



Congleton Town Council

Historic market town

Chief Officer: David McGifford

17th March 2017

To: **MEMBERS OF THE FINANCE & POLICY COMMITTEE**

Dear Councillor,

Finance and Policy Committee Meeting – Thursday 23rd March 2017

You are requested to attend a meeting of the Finance and Policy Committee to be held in the Town Hall, High Street, Congleton on – **Thursday 23rd March 2017** commencing at **7.00pm.**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

David McGifford
Chief Officer

AGENDA

1. Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance).
2. Minutes of Last Meeting (enclosed)
To approve the Minutes of the Meeting of the Committee held on 16th February 2017.
3. Declarations of Interest
Members are requested to declare both “pecuniary” and “non pecuniary” interests as early in the meeting as they become known.
4. Outstanding Actions
There are no outstanding actions.
5. Grant Approvals and Commitments 2016-17 (enclosed)
To receive a statement showing the current position.

Congleton
beartown
where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: 01260 270350 Fax: 01260 280357

Email: info@congletontowncouncil.co.uk www.congleton-tc.gov.uk

6. New Applications for Financial Assistance (enclosed)

GR29 /1617 – St Mary’s Parish Centre
GR30 /1617 – Congleton Pentecostal Church
GR31/1617 – Congleton Community Credit Union

7. Grant Activities Monitoring Form (enclosed)

i) **Bromley Farm Community Development Trust Union – Original Grant Reference GR 21/1516**

8. Feedback from Congleton Harriers – Cloud Nine Hill Race (Original Grant Reference – GR 20/1617) (enclosed)

To receive correspondence from Congleton Harriers regarding the success of their Cloud Nine Hill Race on Sunday 5th March 2017.

9. Letter of Thanks (enclosed)

To receive a letter of thanks from the Congleton Unplugged Festival Team for the Town Council’s support of funding for their event.

10. Management Accounts for February 2017 (enclosed)

To consider the Management Accounts to February 2017.

11. Bank Reconciliation (enclosed)

To receive and consider the bank reconciliation for 28th February 2017.

12. List of Payments (enclosed)

To receive and consider the Payments List between 1st February and 28th February 2017.

13. Appointment of Internal Auditor (enclosed)

To approve the appointment of an internal auditor as proposed by the Chief Officer.

14. Approval of changes to Committee Quorums (enclosed)

To approve the proposed changes to the quorums of the committees.

15. Streetscape Trailer Replacement (enclosed)

To receive a proposal from the Streetscape Development Manager for a replacement trailer.

To: Members of the Finance & Policy Committee

Clrs:

G Edwards (Chairman), Mrs. J Parry (Vice Chairman)
N Adams, Mrs S Akers Smith, Mrs D S Allen, J G Baggott, P Bates, R Boston,
Mrs S A Holland, Mrs E Wardlaw

Ccs: Other members of the Council and Honorary Burgesses (5) for Information; Press (2)
Congleton Library, Congleton Tourist Information Centre.

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 16th February 2017

PRESENT - Councillors

N Adams
Mrs S Akers Smith
Mrs D S Allen
P Bates
R Boston
D Brown (Mayor – ex officio)
C Booth (Deputy Mayor - ex officio)
G R Edwards (Chairman)
Mrs S A Holland
Mrs A M Martin
Mrs A E Morrison
Mrs J D Parry (Vice Chairman)

1. Apologies

Apologies for absence were received from committee members Cllrs J G Baggott and Mrs E Wardlaw.

Apologies were also received from non-committee member Cllr G S Williams.

2. Minutes

FAP/49/1617 RESOLVED that the Minutes of the Meeting of the Committee held on 12th January 2017 be approved and signed by the chairman.

3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non pecuniary” interests as early in the meeting as they become known.

Cllrs, P Bates, D Brown declared a non-pecuniary interest in any matters relating to Cheshire East Council. D Brown declared a non-pecuniary interest in St Peter’s Church as the Mayor’s church.

4. Outstanding Actions

There were no outstanding actions.

5. Grant Approvals and Commitments 2016-17

A summary of grant approvals and commitments was considered by the committee and it was noted that £6,190.89 was remaining for grants for 2016/17.

FAP/50/1617 RESOLVED that that the grant summary be received.

6. New Applications for Financial Assistance

FAP/51/1617 RESOLVED that the following grants be awarded:-

- i) **GR 26/1617 St Peter's Church**
A grant of £1,000 towards the ceiling repair and restoration.
- ii) **GR 27/1617 Congleton United Reformed Church & The Listening Out Loud Foundation**
A grant of £829 towards kitchen equipment.
- iii) **GR 28/1617 Congleton Community Projects**
A grant of £715 Food and Drink Festival road closures

7. Management Accounts to December 2016

FAP/52/1617 RESOLVED to receive the management accounts to December 2016.

8. Bank Reconciliation

FAP/53/1617 RESOLVED to receive the bank reconciliation to 31st January 2017.

9. List of Payments

FAP/54/1617 RESOLVED to receive the Payments List between 1st December 2016 and 31st January 2017.

10. West Mercia Energy Company Newsletter

FAP/55/1617 RESOLVED to receive the newsletter from the energy supplier and to check who Cheshire East Council uses for their utility services.

11. Letters of thanks

FAP/56/1617 RESOLVED to receive a letter of thanks from the Congleton Community Credit Union for the support received from the Town Council, including a grant which has been used to purchase a new accounting software package.

12. Business Risk Assessment

FAP/57/1617 RESOLVED to receive the Business Risk Assessment for 2017/18.
Action Support to develop this further offered by Cllr N Adams and DT Brown

13. Paddling Pool Refurbishment

FAP/58/1617 RESOLVED to approve the quote from the Wilmslow based company for the colour option of £7,642.50 subject to satisfactory written references, a reference visit and agreed guarantee period for the works.

14. CCTV

This report was withdrawn from the meeting, proposed to be received at the next meeting of the Council on the 2nd March 2017

**Cllr G R Edwards
(Chairman)**

Congleton Town Grant Commitments										
Specific Budgets										
Date Grant Approved	To	For	Section	Minute Reference	EMR b/fwd	Budget	Approved 16/17	Paid £	Outstanding £	Date Paid
01/04/2016	Congleton Museum	Notional rent	S144			4,500.00	4,500.00	4,500.00	0.00	
01/04/2016	Community Projects	Project support	S145			16,000.00	16,000.00	16,000.00	0.00	06/04/2016
01/04/2016	Congleton Partnership	Rent	S137			1,533.00	1,533.00	1,533.00	0.00	
01/04/2016	Citizens Advice Bureau	annual grant	S142			15,000.00	15,000.00	15,000.00	0.00	25/04/2016
01/04/2016	Christmas Lights	Christmas Lights	S144			9,000.00	9,000.00	6,530.60	2,169.40	27/01/2017
01/04/2016	Royal British Legion	Remembrance Day Parade	S137			700.00	700.00	632.00	68.00	overspend
01/04/2016	Town Hall 150 yr celebrations	Town Hall 150 yr celebrations	S145			5,000.00	5,000.00	5,518.68	-518.68	granted on Permitted sheet
09/06/2016	St Peter's Church	Church clock maintenance	PCA1957 s2	FAP/04/1617		250.00	265.20	265.20	0.00	17/06/2016
Totals						51,983.00	51,998.20	50,279.48	1,718.72	
		Ear marked reserve b/fwd								
		Budget 2016/17				£0				
		Total approved to date				£51,983				
		Total awaiting application				£51,998				
						-£15				



Congleton Town Council Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)		GR29/1617
1.1	Applicant(s):	DENIS MURPHY.
1.2	Representing:	ST MARY'S PARISH CENTRE
1.3	Email Address:	
1.4	Tel No.	
1.5	Project Title:	DEFIBRILLATOR.
1.6	Project Objectives:	PURCHASE OF EQUIPMENT TO BE SITED IN THE PARISH CENTRE. AVAILABLE FOR USE IN EMERGENCY
1.7	Brief Project Description:	PURCHASE & LOCATION OF A LIFEPAK DEFIBRILLATOR
1.8	Details accounts/budgets	GRANT FROM ROTARY £500. GRANT FROM FELIX TRUST £325

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£1038.00
2.2	Total contribution sought:	£213.00
2.3	What will the money be spent on?	PURCHASE OF EQUIPMENT

2.4	Any ongoing costs:	No
2.5	Details of confirmed match funding include source Cash: In kind:	ROTARY CLUB + FELIX TRUS GRANTS TOTALING £825.00
2.6	Resources needed:	£213.00
2.7	Estimated timescale of project from start to finish:	N/A

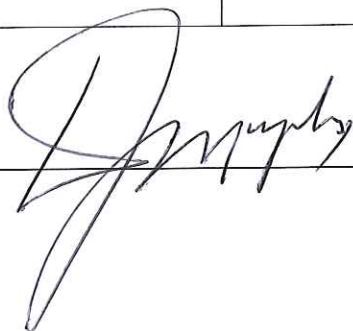
Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	PROVIDE A DEFIBRILLATOR IN THE PARISH CENTRE ON WEST ROAD CONGLETON (THE PC IS IN USE DURING THE DAY & DURING CHURCH SERVICES)
3.2	Are there similar services/projects provided in the area	YES THE NEAREST ONE IS LOCATED IN NEW LIFE CHURCH

Part 4: Evaluation/Publicity

4.1	How will the project be evaluated and who will carry out the evaluation? ?	N/A
4.2	Describe how you will promote the Town Council in your project	NOTICE ON THE EQUIPMENT & PUBLICITY IN CHURCH NEWSLETTER.

Signature:



Date:

2/3/17



Congleton Town Council Application for Financial Assistance



Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)		GR 30/16/17
1.1	Applicant(s):	ANDREW CALVERT
1.2	Representing:	CONGLETON PENTECOSTAL CHURCH
1.3	Email Address:	andrew@crossstreetchurch.co.uk
1.4	Tel No.	
1.5	Project Title:	Church hall refurbishment
1.6	Project Objectives:	The project is a partial refurbishment of the Church hall. The panels have suffered damage from football and basket ball and the floor needs several minor repairs. The objective is to make it safe for use by toddlers and strong enough to withstand teenagers
1.7	Brief Project Description:	This room was the original Church building but is now used for youth and children's work, toddler group, coffee morning, exercise group and other social and recreational activities. The panels will be covered with plywood to make them strong and safe. Where possible the original features will be kept.
1.8	Details accounts/budgets	<p>panels covered with plywood plus £2,633.68 + VAT</p> <p>skirting board and sockets £1,250.00 + VAT</p> <p>Sand, stain and repair floor £285.00</p> <p>Remove & repair radiators</p> <p>(painting done by Church members) £0.00</p>

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£4,945.42
2.2	Total contribution sought:	£500
2.3	What will the money be spent on?	Partial cost of covering panels with plywood

2.4	Any ongoing costs:	NO
2.5	Details of confirmed match funding include source Cash: In kind:	£235 donation to pay for removal and refitting of radiators. painting (including the cost of paint) to be done by Church members.
2.6	Resources needed:	£4,160.42 balance - application to Congleton Inclosure Trust has been made for this amount.
2.7	Estimated timescale of project from start to finish:	2 weeks during the summer holiday July / August

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	A safer and more practical room where a variety of activities for all ages can take place. This refurbishment will eliminate the potential risks to those using the facility and will make it fit for a variety of purposes.
3.2	Are there similar services/projects provided in the area	Some other Churches in Congleton provide some of these services.

Part 4: Evaluation/Publicity

4.1	How will the project be evaluated and who will carry out the evaluation?	The project will be evaluated by the Church Council and Minister: Andrew Calvert
4.2	Describe how you will promote the Town Council in your project	The Town Council grant will be promoted in the Church A.C.M., on the website and users of the facility will be notified.

Signature:



Date:

9/3/17



M. THOMPSON Builders Ltd
For All Construction Solutions

Tithe Barn Farm
Chapel Lane
Lower Withington
Macclesfield SK11 9DE
T:01477 571433
E: markmtb2@gmail.com

Cross Street Church,
Congleton

6/3/17

ESTIMATE

To panel lower level of room in 15mm plywood over existing boarding, and fit 170mm skirting board to same. Raised panel beading to be fixed to form 10 square design panels on the plywood. Also to replace 4 double electrical sockets with new. Price does not include removal and replacement of radiators.

Costs £2,633-68 plus VAT

To sand floor to remove existing finish/stain, and to re-finish including minor repairs as discussed.

Approx costs £1250-00 plus VAT.

