



# Congleton Town Council

Historic market town

Chief Officer: David McGifford



16<sup>th</sup> September 2016

Dear Councillor,

**Town Hall Committee – Thursday 22<sup>nd</sup> September 2016**

You are requested to attend a meeting of the Town Hall Committee, to be held in the Town Hall, High Street, Congleton on **Thursday 22<sup>nd</sup> September 2016 at 7.45pm.**

Members of this committee who are unable to attend are reminded of the need to give apologies in advance with the reason for non-attendance.

**Please note - There is a Planning Committee meeting on the same evening commencing at 7.00pm**

Yours sincerely,

David McGifford  
Chief Officer

AGENDA

1. Apologies for absence.

Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

2. Minutes (enclosed)

To confirm the minutes of the Meeting held on 23<sup>rd</sup> June 2016 as a correct record.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.



Congleton  
**beartown**  
where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: 01260 270350 Fax: 01260 280357

Email: [info@congletontowncouncil.co.uk](mailto:info@congletontowncouncil.co.uk) [www.congleton-tc.gov.uk](http://www.congleton-tc.gov.uk)

4. Outstanding Actions

None

5. Fire Risk Inspection / Audit (Report attached)

To receive a report from the Facilities and Operations Manager regarding the progress of works emanating from the Fire Audit dated 26<sup>th</sup> August 2016, and to receive communication from the Prevention and Protection Department.

6. Hearing Loop (Report attached)

To receive a report from the Facilities and Operations Manager on the progress and improvements to the facilities in the Town Hall for the hard of hearing.

7. Refurbishment of the Town Hall External Fire Escape (Report attached)

To receive a report from the Facilities and Operations Manager to approve the contractor for the refurbishment of the Town Hall external fire escape.

8. Office Space Availability (Verbal update)

To receive a verbal update from the Chief Officer regarding the advertising of the commercial office space in the Town Hall.

9. Town Hall Trading Account (enclosed)

To accept the Town Hall Trading account to 31<sup>st</sup> August 2016.

10. Town Hall Pricing and Letting Policy (To follow)

To receive an update on the Town Hall Pricing and Letting Policy.

11. Loaning of Town Hall Equipment (Verbal update)

To receive a verbal update from the Chief Officer to review the process for Town Hall equipment that maybe let for external use and any conditions that may apply.

**To:** Members of the Town Hall Committee

**Cllrs:**

G P Hayes (Chairman), Mrs. A E Morrison (Vice Chairman)

N Adams, Mrs D S Allen, Mrs A L Armitt, L D Barker, P Broom, Mrs S A Holland  
Mrs E Wardlaw and H Richards.

**Ex-Officio Members:** Cllrs D T Brown (Town Mayor), CH Booth (Deputy Mayor) and G R Edwards

**Ccs:** Appointed Member - Mr D A Parker (Honorary Burgess).

Other members of the Council and Honorary Burgesses (4) for Information; Press (2),  
Congleton Library, Congleton Tourist Information Centre.

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON THURSDAY 23<sup>rd</sup> JUNE 2016

PRESENT:

Councillors

G P Hayes (Chairman)  
L. D Barker  
R Boston  
D.T Brown  
G R Edwards  
Mrs A E Morrison (Vice Chair)  
H Richards  
Mrs E Wardlaw

1. **Apologies for absence.**

Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies for absence were received from Cllrs N Adams, Mrs D.S Allen, Mrs A.L Armitt, Mrs S A Holland, and G S Williams.

2. **Minutes**

**THC/1/1617 Resolved** that the minutes of the Meeting held on 10<sup>th</sup> March 2016 be approved and signed by the Chairman as a correct record.

3. **Declarations of Interest**

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Cllrs GP Hayes and Mrs E Wardlaw declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. **Outstanding Actions**

There are no outstanding actions.

5. **Town Hall -150 Year Celebration Update**

**THC/2/1617 Resolved** to receive the update for the 150 year celebration provided by the Town Centre & Marketing Manager

**Actions**

- i) For a letter of thanks to be written To J Unsworth for all the voluntary work and organisation she has provided.
- ii) To look at more promotion of the event at the Town Hall.

6. **Town Hall Contract**

The Chief Officer advised that the contract had now been signed by the Town Hall's Commercial Partners.

