



# Congleton Town Council

Historic market town

Chief Officer: **David McGifford**



10<sup>th</sup> March 2016

Dear Councillor,

## **Community, Environment and Services Committee – Thursday 17th March 2016**

You are requested to attend a meeting of the Community, Environment & Services Committee, to be held in the Town Hall, High Street, Congleton **on Thursday 17th March 2016 at 7.00pm**.

**The Public and Press are welcome to attend the meeting.** There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

David McGifford  
**CHIEF OFFICER**

## **AGENDA**

1. **Apologies for absence**. (Members are reminded of the necessity to give apologies in Advance of the meeting and to give reasons for absence).
2. **Minutes of Last Meeting** (Enclosed)

To confirm the minutes of the meeting held on 4<sup>th</sup> February 2016 as a correct record.

3. **Declarations of Interest**

Members are requested to declare both “pecuniary” and “non pecuniary” interests as early in the meeting as they become known.

4. **Outstanding Actions**

None

5. **Cheshire Police**

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.



Congleton  
**beartown**  
*where friends are made*



**6. Anti-Social Behaviour Working Group (Enclosed)**

To receive the minutes of the Anti-Social Behaviour Working Group held on the 16<sup>th</sup> November 2015 and 19<sup>th</sup> January 2016.

**7. Floral Arrangement Working Group (Enclosed)**

To receive the minutes of the Floral Arrangement Working Group held on 15<sup>th</sup> February 2016 and 7<sup>th</sup> March 2016.

**8. DISC (Database and Intranet for Safer Communities) – Pilot Project (Verbal update)**

To receive an update from the Town Centre and Marketing Manager on piloting the "DISC" system.

**9. Welcome to Congleton Maps Project (Verbal update)**

To receive an update from the Town Centre and Marketing Manager on the "Welcome to Congleton Maps Project".

**10. Decorating The Town (Enclosed)**

To receive a proposal from the Town Centre and Marketing Manager for the decoration of the town for the events in 2016.

**11. Market Street Public Toilets (Enclosed)**

To receive options and a proposal generated by the Facilities and Operations Manager for the Market Street Public Toilets.

**12. Dog Fouling (Enclosed)**

To receive a proposal generated by the Facilities and Operations Manager with regards to the dog fouling problems in Congleton.

**13. Public Realm Scheme – (Verbal update)**

To receive an update from the Chief Officer on the progress of the £1million public realm scheme.

**14. Congleton Sports Development**

To receive a presentation from the Chief Officer regarding the establishment of a Congleton Community Sports Development Group.

**15. Tour of Britain Cycling Race 2016 (Verbal update)**

To receive an update on hosting the start of the Tour of Britain Cycle Race scheduled for September 6<sup>th</sup> 2016.

**To:** Members of the Community, Environment and Services Committee

**Cllrs:**

Mrs S A Holland (Chairman), P Broom (Vice Chairman)  
N Adams, Mrs A L Armitt, C Booth, G P Hayes, Mrs A M Martin, Mrs A E Morrison,  
Mrs J Parry, G S Williams

**Ex-Officio Members:** Cllrs Mrs E Wardlaw (Town Mayor), D T Brown (Deputy Mayor),  
G R Edwards

**Ccs:** Appointed Members - Mr G Baxendale (Honorary Burgess)  
Mr E Clarke (Honorary Burgess)

Other members of the Council and Honorary Burgesses (5) for Information; Press (2)  
Congleton Library, Congleton Tourist Information Centre.

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 4<sup>TH</sup> FEBRUARY 2016

PRESENT: Councillors

Mrs D S Allen  
C Booth  
D T Brown  
G R Edwards  
G P Hayes  
Mrs S A Holland (Chair)  
Mrs A M Martin  
Mrs A E Morrison  
Mrs J D Parry  
G S Williams

#### 1. APOLOGIES.

Apologies for absence were received from Cllrs N Adams and Mrs A L Armitt.

Apologies were also received from Cllr P Bates and Mrs E Wardlaw who are not members of this particular Committee.

#### 2. MINUTES OF LAST MEETING

**CES/32/1516 RESOLVED** that the minutes of the meeting held on the 12<sup>th</sup> November 2015 were confirmed as a correct record and signed by the Chairman.