-
- New builds
 - Extensions
 - Private work
 - Commercial work
 - Carpentry / Joinery
 - Bespoke work
-



Directors: M H Thompson & P S Graham

VAT No. 616 4061 63
Registered Company No. 3083120

K R B Plumbing & Heating (Cheshire) Ltd

Gas Safe Number 192037

1 Laburnum Close

Congleton

Cheshire

CW12 4TX

Tell 01260 274814 Mobile07813690856

Mr A Calvert

Cross St Church

Cross St

Congleton

Cheshire

CW12 1HQ

11.2.17

Invoice

Remove 3 radiators plus refit 2 radiators and blank off 1 radiator.

Total

£285.00

Please make cheques payable to KRB Plumbing & Heating (Cheshire)Ltd



Congleton Town Council Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR 31 1617
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1.1	Applicant(s):	D MURPHY
1.2	Representing:	Congleton Community Credit Union
1.3	Email Address:	
1.4	Tel No.	
1.5	Project Title:	
1.6	Project Objectives:	Membership of Cheshire East Community & Voluntary Services Organisation
1.7	Brief Project Description:	To allow CCCU to access the services of CECVS as a fully paid up Membership organisation
1.8	Details accounts/budgets	

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£45.00
2.2	Total contribution sought:	£45.00
2.3	What will the money be spent on?	12 month membership of CECVS 2017/18

2.4	Any ongoing costs:	No
2.5	Details of <i>confirmed</i> match funding include source Cash: In kind:	N/A
2.6	Resources needed:	None
2.7	Estimated timescale of project from start to finish:	N/A

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	CCCU is a local credit union wholly devoted to providing service to Congleton Residents
3.2	Are there similar services/projects provided in the area	Cheshire Neighbours CU

Part 4: Evaluation/Publicity

4.1	How will the project be evaluated and who will carry out the evaluation? ?	
4.2	Describe how you will promote the Town Council in your project	Quarterly Newsletter and ongoing support acknowledgement

Signature: _____



Date: _____

14/3/17



Jackie Potts
Congleton Town Council
Congleton Town Hall
High Street
Congleton
Cheshire
CW12 1BN

13th February 2017

Grant Ref FAP/72/1516 Bromley Farm Community Development Trust

Dear Jackie,

Please find attached completed grant monitoring form as required.

May we thank Congleton Town Council for their financial and other support in the production of our quarterly neighbourhood newsletter 'Bromley Farm News'. Without your support we would find it difficult to produce this well established and informative newsletter which is delivered to over 1250 homes across the Bromley Farm neighbourhood.

The newsletter was established as a key engagement tool to connect the Trust, the residents group for the area, and partner agencies with residents and feedback we continue to receive supports the continuation of this community based newsletter.

Yours sincerely,

Glen Williams

Chairman BFCDT



Town Council Grant

SUBMITTED MEETING:
23rd March

Activities Monitoring Form



1. Contact Details	
Organisation name:	Bromley Farm Community Development Trust
Address:	Bromley Farm Community Centre Edinburgh Road Congleton CW12 3EN

2. Grant Information			
Grant Reference Number:	FAP/72/1516	GR21/1516	
Total project cost:	£1600		

Receipts Attached? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Receipt Amount:	£380
Please list receipts below: These will be sent very soon with an invoice.		

3. Project Information		
When did the project commence?	April 16	
Did you make a profit from the project? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
If yes, how will this be used?		

Please explain how the grant money was used:

The money was used towards four editions in a year of the Bromley Farm News. The total cost of production is £1600 and Congleton Town Council financially supported a quarter of this cost.

The newsletter is the main engagement tool we use to update residents of what is going on in their neighbourhood and in the town.

The grant has ensured the continuation of this and it pays for the design work and printing. The content is provided by the Trust and its partners and is edited by the Trust.

The grant enables us to produce a quality newsletter which has helped to support the positive changes we are making within the neighbourhood.

Please explain what difference the project has made to your organisation/local people:

The newsletter which is now well established has made a significant difference to the neighbourhood and its residents who are aware of all the positive changes that continue to take place in a deprived ward. There is greater knowledge and understanding of what is going on within the community and the production of the newsletter has enabled success to follow success. The newsletter has promoted all the changes made to everyone even if they have not taken part in an activity or event.

We continue to evaluate the impact of the newsletter and we very rarely receive any negative comments about it. We have most recently had overwhelming favourable feedback from new residents who have been impressed by the content of the newsletter and they have commented that it has made them feel welcome to the neighbourhood.

The consistent quality of the documents produced has helped to improve the image of the estate.

It has encouraged more volunteers to get involved and has enabled greater success of recent projects.

4. Promotion

Please send an electronic photograph of your project/activity. Is this attached? Yes No

Do you give permission for these photographs to be used on the Council's web site and in newsletters?
(Please ensure that you seek permission for anybody photographed). Yes No

Was the grant funding from Congleton Town Council acknowledged in any way? Yes No

Please state how (i.e. on your website, event programme, tickets, etc)
The newsletter has the Congleton Town Council logo on each addition indicating it is supported by the council. The text also advises it is financially supported by Congleton Town Council

5. Feedback

What is your experience of using the Town Council Grant Scheme? Are there any comments or suggestions for improvements that you would like to make?
The process works well in our experience.

How did you apply? Online Email Post

Do you feel that you understood the process? Yes No

Please rate the following elements:

	Excellent	Good	OK	Poor
Completing the application form	X			
Relevance of guidelines		X		
Length of the process from submitting an application to receiving notification	X			
Advice given from the Town Council Grants Team (if applicable)		X		

30th annual Cloud Nine hill race



On their marks: 265 runners gathered at the start line on Sunday morning near Brunswick Wharf. ("Chronicle" photo. 1024/17).



Winner: Simon Bailey. (Photo: Bryan Dale).



Winner: Carla Brown. (Photo: Bryan Dale).

Congleton Harriers hosted the 30th running of the Cloud Nine Hill Race on Sunday.

Two-hundred-and-sixty-five runner took part in the nine-mile race that started on the Biddulph Valley Way, went up Bosley Cloud and back down via the ancient Bridesstones monument.

In some of the worse conditions the club can remember, it was a day for wearing the required kit rather than just carrying it. When the race started at 11am there were reports of snow

and sleet on the summit but undeterred the runners began their challenge.

They slid their way through the wet fields towards Acom Lane and up Gosberryhole Lane before the climb up the Cloud itself reaching the trig point at 1,125ft. But there was no time to stop and stare for the runners wanting a good position or fast time as they made their way off the Cloud towards the Neolithic Bridesstones and down through Timberbrook and Brookhouse Lane before re-joining the Biddulph Valley Way and a sprint for the finish line.

As the stopwatchs neared the hour mark, the first returning runners came into view. First to finish in 56.37 was Simon Bailey, of Mercia Fell Runners.

Second and third places went to local runners from the Boalloy club — Carl Moulton (winner in 2015 and 2016) in 57.41 and Julian Goodwin (3rd) in 1.01.54.

With more than 50 different running clubs represented, the Cloud Nine race has built its reputation throughout its history as a challenging race with slick organisation and cheerful supportive marshals and sells out well in advance of race day with organisers maintain a waiting list such is its popularity.

Indeed, it was somebody on that waiting list that came through to finish as first woman, Carla Brown from Cambridge and Coleridge Athletics Club, was 27th overall in 1.10.35. Kate Davies was second place and 34th overall in 1.11.29 and in third and rounding off a great performance for the Boalloy Club was Harriet Pickup coming 44th overall in 1.13.46.

Runners returned to the shelter of the leisure centre for warming soup and a mouth-watering selection of cakes with a showstopper of a centrepiece from race director Craig Hewitt's fiancé Anna Bracegirdle, who then went on to run the race in 1.35.33. The conversations in the leisure centre and comments on social media post-race, all had a similar theme with runners expressing their thanks to Congleton Harriers for putting on a great race, (again) from general comments on the organisation and marshalling in freezing conditions, to the specific thanks to the club and the medics that helped an injured runner with a fractured fibula down from the summit.

Congleton Harriers take pride in their running and pride in putting on

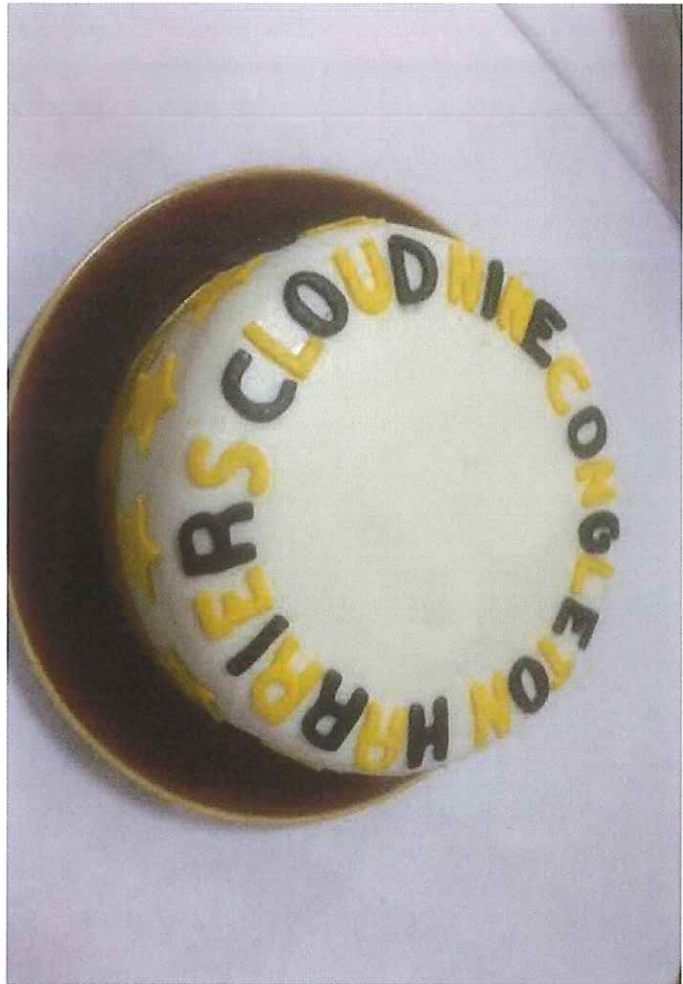
three great races every year and that wouldn't be possible without the spirit and enthusiasm of all the active members of the club who are willing to give something back to their community.

Not only would the club like to thank its own members, it extended thanks in recognition of the support received from Congleton Leisure Centre, Chase Medics, and all the race sponsors.

Congleton Harriers run three times a week from the leisure centre and welcome new members throughout the year. From a 5k parkrun, marathon, fell running to cross country there is something for everyone who enjoys running. For more details, visit congleton-harriers.co.uk



