



# Congleton Town Council

Historic market town

Chief Officer: David McGifford



9<sup>th</sup> September 2016

Dear Councillor,

## **Town Council Meeting – Thursday 15<sup>th</sup> September 2016**

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 15<sup>th</sup> September 2016** commencing at **7.00pm**.

**The Public and Press are welcome to attend the meeting.** There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

**\*\*Councillors are reminded that there will be feedback from the consultation of the Public Realm Scheme prior to the Council meeting commencing at 6.30pm.**

Yours sincerely,

D McGifford  
Chief Officer

## **AGENDA**

1. Apologies for absence. (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non attendance).

2. Minutes (enclosed)

To approve the Minutes of the Extraordinary Council meeting held on 11<sup>th</sup> August 2016.

3. Declarations of Disclosable Pecuniary Interest

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

4. Outstanding Actions

None.



Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: 01260 270350 Fax: 01260 280357

Email: [info@congletontowncouncil.co.uk](mailto:info@congletontowncouncil.co.uk) [www.congleton-tc.gov.uk](http://www.congleton-tc.gov.uk)

5. Questions from Members of the Public

To receive any questions from Members of the Public at the meeting and, notified in advance in writing.

6 Mayor's Announcements (enclosed)

To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements.

7. Planning Committee (enclosed)

To receive the minutes of the meetings held 23<sup>rd</sup> June and 14<sup>th</sup> July 2016,

8. Finance and Policy Committee (enclosed)

To receive the minutes of the meeting held on 9<sup>th</sup> June 2016.

9. Community Environment and Services Committee (enclosed)

To receive the minutes of the meeting held on 30<sup>th</sup> June 2016.

10. Urgent Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

11. Cheshire East Councillors' Reports

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

12. Youth Committee (enclosed)

a) To receive the minutes of the Junior Council meeting held on 11<sup>th</sup> July 2016.

b) To receive the minutes of the Youth Committee meeting held on 30<sup>th</sup> August 2016.

c) To deal with Questions from Members of the Youth Committee present at the meeting.

13. Public Toilets (verbal report)

To receive a verbal update from the Chief Officer on the refurbishment of Market Street public toilets.

14     Outcome of the Tour of Britain Cycle Race (verbal report)

To receive a verbal update from the Chief Officer on the success of the Tour of Britain Cycle Race event.

To:     All Members of the Town Council,

CC:     Press 2, Burgesses (5), Mayor's Chaplain,  
         Members of the Youth Committee  
         MP, Cheshire East Councillors (1), Library, Congleton Tourist Information Centre.

# Congleton Town Council

Minutes of the Extraordinary Meeting of the Council held on the  
11<sup>th</sup> August 2016 in the Town Hall Congleton

## Present: Councillors

N Adams  
Mrs S Akers Smith  
Mrs A L Armit  
J G Baggott  
P Bates  
C H Booth (Deputy Mayor)  
P Broom  
D T Brown (Town Mayor)  
G R Edwards  
Mrs S A Holland  
Mrs A M Martin  
Mrs A E Morrison  
Mrs J D Parry  
Mrs E Wardlaw  
G S Williams

1. **Apologies for absence.** (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non-attendance).

Apologies for absence were received from Cllrs Mrs D S Allen, R Boston and G P Hayes.

2. **Minutes**

To approve the Minutes of the meeting held on 7<sup>th</sup> July 2016.

**CTC/17/1617 Resolved that** the Minutes of the meeting held on 7<sup>th</sup> July be approved.

3. **Declarations of Disclosable Pecuniary Interest**

Members are requested to declare both "non-pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs J G Baggott, P Bates, D T Brown, G S Williams and Mrs E Wardlaw declared a non-pecuniary interest in any matters relating to Cheshire East Council.

Cllr Mrs S A Holland declared a non-pecuniary interest in Agenda item 5  
- Company S Ramsden .

4. **Outstanding Actions**

None.

5. **Public Toilets – (Report Attached)**

To review quotes received for the refurbishment of the Market Street toilets and agree the next steps.

**CTC/18/1617 Resolved that** based on the current information available, the Council would not be awarding a contract at this meeting.

**CTC/19/1617 Resolved that** based on the information provided it would be minded to consider a full refurbishment of the toilets to be funded from the earmarked reserves.

**CTC/20/1617 Resolved that** the process the Council would like to adopt is –

- To review the overall specification for the full refurbishment of the toilets, with a particular focus on tiles.
- To re-tender the opportunity in the press and advising current applicants of this process.
- For the Chief Officer to report to Council the results of the tendering process.