#### 3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs, G P Hayes, D T Brown and G S Williams declared a non-pecuniary interest in any matters related to Cheshire East Council.

#### 4. OUTSTANDING ACTIONS

There were no outstanding actions.

**5. CHESHIRE POLICE**

There were no representatives from Cheshire Police in attendance.

**6. ANTI SOCIAL BEHAVIOUR WORKING GROUP**

**CES/33/1516 RESOLVED that** the minutes of the meetings held on 16<sup>th</sup> November 2015 and 19<sup>th</sup> January 2016 be received.

**7. CCTV**

A request from Cheshire East Council to implement a 3 year agreement to cover the contribution towards the provision of CCTV in the Town was discussed. The Chief Officer stated that the budget was approved for 2016/17.

**CES/34/1516 RESOLVED that** Cllr G S Williams would liaise with Cllr N Adams with regards to an option from British Telecom (BT) for a future service.

**8. PARKING AT THE WAR MEMORIAL HOSPITAL**

Correspondence from the Chief Executive of the NHS Trust relating to car parking at the war memorial Hospital was discussed.

**CES/35/1516 RESOLVED that:-**

1. The correspondence be received.
2. The Chief Officer to establish what constitutes an emergency procedure and request monitoring of the car parking contractor's approach to the public.

**9. TOUR OF BRITAIN CYCLING RACE 2016**

A request from Cheshire East Council to consider sponsoring and hosting the start of the cycling race was discussed.

**CES/36/1516 RESOLVED to:** continue to pursue the opportunity to host the start of the race, subject to financial appraisal and approval.

**10. EMERGENCY SERVICES**

Correspondence from Cheshire Blue Light Collaboration Scheme aimed at sharing resources and premises was considered.

**CES/37/1516 RESOLVED that** the correspondence be received.

**11. MEETING WITH THE POLICE AND CRIME COMMISSIONER (PCC)**

Minutes from the meeting between the Police and Crime Commissioner and representatives of ChALC (Cheshire Association of Local Councils) were received.

**CES/38/1516 RESOLVED that** the minutes be received.

## **12. SUPPORT FOR REFUGEES**

Correspondence from Cheshire East Council seeking support from Syrian refugees and asylum seekers was considered.

**CES/39/1516 RESOLVED** to support Cheshire East Council's participation in providing refuge for the Syrian refugees and asylum seekers.

## **13. DISC (DATABASE AND INTRANET FOR SAFER COMMUNITIES ) – PILOT PROJECT**

A report from the Town Centre and Marketing Manager was considered.

**CES/40/1516 RESOLVED** to:

1. Strongly approve the DISC System pilot which could be beneficial to other towns across Cheshire.
2. The Town Centre and Marketing Manager to write to Cheshire East Council to try and gain a contribution for the project.
3. The Town Centre and Marketing Manager to confirm with the Police the Council's support for the scheme.

## **14. WELCOME TO CONGLETON MAPS PROJECT**

A report from the Town Centre and Marketing Manager on the Welcome to Congleton Maps Project was considered.

**CES/41/1516 RESOLVED** to:

1. Progress with the Welcome to Congleton Maps Project.
2. The Town Centre and Marketing Manager to look at other funding options to support the scheme.

## **15. SIDS (SPEED INDICATOR DEVICE)**

A verbal report on Speed Indicator Devices was given to members by the Streetscape Supervisor.

**CES/42/1516 RESOLVED** that:

1. The report be received.
2. The Streetscape Supervisor to develop a four week rota for the Streetscape Team to move the mobile device to different areas in the Town.
3. The Streetscape Supervisor to investigate how to obtain installation of a permanent speed camera.

## **16. DOG FOULING/DOG WASTE BINS**

A verbal report on dog fouling and dog waste bins in the Town was given to members by the Streetscape Supervisor.

### **CES/43/1516 RESOLVED to:**

1. The report be received.
2. The Streetscape Supervisor to provide awareness presentations at local Primary Schools.
3. The Streetscape Supervisor to review the request for additional bins at Buglawton School and the "green area" on Hartford Close.