WELL DONE



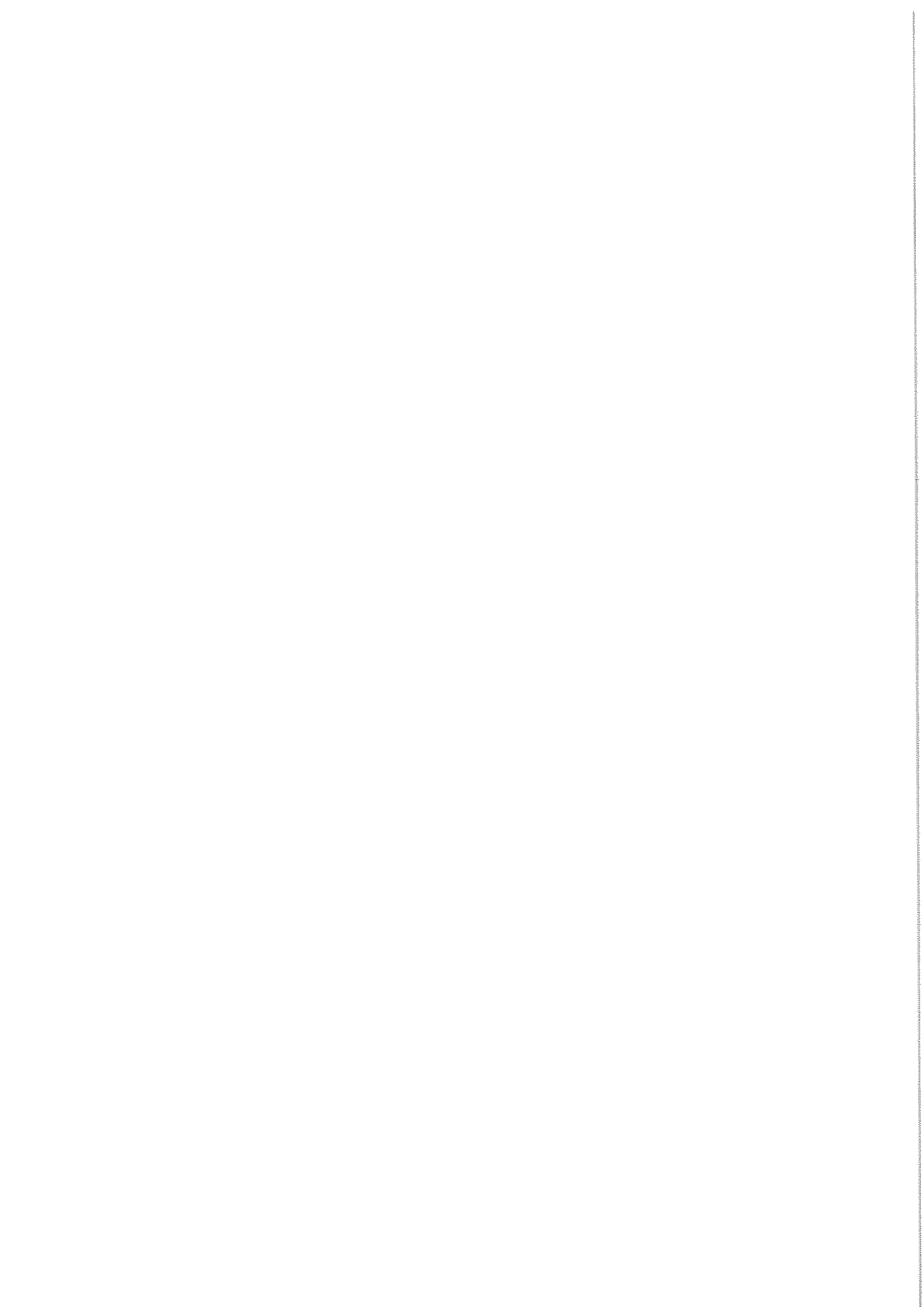
Position	Time	Name	Club	Category	Category Posn
1	56.37	Simon Bailey	Mercia Fell Runners	M SEN	1 / 42
2	57.41	Carl Moulton	Boalloy Running Club	M SEN	2 / 42
3	1.01.54	Julian Goodwin	Boalloy Running Club	M 45	1 / 35
4	1.02.26	William Griffiths	Pennine	M SEN	3 / 42
5	1.02.56	Jason Burgess	Dark Peak Fell Runners	M 40	1 / 31
6	1.02.57	Ben Light	Buxton AC	M SEN	4 / 42
7	1.04.07	Edward James	Belper Harriers	M SEN	5 / 42
8	1.04.26	Matthew Basnett	Mow Cop Runners	M SEN	6 / 42
9	1.04.58	John Stockdale	Altrincham & District	M 45	2 / 35
10	1.05.40	James Wood	Staffordshire Moorlands AC	M 40	2 / 31
11	1.05.54	Brian Mccoubrey	Wilmslow RC	M SEN	7 / 42
12	1.06.04	Virgil Barton	Barlick Fell Runners	M 40	3 / 31
13	1.06.59	Christopher Millington	Spectrum Striders	M 45	3 / 35
14	1.07.40	Alex Mason	Delamere Spartans	M 40	4 / 31
15	1.07.41	Alex Eggeman	Cambridge & Coleridge AC	M SEN	8 / 42
16	1.07.43	Jason Bennett	Buxton AC	M 45	4 / 35
17	1.07.57	Jeremy Bygrave	Wilmslow RC	M 40	5 / 31
18	1.08.12	Peter Nield	Macclesfield Harriers & AC	M 40	6 / 31
19	1.08.37	David Betteley	South Cheshire Harriers	M 45	5 / 35
20	1.09.17	Harry Porter	Boalloy Running Club	M 40	7 / 31
21	1.09.33	Mick Haire	Boalloy Running Club	M 55	1 / 20
22	1.09.45	Steven Hole	Buxton AC	M SEN	9 / 42
23	1.09.59	Martin Dearden	Staffordshire Moorlands AC	M 40	8 / 31
24	1.10.12	Jonathan Sewell	Buxton AC	M 40	9 / 31
25	1.10.12	Rick Aldred	Buxton AC	M 40	10 / 31
26	1.10.30	Dave Cumins	Mow Cop Runners	M 45	6 / 35
27	1.10.35	Carla Brown	Cambridge & Coleridge AC	F SEN	1 / 11
28	1.10.48	Neil Adair	Spectrum Striders	M SEN	10 / 42
29	1.11.02	Mark Messenger	Macclesfield Harriers & AC	M 50	1 / 30
30	1.11.16	Kenny House	Boalloy Running Club	M SEN	11 / 42
31	1.11.18	Gavin Brookes	South Cheshire Harriers	M 45	7 / 35
32	1.11.21	Gary English	Liverpool Pembroke & Sefton Harriers	M 50	2 / 30
33	1.11.26	Mark Kemp	None	M 40	11 / 31
34	1.11.29	Kate Davies	None	F 35	1 / 14
35	1.11.32	Matthew Taylor	Wilmslow RC	M 40	12 / 31
36	1.12.01	Matthew Lewis	Macclesfield Harriers & AC	M 45	8 / 35
37	1.12.13	Richard Bouglas	Buxton AC	M SEN	12 / 42
38	1.12.21	Chris Goodfellow	Macclesfield Harriers & AC	M 45	9 / 35
39	1.12.25	Peter Nicholson	Glossopdale Harriers	M SEN	13 / 42
40	1.13.01	Jarrold Homer	Wilmslow RC	M 45	10 / 35
41	1.13.11	Stephen Morran	Bolton	M 60	1 / 12
42	1.13.23	Steven Crowe	South Cheshire Harriers	M SEN	14 / 42
43	1.13.35	Ben Williams	Staffordshire Moorlands AC	M SEN	15 / 42
44	1.13.46	Harriet Pickup	Boalloy Running Club	F SEN	2 / 11
45	1.14.04	Nick Jones	Buxton AC	M 40	13 / 31
46	1.14.12	Geoff Osbaldestin	Mow Cop Runners	M 40	14 / 31
47	1.14.15	Shaun Wilde	Macclesfield Harriers & AC	M 50	3 / 30
48	1.14.28	Lee Wilkinson	South Cheshire Harriers	M SEN	16 / 42
49	1.14.50	Robert Goulsbra	None	M SEN	17 / 42
50	1.14.59	Tom Mcgaff	Wilmslow RC	M 60	2 / 12
51	1.15.01	Andrew Robinson	None	M 45	11 / 35
52	1.15.03	Chris Hewitson	Congleton Harriers	M 40	15 / 31
53	1.15.13	Peter Pollitt	Bolton	M 50	4 / 30
54	1.15.15	Nick Markley	None	M SEN	18 / 42
55	1.15.16	Gary Richardson	Vale Royal AC	M 40	16 / 31
56	1.15.19	Spencer Holland	Stafford Harriers	M 45	12 / 35
57	1.15.38	Gemma Ford	Todmorden Harriers	F 35	2 / 14

Position	Time	Name	Club	Category	Category Posn
58	1.15.46	Robert Wood	Liverpool Pembroke & Sefton Harriers	M 55	2 / 20
59	1.16.14	Steve Macha	Boalloy Running Club	M 50	5 / 30
60	1.16.20	Angela Markley	Macclesfield Harriers & AC	F 35	3 / 14
61	1.16.35	Christopher Bascombe	None	M SEN	19 / 42
62	1.16.41	Amy Grace	South Cheshire Harriers	F SEN	3 / 11
63	1.16.50	Andrew Maxfield	Mow Cop Runners	M 45	13 / 35
64	1.17.05	Patrick Corrigan	Pensby Runners	M 55	3 / 20
65	1.17.11	Louisa Harrison	Wilmslow RC	F 40	1 / 15
66	1.17.22	Steve Broadfoot	Knowsley Harriers	M 55	4 / 20
67	1.17.24	Tony Little	None	M 40	17 / 31
68	1.17.27	Paul Glover	Stoke F.I.T	M 40	18 / 31
69	1.17.28	Dave Gough	Knutsford Tri Club	M 50	6 / 30
70	1.17.29	Neil Morgan	None	M 45	14 / 35
71	1.17.33	James Mcurtry	Ashbourne RC	M 50	7 / 30
72	1.17.47	Neil Clarke	Macclesfield Harriers & AC	M 55	5 / 20
73	1.17.51	Rachael Lawrance	Macclesfield Harriers & AC	F 35	4 / 14
74	1.18.11	Jason Littlewood	Stafford Harriers	M SEN	20 / 42
75	1.18.11	James Nieman	None	M SEN	21 / 42
76	1.18.14	Tim Billington	Wilmslow RC	M 50	8 / 30
77	1.18.17	Rick Ansell	Tring RC	M 55	6 / 20
78	1.18.23	David Haines	Vale Royal AC	M 45	15 / 35
79	1.18.28	Robert Humphries	None	M SEN	22 / 42
80	1.18.31	Michael Connor	Knowsley Harriers	M 50	9 / 30
81	1.18.31	Carolyn Stamper-clark	Delamere Spartans	F 40	2 / 15
82	1.18.47	Peter Bailey	Buxton AC	M 55	7 / 20
83	1.19.19	Andrew Watts	Wilmslow RC	M 65	1 / 3
84	1.19.38	Frank Fielding	Pennine	M 65	2 / 3
85	1.19.49	Sam Newton	Trentham RC	M SEN	23 / 42
86	1.20.03	Alan Bocking	Cheshire Hill Racers	M 60	3 / 12
87	1.20.12	Wendy Higginbottom	Buxton AC	F 45	1 / 17
88	1.20.14	Ian Smallwood	Wilmslow RC	M 50	10 / 30
89	1.20.18	James Macdonald	Wilmslow RC	M 45	16 / 35
90	1.20.34	Carl Williams	Boalloy Running Club	M 50	11 / 30
91	1.20.38	Debbie Hope	Staffordshire Moorlands AC	F 45	2 / 17
92	1.20.44	Sophie Isabel Kirk	Macclesfield Harriers & AC	F 35	5 / 14
93	1.21.03	Spence Sivewright	Macclesfield Harriers & AC	M 50	12 / 30
94	1.21.05	Liz Whitfield	Spectrum Striders	F 35	6 / 14
95	1.21.09	John Picken	None	M 45	17 / 35
96	1.21.10	Miguel Gutierrez	None	M SEN	24 / 42
97	1.21.11	Clive Hevey	Fellponies	M 50	13 / 30
98	1.21.12	Andrew Dodd	Wilmslow Striders	M 45	18 / 35
99	1.21.13	Paul Bayley	TRING RC	M SEN	25 / 42
100	1.21.14	Dave Payling	Staffordshire Moorlands AC	M 50	14 / 30
101	1.21.15	Gareth Trimble	Wilmslow RC	M 40	19 / 31
102	1.21.17	Darren Townsend	None	M 50	15 / 30
103	1.21.19	Kathleen O'donnell	Macclesfield Harriers & AC	F 35	7 / 14
104	1.21.32	Phil Cliff	South Cheshire Harriers	M 50	16 / 30
105	1.21.39	Tracey Brown	South Cheshire Harriers	F 50	1 / 15
106	1.22.00	Simon Bromley	Stafford Harriers	M 40	20 / 31
107	1.22.09	Gillian Lindsey	Macclesfield Harriers & AC	F 45	3 / 17
108	1.22.10	Mark Crook	None	M SEN	26 / 42
109	1.22.11	David Fryer-Winder	Buxton AC	M SEN	27 / 42
110	1.22.12	Simon Sagar	None	M 45	19 / 35
111	1.22.13	Anthony Derbyshire	Boalloy Running Club	M 45	20 / 35
112	1.22.16	Richard Lawson	Wilmslow RC	M 40	21 / 31
113	1.22.17	Paul Garnett	Wilmslow RC	M 50	17 / 30
114	1.22.17	Emma Gerrard	Pennine	F SEN	4 / 11