**D T Brown  
Town Mayor**

## **Extraordinary Town Council Meeting – Thursday 11<sup>th</sup> August 2016**

**Report From : Chief Officer**

### **Agenda item 5 Public Toilets**

- **Background**

At the Community and Environment meeting 30<sup>th</sup> June 2016 it was –

**CES/50/1516 RESOLVED** to support the officer recommendation to move forward with option 3, the part refurbishment of the toilets with the following objectives:

- ☐ Gain full clarity of the Clowes position with regards to the lease.
- ☐ If possible request a 5 year lease agreement.
- ☐ Aim to obtain quotes for the work by mid-April 2016.
- ☐ Potential completion of works by the end of June 2016

The budget for the above was circa £10,000

- **Process to date**

A specification was developed that covered a complete refurbishment of the public toilets on the basis that it could then be analysed to see what could be achievable within a £10,000 budget.

This was advertised in the Chronicle on the 9<sup>th</sup> June 2016, there were no responses to the advert.

We then approached known traders and forwarded the specification to them during July and we managed to acquire three quotes for a full refurbishment.

R Townley	£31,000
S Ramsden	£25,963
Town Bathrooms	£16,983

It was agreed that the Chief Officer would hold the quotes and discuss with a group of councillors the findings. This took place at the informal Chairmans meeting on the 4<sup>th</sup> of August where it was suggested that we discuss with Town Bathrooms what options are achievable for £10,000 and possibly up to £12,000. This is allowable under ***Budgetary Control 3.9*** – Variations of £2,000 in the budget of a capital scheme are afforded to the Town Clerk (Chief Officer).

Following a meeting with Town Bathrooms a revised quote was developed for the following

- Revised full refurbishment £15,371.
- Replacement of sanitary wear and patch tiling and re painting doors and ceilings Circa £9,000.

- **Budget and other considerations**

- There is sufficient budget allocated for the toilets to cover the costs of a full refurbishment.
- Clowes have advised that it would be a minimum of 3 years based on the lease arrangements with current shop occupiers.
- What standard do we want to achieve as a council versus value for money?.
- An additional quote was received from Wealm Construction on the 11<sup>th</sup> of August for £12,968 not including the retiling of the floor.

## **TOWN MAYOR'S ENGAGEMENTS**

### **2016**

10 <sup>th</sup> July	New Life Church Service
10 <sup>th</sup> July	150 Year Celebrations at the Town Hall
11 <sup>th</sup> July	Junior Countil
16 <sup>th</sup> July	Congleton Carnival
17 <sup>th</sup> July	Poynton Civic Service
25 <sup>th</sup> July	North West In Bloom
31 <sup>st</sup> July	Cheshire Royal British Legion - Northwich
8 <sup>th</sup> August	Britain In Bloom
11 <sup>th</sup> August	Congleton Park Flag Raising
12 <sup>th</sup> August	Prism Open Day
12 <sup>th</sup> August	SOL Theatre School
13 <sup>th</sup> August	Bossons European Collectors Meeting – Lion & Swan
15 <sup>th</sup> August	East Cheshire Hospice Visit
18 <sup>th</sup> August	Visit to Mary Nelson – 100 Years Old
27 <sup>th</sup> August	Congleton Jazz & Blues Festival
4 <sup>th</sup> August	Congleton Cycling Sportive
6 <sup>th</sup> September	Tour of Britain Cycle Race
7 <sup>th</sup> September	Cloud Group of W.I.'s

## **DEPUTY MAYOR**

23 <sup>rd</sup> July	Clayton Manor Summer Fair
23 <sup>rd</sup> July	Choral Society Concert – Town Hall



## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 23<sup>rd</sup> JUNE 2016

#### PRESENT

Councillor L D Barker (Chairman)  
J G Bagott  
P Bates  
R Boston  
D T Brown  
G R Edwards  
G P Hayes  
Mrs A M Martin  
Mrs A E Morrison  
Mrs J D Parry  
H Richards  
Mrs E Wardlaw

#### 1. APOLOGIES

Apologies for absence were submitted from Councillors N. Adams, Mrs D. S. Allen, Mrs A. L. Armitt, C. Booth, Mrs S. A. Holland and G. S. Williams.

#### 2. MINUTES

PLN/3/1617 RESOLVED: That the Minutes of the Meeting of the Committee held on 2<sup>nd</sup> June 2016 be approved and signed by the Chairman as a correct record.

#### 3. DECLARATIONS OF INTEREST

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

Councillors Baggott, Bates, Hayes and Mrs Wardlaw declared a "non pecuniary" interest due to their membership of Cheshire East Council.

Councillor D. T. Brown declared a "non pecuniary" interest due to his membership of Cheshire East Council and also due to his membership of the Strategic Planning Committee. Councillor Brown did not vote on any items.

#### 4. OUTSTANDING ITEMS

There were none.