Mrs S A Holland  
Chairman (In the Chair)

## Anti-Social Behaviour Working Group Monday 16<sup>th</sup> November 2015

### Minutes of the Meeting

#### Present

Mrs S A Holland (Chairman)  
G Williams  
J Parry  
A Martin  
R Burgess  
PCSO Amie Gillet  
Sgt Shane Owens

#### Apologies

Apologies were received from Lee Johnson, Plus Dane

#### 1. Drug and alcohol abuse

Noted that there are problems in the usual locations which are Rope Walk, Congleton Park and with cars around the Skate Park. The park is a significant area for underage drinking

Princess Street is starting to calm down due to a number of police initiatives which include issuing yellow cards and dispersal notices. The problems when they do occur in this area tend to be after school and into the early evening. May consider installing signage in this area depicting that it is an alcohol free zone. Also consider placing the GO Pro camera in this area.

The bottom of Brunswick Street and the phone box outside the Highways Depot and the flats by Cross Lane are problem areas

#### Hotspot Areas

Brunswick Street and Cross Lane - drugs

#### 2. Anti-Social Behaviour

Problems are being experienced around Clayton Avenue, St John's Road and the COOP at Buglawton



Again the police have issued yellow cards and dispersal orders to the group concerned which has calmed the situation down, although youths are complaining that there is nothing for them to do in the area.

May consider installing lighting in the play area, suggest that Buglawton Community Group is consulted about this idea, and also ask the young what they want.

### Priorities and Hotspot Areas

Irresponsible parking outside schools

St John's Road

Clayton Avenue

Princess Street

### 3. Dog Fouling

CEC provided a check list of what is needed in terms of evidence so that offenders can be legally pursued

The issue of dog fouling though appears to have reduced.

There are though some concerns related to pet attacks and the police are looking into such incidents

### 4. Noise

There was a complaint relating to noise nuisance at the Tesco car park in Barn Road, but, there have been no recent problems reported.

### 5. Holmesville Avenue

The issue of gates which have been installed by some properties on Holmesville Avenue opening onto Mereside is a subject for the planning enforcement officer to deal with.

### 6. Date of next meeting

12.30pm Tuesday 19<sup>th</sup> January 2016

## Anti-Social Behaviour Working Group Tuesday 19<sup>th</sup> January 2016

### Minutes of the Meeting

#### Present

Mrs S A Holland (Chairman)  
D McGifford  
P Bates  
D Allen  
J Parry  
A Martin  
R Burgess  
J MacArthur  
Sgt Shane Owens  
Lee Johnson, Plus Dane

#### Apologies

Apologies from G Williams

##### 1. Drug and alcohol abuse

Noted that there are drug problems ever present in the Town, but, there are no specific problem areas at the moment.

Princess Street is starting to calm down due to a number of police initiatives which include successfully prosecuting the ring leader who has received a custodial sentence for racially aggravated harassment.

The COOP in St John's Road is the focus of some issue with youths gathering in the area, but, the store manager has banned a number of them from entering the shop

#### Hotspot Areas

COOP St John's Road

##### 2. Anti-Social Behaviour

Concern at some domestic disturbances in and around Fern Crescent and Burns Road, suggest Environmental Health is informed and the housing association if the disturbances emanate from Housing Associations property.

There appears to be a number of dog attacks taking place around Bromley Farm with one individual in particular causing problems with lurcher dogs which have been set onto other domestic animals.

These issues will be raised in the Bromley Farm newsletter and residents requested to log the incidents with the police. The police will also speak to the person who is causing the problem.

The issue of dog fouling though appeared to have reduced, but, is starting to become a problem once again in certain areas. The dog bags located in Town are being used and replenished regularly.

There is a continuing problem at Mereside with residents complaining that properties on Holmesville Avenue are leaving their bins on Mereside for collection. Suggested that PB take this up with CEC.

### Priorities and Hotspot Areas

ASB in Fern Crescent  
Dog attacks  
Mereside

### 3. Other Agencies

Problems seem to have quietened down for the time being, but, Plus Dane are publicising the police alerts to the residents which are being positively received

### 4. Date of next meeting

TBA

## In Bloom Minutes

### Monday 15<sup>th</sup> February- 9.30am- Spencer Suite

**Present:** Bob Edwards, David Brown, Anna Morrison, Ruth Burgess, Jackie MacArthur, Patti Pinto, Martha Hayes, Steve Foster, Peter Aston, Margaret Garside.

**Apologies:** David McGifford, Glen Williams

**Minutes of the last meeting:** No issues.

**Declarations of Interest:** Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.  
There were no declarations of interest.