Position	Time	Name	Club	Category	Category Posn
115	1.22.19	Craig Hunt	Wilmslow RC	M 45	21 / 35
116	1.22.20	Andy Baines-davies	Staffordshire Moorlands AC	M 40	22 / 31
117	1.22.21	Paul Doyle	None	M 40	23 / 31
118	1.22.22	Diane Bygrave	Wilmslow RC	F 40	3 / 15
119	1.22.23	Gregg Avery	Goyt Valley Striders	M 45	22 / 35
120	1.22.34	Ashley Coates	South Cheshire Harriers	M 40	24 / 31
121	1.22.43	Pete Stock	Wilmslow RC	M 60	4 / 12
122	1.22.46	Andy Bennett	Sandbach Striders	M 50	18 / 30
123	1.23.00	Kevin Polhill	None	M SEN	28 / 42
124	1.23.08	Kevan Underhill	Cheshire Hash House Harriers	M 55	8 / 20
125	1.23.12	Mark Stanbridge	Macclesfield Harriers & AC	M 45	23 / 35
126	1.23.15	Barry Blyth	Macclesfield Harriers & AC	M 70	1 / 9
127	1.23.17	Jo Bednall	Buxton AC	F 50	2 / 15
128	1.23.20	Alannah Birtwistle	Macclesfield Harriers & AC	F SEN	5 / 11
129	1.23.27	Andrew Taylor	Belle Vue Racers	M SEN	29 / 42
130	1.23.28	Paul Norris	Wilmslow RC	M 55	9 / 20
131	1.23.30	Adam Cooper	Belle Vue Racers	M SEN	30 / 42
132	1.23.38	William Merritt	Knowsley Harriers	M 50	19 / 30
133	1.23.41	Geraint Davies	None	M SEN	31 / 42
134	1.23.47	Jenny Sutton	Wilmslow Striders	F SEN	6 / 11
135	1.23.49	Unknown			1 / 7
136	1.24.22	David Morris	Cheshire Hash House Harriers	M 50	20 / 30
137	1.24.37	John Foulds	Northern masters	M 55	10 / 20
138	1.24.41	Steven Bullock	None	M 60	5 / 12
139	1.24.48	Geoff Pettengell	Mow Cop Runners	M 55	11 / 20
140	1.24.56	Jason Wade	Didsbury Runners	M SEN	32 / 42
141	1.24.58	Alexander Rothwell	Ambleside AC	M SEN	33 / 42
142	1.24.58	Andy Thorp	None	M 50	21 / 30
143	1.25.01	Rob Bond	Staffordshire Moorlands AC	M 40	25 / 31
144	1.25.17	Andrea Frost	Macclesfield Harriers & AC	F 50	3 / 15
145	1.25.21	Lee Campbell	Boalloy Running Club	M 55	12 / 20
146	1.25.35	Daniel Knowles	None	M 45	24 / 35
147	1.26.05	Rob McDowell	None	M 55	13 / 20
148	1.26.09	Nick Budd	Congleton Harriers	M 50	22 / 30
149	1.26.22	Jane Lowe	SPECTRUM STRIDERS	F 45	4 / 17
150	1.26.32	Sally Price	Wilmslow RC	F 40	4 / 15
151	1.26.33	Gail Hill	Wilmslow RC	F 40	5 / 15
152	1.26.35	Sophie Fosker	Bowland fell runners	F 35	8 / 14
153	1.27.11	Anne Moore	Boalloy Running Club	F 40	6 / 15
154	1.27.12	Andrew Deaville	South Cheshire Harriers	M 40	26 / 31
155	1.27.12	Emma Heath	South Cheshire Harriers	F 35	9 / 14
156	1.27.28	Robert Williams	None	M SEN	34 / 42
157	1.27.34	Mark Crossland	Wilmslow RC	M 45	25 / 35
158	1.27.41	Den Masset	Macclesfield Harriers & AC	F 50	4 / 15
159	1.27.47	Guy Maddox	Cardiac Athletes	M 40	27 / 31
160	1.27.52	John Wright	sandbach striders	M 45	26 / 35
161	1.27.57	Stephanie Wood	Macclesfield Harriers & AC	F 45	5 / 17
162	1.28.06	Alison Sutch	Boalloy Running Club	F 35	10 / 14
163	1.28.12	Steven Corden	Staffordshire Moorlands AC	M SEN	35 / 42
164	1.28.13	Terry Neild	Macclesfield Harriers & AC	M SEN	36 / 42
165	1.28.15	Jim Smith	Stafford Harriers	M 50	23 / 30
166	1.28.31	Paul Clutterbuck	Vale Royal AC	M 45	27 / 35
167	1.28.45	Sarah Proudmore	Boalloy Running Club	F 45	6 / 17
168	1.28.54	Helen Brunt	Belper Harriers	F SEN	7 / 11
169	1.28.56	Gerard Capes	None	M SEN	37 / 42
170	1.28.56	Lisa Hynes	Stockport Tri Club	F SEN	8 / 11
171	1.29.01	Tracy Latham	Boalloy Running Club	F 35	11 / 14

Position	Time	Name	Club	Category	Category Posn
172	1.30.27	Rob Bailey	Macclesfield Harriers & AC	M 45	28 / 35
173	1.30.41	Emma Mason	Macclesfield Harriers & AC	F SEN	9 / 11
174	1.31.12	Joanne Hackett	Staffordshire Moorlands AC	F 45	7 / 17
175	1.31.18	Roger Harrison	Cheshire Hash House Harriers	M 60	6 / 12
176	1.31.33	Stephen Wright	None	M SEN	38 / 42
177	1.31.38	Frank Manning	None	M 50	24 / 30
178	1.31.47	Dave Heath	None	M 55	14 / 20
179	1.31.52	Kate Heathcock	Mow Cop Runners	F 50	5 / 15
180	1.32.33	Lucinda Stone	Staffordshire Moorlands AC	F 40	7 / 15
181	1.32.42	John Porteous	Wilmslow RC	M 60	7 / 12
182	1.32.43	Robert Mottram-Jones	Stafford Harriers	M 55	15 / 20
183	1.32.45	Richard Macilwaine	Spectrum Striders	M 55	16 / 20
184	1.32.57	Christopher O'donnell	Ripley	M 45	29 / 35
185	1.32.59	Patrick O'brien	Belle Vue Racers	M 60	8 / 12
186	1.33.03	Andrew Podmore	None	M SEN	39 / 42
187	1.33.22	Chris Cannon	Wilmslow RC	M 60	9 / 12
188	1.33.59	Rebecca Glen	Goyt Valley Striders	F 40	8 / 15
189	1.34.05	Alison Hughes	None	F 45	8 / 17
190	1.34.19	Kate Phillips	Buxton AC	F 45	9 / 17
191	1.34.24	Paul Cope	Kirkby Milers AC	M SEN	40 / 42
192	1.34.34	Gordon Mcleod	Pensby Runners	M 55	17 / 20
193	1.35.25	Melanie Bermingham	Chase Harriers	F 55	1 / 7
194	1.35.27	Jayne Lomax	Vale Royal AC	F 50	6 / 15
195	1.35.33	Anna Bracegirdle	None	F SEN	10 / 11
196	1.35.43	Rob Huntbach	South Cheshire Harriers	M 50	25 / 30
197	1.35.53	Alan Jones	Stafford Harriers	M 50	26 / 30
198	1.36.22	Mark Wheelton	Macclesfield Harriers & AC	M 55	18 / 20
199	1.36.29	Carole Morrison	Pensby Runners	F 55	2 / 7
200	1.36.42	Colin Walton	None	M 50	27 / 30
201	1.36.45	Annie Hirsh	Belle Vue Racers	F 60	1 / 2
202	1.36.51	Rachael Peers	Wilmslow RC	F SEN	11 / 11
203	1.37.14	Patrick Grannan	Wilmslow RC	M 65	3 / 3
204	1.37.19	Steve Turner	Stafford Harriers	M 55	19 / 20
205	1.37.20	Nadhim Bayatti	Bramhall Runners	M 40	28 / 31
206	1.37.22	Cheryl Hutchins	Sandbach striders	F 55	3 / 7
207	1.37.32	Richard Knowles	Totley AC	M 40	29 / 31
208	1.37.55	Mark Baron	Biddulph Running Club	M 50	28 / 30
209	1.37.56	Karen Mackintosh	Biddulph Running Club	F 55	4 / 7
210	1.38.01	Chris Brumby	Sandbach Striders	M 50	29 / 30
211	1.38.15	John Dobie	Liverpool Pembroke & Sefton Harriers	M 70	2 / 9
212	1.38.23	Paul Aspinall	None	M 45	30 / 35
213	1.38.33	Eddie Smith	Stafford Harriers	M 60	10 / 12
214	1.38.34	Shirley Hammersley	None	F 40	9 / 15
215	1.38.40	Ross Kennedy	Bramhall Runners	M SEN	41 / 42
216	1.38.59	Deborah Anne Smith	Hyde Village Striders	F 45	10 / 17
217	1.38.54	Keith Halligan	Hyde Village Striders	M 50	30 / 30
218	1.38.59	Jane Heath	None	F 55	5 / 7
219	1.39.08	Rachel Mccurrie	None	M 45	31 / 35
220	1.39.30	Debbie Moreton	Vale Royal AC	F 45	11 / 17
221	1.40.14	Rob Picken	None	M 40	30 / 31
222	1.40.26	Sandra Smith	Stafford Harriers	F 50	7 / 15
223	1.41.02	Julie Lucas	Wilmslow RC	F 50	8 / 15
224	1.41.35	Yvonne Nicholls	Chase Harriers	F 60	2 / 2
225	1.41.46	Brian Mackey	Uttoxeter	M 70	3 / 9
226	1.42.10	Colin Bourne	Michelin AC	M 45	32 / 35
227	1.42.12	Sean Donafee	None	M 45	33 / 35
228	1.42.22	Helen Barnett	None	F 35	12 / 14

Position	Time	Name	Club	Category	Category Posn
229	1.42.29	Jane Martin	Mow Cop Runners	F 50	9 / 15
230	1.42.35	Clare Brookes	Mow Cop Runners	F 45	12 / 17
231	1.42.56	Linette Ruston	Goyt Valley Striders	F 40	10 / 15
232	1.43.00	Wendy Smith	South Cheshire Harriers	F 45	13 / 17
233	1.43.22	Dave Thompson	Spectrum Striders	M 60	11 / 12
234	1.43.37	Jamilla Gaskell	Congleton Harriers	F 35	13 / 14
235	1.44.21	Christiane Bunte	Sandbach Striders	F 50	10 / 15
236	1.44.38	Christopher Millington	Spectrum Striders	M 45	34 / 35
237	1.44.47	Elizabeth Mason	Hyde Village Striders	F 50	11 / 15
238	1.44.48	Jacqueline Crowther	Hyde Village Striders	F 55	6 / 7
239	1.46.05	Helen Wassall	Boalloy Running Club	F 40	11 / 15
240	1.46.15	Kim Eastham	Macclesfield Harriers & AC	F 50	12 / 15
241	1.46.21	Ray Humphreys	Cheshire Hash House Harriers	M 55	20 / 20
242	1.46.40	Josie Galbraith	Boalloy Running Club	F 45	14 / 17
243	1.47.03	Lynsey Astles	Sandbach Striders	F 40	12 / 15
244	1.47.05	Mick Hutchins	Sandbach Striders	M 40	31 / 31
245	1.47.26	Julia Foy	Belle Vue Racers	F 45	15 / 17
246	1.47.53	Colin Ardron	Macclesfield Harriers & AC	M 70	4 / 9
247	1.48.35	Dick Scroop	Mercia Fell Runners	M 70	5 / 9
248	1.49.31	Garry Small	None	M SEN	42 / 42
249	1.49.37	Nigel Lee	Newcastle Staffs AC	M 60	12 / 12
250	1.49.44	Rose Egan	Cheshire Hash House Harriers	F 50	13 / 15
251	1.50.00	Neville Griffiths	Spectrum Striders	M 70	6 / 9
252	1.50.30	Beverley Golden	Buxton AC	F 40	13 / 15
253	1.50.31	Rachel Dowle	Buxton AC	F 45	16 / 17
254	1.50.46	Simon Fenton	Wilmslow RC	M 70	7 / 9
255	1.51.07	Colin Grine	Spectrum Striders	M 70	8 / 9
256	1.51.52	Alyson Adams	Bramhall Runners	F 50	14 / 15
257	1.51.53	Kathryn Holmes	Bramhall Runners	F 50	15 / 15
258	1.52.42	Catherine Mellor	Wilmslow RC	F 35	14 / 14
259	1.57.01	Chris Sagar	Hyde Village Striders	M 45	35 / 35
260	1.57.18	Trevor Faulkner	Wilmslow RC	M 70	9 / 9
261	1.57.43	Shelagh Swinnerton	South Cheshire Harriers	F 65	1 / 1
262	1.58.10	Jill Norman	Staffordshire Moorlands AC	F 55	7 / 7
263	1.58.40	Linda Greengrass	Kirkby Milers AC	F 45	17 / 17
264	2.22.51	Adele Tabbiner	South Cheshire Harriers	F 40	14 / 15
265	2.22.51	Bev Wynne	South Cheshire Harriers	F 40	15 / 15



CONGLETON UNPLUGGED

2017

To The Secretary
Congleton Town Council



Congleton Unplugged
c/o The Electric Picture House
Cross Street
Congleton
CW12 1HQ

Dear sir or madam,

15.3.17

On behalf of the Congleton Unplugged Festival Team we would like to express our thanks for your extremely valuable contribution to our funding.