7. **Fire Audit**

**THC/3/1617 Resolved** to note the update provided on the progress of works emanating from the Fire Audit dated 26th April 2016.

8. **Decoration of the Town Hall**

**THC/4/1617 Resolved** to receive the update of the decoration of the Town Hall.

9. **Hearing Loop**

**THC/5/1617 Resolved** to receive the progress report for improvements to the facilities in the Town Hall for the hard of hearing and proposed that a third quote is obtained and relevant credit checks are undertaken against each company. The Chair and Chief Officer would have delegated authority in making the final decision

10. **Office Space Availability** (verbal update)

The Chief Officer advised that current tenants at the Town Hall, Ledgerwood, will be vacating their offices at the end of July 2016. Details will be forward to local agents

11. **Town Hall Trading Account** (enclosed)

**THC/5/1617 Resolved** to receive the Town Hall Trading account to May 2016.

Cllr G P Hayes  
(Chairman)

## **Congleton Town Council**

### **Brief Report to Town Hall Committee 22<sup>nd</sup> SEPT 2016**

#### **Congleton Town Hall Fire Risk Inspection 26<sup>th</sup> Aug 2016**

#### **Agenda item 5**

Please find attached as requested the response from Simon Burch after he made his visit on Friday 26<sup>th</sup> of Aug 2016.

As you are fully aware we have been having issues with the fire alarm panel, which now seems to be resolved.

The main thing is that the fire authorities are happy that we are working through some of the improvements and the fire alarm fault has now been fixed.

One job that needs doing is the external fire escape; this will be discussed in another report tonight.

Anything else just ask.

Thanks

*chris*

Chris Jones  
Facilities & Operations Manager  
Congleton Town Council  
01260 270350 Opt 5.

Chris,

My visit last Friday confirmed compliance with the demands of the Regulatory Reform (Fire Safety) Order.

In particular, your fire risk assessment identifies and prioritises actions at the premises on a risk assessed basis and you are seeking to address these in a structured way. This is exactly the expectation.

We have therefore deemed the Action Plan compliant in that the major risks identified have been adequately addressed while longer term solutions are financed and achieved.

We will undoubtedly reinspect the premises to confirm further compliance and improvements at some point in the future.

Please don't hesitate to contact me if you wish to discuss or have any further questions.

Kind regards.

Simon Burch  
Prevention and Protection Department  
Cheshire Fire and Rescue Service  
Crewe Fire Station  
Crewe Road  
Crewe  
Cheshire  
CW1 1DS  
Telephone: 01270 213 246  
Mobile: 07825 754 839  
email: [simon.burch@cheshirefire.gov.uk](mailto:simon.burch@cheshirefire.gov.uk)  
Web: [www.cheshirefire.gov.uk](http://www.cheshirefire.gov.uk)

## **Congleton Town Council**

**Town Hall Meeting 22<sup>nd</sup> SEPT 2016**

### **Agenda item 6**

#### **Hearing loop System**

To receive progress on improvements to the facilities for the hard of hearing

##### **1. Background**

Following concerns raised by a member of the public we have reviewed the options for improving facilities for residents and issues with hearing difficulties. It was felt that the quality of the equipment currently being provided was not of a standard that was acceptable and that what we were providing was not being promoted within the Town Hall.

##### **2. Current position**

Gordon Morris was the company named by the member of public who had raised the issue. The company is based in Somerset and have experience in installing the proposed system; they provided the one currently in operation in Congleton Library, which we have been advised is an excellent system. We have established the make and model of the system and asked T&S electrical to also provide quote

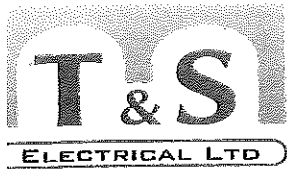
##### **3. Quotes received to date**

See attached quotes from:

	Hall	Bridestones	Total
T & S Electrical Ltd	930	840.	1,770
Gordon Morris Ltd	-	-	6,948
Expression media	1,450	1,250	2,700

All figures to be plus VAT

Report prepared by: Chris Jones Facilities & Operations Manager



**Electrical Contractors**

**Domestic  
Commercial  
Industrial  
Agricultural**

19 Mill Street  
Congleton  
Cheshire  
CW12 1AB  
Phone: 01260 270852  
Fax: 01260 271056  
E-mail: info@tselectrical.co.uk

TP/SP

19 May 2016

Mr C Jones  
Congleton Town Council  
The Town Hall  
High Street  
Congleton  
Cheshire  
CW12 1BN



Dear Mr Jones

**QUOTATION: Electrical Installations**

We thank you for your instructions and have pleasure in submitting our Quotation for electrical works.

