17/4031C	Vale Business Centre, Priestly Fields, Congleton	REFUSE –

Due to the following –

- Overbearing on surrounding properties
- Design, visual appearance and materials
- Overshadowing/loss of outlook
- Overlooking and loss of privacy
- Noise and disturbance from use
- Highway and safety issues
- Traffic generation
- Vehicular access
- Adequacy of parking
- Inappropriate in a conservation area

17/3982C War Memorial Site, Lawton Street, Congleton **NO OBJECTION –**
subject to the site having full disabled access and that appropriate materials being used.

Every effort should be made to ensure that due respect is made to current memorabilia

17/4003C	Canal Bridge No. 67, Harvey Road, Buglawton, Congleton	NO OBJECTION
17/4059C	81 Lower Heath, Congleton, CW12 1NJ	NO OBJECTION
17/4130C	Land Off Sprink Lane, Congleton	NO OBJECTION

Councillor Barker declared a “non pecuniary” interest in application number 17/4130C. He vacated the chair, left the room and did not vote. The Vice Chairman took the Chair for this item

17/4146C	19 – 21 High Street, Congleton	NO OBJECTION
17/4172C	35 Buxton Road, Congleton	DEFER to next

Planning Committee

6. PLANNING APPEALS

The following were noted -

16/0798C – Vale Business Centre – Appeal dismissed

PLN/42/1617 RESOLVED – that the following statement be submitted to the Planning Inspector
Appeal APP/RO660/W/17/3178234 on Application 16/3286C –
130 Holmes Chapel Road - Congleton

The proposed development is not being in keeping with the area.

This part of the housing estate was built on four green fields that had belonged to the Congleton Inclosure Trust, a local charity which was set up to administer the common land. In recent times it has been selling off land and using the proceeds to make grants to community projects. In order to ensure that its land was used for high-quality housing, the Inclosure Trust placed restrictive covenants on the plots to prevent building at too high a density. The restrictive covenant on the “Pegasus” plot allows only one dwelling on the site, with its design to be approved by the Inclosure Trust. The rest of the four fields were restricted to a maximum of 160 dwellings overall. Each of the four corner plots on the main road is occupied by a single bungalow.

The result of these covenants is clear if you walk round the estate. The scale is generous. Even 3-bedroom semi-detached houses each a wide window both upstairs and down. They have a double-width entrance, allowing a side-panel with windows beside the front door, replaced in many instances by a fancy porch. Each house has a garage, allowing a two-storey side extension to be built if required. In addition to parking space, they have well-kept front gardens, with beds beside the footpath. By contrast the houses proposed for the “Pegasus” site have windows only half as wide. The front entrance is just the width of one door. There is no garage, nor any space to build one. The scale is mean and allows no scope for future extension, other

than into the small back garden. Apart from narrow bed for flowers or shrubs along the front of the house, there was no room for any front garden.

The improved visual design submitted recently does not solve the problem of a scale and density that is incompatible with the neighbourhood. Even with the small increase in size, the proposed houses are only 7m wide and are to be built on plots only 8m wide, but the existing semi-detached houses on Delamere Road are 9m wide and are built on plots more than 10m wide. This makes them 25% wider than the proposed houses. The five neighbouring houses on Holmes Chapel Road are on average nearly twice as wide as the proposed houses, with several metres of separation between them. If the proposed houses were of the same scale and density as nearby semis, there would only be room for three houses on the site. That would allow the end house to be a detached house facing Holmes Chapel Road, a much more attractive aspect. Incidentally, the high density housing behind Delamere Road is social housing for disabled people on Chatsworth Drive, built when the Isolation Hospital was closed down. It cannot be described as part of this neighbourhood and is not comparable.

This is a neighbourhood to be proud of; that is why so many residents have taken the trouble to object to this proposal, which would set a precedent for the erosion of an attractive area by speculative developments. The Neighbourhood Plan Housing team has surveyed our estate agents and established that, because of our aging population, bungalows are in high demand. We do not want people buying them up in order to demolish the bungalow and cram the site full of little family houses, of which we already have an adequate supply.

L. D. Barker – Chairman

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 28th SEPTEMBER 2017

PRESENT

Councillor Mrs A M Martin – (Vice Chairman – In the Chair)
Mrs S Akers Smith
Mrs A L Armitt – attended at 7.10 p.m.
J G Baggott
P Bates
R Boston
G R Edwards
G P Hayes – attended at 7.25 p.m.
Mrs S A Holland
Mrs J D Parry

1. APOLOGIES

Apologies for absence were submitted from Councillors L D Barker, P Broom, D T Brown, Mrs A E Morrison and G S Williams.