This year we wanted to do a number of things to revamp the festival and get the attention of a bigger audience compared to last year. We doubled the size of the festival from six to twelve venues, and to support this increase we redesigned the programme and increased programme print from 2000 copies to 7000 and distributed the additional 5000 copies to towns in North Staffs and South Cheshire. We revamped our promotion campaign material, this included; new re-usable Town Board banners and new re-usable corex board advertising. Key partner in this venture is AD Profile whose significant effort and support in branding and artwork have made a massive impact in lifting the profile of the festival. In summary this years' Unplugged festival was bigger than both the 2010 and 2011 Congleton Jazz and Blues festivals.

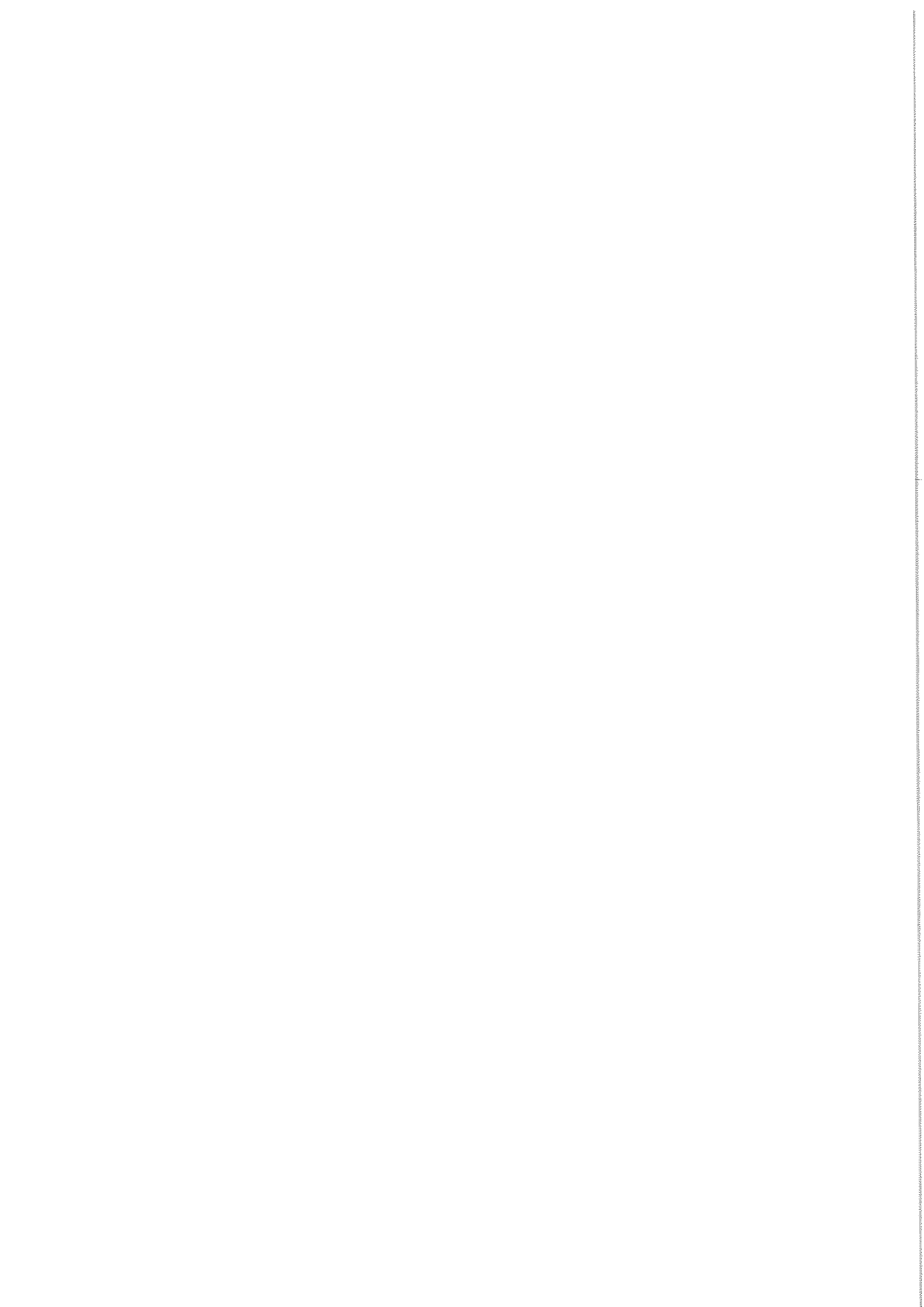
We targeted two showcase gigs to add some quirky interest to the event, these held at Beartown Brewery and Visyon. Both events were very well attended, in particular the Visyon event was a massive success mixing choral, classical and pop music all in one event. It was also a key showcase for the significant work this youth charity does with great performances from the Visyon Youth Band, and the Visyon Choir. We hope we can run both these events again next year with similar great success!

As always our mission remains the same, to showcase Congleton. We want to bring people into our town, to keep alive our community spirit, and it is your support which enables the team to do this.

Please accept our thanks to you for your continued support,

Yours Sincerely

Vince Cutcliffe and the Team



Congleton Town Council - Management Accounts - February 2017

	Current Month Actual	Actual Year To Date	Current Annual Bud	Variance Annual Total	% of Budget
Finance and Policy					
101 Corporate Management					
Staff Costs (re-allocated)	9,296	102,773	116,187	13,414	88%
Travel	0	244	1,000	756	24%
Training / Conferences	630	2,499	2,500	1	100%
Rent Payable	1,163	12,788	13,950	1,162	92%
Reception - TIC	0	2,967	2,800	-167	106%
Miscellaneous Office Costs	22	270	400	130	68%
Telephone/Fax/Internet	123	1,219	2,000	781	61%
Postage	9	2,280	3,000	720	76%
Stationery & Printing	84	1,449	2,500	1,051	58%
Subscriptions & Publications	0	2,851	2,700	-151	106%
Insurance	0	9,671	8,000	-1,671	121%
Computer/IT Costs	825	7,430	7,500	70	99%
Photocopy Charges	0	1,767	2,500	733	71%
Recruitment Advertising	0	150	500	350	30%
Other Advertising	0	205	300	95	68%
Bank Charges	67	605	500	-105	121%
Audit Fees - External	0	0	2,000	2,000	0%
Audit Fees - Internal	0	420	1,260	840	33%
Accountancy Support	0	2,367	3,750	1,383	63%
Legal & Professional fees	275	2,357	3,000	643	79%
HR & H&S support	213	2,343	3,500	1,157	67%
Central Overheads reallocated	-2,027	-45,121	-49,263	-4,142	92%
Corporate Management:-Expenditure	10,680	111,534	130,584	19,050	85%
CEC Grant		-24,945	0	24,945	0%
Interest Receivable		-2,783	-2,500	283	111%
Corporate Management :- Income	0	-27,728	-2,500	25,228	1109%
Net Expenditure over Income	10,680	83,806	128,084	44,278	65%
102 Democratic Rep'n & Mgmt/Civic					
Staff Costs (re-allocated)	2,115	22,329	23,977	1,648	93%
Training / Conferences	644	1,052	1,000	-52	105%
Stationery & Printing	16	244	400	156	61%
Marketing/Promotions	0	193	900	707	21%
Council Newsletter	0	3,790	5,230	1,440	72%
Council Website	800	1,050	2,000	950	53%
Mayor's Allowance	0	3,000	3,000	0	100%
Members Expenses	0	0	360	360	0%
Civic Expenses	0	4,322	5,000	678	86%
Civic Regalia	0	2,204	100	-2,104	2204%
Hall & Room Hire	202	4,954	5,500	546	90%
Civic Artefacts and Treasures	0	206	500	294	41%
Central Overheads reallocated	87	1,938	2,082	144	93%
Democratic Rep'n & Mgmt/Civic:-Expenditure	3,864	45,282	50,049	4,767	90%
Grants		67,436	70,983	3,547	95%
F&P Income - Expenditure Totals	14,544	196,524	249,116	52,592	79%
Community, Environment & Services					
Paddling Pool	0	19,923	24,820	4,897	80%
Propagation Unit	351	351	1,000	649	35%
Floral Displays	250	7,405	9,500	2,095	78%
Allotments	0	165	290	125	57%
Public Toilets	470	5,975	8,350	2,375	72%
Public Realm CCTV	0	9,914	14,450	4,536	69%
Congleton Partnership	2,762	30,381	33,143	2,762	92%
Community Development	4,610	50,720	57,211	6,491	89%
Police Community Support Officers	47,672	47,672	47,200	-472	101%
Christmas Fayre/lights	53	4,035	4,000	-35	101%
Neighbourhood Plan	0	0	0	0	#DIV/0!
Tourism	0	5,225	3,000	-2,225	174%
Youth and Young People	63	845	2,000	1,155	42%
Luncheon Club	284	8,980	10,836	1,856	83%
Total	56,515	191,591	215,800	24,209	89%

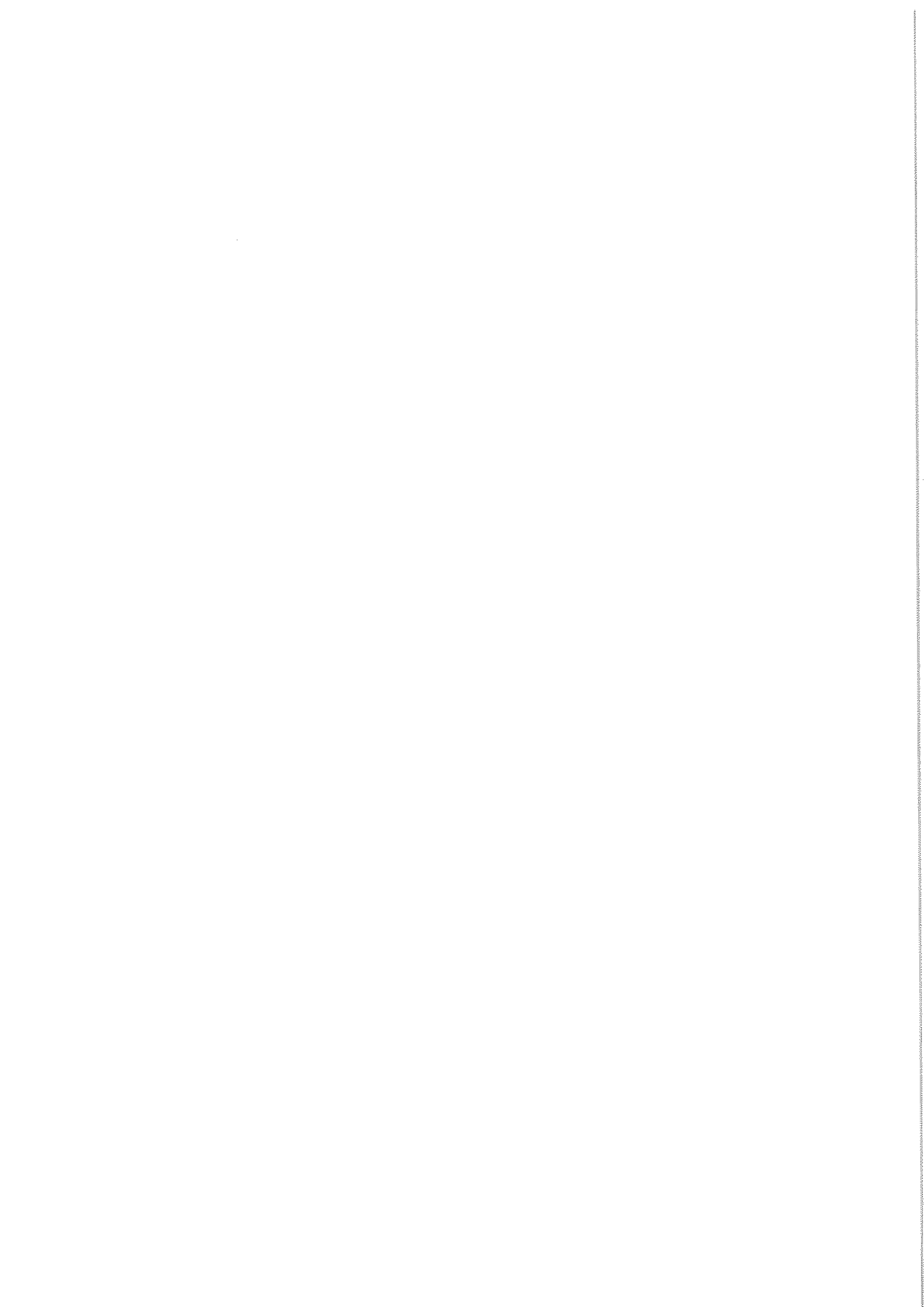
Congleton Town Council - Management Accounts - February 2017