5. **PLANNING APPLICATIONS**

PLN/4/1617 RESOLVED: That the following comments be made to Cheshire East Borough Council:

**Deferred from Planning Committee on 2<sup>nd</sup> June 2016**

16/2292C Land West of Goldfinch Close, Congleton **REFUSE – due to the fact that the previous application, which was approved, had perfectly adequate access**

**Week ended 3<sup>rd</sup> June 2016**

16/2574C Land Off Brook Street, Congleton CW12 **REFUSE – as it is against the emerging policy for grouping social/affordable housing together**

**Week ended 10<sup>th</sup> June 2016**

16/2514C	18 Derwent Drive, Congleton, CW12 3RN	NO OBJECTION
16/2819C	Congleton High School, Box Lane Congleton, CW12 4NS	NO OBJECTION
16/2854C	23 Bailey Crescent, Congleton, CW12 2EN	NO OBJECTION
16/2786D	58 Park Lane, Congleton, CW12 3DD	NO OBJECTION
16/2818D	58 Park Lane, Congleton, CW12 3DD	NO OBJECTION
16/2799D	Land to the Rear of 21 West Street, Congleton	NO OBJECTION

**Subject to Cheshire East Building Control Officer ensuring that the type of materials comply with requirements in a conservation area.**

**In addition, the Enforcement Officers be contacted regarding fly tipping at the development**

**Week ended 17<sup>th</sup> June 2016**

16/2811C	60 Bromley Road, Congleton, CW12 1PY	NO OBJECTION
16/2847C	113B Astbury Street, Congleton, CW12 3EG	NO OBJECTION
16/2843D	2 Mallory Court, Congleton, CW12 4NW	NO OBJECTION

6. **PLANNING APPEALS**

None to report.

L. D. Barker – Chairman

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 14<sup>th</sup> JULY 2016

#### PRESENT

Councillor L D Barker (Chairman)  
Mrs A L Armitt  
P Bates  
C Booth  
R Boston  
D T Brown  
G R Edwards  
Mrs S A Holland  
Mrs A E Morrison  
Mrs J D Parry  
G S Williams

#### 1. APOLOGIES

Apologies for absence were submitted from Councillors Mrs S Akers Smith, Mrs D. S. Allen, G. P. Hayes, Mrs A. M. Martin, J. G. Baggott, H Richards and Mrs E Wardlaw.

#### 2. MINUTES

PLN/5/1617 RESOLVED: That the Minutes of the Meeting of the Committee held on 23<sup>rd</sup> June 2016 be approved and signed by the Chairman as a correct record.

#### 3. DECLARATIONS OF INTEREST

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

Councillors Bates and Williams declared a "non pecuniary" interest due to their membership of Cheshire East Council.

Councillor D. T. Brown declared a "non pecuniary" interest due to his membership of Cheshire East Council and also due to his membership of the Strategic Planning Committee. Councillor Brown did not vote on any items.

#### 4. OUTSTANDING ITEMS

There were none.

## 5. PLANNING APPLICATIONS

PLN/6/1617 RESOLVED: That the following comments be made to Cheshire East Borough Council:

### Week ended 24<sup>th</sup> June 2016

16/2233C      Beech House, 20 Buxton Road, Congleton, CW12 2DT      **REJECT –**  
**due to the following reasons**  
**(i) Not allocated for development in the Local Plan**  
**(ii) Poor egress and access to the development**  
**(iii) Restricted visibility**

16/2643C      Land Off Macclesfield Road, Congleton  
**(i) Reject due to the potential flood risk**  
**(ii) Should Cheshire East approve the planning application Congleton Town Council request involvement in section 106 agreement to discuss local priorities**

Councillor Bates declared a “non pecuniary” interest in application 16/2643C having previously had discussions regarding this application. He also stated that this is a strategic site in the Local Plan which has been accepted by Cheshire East.

16/3000C      Grove Inn, Manchester Road, Congleton      **REJECT the**  
**variation of the condition to increase the height. It is considered that the development should comply with the original plans**

Councillor Barker declared a “non pecuniary” interest in application 16/3000C

16/3002C      Reade House, 12 West Street, Congleton, CW12 1JR      NO OBJECTION  
16/3003C      Reade House, 12 West Street, Congleton, CW12 1JR      NO OBJECTION  
16/3017C      Bill & Ben Recycling Centre, Brook Street, Congleton      **Request an**  
**environmental report and review of the site to enable a decision to be made**  
16/3052C      2 Dane Valley Road, Congleton, CW12 1PF      NO OBJECTION

### Week ended 1<sup>st</sup> July 2016

16/3078C      2 Bridge Street, Congleton, CW12 1AY      NO OBJECTION  
Councillors Armitt, Bates, Holland and Williams declared a “non pecuniary” interest in application 16/3000C