2. MINUTES

PLN/43/1617 RESOLVED: That the Minutes of the Meeting of the Committee held on 17th August 2017 be approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

Members were reminded to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become known.

Councillors Bates, Baggott and Hayes declared a “non pecuniary” interest due to their membership of Cheshire East Council.

4. OUTSTANDING ITEMS

No outstanding actions

5. PLANNING APPLICATIONS

PLN/44/1617 RESOLVED: That the following comments be made to Cheshire East Borough Council:

Deferred Item

17/4172C 35 Buxton Road, Congleton, CW12

NO OBJECTION

Subject to the following - on the basis that the use is not for an activity such as a music studio. It there is such use there should be a condition ensuring adequate sound insulation
Councillor Bates declared a “non pecuniary” interest in application 17/4172C

Weekly List 21st August 2017

17/4318C	Astbury Mere Country Park, Congleton, CW12	REFUSE – due to the location of the building because of its effect on the wildlife and impact on trees. There would be support of the facility in a different location on the site
Councillor Baggott declared a “non pecuniary” interest in application 17/4318C		
17/4400T	Land at Crossfield Lane, Congleton, CW12	NO OBJECTION Subject to usual conditions
17/4325C	Rear 50 Boundary Lane, Congleton, CW12 3JA	NO OBJECTION –
Subject to the following - the installation of bat boxes to preserve the bat colony and a condition that the dwelling is tied to agriculture use.		
17/4350C	Rainow Farm, Under Rainow Road, Congleton, CW12	NO OBJECTION
Councillor Holland declared a “non pecuniary” interest in application 17/4350C		
17/4348C	Land at Radnor Park Ind Est, Back Lane, Congleton	NO OBJECTION
17/4050C	2 Ruskin Road, Congleton, CW12 4AE	NO OBJECTION
17/4252D	Alders Farm, Dial Lane, Congleton, CW12 3QN	NO OBJECTION
17/4333C	19 Ambleside Court, Congleton, CW12 4HZ	NO OBJECTION
17/4475T	22 Meakin Close, Close, Congleton, CW12 3TG	NO OBJECTION
17/4450D	Land Between Manchester Road & Giantswood Lane Congleton	NO OBJECTION
17/4323C	Land behind 54 West Street, Congleton, CE12 1JY	NO OBJECTION
Councillor Baggott declared a “non pecuniary” interest in application 17/4323C		
17/4374C	25 Howey Hill, Congleton, CW12 4AF	NO OBJECTION
17/4437C	Former Sutherland Works, Bromley Road, Congleton	NO OBJECTION

Weekly List 4th September 2017

17/4565C	Unit 1 Eaton Bank Trading Estate, Riverdane Road, Congleton, CW12 1PN	NO OBJECTION
17/4586C	The Pump House, Forge Lane, Congleton, CW12 4HF	NO OBJECTION
17/4642C	2 Annan Close, Congleton, CW12 3RZ	NO OBJECTION
17/4650T	7 Bradbury Gardens, Congleton, CW12 3SR	NO OBJECTION Subject to usual conditions
17/4664T	92 Park Lane, Congleton, CW12 3DD	NO OBJECTION Subject to usual conditions
17/4468C	Coltsfoot Cottage, Tunstall Road, Congleton, CW12 3QB	NO OBJECTION
17/4533C	Unit 1 West Heath Shopping Centre, Holmes Chapel Road, Congleton, CW12 4NB	NO OBJECTION

Weekly List 11th September 2017

17/4741C	Rear 72 Lawton Street, Congleton, CW12 1RS	NO OBJECTION
17/4742C	Rear 134 Canal Road, Congleton, CW12 3AT	REFER back to Cheshire East Planning Officers to check whether the objection letter from the neighbour is a valid complaint
17/4769C	Bakers Villas, Waggs Street, Congleton, CW12	NO OBJECTION
17/4655T	Meadow View, Manor House Lane, Congleton, CW12	NO OBJECTION Subject to usual conditions
17/4733C	12 – 16 Rood Hill, Congleton, CW12 1LQ	NO OBJECTION
17/4558C	Land West Padgbury Lane, Congleton, CW12 4LR	REFUSE – due to inadequate affordable housing provision
17/4601D	Land Between Manchester Road and Giantswood Lane Congleton	NO OBJECTION
17/4674C	129 Ennerdale Drive, Congleton, CW12 4FL	REFUSE – due to the following - Previous planning conditions not allowing fencing