#### **Review of actions:**

<b>What</b>	<b>When</b>	<b>Who</b>	<b>Comments</b>
REGISTRATION BiB	Automatic	DONE	DONE
Registration NW in Bloom – Town	4 March	JMacA	
Registration Businesses – Queens Head	4 March	D. Brown	
Registration Business – Alexandra Hotel	4 March	J MacA	JMac has spoken to Alexandra Court
IYN - Hilary Avenue Allotments	4 March	G.Williams	
IYN - Bromley Farm Community	4 March	G.Williams	
IYN - Buglawton	4 March	G Williams	
IYN - New Life Church	4 March	G Williams	
IYN – Heath View	4 March	G Williams	
Astbury Mere Care Home -	4 March	A.Morrison	
IYN Congleton Bath House	4 March	Patti Pinto	
IYN Canal and Railway Station	4 March		
Inviting Dave Beilowski	Asap	Patti Pinto	Coming to visit Congleton on 24 <sup>th</sup> Feb- photo with the Chronicle in the Community Garden. Could possibly visit two more times if needed. Dates with Patti.
Green Island/Chippy /flower troughs and business support	April	JMac/ MHayes	Take hanging basket letters out to Brook Street for more business support in that area of the town.

Sandbach Road – Town Sign moving		David McGifford	Manchester road sign to go back up.
Daneside Theatre – moving waste container + new baskets		Patti Pinto	To discuss with Colin Mason.
Community Gardens – speak to volunteers - looking tired		Ruth	Volunteers Tim and Albert will still be working on the Community Garden, now with extra help from X2 streetscape staff. More bedding plants needed for this area.
Park Lane Roundabout – metal bear costs		Patti Pinto	
Childrens tubs	Mid May	Patti/Ruth/Jackie	Emails to be sent out to schools nearer the time ACTION MHayes
Community Planting Poly Tunnel		Patti	Launching this after half term.
Clean for the Queen- St. Mary's, Buglawton, Havannah & Marlfields have asked for more litter pickers and will be joining in and tidying their own "right royal eyesores"		Ruth	RBurgess & MHayes organizing, the equipment has been ordered, t-shirts, hi-viz, extra litter pickers and badges for the volunteers that help. Initial emails have been sent to schools and community groups, letters and posters have been delivered to all shops in the Town Centre and an advertorial has been in the chronicle (25 <sup>th</sup> Feb)
Baskets for shops - 250	End of March  Early June	Jackie to promote and get buy in  Ruth to put up and water	Hanging Baskets: £30 inc VAT for businesses on the watering route, £12 inc VAT for businesses off the watering route and able to water themselves.
Sponsorship Booklet	ASAP	Ruth/JMac/MHayes	RBurgess designed the initial booklet, which has now been sent to Phil at CHS to finalise designs and print. X150 copies to be ready for 4 <sup>th</sup> March.
Community Pride	Early March	Jackie /Ruth	Will be entering this year. Entry to be in by 11 <sup>th</sup> March.
Tatton Entry		Patti Pinto	Will be entering- need transport to and from the event- look into business sponsor. Suggested: Plus Dane, Enterprise Cars, 4X4 Land Rover.
Best Front Garden competition, care homes, pubs, shop windows		Ruth	To ask Horticultural society if take on.

Involving Congleton Partnership with the In Bloom Group	March	Bob Edwards	Meeting: Tuesday 1 <sup>st</sup> March- Partnership Executive.
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Activity	When suggest	Who suggest	Comments
Focus on Heritage Town Wood, Town Hall, Bath House, Willow Tree at Burns	<i>Include in portfolio</i>	<i>Jackie</i>	Peter Aston suggested a sub-meeting to discuss heritage.
Horticultural Society – planting area	Asap	<i>Ruth</i>	Ruth has informed the Horticultural Society and this will be going to their committee.
RNLI – looking for a boat 150 <sup>th</sup> Anniversary		<i>Ruth/ Jackie</i>	Mark Thomas said found a dinghy. Track down when it will come and speak to Mark Thomas about details, design and location.
Planting – confirmed colours		<i>Ruth + Streetscape</i>	DONE- Citrus & Lime
Paddling Pool Hanging baskets		<i>Ruth + Streetscape</i>	Will be having hanging baskets and Visyon will be having them as well.
Leisure Centre beds		<i>Ruth + Streetscape</i>	DONE
Fire Station – beds		<i>Ruth + Streetscape</i>	DONE
Town Signs – planting		<i>Ruth + Streetscape</i>	Begonias and Marigolds
Manchester Road – get sign back		<i>Ruth + Streetscape</i>	Manchester road sign to go back up.
Antrobus Street Improvements		<i>Patti/Ruth</i>	Continuous
Moody Street		<i>Via Partnership</i>	Waiting for quotes and funds to complete/ improve from Cheshire East Council. ** Needs to be completed in time for judging.
Capitol Walk gardens		<i>Via Partnership</i>	Plants on order. Food4Free and Congleton Sustainability Group. Look into having more signs in this garden. MGartside suggested having signs, so when walking down the roundabout and looking down, it explains and identifies the plants. PP suggested having small laminated