	Current Month Actual	Actual Year To Date	Current Annual Bud	Variance Annual Total	% of Budget
<u>Streetscape</u>					
Staff Costs	29,897	334,450	388,827	54,377	86%
Agency Staff	0	6,328	5,000	1,328	127%
Protective Clothing/H & Safety	294	3,236	3,000	236	108%
Office rent	256	2,811	3,067	256	92%
Janitorial	245	4,841	4,000	841	121%
Telephones	100	1,100	1,200	100	92%
Insurance	0	6,089	6,000	89	101%
Property maintenance	107	888	1,000	112	89%
Horticultural etc Supplies	5,183	20,814	16,000	4,814	130%
Vehicle maintenance/Serv etc	4,358	12,264	7,000	5,264	175%
Vehicle fuel and oil	982	11,602	15,000	3,398	77%
Vehicle rental charges	3,057	33,107	37,676	4,569	88%
General expenditure	185	1,573	1,500	73	105%
Rechargeable items	0	26	0	26	#DIV/0!
Central Overheads Reallocated	3,855	30,020	34,632	4,612	87%
Streetscape Expenditure	48,519	469,149	523,902	54,753	90%
Streetscape - Other Income	0	-1,549	-900	649	172%
Streetscape - C East Income		-333,142	-362,696	-29,554	92%
	0	-334,691	-363,596	-28,905	92%
Net Expenditure over Income	48,519	134,458	160,306	25,848	84%
C,E & S Income - Net Expenditure Totals	105,034	326,049	376,106	50,057	87%
<u>Town Hall</u>					
Town Hall - Expenditure		138,949	155,892	-16,943	89%
Town Hall - Income		-105,364	-98,150	-7,214	107%
Net Expenditure over Income	0	33,585	57,742	-24,157	58%
Total Net Expenditure	119,578	556,158	682,964	78,492	81%
<u>Personnel</u>					
Staff Costs - Reallocated	51,564	587,628	674,354	86,726	87%
<u>Reserves as at 28/02/17</u>					
General Reserve	171,618				
Capital Equipment Fund	36,140				
Capital Contingency Fund	191,052				
EMR Elections	15,000				
EMR Carnival	6,210				
EMR Crime Prevention/Traffic calming	3,779				
EMR Ancient Treasures	3,000				
EMR Website	1,651				
EMR Training	2,475				
EMR Streetscape	56,767				
EMR Loan Repayments	1,025				
EMR Toilets	24,012				
EMR Play Areas	6,000				
EMR Public Realm	12,000				
EMR Legal Fees	5,292				
EMR Congleton Neighbourhood Plan	30,408				
EMR Cenotaph	10,000				
EMR Christmas Lights	5,404				
EMR Rotary Bonfire	5,000				
EMR In Bloom	3,000				
	589,833				

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Finance and Policy		
MEETING DATE AND TIME	23/03/17 7pm	LOCATION	Congleton Town Hall
REPORT FROM	Jackie Potts – Support Manager		
AGENDA ITEM REPORT TITLE	Management Accounts April to February 2017 ITEM 10		
Background	Variance analysis of the Accounts to February 2017 to accompany the spreadsheet. 92% of the budget would be used if expenditure was regular monthly.		
Updates	<p>It is nearly the financial year end. The council is on target with the overall budget. Variance analysis as follows for individual budget headings:</p> <p><u>Finance and Policy Committee</u></p> <p>Corporate Management</p> <ul style="list-style-type: none"> • Audit fees – Internal – 1 visit of 3 has taken place • Audit fees – External - will be charged later in the year. <p>This cost centre in total will be underspent as it includes the Precept Support grant of £24,945 which was not budgeted for.</p> <p>Civic</p> <ul style="list-style-type: none"> • Civic Regalia – only a very small budget and repairs to the Mayor’s chain was £2,100 but this cost centre will be on budget overall due to some underspending on other budget headings. <p>Grants</p> <ul style="list-style-type: none"> • The total grants budget for 2016/17 was £70,983. £3,547 is available for grant applications up to 31/03/17. This committee meeting is the final one to consider grant applications for this financial year. <p><u>Community, Environment & Services Committee</u></p> <ul style="list-style-type: none"> • Paddling pool is within budget. • Tourism includes the Tour of Britain. Although showing an overspend it was agreed to use some of the Cheshire East support grant towards the event. • Streetscape – Staffing. Although Agency staff is over budget, when combined with the total staffing expenditure this is within budget. • Streetscape – Janitorial includes dog foul bags and skips for Back Lane • Streetscape – Both Vehicle Maintenance and Horticultural budgets show overspending. The budget for 2016/17 was drawn in September 2015 and was still largely based on figures from Cheshire East. The Horticultural and Supplies budget did not take into account all the consumables which although individually are small amounts over the year have had a significant effect. Similarly with Vehicle Maintenance - expected winter maintenance was £5,000 but all the smaller repairs and spares have added up to the overspend. However, the cost centre in total is on budget. <p><u>Town Hall Committee</u></p> <p>This financial year has seen a marked increase in Town Hall bookings so actual income is already more than the forecast. These figures are the best to date since the Town Council took over running the Town Hall in 2008.</p>		
Decision Requested	To receive the Management Accounts for February 2017		



Date: 09/03/2017

Congleton Town Council 16/17

Page No: 1

Time: 15:26

User: JP

Bank Reconciliation Statement as at: 28/02/2017 for Cash Book 1 RBS Current/1 Access Acct

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
RBS High Interest A/c 11411162	31/07/2016	646	0.00
RBS Current Account 11411170	28/02/2017	105	119,833.30
			<u>119,833.30</u>

<u>Unpresented Cheques (Minus)</u>	<u>Amount</u>
29/09/2016 008248 A Morrison	18.70 \
07/10/2016 008250 Cheshire Association of Local	30.00 - missed.
21/11/2016 008288 The Royal British Legion	72.00 \
27/01/2017 008332 Congleton Harriers	250.00 \
27/01/2017 008334 Halo Hair	8.00 \
20/02/2017 008342 Bromley Farm Comm	380.00 \
21/02/2017 008344 Bromley Farm Community Deve	250.00 \
21/02/2017 008345 Police & Crime Commissioner fc	47,200.00 \
21/02/2017 008343 Congleton Unplugged	500.00 \
24/02/2017 008347 CTHEP	768.50 \
27/02/2017 008349 Prism Business Developments L	5,070.43 \
27/02/2017 008348 Bromley Farm Community Deve	250.00 \
	<u>54,797.63</u>
	65,035.67

Receipts not Banked/Cleared (Plus)

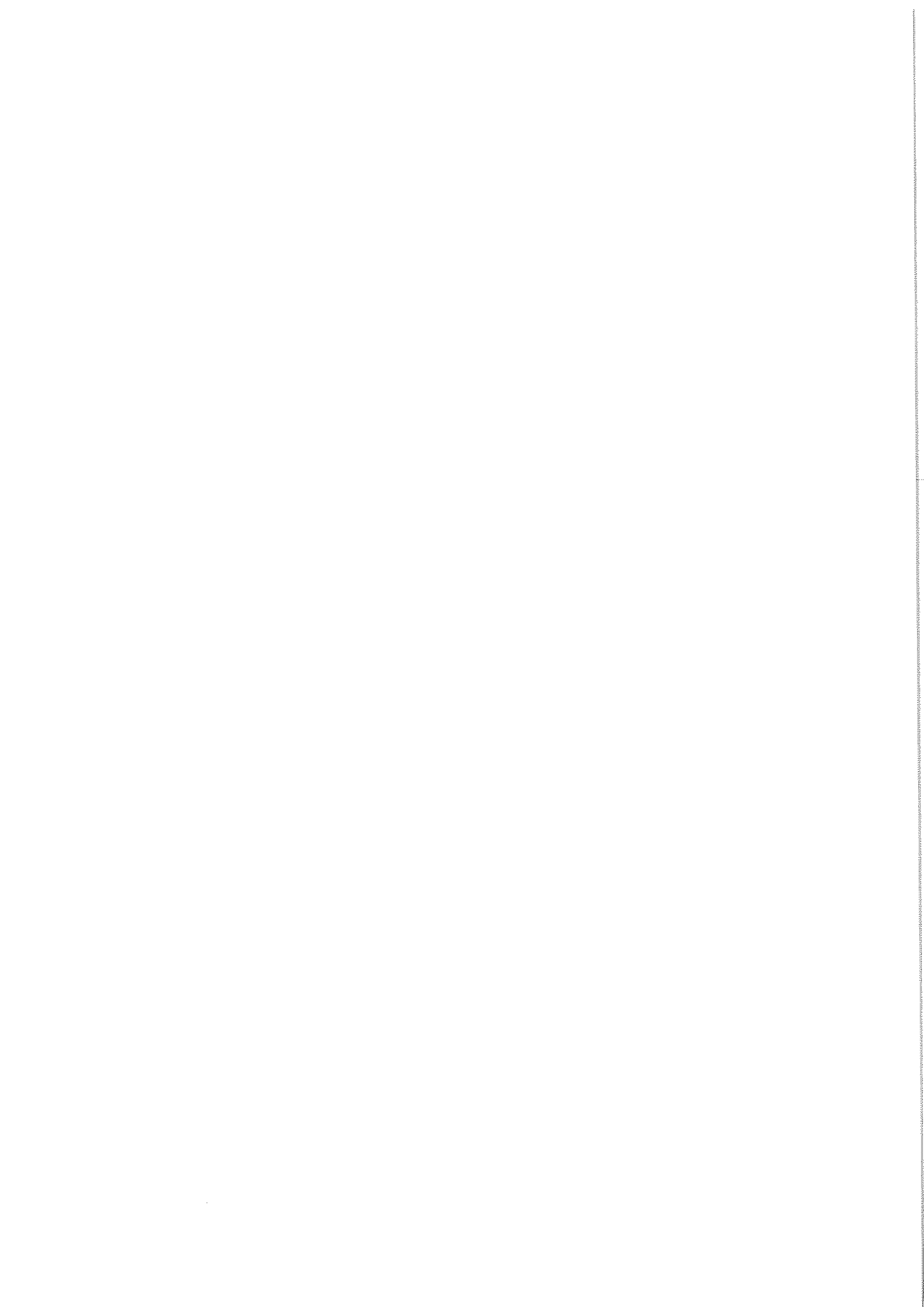
	<u>0.00</u>
	65,035.67
Balance per Cash Book is :-	65,035.67
Difference is :-	0.00

A Shepherd-Roberts
For Auditing Solutions Ltd

JP 15/3/17

SIBA and Cambridge and Counties Bank Balance as at 28/02/2017

Balance per Special Interest Bearing Account (10180876)	645,227.40
Cambridge and Counties 1 year fixed deposit	<u>150,000.00</u>
	<u><u>795,227.40</u></u>