**Main Hall:**

Supply and installation of an Induction Loop System.

**£930.00 Exclusive of VAT**

**Bridestones:**

Supply and installation of an Induction Loop System.

**£840.00 Exclusive of VAT**

All works to be fully tested upon completion and certification issued in accordance with the current edition of the IEE Wiring Regulations and Amendments.

We trust the above will meet with your approval, but should you have any queries, do not hesitate to contact me.

Yours sincerely  
**T & S ELECTRICAL LTD**

*Trevor Park*

Trevor Park



For Domestic Electrical  
Installation Work Only



Ref: CN160616CONG-3094

AGENDA ITEM 6

16 June 2016

Mr. Chris Jones  
Congleton Town Council

Gordon Morris Ltd  
Unit 21 Wessex Park  
Somerton Business  
Park  
Somerton  
Somerset  
TA11 6SB

Tel / Minicom 01458 272121  
Fax 01458 274545  
Email [info@gordonmorns.co.uk](mailto:info@gordonmorns.co.uk)  
[www.gordonmorris.co.uk](http://www.gordonmorris.co.uk)

### QUOTATION

Dear Mr. Jones

#### Induction Loop Systems for Congleton Town Council

Thank you for your enquiry in connection with the above, we have pleasure in submitting our prices in accordance with our telephone conversation and the details you have supplied.

I have priced to supply and install a standard perimeter loop system into the two rooms requested. The loop system will consist of a rack cabinet, line input point, loop amplifier and loop cable installation in each room.

#### Bridestone Suite

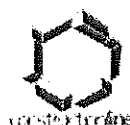
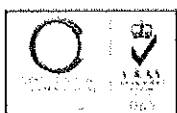
1 x AEM5003 6u Wall Cabinet and vents  
1 x LAUI022 UniVox PLS-X5 Loop Amplifier  
1 x WCL8010 2.5mm Single Tri Rated loop cable  
1 x WPA8213 Line Input Box fort existing PA to plug in  
2 x ANT5001 T Sticker

#### Main Hall

1 x AEM5003 6u Wall Cabinet and vents  
1 x LAUI009 UniVox PLS-700 Loop Amplifier  
1 x WCL8073 4.0mm Single Tri Rated loop cable  
1 x WPA8213 Line Input Box fort existing PA to plug in  
2 x ANT5001 T Sticker  
1 x ALL5001 UniVox Loop Listener

**Price for the above £6,948.00 excluding VAT**

Y:\LinkedFiles\QuotesLetter.doc



# Short Form Estimate

AGENCY ITEM 8



Estimate Reference SPH070715-001

Date : 7th July 2016

Expression Contact Name Steve Hollick

Quotation provided to

Project Name

Chris Jones  
Congleton Town Council

Quantity	Code	Description	Total
<b>Bridestone Suite</b>			
1	EXP-ILS200	Supply and install an induction loop system within the Bridestone Suite which will take its feed from the existing sound system within the room. <i>System includes:</i> 6 U Wall cabinet Signet PDA200/2 Induction loop amplifier Single Tri rated induction loop cable Signet APXL Line input plate for existing PA to plug into 2 x "Induction Loop In Operation" sticker	£1,250.00
<b>Main Hall</b>			
1	EXP-ILS200	Supply and install an induction loop system within the Main Hall which will take its feed from the existing sound system within the room. <i>System includes:</i> 6 U Wall cabinet Signet PDA500/2 Induction loop amplifier Single Tri rated induction loop cable Signet APXL Line input plate for existing PA to plug into 2 x "Induction Loop In Operation" sticker Signet RXTI Induction loop listener	£1,450.00

All prices are subject to VAT, which will be charged at current rate at time of invoice

## Notes

This estimate has been prepared based upon limited information provided by others. No site survey has been carried out and therefore this estimate may be subject to change once further information is obtained. We reserve the right to modify this estimate or to decline to proceed, at our discretion.