			signs that can be put in the garden next to the plants.
Fairground Car Park		<i>Patti and Rangers</i>	Ongoing
Community Orchard		<i>Patti and Partnership</i>	Plans in hand.
St Stephen's Gate, Park		<i>Ruth and Streetscape</i>	Speak to Friends of Congleton Park
U3A Open Gardens		<i>Patti</i>	To speak to the group, to take to their meeting to sort and then to get feedback.
Pride of Place – weeding, graffiti, street furniture		<i>Report into Ruth and Streetscape</i>	Ongoing
Publicity – web, twitter, press releases		<i>Jackie</i>	Ongoing
Publicity – facebook and blog		<i>Patti</i>	Ongoing
Green Flags and Eco school (keeping up to date and inform)		<i>Patti</i>	All 16 schools should have the eco-schools/ green flag award.
Meeting of interested groups late Feb		<i>Jackie/Patti</i>	

#### **AOB:**

Route Planning- Future meeting

Fund Raising- Next meeting

National Gardening Week- 11<sup>th</sup>-17<sup>th</sup> April will do an event in town.

Britain in Bloom Publicity- Ongoing

Metal Signs for Congleton- ACTION JMac

**Date of next Meeting:** Monday 7<sup>th</sup> March, Spencer Suite, 9.00am-9.45am. Quick meeting to discuss any issues. Please could people send any updates in advance of the meeting.

## **In Bloom Minutes**

**Monday 7<sup>th</sup> March 2016- 9.00am-9.45am- Spencer Suite**

### **Update Meeting**

**Present:** Jackie MacArthur, Ruth Burgess, Bob Edwards, Glen Williams, Patti Pinto, David McGifford, Margaret Gartside, Martha Hayes

**Apologies:** David Brown, Anna Morrison

**Minutes of the last meeting:** No issues.

**Clean for the Queen Update:** Friday 4<sup>th</sup> March- very bad weather! Only 8 volunteers at the Community Garden and Town Centre- 3 from Cheshire Fire and Rescue. PP- went to the Buglawton and St. Mary's litter pick. GW organised one for Bromley Farm and also collected 6 bags of litter from the Canal and Railway working group. After the event RB sent off all the information to the Clean for the Queen website and the Keep Britain Tidy website. Another C4Q will be organised for 6<sup>th</sup> April in the Easter holidays.

Possibly organise monthly litter picks leading up to the In Bloom period.

### **Matters Arising:**

- Natwest: Friday 4<sup>th</sup> March- In Bloom stand set up for customers in the bank to ask about it, sign up for summer donate in the collection boxes- all together raised £23 plus the £150 cheque given by NatWest- photo to be in the Chronicle.  
Helpers: Sally Holland, Ruth Burgess, Bob Edwards, Glen Williams.  
ACTION MH- send letter from Chairman DB thanking them for the cheque and use of space.
- In Bloom Entry Forms: needed to be in on March 4<sup>th</sup>- JMac sent off with letter to explain how many should be entered for Congleton and to contact if any were missing, to re-send.
- Community Pride: to be sent by in the w/c 7<sup>th</sup> March. Will also be entering for Best Website and it was discussed for Patti or Tim and Albert from the Community Garden to be entered for Community Champion.
- 150 Year Town Hall Celebration: look onto using the window boxes again and decorting them and hanging baskets with Victorian style flowers- although will be different to the rest of the hanging baskets in the town, it was decided this was a good thing to make the Town Hall stand out. Possible flower barrel towers in between the arches, so that the flowers are growing up the building- ACTION JMac/ RB.