- Design, visual appearance and materials

Weekly List 18th September 2017

17/4891C	Dinglenook, Peover Lane, Congleton, CW12 3QH	NO OBJECTION
17/4843T	59 Park Lane, Congleton, CW12 3DD	NO OBJECTION
		Subject to usual conditions
17/4743C	Rear 134 Canal Road, Congleton, CW12 3AT	NO OBJECTION
17/3933C	10 Parnell Square, Hillary Avenue, Congleton, CW12 3EQ	NO OBJECTION
17/4794T	16 A Ayrshire Way, Congleton, CW12 3TN	NO OBJECTION
		Subject to usual conditions

Additional Item

17/4738C	1 – 7 Colehill Bank, Congleton, CW12 3AD	NO OBJECTION
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6. PLANNING APPEALS

None to report

Mrs A M Martin – Vice Chairman

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 7th September 2017

PRESENT:

Councillors

Mrs S Akers Smith (Deputy Town Mayor)
Mrs A L Armitt
C H Booth (Town Mayor and Vice Chair)
R Boston
D T Brown
G R Edwards
Mrs S A Holland (Chairman)
Mrs A E Morrison
Mrs J D Parry
G S Williams

1. Apologies for absence.

Apologies for absence were received from Committee members Cllrs P Broom, G P Hayes and Mrs A M Martin.

2. Minutes of Last Meeting

CES/09/1718 Resolved that the minutes of the meeting held on 6th July 2017 be confirmed as a correct record and signed by the Chairman.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllr G Williams declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. Outstanding Actions

There were no outstanding actions.

5. Cheshire Police

To receive and consider a verbal report from a representative of Cheshire Police.

Report attached below

6. Floral Arrangement Working Group

To receive the minutes of the Floral Arrangement Working Group held on 19th June 2017 and In Your Neighbourhood & Business Meeting minutes held on 16th August 2017.

CES/10/1718 Resolved to receive the minutes of the Floral Arrangement Working Group held on 19th June 2017 and In Your Neighbourhood & Business Meeting minutes held on 16th August 2017.

7. Anti-Social Behaviour Working Group

To receive the minutes of the Anti-Social Behaviour Working Group held on 29th March 2017 and minutes from 26th July 2017.

CES/11/1718 Resolved to receive the minutes of the Anti-Social Behaviour Working Group held on 29th March 2017 and draft minutes from 26th July 2017.

8. The Makers Market

To receive an update from the Town Centre and Marketing Manager on the proposed monthly Makers Market.

CES/12/1718 Resolved to receive the verbal update from the Town Centre and Marketing Manager which included proposed consultation with businesses starting in September and advising that the Makers Market will be supporting the Christmas lights switch on which is on Saturday 25th November.

9. Dementia Awareness

To receive a brief report from the Town Centre and Marketing Manager, outlining initial actions required to help move Congleton towards being a Dementia Friendly Town.

CES/13/1718 Resolved to support the proposals in making Congleton a Dementia Friendly Town.

10. 700th Year of Mayoralty

To receive a proposal from the Town Centre and Marketing Manager, to develop a working group with a view to creating a celebration of 700 years of Mayoralty in 2018.

CES/14/1718 Resolved to agree with the proposal to develop a working group to look at the feasibility of celebrating 700 years of Mayoralty in 2018

Action – All councillors to be e-mailed to establish willingness to be part of a working group.

11. Go Congleton

To receive a proposal from Cllr Mrs A E Morrison to look at the feasibility of a sporting / health and wellbeing event for 2018.

CES/15/1718 Resolved to form a working group to look at the feasibility of a sporting / health and wellbeing event in 2018. Councillors Parry, Armitt, Akers Smith, Williams, Booth and Holland expressed an interest in being involved in the working group.

12. Closed Cycling and Triathlon Event 2018

To receive a proposal from Cllrs Mrs S Akers Smith to look at the feasibility of a closed cycling event and triathlon for 2018.

CES/16/1718 Resolved to form a working group to look at the feasibility of a closed cycling event and triathlon for 2018.

Action – All councillors to be e-mailed to establish willingness to be part of a working group.

13. Correspondence relating to CEC proposed changes to park Road/Park View Permit Holders Only Zone

To receive correspondence from Mr T R D Brough with regards to the proposed changes to Park Road/ Park View Permit Holders Only Zone.