Quotation is valid for 60 days

This estimate is provided, subject to Expression Media Limited terms & conditions

E&OE

## **Congleton Town Council**

**Town Hall Meeting 22<sup>nd</sup> SEPT 2016 (7PM)**

### **Agenda item 7**

#### **Suggestions towards the refurbishment of the Town Hall external fire escape**

##### **1. PURPOSE OF THE REPORT**

To provide members with 3 quotes to refurbish the external fire escape from the balcony to the Council owned car park.

##### **2. BACKGROUND AS TO WHY**

When the Town Council took the Town Hall over from Congleton Borough Council, several years ago the hall was in urgent need of repairs, and updates as it had been neglected over the years due to costs. The fire escape/external staircase had been down as a project to do for several years under Town Hall improvements, but has now been highlighted by the Fire Authority through our Fire Risk Assessment carried out last month, that it needs doing as a priority, hopefully before winter and the bad weather, as when it is wet it can be very slippery. Also getting the steps done is another job of the to do list, and is also helping the Council to continue to comply with the Local Fire Authority as the Town Hall is a public building.(please see photos attached)

##### **3. CONSIDERATION**

The longer the steps are left, the worse they will become. One of the quotes has been broken down into two jobs shot blast then paint by two different companies.

D&N Shot blasting seems to be very expensive and the one in the middle Burgess Surface Preparations will do the complete works, the Council will just need to install scaffold around the fire escape to allow works to be done.

##### **4. QUOTES RECEIVED**

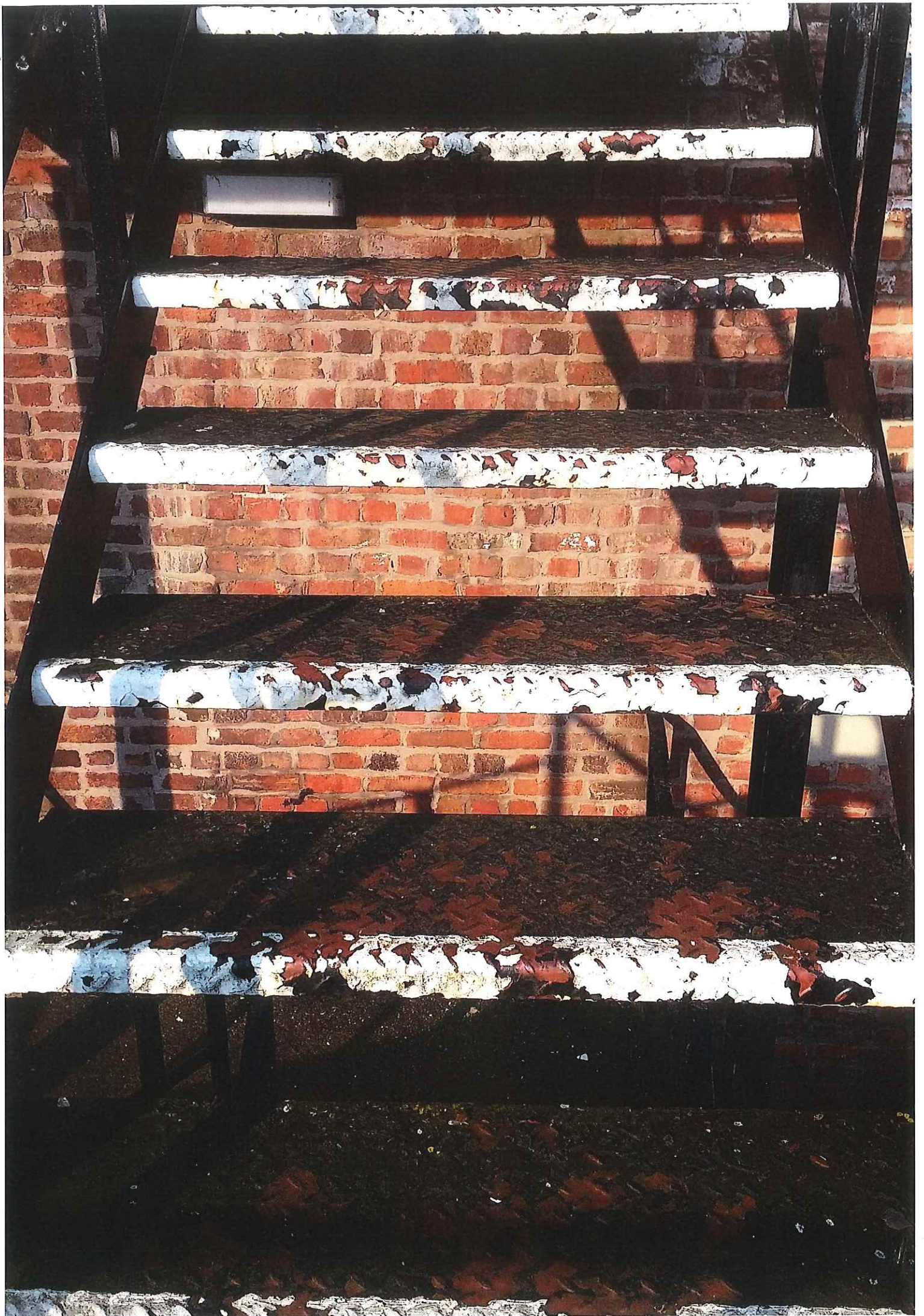
- D and N Shot blasting option 1 low spec £11,220 plus VAT option 2 High Spec long life £13,970
- Burgess surface preparations £5,150 plus VAT plus scaffolding – provider £800 plus VAT
- J Williamson – Shot blasting £1500 plus VAT Painting plus Scaffold R Beard Ltd £2,820 plus VAT Total £4,300 plus Vat.