### **David Belowski- Tuesday 8<sup>th</sup> March: (to meet with Patti at 10am)**

- Astbury Mere: make more of the groups that use the Mere e.g. - Pram fit etc. See if the Astbury Mere Trust could look into having permanent interpretation boards around the paths. Also to add more posters in the visitors room nearer the time of judging.
- In Your Neighbourhood: Patti to take David to these locations- suggested that at regional level competition to go to all of them, at national level competition to go to 2 of them, but make the judges aware of the others.
- Alexandria Court Driveway: make more of the rockery and better rose bushes. ACTION PP & MG to speak to the people at ACourt about the suggestions and In Bloom judging dates.
- Town Centre: ACTION RB- to look at the walkabout list with Cheshire East last year to check what has been done and what still needs doing for this year.  
Send in improvements for this year early so that CE Highways can budget for it.
- Heritage- make more of the park fountain, the older bridges etc. also mention that the West Heath roundabout has Horse Tail, as this is a rare plant.



### Communities, Environment and Services Committee

17<sup>th</sup> March 2016

#### Decorating Congleton for the Summer Festivities 2016

##### **Purpose of Report**

To seek Committee approval for decorating the town centre with bunting for the summer festivities 2016 and also to seek sponsorship and permissions to replace the banners on Mountbatten Way and Market Street.

##### **History Bunting**

Congleton Town Council took responsibility for putting up bunting in the town in 2012, 2013 and 2014. In 2015 we didn't have bunting in the town. This year we have a large number of events including the Food and Drink Festival in June, North West in Bloom, Carnival and 150 year celebrations in July, Britain in Bloom and Jazz and Blues Festival in August and the Tour of Britain start of day 3 on the 6<sup>th</sup> September. If approved the bunting would be installed at the end of May/early June and remain in place until after the 6<sup>th</sup> September.

##### **Bunting 2016**

The Plan would be to dress Lawton Street, High Street, Pedestrian Area, Little Street and Swan Bank and where possible Mill Street. The Pedestrian area and Little Street are easy as we installed new bolts and wires as part of the Christmas Lights improvements in 2012. The other areas rely on suitable fixing points that meet all legislation and height restrictions.

The bunting purchased in 2013 was not suitable for re-use as it was faded and frayed after months of being outside. This was to be expected but it does mean the bunting needs to be replaced.

Quotes will be sought from three companies for the installation and removal of the bunting.

##### **Lamp-post Banner-Flags on Mountbatten Way**

The Town Council worked with the Partnership's Bear Team to organise 23 flags for Mountbatten Way in 2010 and with TMC Creative to add banners in 2013. These were both organised through Bay Media who own the fixings, print, install, insure and remove the flags. The lamp post banners were sponsored by local companies which covered the majority of the costs. The time has now elapsed on these banners and so it is time to update them or have them removed.

## **Banner Flags 2016**

With the high profile events in 2016 it would be a good time to refresh the banners and the extra publicity should be appealing to businesses to sponsor. Consideration should be given to using the banners to give out key messages or graphics for the town but not to be time sensitive so that the banner campaign can last for at least a year.

## **Recommendations**

It is recommended that the committee:

1. Approve dressing the town centre with bunting, using the remains of the Tourism Budget 2015/16 to purchase the bunting and funding from 2016/17 for the installation and removal costs.
2. Approve changing the banners on Mountbatten Way and Market Street seeking company sponsorship to cover the majority of the costs.

Jackie MacArthur, Town Centre and Marketing Manager, Congleton Town Council

# **Congleton Town Council**

## **COMMUNITY, ENVIRONMENT&SERVICES MEETING**

**THURSDAY 17TH MARCH 2016 (7pm)**

### **Suggestions toward refurbishment of Market Street Public Toilets**

#### **1. PURPOSE OF THE REPORT**

To provide members with a review of the options for the Market Street Public Toilets.

#### **2. BACKGROUND**

The toilets, which are owned by Clowes Developments, have been under scrutiny from the public for a considerable time. Currently the Town Council undertake the cleaning of these toilets twice a day but it is generally thought that physical improvements to the furnishings are required to bring them up to a standard befitting Congleton.