Congleton Town Council 16/17

RBS Current/ Access Acct

List of Payments made between 01/02/2017 and 28/02/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
01/02/2017	Cheshire East Council	DD	194.00	Business rates toilets
06/02/2017	West Mercia Energy	DD	11.48	1347578/7631/P/Pool electric
06/02/2017	WH Smith	008337	7.00	WH Smith - xmas electric
06/02/2017	AU Global Management	008338	25.10	Christmas electricity
07/02/2017	Cakes by Bethany	008340	60.00	Receipt in error
08/02/2017	Electric Picture House	008341	150.00	P/ship/7695/moody st mosaics
09/02/2017	West Mercia Energy	DD	3,845.72	1350666/7632/TH Utilities
10/02/2017	Purchase Power	DD	213.00	BE354415/7647/Frinking machine top up
13/02/2017	West Mercia Energy	DD	1,076.30	1352626/7629/Town Hall Utilities
13/02/2017	TomTom Telematics	DD	106.92	6982143/7713/vehicle tracker
14/02/2017	BACS B/L Pymnt Page 1620	BACS Pymnt	4,370.85	BACS B/L Pymnt Page 1620
14/02/2017	Wirehouse Employer Services	DD	102.00	HR consultancy monthly
17/02/2017	RBS Credit Card	DD	300.85	030217/7709/training costs
17/02/2017	RBS bankline	DD	54.60	Bankline charges
17/02/2017	Bankline	BANKLINE	53,128.91	Payroll February 2017
20/02/2017	Bromley Farm Comm	008342	380.00	Grant - Bromley Farm Comm
20/02/2017	Wirehouse Employer Services	DD	153.60	H&S consultancy monthly
21/02/2017	BACS B/L Pymnt Page 1624	BACS Pymnt	4,316.37	BACS B/L Pymnt Page 1624
21/02/2017	Bromley Farm Community Develop	008344	250.00	P/ship /7683/In bloom project
21/02/2017	Police & Crime Commissioner fo	008345	47,200.00	9072018016/7686/PCSO contribut
21/02/2017	Congleton Unplugged	008343	500.00	Grant - Congleton Unplugged
21/02/2017	RBS Bank charges	DD	12.30	RBS Bank charges
23/02/2017	EE	DD	24.78	V01322947888/7694/JM phone
23/02/2017	West Mercia Energy	DD	11.96	1355167/7721/P/Pool electric
24/02/2017	CTHEP	008347	768.50	ALPS legal payment to CTC s/b CTHEP
27/02/2017	Prism Business Developments Li	008349	5,070.43	62980/7731/VOIP phone system
27/02/2017	Bromley Farm Community Develop	008348	250.00	P/ship/7725/carnival project
27/02/2017	Prism Bus Developments	DD	965.66	IT support monthly
28/02/2017	BACS B/L Pymnt Page 1630	BACS Pymnt	17,891.10	BACS B/L Pymnt Page 1630
28/02/2017	Suez Recycling and Recovery UK	DD	280.22	30554658/7655/Waste Recycling
28/02/2017	Allpay - Plus Dane	DD	36.08	Allotment garage rental
	Total Payments		141,757.73	

<u>Invoice</u>			<u>Amount</u>
<u>Date</u>	<u>Invoice No</u>	<u>Supplier Name and Invoice Details</u>	<u>Paid</u>
		ACAS	
31/01/2017	09/16223	09/16223/7648/training course	624
		Ansa Environmental Services	
27/01/2017	531008145	531008145/7649/bin repair	71.14
		Bomford Office Products Ltd	
31/01/2017	71270	71270/7650/photocopier paper	107.4
		C T H Events & Parties	
08/02/2016	19	19/7651/TOB meeting	22.25
		Landscape Supply Company	
16/01/2017	66759	66759/7652/tools s/scape	48.62
		Porters Service Station Ltd	
31/01/2017	310117	310117/7653/Fuel for vans	859.92
		Prism Business Developments Limited	
17/01/2017	65524	65524/7654/PC/JP laptop/RB	2221.36
		Thomson Planning Partnership Ltd	
30/01/2017	24/012/AT/01	24/012/AT/016/7656/consultancy n/hood plan	189.12
		Threadfast Engineers 1984 Ltd	
06/01/2017	SIN090169	SIN090169/7657/toolbelts	38.4
09/01/2017	SIN090188	SIN090188/7658/Locks	147.02
		T & S Electrical Limited	
31/01/2017	11216	11216/7659/repair handdryer	41.62
BACS Payment 14/02/2017			<u>4370.85</u>

Invoice Date	Invoice No	Supplier Name and Invoice Details	Amount Due
Angel Springs Ltd			
31/01/2017	3466748	3466748/7679/Town Hall water	113.82
Cheshire Electrical Supplies Ltd			
18/01/2017	C171006/1	C171006/1/7661/light bulb	6.33
C T H Events & Parties			
09/01/2017	223	223/7662/TC11678	17.40
09/01/2017	224	224/7663/Town council TCBS	17.40
10/01/2017	225	225/7664/TC11669	43.50
11/01/2017	226	226/7667/CEC Highways event	313.20
11/01/2017	227	227/7665/TC11687	87.00
11/01/2017	228	228/7666/TC11670	43.50
12/01/2017	229	229/7668/DM meeting	17.40
16/01/2017	231	231/7670/P/Ship meeting	17.40
16/01/2017	232	232/7671/TC11679	452.88
18/01/2017	233	233/7672/P/Ship meeting	20.88
19/01/2017	234	234/7673/TC11681	47.16
24/01/2017	235	235/7674/tc11688	43.50
28/01/2017	230	230/7669/CEC PB meeting	1,185.00
South East Cheshire Cycling Action			
05/01/2017	050117	050117/7681/network map	450.00
Staffordshire University			
30/01/2017	345692	345692/7677/Marketing tra MH	1,440.00
			<u>4,316.37</u>

Invoice Date	Invoice No	Supplier Name and Invoice Details	Amount Due
15/02/2017	003743	Cheshire Association of Local Councils 003743/7685/training session	337.50
01/02/2017	17921	Cavern Protective Clothing 17921/7684/S/scape Clothing	150.30
03/02/2017	C1710781/1	Cheshire Electrical Supplies Ltd C1710781/1/7687/Bulb & starter	6.33
16/02/2017	103852	Heads (Congleton) Limited 103852/7691/Wedding fair adver	120.00
06/02/2017	5101991	Congleton High School 5101991/7692/Mayor's Ball Tickets	19.06
29/11/2016	20/11187	Clowes Developments (Northwest) Ltd 20/11187/7690/water town toilets	330.77
02/02/2017	148459	Cheshire Turf Machinery Ltd 148459/7689/mower service	1,537.22
02/02/2017	148460	148460/7688/mower service	2,824.39
12/10/2016	73649	Four Oaks Nurseries Ltd 73649/7696/winter bedding	5,623.56
13/02/2017	02017-5192	Kentra Training Ltd 02017-5192/7697/training course	360.00
07/02/2017	29409	K G Loach 29409/7702/fungicide etc	421.62
10/02/2017	29467	29467/7701/compost & weedkille	305.76
16/02/2017	29557	29557/7700/equipment	118.38
01/02/2017	5547661	LAC Autoparts 5547661/7698/lightbulb	4.95
01/02/2017	67061	Landscape Supply Company 67061/7699/cargo net, needle b	87.30
13/02/2017	82	MAC Tool & Plant Hire Ltd 82/7705/box 2 stroke oil	39.00
13/02/2017	83	83/7704/repairs to mower	157.50
13/02/2017	84	84/7706/repairs to blades	48.00
13/02/2017	85	85/7703/service 5 mowers	757.62
01/02/2017	21017C	Maxiglens Environmental Services Ltd 21017C/7707/legionella testing	45.00
10/02/2017	100217	Mrs P Pinto 100217/7693/eco schools projec	385.45
03/02/2017	157	The Stationery Cupboard 157/7710/stationery items	85.89
06/02/2017	65006	Talke Chemical Company Limited 65006/7712/sticker packs	119.52
06/02/2017	65008	65008/7711/4 off toilet signs	64.80
31/01/2017	310117B	United Reformed Church 310117B/7717/lunches	322.50
10/02/2017	WAL225299	West Wallasey Contract Hire WAL225299/7718/leese vans	3,561.53
17/02/2017	WALM16582€	WALM165829/7719/tyre repair	57.15
BACs payments 28 02 2017			<u>17,891.10</u>

CONGLETON TOWN COUNCIL

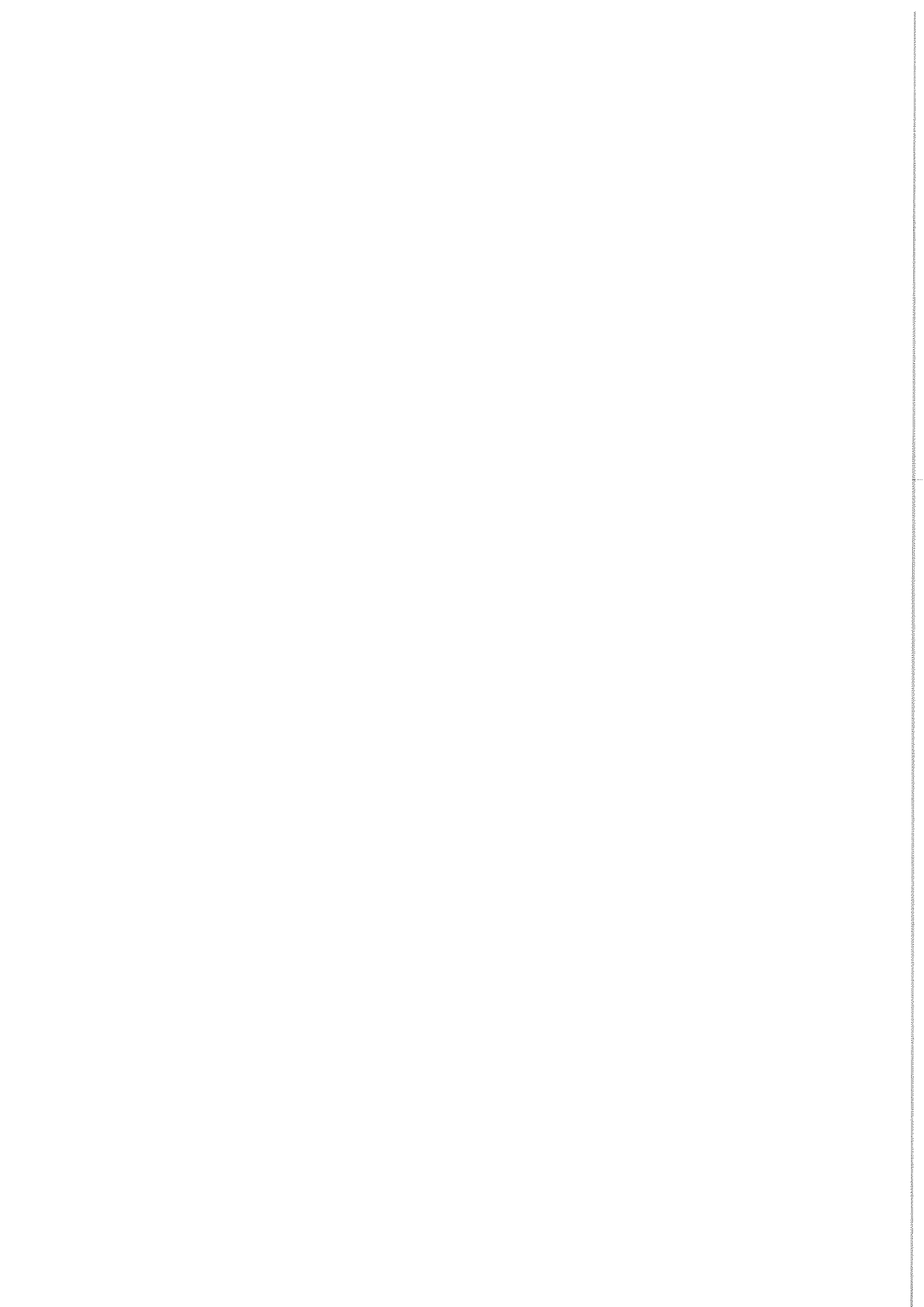
COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Finance and Policy		
MEETING DATE AND TIME	23 rd March 2017 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Chief Officer		
AGENDA ITEM REPORT TITLE	13 Appointment of Internal Auditor		
Background	<p>The Accounts and Audit Arrangements introduced from 1st April 2001 require all Town and Parish Councils to implement an independent internal audit examination of their Accounts and accounting processes annually. The Council complied with the requirements in terms of independence from the Council decision making process by appointing Auditing Solutions Ltd to provide this function to the Council.</p> <p>As the Council's Internal Auditor and under the revised audit arrangements, the Internal Auditor has a duty to complete the internal audit report in the Council's Annual Return, which covers the basic financial systems and requires assurances in ten separate areas as shown below.</p>		

AREA FOR REVIEW	EXPECTED ACHIEVEMENTS	ACHIEVED YES/NO	AREAS COVERED	AREAS STILL TO BE DEVELOPED
Scope of internal audit	Terms of reference approved by council	Yes	Internal Audit covers: Risk arrangements, Security of Assets, review of minutes, insurance, security of assets, expenditure, income, accounting records, year-end accounts,	Long term financing for life cycle issues to be considered.
	Internal audit work takes into account risk assessment	Yes	Covered by financial risk assessment review and H & S safety review annually. Insurance risk assessed annually.	New long term financial risk to be considered.
	Internal audit work takes into account wider control arrangements	Yes	Financial authorities now in place for staff especially as new purchasing policy has been issued clarifying levels of authority. Project budgeting process in place. Monthly variance reports in place and considered by P&F committee.	