## **5. RECOMMENDATION**

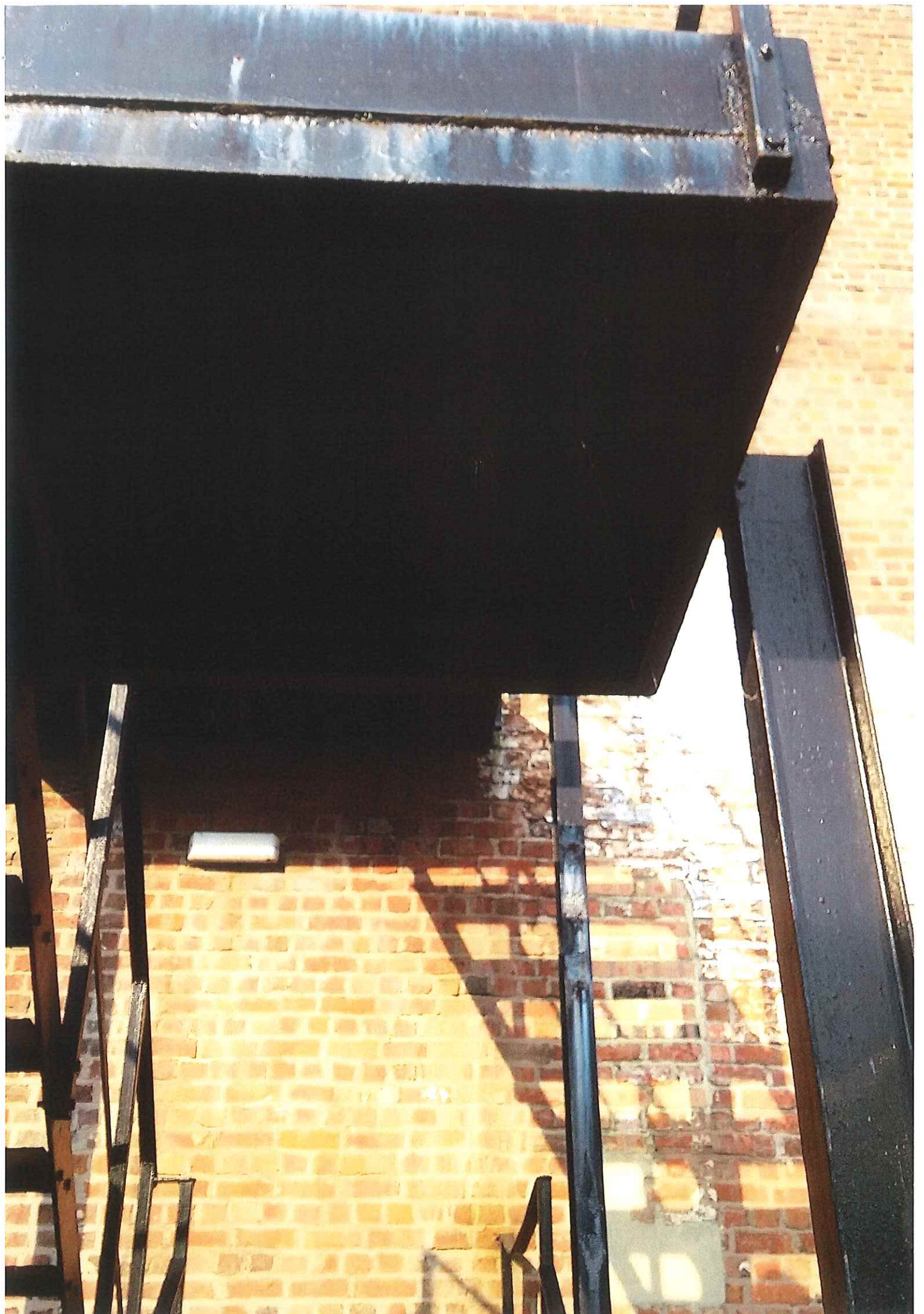
To gain approval from the Council to authorise a provider of this service and to note that the basic requirements for a compliant project would require that the stairwell will need to be encased with the scaffolding, and painted immediately after shot blasting.