Clarification is being sought from Clowes with regards to their own intentions for the whole of the Capitol Walk site as this will impact on any decision made by the Council, We have been advised that they will honour the leases currently in place with existing businesses which end during 2018/19.

#### **3. OPTIONS CONSIDERED**

##### **Option 1 Full Refurbishment**

We have received 3 quotes to fully refurbish the public toilets,

- £61,000 Danfo
- £49,500 Healthmatic
- £34,818 The refurbishment company

All prices are excluding vat

##### **Option 2 Lease or Purchase of porta cabin (image attached)**

The porta cabin unit is 35 feet long by 12 feet wide this unit comes complete with disabled ramp for ease of access, to fit into the surroundings the toilet block can be vinyl wrapped

- Lease - can be either 1 year to 5years at a weekly cost of £193.60+ vat
- Purchase circa £ 30,000 with no added costs
- Lifetime of porta cabin is 30 year structural warranty and 5-year product warranty

Location of this option will be an issue but could be investigated

##### **Option 3 Part Refurbishment, cost circa £10,000**

- Leave the tiled flooring and tiled walls
- Replace the internal doors where needed
- Replace the toilets and urinals
- Install warm water units in the service area for hand washing
- Install extraction and ventilation fans
- Install 3 external doors

##### **Option 4 Maintain in current condition**

## **Option 5 Close the Toilets**

### **4. CONSIDERATIONS**

During 2016 Congleton will be representing the North West in Britain in Bloom as well as hosting the start of the 2016 Tour of Britain Cycle race in September. These events as well as many other festivals will draw thousands of people into the town centre

### **5. RECOMMENDATIONS**

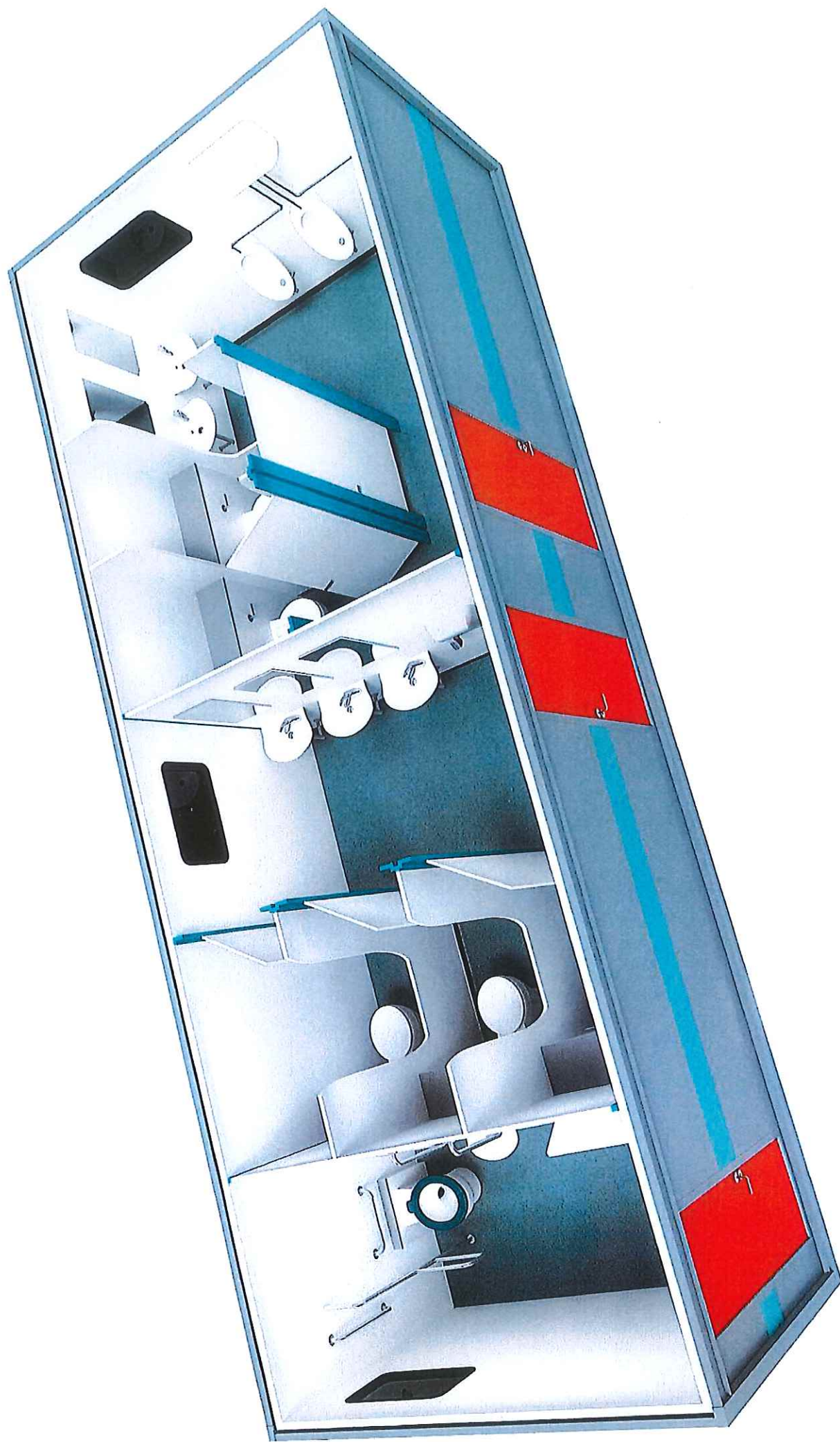
- To gain written confirmation from Clowes that the facility will still be available for a minimum of 3 years and then to progress with obtaining 3 quotes for **Option 3**