CES/17/1718 Resolved to receive the correspondence from Mr T R D Brough.

**Cllr Mrs S A Holland
(Chairman)**

Cheshire Police Report

DRUGS:

Lots of pro-active work been going on behind the scenes.

Since beginning of July Possession Warrants executed at Lowe Ave, Daven Rd, Fern Cres, Arclid Ct, St Johns Rd

Arrest of Sam Close and James Harding – Possession With Intention to Supply

Numerous persons arrested for possession and positive drug swipe offences

Social media

BURGLARIES/TFMV:

Arrest of Michael Smart – 9 offences linked and admitted to – reduction in offences since.(12 month sentence)

Arrest of Ben Kelly and Phil Dukes for offences linked to theft from motor vehicles – (2 months prison sentence each)

ASB:

Market area has been very quiet recently and throughout summer period.

Park area quiet for ASB but several reports of drug dealing activity which is being monitored and will be actioned

TRAFFIC:

More PCSOs trained on the mobile tru-cam unit who have been out regularly around the town and surrounding areas.

RURAL CRIME/ISSUES:

Nothing to report

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 14th September 2017

PRESENT - Councillors

Mrs D S Allen
J G Baggott
P Bates
R Boston
C H Booth (Town Mayor)
G R Edwards (Chairman)
Mrs. S A Holland
Mrs A E Morrison
Mrs E Wardlaw

1. Apologies

Apologies for absence were received from committee member Cllr Mrs J D Parry.

Apologies were also received from non-committee Cllrs D T Brown and G S Williams.

2. Minutes

FAP/19/1718 RESOLVED that the Minutes of the Meeting of the Committee held on 27th July 2017 be approved and signed by the chairman.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Cllr J G Baggott declared a non-pecuniary interest in any matters relating to Cheshire East Council.

Cllr C H Booth declared a non-pecuniary interest in Congleton Harriers.

4. Outstanding Actions

There were no outstanding actions.

5. Grant Approvals and Commitments 2017-18

A summary of grant approvals and commitments was considered by the committee and it was noted that £14,293.60p was remaining for grants for 2017/18.

FAP/20/1718 RESOLVED that that the grant summary be received.

6. New Applications for Financial Assistance

FAP/21/1718 RESOLVED that the following grants be awarded:-

GR03/1718 – St Peter’s Church

A grant of £250 towards the maintenance of St Peter’s clock.

GR04/1718 – Congleton Musical Theatre

A grant of £750 towards the production of the musical “Jekyll & Hyde”.

GR05/1718 – Marton & District D of E Aided Primary School

A grant of £250 toward the School Prayer Garden.

7. Management Accounts to July 2017

FAP/22/1718 RESOLVED to receive the management accounts to July 2017.

8. Bank Reconciliation

FAP/23/1718 RESOLVED to receive and consider the bank reconciliation as at 31st July 2017.

9. List of Payments

FAP/24/1718 RESOLVED to receive and consider the Payments List between 1st July – 31st July 2017.

10. Shopfront Grant Scheme

To receive a proposal to introduce a Shop Front Improvement Grant scheme for the town centre.

Cllr J G Baggott declared a pecuniary interest against this item.

FAP/25/1718 RESOLVED to approve the proposal with the following comments

- Eligibility – remove security improvements
- Eligibility - the scheme to be for independent businesses only
- Grant applications to be commented on by the Chairs’ Committee

11. Repairs to the Town Hall Car Park

To receive a proposal to repair damage to the Town Hall Car Park.

FAP/26/1718 RESOLVED to approve the remedial works to the Town Hall Car Park as proposed.

**Cllr G R Edwards
(Chairman)**

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON THURSDAY 13th July 2017

PRESENT:

Councillors

Mrs S Akers Smith (Deputy Town Mayor)
Mrs A L Armitt
L D Barker
C H Booth (Town Mayor)
D T Brown
G R Edwards
G P Hayes (Chairman)
Mrs J D Parry
Mrs E Wardlaw
G S Williams

1. Apologies for absence.

Apologies for absence (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non-attendance).

Apologies for absence were received from Committee member Cllr N Adams.

2. Minutes

THC/01/1718 Resolved that the minutes of the Meeting held on 9th March 2017 be approved and signed as a correct record.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Declarations of interest were received from Cllrs G P Hayes, D T Brown G S Williams and Mrs. E Wardlaw Cheshire East Council.

4. Outstanding Actions

There were no outstanding actions.