**Report prepared by:** Chris Jones, Facilities & Operations Manager.



















## D & N SHOTBLASTING AND PAINTING SERVICES LTD

Specialists in Manual Blast Cleaning, Bead Blasting, Industrial Painting.  
Anti Corrosive Coating, Brick & Stonework Cleaning, Chemical Cleaning & Power Washing.  
Anti-Slip Flooring, Hot Flame Zinc & Aluminium Metal Spraying,  
Internal Epoxy & Water Based Tank Linings-Vessels-Hoppers.  
Approved Contractors For Belzona & Metalife Products.  
Contractors To National Companies, Local Authorities & M.O.D.

TO: CONGLETON TOWN COUNCIL

F.A.O: CHRISS JONES

FAX:

TEL: 01260 270350

DATE: 21/07/16

EMAIL [cj@congletontowncouncil.co.uk](mailto:cj@congletontowncouncil.co.uk)

FROM FRANK HOUSLEY

### QUOTATION UPDATED RE- FIRE ESCAPE

#### OPTION 1 - LOW SPEC COATING SYSTEM

SHOTBLAST S A 2.5  
APPLY ONE COAT – TWO PACK EPOXY PRIMER 75 um  
APPLY ONE COAT – TWO PACK ACRYLIC TOP COAT BLACK 50 um

PRICE £ 11220.00 EXC VAT

#### OPTION 2 – HIGH SPEC LONG LIFE COATING SYSTEM

SHOTBLAST S A 2.5  
APPLY ONE COAT EPOXY ZINC RICH PRIMER 75 um  
APPLY ONE COAT EPOXY MIO 100 um  
APPLY TWO COATS TWO COATS ACRYLIC TOP COAT BLACK 50um EACH COAT  
APPLY ANTISLIP COAT TO ALL TREADPLATES/DECKING  
APPLY YELLOW SAFETY LINE TO STEP EDGES

PRICE £ 13970.00 EXC VAT

#### PLEASE NOTE

PRICE EXCLUDES SCAFFOLDING

Units 1 & 3 Newcastle Road, Smallwood , Cheshire CW11 2TZ  
TEL-01477 500333 FAX-01477 500734 MOB-07885347068 ACC-01782 772767  
Registered Office, Dresden House, The Strand, Longton, Stoke-On-Trent, Staffordshire.  
Registered Number 2865832 V.A.T Number 592 56 82 02

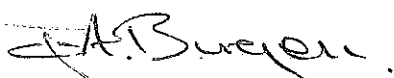
## Burgess Surface Preparations

FAO: Chris Jones, Congleton Town Council

Re: Fire Escape Refurbishment

Chris, please find enclosed the quote for blasting, painting and applying anti-slip tread to the plates. The quote also includes the general cleaning and tidying concluding the process totalling **£5150**. Payment is to be made to **J. Burgess**.

Scaffold to be supplied by you as per the meeting on **2/12/2013**. Work to commence **1 week** after notification of the order.