	Internal audit work covers anti-fraud and corruption arrangements	Yes	Cash handling procedures reviewed by internal auditor. Two staff handling all purchasing, and cash transactions.	
Independence	Internal audit has direct access to those charged with governance	Yes	Chief Officer and internal audit discuss governance. Interim and annual audit reports discussed at meetings.	
	Internal audit has no other role within the council	Yes		
Competence	There is no evidence of a failure to carry out internal audit work ethically, with integrity and objectivity.	Yes	Internal auditor works with other councils.	
Relationships	The proper officer and the responsible financial officer are consulted on the internal audit plan.	Yes	A five year plan in existence and now considered by Council	
	Responsibilities for officers and internal audit are defined in relation to internal control, risk management, fraud and corruption by means of a job description, engagement letter.	Yes	Chief Officer's Key Performance Areas show this, as do RFO's.	
Audit Planning and Reporting	The annual internal audit plan properly takes account of all risks facing the council and has been approved by council.	Yes	Financial Risk review completed annually. Internal audit monitors against identified risk.	
	Internal audit has reported in accordance with the plan	Yes	Internal audit investigation is thorough, and provides sound reports,	
	Reports are received by council	Yes	Reports acted upon as shown by minutes.	
	Planned internal audit work is based on risk assessment and designed to meet the council's needs	Yes	Largest risks covered by insurance i.e. loss of income.	

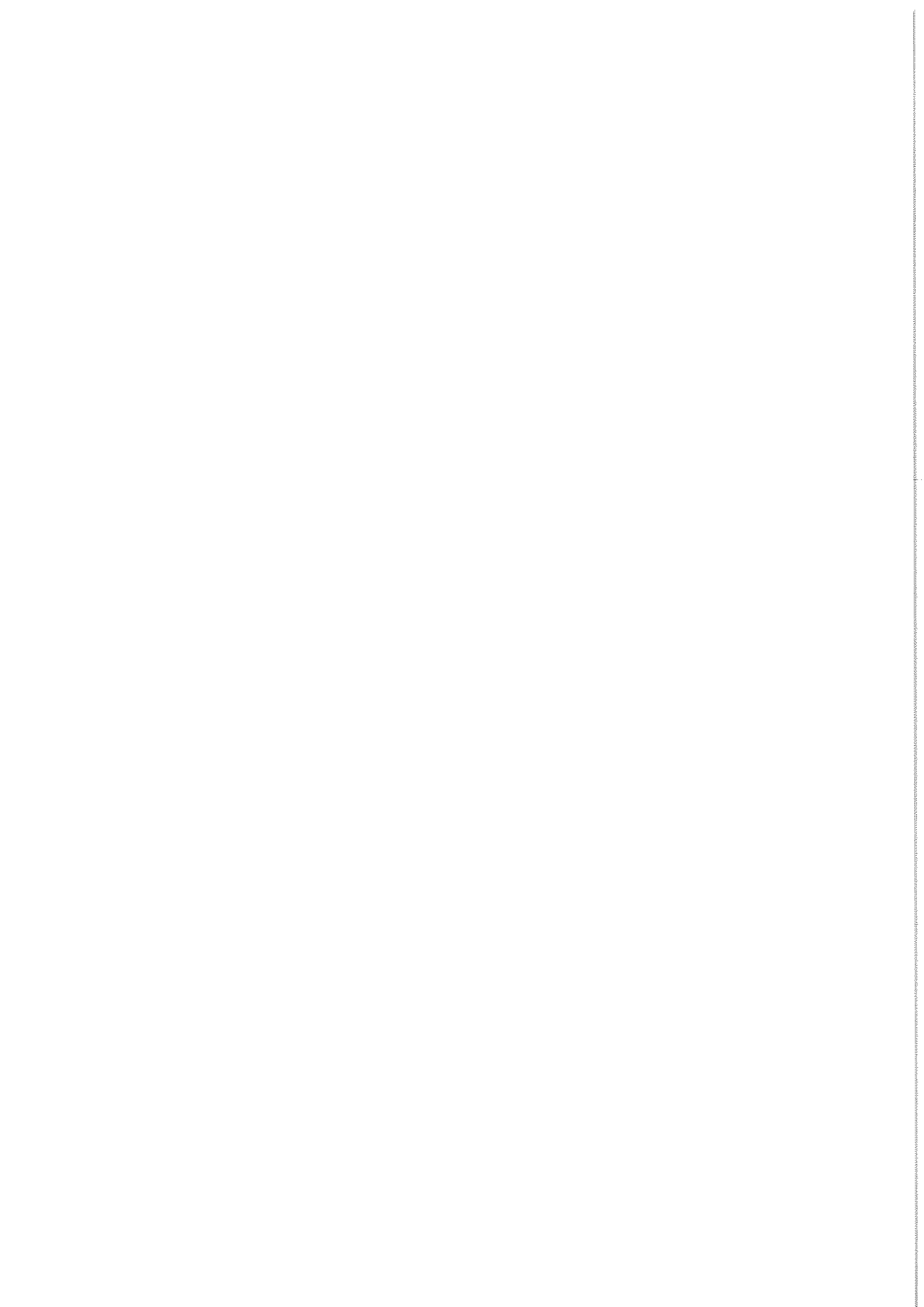
Understanding the whole organisation, its needs and objectives	The annual audit plan demonstrates how audit work will provide assurance for the council's Annual Governance Statement.	Yes	Internal Auditor now fully updated on any new issues	
Be seen as a catalyst for change	Internal audit supports the council's work in delivering improved services to the community	Yes	Auditor now assessing work done by council on levels of risk.	
Adds value	The council makes positive responses to internal audit's recommendations and follows up where action is needed	Yes	Audit reports scrutinised by P&F and acted upon.	
Be forward looking	National agenda changes are considered.	Yes	Vision, Asset transfer, neighbourhood plan, growth of council, projects undertaken all indicators of change.	
	Internal audit is aware of new developments in council services, risk management and corporate governance arrangements	Yes	Staff constantly update training	
Be challenging	Focuses on risks and encourages development of own responses to risk management	Yes		
Right resources	Adequate resources are made available for internal audit's work	Yes		
	Internal audit understand the council	Yes	Internal auditor has been working with the council for a number of years.	
Proposal	The current internal auditor is Accounting Solutions Ltd. The Town Council has used this auditor for a number of years and has a good relationship with the auditing firm. They work with many other Councils in providing this service and are totally familiar with our processes and procedures as well as other councils. The fact that historically our external audit has been consistently good demonstrates that the guidance and support being provided is sound.			
Finance	The cost for Accounting Solutions is circa £1300 p.a., the daily cost is £420 which includes travelling.			
Decision Requested	That the F&P Committee resolve to approve continuing with Accounting Solutions for internal audit provision for the next financial year 2017-18.			



CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Finance and Policy																							
MEETING DATE AND TIME	23 rd March 2017 7.00pm	LOCATION	Congleton Town Hall																					
REPORT FROM	Chief Officer																							
AGENDA ITEM REPORT TITLE	14 Proposed Changes to committee quorums																							
Background	Following guidance received from the Cheshire East Monitoring Officer, it is proposed that amendments are made to the quorums of committees. Committees will be quorate if a minimum of one third of its membership attends the meeting.																							
Current members and quorums of committees	<table border="1"> <thead> <tr> <th></th> <th>Members</th> <th>Quorum</th> </tr> </thead> <tbody> <tr> <td>Council</td> <td>20</td> <td>7</td> </tr> <tr> <td>Planning</td> <td>20</td> <td>7</td> </tr> <tr> <td>Personnel</td> <td>10</td> <td>3</td> </tr> <tr> <td>Community E & S</td> <td>10</td> <td>3</td> </tr> <tr> <td>Town Hall</td> <td>10</td> <td>3</td> </tr> <tr> <td>Finance & Policy</td> <td>10</td> <td>3</td> </tr> </tbody> </table>				Members	Quorum	Council	20	7	Planning	20	7	Personnel	10	3	Community E & S	10	3	Town Hall	10	3	Finance & Policy	10	3
	Members	Quorum																						
Council	20	7																						
Planning	20	7																						
Personnel	10	3																						
Community E & S	10	3																						
Town Hall	10	3																						
Finance & Policy	10	3																						
Proposed amendment to current members and quorums of committees	<table border="1"> <thead> <tr> <th></th> <th>Members</th> <th>Quorum</th> </tr> </thead> <tbody> <tr> <td>Council</td> <td>20</td> <td>7</td> </tr> <tr> <td>Planning</td> <td>20</td> <td>7</td> </tr> <tr> <td>Personnel</td> <td>10</td> <td>4</td> </tr> <tr> <td>Community E & S</td> <td>10</td> <td>4</td> </tr> <tr> <td>Town Hall</td> <td>10</td> <td>4</td> </tr> <tr> <td>Finance & Policy</td> <td>10</td> <td>4</td> </tr> </tbody> </table>				Members	Quorum	Council	20	7	Planning	20	7	Personnel	10	4	Community E & S	10	4	Town Hall	10	4	Finance & Policy	10	4
	Members	Quorum																						
Council	20	7																						
Planning	20	7																						
Personnel	10	4																						
Community E & S	10	4																						
Town Hall	10	4																						
Finance & Policy	10	4																						
Officer recommendation	To approve the proposed changes to the quorums of the committees																							



CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Finance and Policy		
MEETING DATE AND TIME	23 rd March 2016	LOCATION	Congleton Town Hall
REPORT FROM	Streetscape Develop Manager – Ruth Burgess		
AGENDA ITEM REPORT TITLE	15 Streetscape Replacement Trailer		
Background	<p>The current trailer which is 20 years old is used in the mowing season for transporting the mowers around and in winter to carry large shrub cutting. The condition of the trailer has deteriorated significantly over the last couple of years and known immediate works are required and would include</p> <p>New electrics as the lights and indicators keep dipping in and out -Unsure £150-£200.</p> <p>New floor – rotten in corners and damaged - IWT Aluminium Floor Kit £564.00.</p> <p>Tyres – wearing not much grip left £172.00 roughly.</p> <p>The jockey wheel and couplings will bear down so will need replacing in the next 2 years £500.00.</p> <p>It is anticipated that due to its age there will be other unknown additional refurbishment costs associated to the trailer over the next few years.</p>		
Finance / Quotes	<p>Quote 1. £2360.00 Plus VAT. 5/6 Weeks lead Time = Based in Leek The have been established for over 30 years as a main dealer of Ifor Williams trailers. Offering unbeatable prices on new and used Ifor Williams trailers. Local Company to Congleton with them being based in Leek.</p> <p>Warranty 12 Months warranty covering both faulty materials and faulty workmanship, it does not cover general wear and tear</p> <p>Quote 2. 2950 Plus VAT. 5 Weeks lead Time = Based in Flintshire Established in 2005 company running for 12 years selling large and small trailers across the country – franchise from a larger company</p> <p>Warranty All of products are covered by a 12 month warranty covering both faulty materials and faulty workmanship, it does not cover general wear and tear</p> <p>Quote 3. £2760.00 Plus VAT. 6/7 Weeks lead Time = Based in Denbighshire Established in 1958 and to date has manufactured over half a million trailers. We are Britain’s largest manufacturer of trailers</p>		

	<p>Warranty They warrant, that on delivery and for a period of 12 months from delivery, the Goods shall be free from material defects. However, this warranty does not apply in the circumstances described in clause 8.3.</p> <p>“8.3 This warranty does not apply to any defect in the Goods arising from:</p> <p>(a) fair wear and tear;</p> <p>(b) wilful damage, abnormal storage or working conditions, accident;</p> <p>(c) negligence by you or by any third party;</p> <p>(d) if you fail to operate or use the Goods in accordance with the user instructions;</p> <p>(e) any alteration or repair by you or by a third party who is not one of our authorised repairers.”</p> <p>Quote 4. £2855.00 Plus VAT. 1 Weeks lead Time = Based in Leyland</p> <p>Established in 1970, is the main Lancashire Distributor of the make Ifor Williams Trailers.</p> <p>Warranty All of products are covered by a 12 month warranty covering both faulty materials and faulty workmanship, it does not cover general wear and tear or damage. If a fault does occur during this period, they shall arrange to have the item repaired or replaced after it has been inspected.</p> <p>*</p> <p>IFOR WILLIAMS LM105 Flat Bed Trailer LM105 2700KG Headboard & Dropsies 6ft Loading ramp & Prop stands Mesh Extensions *</p> <p>The Budget will be from the - Capital Equipment reserve – currently with a balance of £36k – to be used for equipment replacement.</p> <p>It is anticipated that there would also be a trade in value for the old trailer against the purchase of a new trailer.</p>
<p>Specification</p>	
<p>Finance</p>	
<p>Decision Requested</p>	<p>To replace the existing trailer with the proposal of</p> <p>1. £2360.00 plus VAT. 5/6 Weeks lead Time = Based in Leek</p>