5. Town Hall Trading Account

THC/02/1718 Resolved to receive the Town Hall Trading Account to 31st May 2017.

6. Cancellation Policy

THC/03/1718 Resolved to approve the updated Cancellation Policy subject to the agreed amendments being –

- Insertion of the term “Time is of the essence”
- Change the period reference of months into days

7. Town Hall Event Lighting

THC/04/1718 Resolved to approve –

- a) Purchasing 24 Slimline 7Q5 LED and 4 Re-Chargeable Chauvet EZ Par T6 USB LED lights and supporting wires, chargers and storage units from Cookies of Stoke-on-Trent at a cost of no more than £2,583.32 + VAT
- b) Purchasing 300m of String LED Fairy lights at a total cost of no more than £554.16 + VAT
- c) Adding List A of Town Hall Equipment Hire policy (not to be hired or loaned outside of the Town Hall building).

8. Spencer Suite Refurbishment

THC/05/1718 Resolved to receive the report and approve the recommendations of

1. Agreeing to the principle of the refurbishment of the Spencer Suite.
2. The civic memorabilia inclusive of the Mayors pictures and the Roll of Mayors being transferred from the Spencer Suite to the Grand Hall Balcony area .
3. To approve the proposal for officers to develop a fully costed proposal for the refurbishment of the Spencer Suite.

9. Round Tables for Town Hall Events

THC/06/1718 Resolved to

- 1 approve purchase 15 x 6ft round tables and 5 x 5ft round tables for hire in the Town Hall at a max price of £1545 plus vat, plus 2 storage trollies at £199.00 each plus VAT Total £1943 plus VAT.
- 2 dispose of 25 x 5ft rectangular tables seeking the best possible price or community use.

**G P Hayes
(Chairman)**

Congleton Town Council

Minutes of the meeting of the Youth Committee held on Thursday 21st September 2017 in the Town Hall, Congleton

PRESENT Youth Councillor Sebastian Nixon – Chairman
Aaron Barrett
Laetitia Eichinger
Arabella Holland
Michael Howell

Thomas Minshull (Alumni)

Diyana Nikolova - Guest
Edward Akers Smith - Guest

Councillor Charles Booth
Councillor Sally Holland
Councillor Liz Wardlaw

Linda Minshull

1. APOLOGIES

Apologies were received from Zak Roberts and Councillors, Larry Barker, George Hayes and Jean Parry.

2. MINUTES OF LAST MEETING

RESOLVED – That the Minutes of the Meeting of the Committee held on the 13th July 2017 were signed by the Chairman as a correct record.

3. CONGLETON IN BLOOM

Aaron gave an update on In Bloom and presented a report he had produced.

4. MEMBERSHIP

Two prospective new members attended the meeting. Linda will let them have membership forms to complete should they decide to join.

5. YOUTH CINEMA PROJECT

Jamie had submitted information about a community cinema. Members discussed the information and also research the committee had conducted which always showed that young people in Congleton would like to have a cinema. It was agreed that more work was needed on this item. It would be placed on the

agenda for the next meeting and Linda and Charles will do some research in preparation.

6. YOUTH COMMITTEE BANK ACCOUNT

It was reported that the balance is £548.92.

7. YOUTH COMMITTEE MEMBERS ITEMS

Christmas Light Switch On Event

Jackie MacArthur attended the meeting to provide information on the Christmas Lights Switch On event which will take place on Saturday 25th November. Jackie asked for volunteers for the event and members to contact her directly.

M. A. D. for Congleton

Charles outlined details of a project he is leading – Young People Making a Difference in Congleton. This event will take place over the weekend of 6th – 8th April 2018. People will engage in community action including –

- Cleaning up grot spots
- Helping residents with chores
- Helping build a Congleton In Bloom art project
- Showing the town, that we are here, that we care and that we are capable

Drugs Prevention

Sally updated on Anti Social Behavior meetings and concerns regarding drugs prevention. Reference was made to the drugs prevention events which were previously delivered in the High Schools, which the Youth Committee and Fiona Bruce M.P. had helped to develop. Members stated that they had not received information at School. Linda will contact Harriet to discuss the previous work with Fiona and whether she would help relaunch the sessions.

Chairman and Vice Chairmanship

Linda stated that she would be putting on the agenda for the next meeting an item for the election of a new Chairman and Vice Chairman for the forthcoming year. She asked any members who are interested to contact her.

8. DATE OF NEXT MEETING

To be confirmed

Sebastian Nixon (Chairman)