J. Burgess

P.S CHRIS. you CAN CONTACT ME  
ON MY MOBILE! - 07423082292  
Any Time  
MANY THANKS



JACK BURGESS  
AGENCY ITEM 7

Bill to: Chris Jones  
Facilities Manager  
Congleton Town Council  
Congleton Town Council  
CW12 1BN

Invoice number: 1178

Customer ID: CTH01

Contact Name: Chris Jones  
Contact Number: 07903847674

Date	Our Reference no	Site Rep	Tax ID
14/09/2016	1178TOE01	Mark Hulme	UTR - 85785 29895 CRN - 7897744

Description	Total
<b>Site Location - Congleton Town Hall, Congleton CW12 1BN</b>	
Scaffolding Delivered, Erected and to be Dismantled at the above location for Fire Exit Work To commence>	£800.00
CIS Breakdown - Material Hire - 80% N/A Labour - 20% N/A	

Hulme Scaffolding Ltd  
Bank - Barclays  
Sort Code - 20-53-77  
Account no - 73216152

Subtotal	£800.00
VAT @ 20 %	£160.00
Gross	£960.00
CIS	£0.00
Invoice Total	£960.00

VAT No. 130748917  
Company No. 07897744

Unit 5b Ground Floor - Front Office  
Thomas Street  
Congleton  
Cheshire  
CW12 1QU

HulmeScaffolding.co.uk  
[m.hulme@hulmescaffolding.co.uk](mailto:m.hulme@hulmescaffolding.co.uk)  
Tel : 01260 274312  
Mobile : 07595 841828

Putting Your Safety First

**Chris Jones**

---

**From:** James Williamson <jamesw64@hotmail.co.uk>  
**Sent:** 06 July 2016 18:46  
**To:** Chris Jones  
**Subject:** Re: Congleton Town Hall Fire Escape

Hi Chris ,firstly may I apologise for the delay in my reply, the job took a little longer than expected today. The cost for sandblasting the fire escape we worked out to be £1500.00 + vat. If you agree with the price we could do with a discussion on if you would want it scaffolded and sheeted up depending on the weather and protecting surrounding areas of there is any. I look forward to hearing from you kind regards Claire

Sent from my iPhone

On 6 Jul 2016, at 16:01, Chris Jones <[cj@congletontowncouncil.co.uk](mailto:cj@congletontowncouncil.co.uk)> wrote:

Hi Claire have you managed to get a price for the works to the fire escape?

Thanks

Chris

---

**From:** James Williamson [<mailto:jamesw64@hotmail.co.uk>]  
**Sent:** 06 July 2016 08:51  
**To:** Chris Jones  
**Subject:** Re: Congleton Town Hall Fire Escape

Hi Chris I've got them now thank you. Will speak with Jim the boss and come back to you with a price this afternoon. Many thanks Claire

Sent from my iPhone

On 6 Jul 2016, at 06:25, Chris Jones <[cj@congletontowncouncil.co.uk](mailto:cj@congletontowncouncil.co.uk)> wrote:

----- Original message-----

**From:** Chris Jones  
**Date:** Tue, 5 Jul 2016 15:01  
**To:** [jamesw64@hotmail.co.uk](mailto:jamesw64@hotmail.co.uk);  
**Subject:** Congleton Town Hall Fire Escape

Hi Claire

Please find pictures attached of the fire escape that needs shot blasting.  
Could you please quote me a price for the works.

Thanks in advance

*chris*

Chris Jones  
Facilities & Operations Manager

R BEARD LTD

*Complete decor*

17 LIME TREE AVENUE  
CONGLETON  
Cw12 4ex  
Phone 07803 201030

**TO CONGLETON TOWN COUCIL**  
Town Hall CONGLETON

## Estimate

FOR PAINTING WORK TO BE CARRIED OUT ON REAR FIRE ESCAPE  
ON CONGLETON TOWN HALL

DATE: JULY 18, 2016

To paint fire escape in two coats of primer followed by two coats of metal guard paint.  
Then white stripes to be painted on the nose of steps

DESCRIPTION	HOURS	RATE	AMOUNT
Labour			£2340
Utr number 40485 00323			
Paint crown or mcphersons exterior metal protection paint SCAFFOLD.LADDER HIRE			£480
TOTAL			£2820

Make all payments payable to R BEARD LTD  
NATWEST BANK  
ACCOUNT 31724515  
SORT 600623

**Thank you for your business!**

## Report to Town Hall committee

### Town Hall Trading Account August 2016

This trading account is for the first 5 months of 2016/17 – so 42% of the budget would be used if expenditure was regular monthly. See spreadsheet.