Report prepared by: Chris Jones, Facilities & Operations Manager





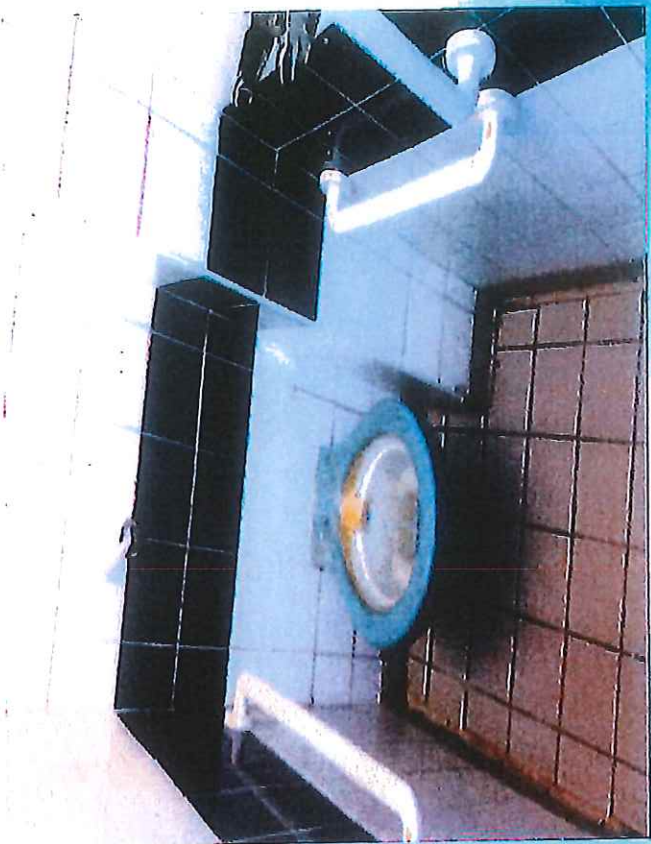














## **Agenda item 13**

### **Community, Environment and Services Committee**

**Thursday 17th March 2016**

#### **Dog Fouling**

#### **Background**

As a council we are receiving an increasing number of requests relating to dog fouling across the town. Whilst it is not the direct responsibility for Streetscape to clear up the mess caused by dogs the team has historically tried to help in badly affected areas. Should this issue continue to escalate it will either have an impact on the overall service provided by Streetscape or the cleanliness of the town.

We have already provided additional bins, gloves signage as well as creating other initiatives across the town but it appears that more work needs to be done to resolve the issue.

#### **Proposal**

It is proposed that Streetscape develop a small working group of staff, councillors and relative stakeholders to investigate what more can be done to resolve this issue and to provide an update at the next meeting of the Community, Environment and Services Committee.

Report from Chris Jones Facilities & Operations Manager