#### Income

- Bookings have been very good so far this year and all rooms are on or over budget. We are under budget on 3<sup>rd</sup> Party rent as the company renting the office at the back of the Town Hall have moved out. It is being advertised by Timothy Brown Estate agents. When the budget was set the commercial partner hadn't given notice to retire so the budget for the Brasserie, Kitchen and Bar was still set at £18,000. The agreement with the new commercial partner is for rent of £15,000 per year but this will be offset by recharging utilities on a quarterly basis so the net figure should be about the same.

#### Expenditure

Generally on budget:

- Protective Clothing/Health and Safety is showing 56% of budget but the budget is only small at £300 for the year. Purchases are t-shirts for the Town Hall staff and updating the first aid kit in line with current regulations.
- Gas is under budget but will increase over the winter months.
- The Town Hall marketing budget will be used to work with our commercial partners to promote weddings and other events over the coming months.
- Property maintenance is slightly over budget. The budget was increased from 2015/16 but it is very difficult with a building of this age and size to predict essential maintenance. Expenditure to date includes painting of the front doors £735, fire risk assessment £490, and repainting the balcony £1,670.
- Central overheads reallocated is a way of reapportioning overheads charged to the Corporate Management cost centre, between all the cost centres with staff, in accordance with the audit and accountancy regulations.

#### **Recommendation:**

To accept the Town Hall Trading account to August 2016.

Congleton Town Council

Detailed Income & Expenditure by Budget Heading 31/08/16

	<u>2016/17</u>	Actual Year To Date	Current Annual Bud	Variance Annual Total	% of Budget	2015 comparison
<b>Town Hall</b>						
	£		£	£		
4000 Staff Costs (re-allocated)	23,013		57,155	34,142	40%	22,220
4009 Protective Clothing\H & Safety	169		300	131	56%	45
4011 Rates	9,526		23,150	13,624	41%	9,449
4012 Water	1,765		4,000	2,235	44%	1,571
4014 Electricity	5,157		17,000	11,843	30%	6,626
4015 Gas	1,948		14,000	12,052	14%	3,119
4016 Janitorial	889		1,500	611	59%	632
4017 Refuse Disposal	1,118		2,500	1,382	45%	1,028
4020 Miscellaneous Office Costs	488		1,200	712	41%	395
4025 Insurance	3,552		8,400	4,848	42%	3,433
4033 Marketing/Promotions	615		3,500	2,885	18%	659
4040 Maintenance Contracts	2,247		4,590	2,343	49%	2,673
4041 Property Maintenance	3,975		7,000	3,025	57%	3,890
4064 Legal & Professional fees	0		100	100	0%	0
4068 Licences (incl PRS)	478		1,450	972	33%	588
6000 Central Overheads Reallocated	2,451		5,047	2,596	49%	2,479
<b>Congleton Town Hall:-Expenditure</b>	<b>57,391</b>		<b>150,892</b>	<b>93,501</b>	<b>38%</b>	<b>58,807</b>
1009 Rent Rec'd - Museum Notional	1,875		4,500	2,625	42%	1,875
1010 Rent Received - 3rd Party (TIC, Partnership & rear office)	5,431		14,033	8,602	39%	5,847
1011 Rent Received - Internal CTC	7,090		17,017	9,927	42%	7,090
1013 Letting Income - Grand Hall	9,207		23,000	13,793	40%	8,352
1014 Letting Income - Bridestones	3,994		5,000	1,006	80%	2,488
1015 Letting Income -Spencer Suite	1,193		2,000	807	60%	758
1018 Letting Income - Campbell Suite	530		0	530	0%	200
1016 Letting Income - De Lacey's, Kitchen and Bar	6,250		18,000	11,750	35%	7,500
1021 Letting Income - Internal	5,054		8,000	2,946	63%	4,124
1030 Service Charges - TIC	638		1,600	962	40%	617
1035 Service Charges - CTHEP	449		0	449	#DIV/0!	0
<b>Congleton Town Hall :- Income</b>	<b>41,711</b>		<b>93,150</b>	<b>51,439</b>	<b>45%</b>	<b>38,851</b>
<b>Net Expenditure over Income</b>	<b>£15,680</b>		<b>£57,742</b>	<b>£42,062</b>	<b>27%</b>	<b>£19,956</b>