16/3111C      Moreton Meadows Farm, Stoney Lane, Congleton      NO OBJECTION  
Councillor Holland stated that application 16/3111C had no connection to her or her husband although the name is the same

16/3220C      The Spinney, Middle Lane, Congleton, CW12 3PU      **NO COMMENT -**  
**Cheshire East Legal Department be requested to provide advice**

Councillor Bates declared a “non pecuniary” interest in application 16/3220C

16/2940T      64A Park Lane, Congleton, CW12 3DD      NO OBJECTION  
Subject to usual conditions  
16/3109D      Old Dairy Yard, Spring Street, Congleton      NO OBJECTION

### Week ended 8<sup>th</sup> July 2016

16/3256C      118 & 120 West Road, Congleton, CW12 4EU      NO OBJECTION  
Councillor Holland declared a “non pecuniary” interest in application 16/3256C

16/3263C	12 Hulton Close, Congleton, CW12 3TF	NO OBJECTION
16/3269C	21 West Street, Congleton, CW12 1JN	NO OBJECTION
16/3305C	62 Boundary Lane, Congleton, CW12 3JA	NO OBJECTION
16/1077T	25 Delamere Road, Congleton, CW12 4PA	NO OBJECTION
16/3224D	St John's Road, Buxton Old Road, Congleton, CW12 2ES	NO OBJECTION

## 6. **PLANNING APPEALS**

None to report.

Councillor Bates informed the meeting that Cheshire East had been given permission to challenge the Green Gap decision in the Supreme Court.

L. D. Barker – Chairman

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 9<sup>th</sup> June 2016

#### PRESENT - Councillors

Mrs S Akers Smith  
J G Baggott  
R Boston  
C Booth (Deputy Mayor - Ex Officio)  
G R Edwards (Chair)  
Mrs S. A Holland  
Mrs J Parry (Vice chair)

#### 1. Apologies

Apologies for absence were received from committee members Cllrs N Adams, Mrs D S Allen, P Bates, Mrs E Wardlaw.

Apologies were also received from Cllrs D T Brown and G S Williams and Burgess D Murphy.

#### 2. Minutes

**FAP/01/1617 RESOLVED** that the Minutes of the Meeting of the Committee held on 24<sup>th</sup> March 2016 be approved and signed by the chairman.

#### 3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Cllr J G Baggott, declared a non-pecuniary interest in any matters relating to Cheshire East Council.

Cllr G R Edwards declared a non-pecuniary interest in item 7 vii – Congleton Carnival grant application.

#### 4. Outstanding Actions

There were no outstanding actions.

#### 5. Tour of Britain Budget Allocation

**FAP/02/1617 RESOLVED** that £15,000 be allocated to the Tour of Britain project on the understanding that CTC does all that it can to recoup money with sponsorship.

## 6. Grant Approvals and Commitments 2016-17

A summary of grant approvals and commitments was considered by the committee and it was noted that £15,000 is available for grants for 2016/17.

**FAP/03/1617 RESOLVED** that that the grant summary be received.

## 7. New Applications for Financial Assistance

**FAP/04/1617 RESOLVED** that:-

- i) **GR 01/1617 Congleton Cricket Club**  
A grant of £250 be approved (S137)
- ii) **GR 02/1617 Congleton Talking Newspaper**  
A Grant of £250 be approved subject to seeing more quotes for the work and recommending that the organisation applies to the local branch of RNIB, Town Trust and Inclosure Trust for additional funds. (S137)
- iii) **GR 03/1617 SOL Theatre School**  
A Grant of £1,000 be approved. (S145)
- iv) **GR 04/1516 Congleton Harriers**  
A grant of £250 be approved. (S137)
- v) **GR 05/1617 Congleton Jazz and Blues Festival**  
A grant of £500 be approved (S145)
- vi) **GR06/1617 St Peter's Church**  
A grant of £265.20 be approved (PCA1957 S2)
- vii) **GR07/1617 Congleton Carnival**  
A grant of £1,356 to pay for road closures and radios subject to a review of the past carnival accounts by a sub-committee with delegated powers to approve the grant. (S144)

## 8. Grant Activities Monitoring Forms

It was noted that a Grant Activities Monitoring Form had been received from Congleton Credit Union (Original Grant application GR20/1516)

**FAP/05/1617 RESOLVED** that that the Grant Activities Monitoring Form be received.

## 9. Management Accounts for March 2016

**FAP/06/1617 RESOLVED** that that the Management Accounts to 31<sup>st</sup> March 2016 be received.

## 10. Bank Reconciliation

**FAP/07/1617 RESOLVED** that the bank reconciliation for 30<sup>th</sup> April 2016 be received.

**11. List of Payments**

**FAP/08/1617 RESOLVED** to receive the Payments List between 1<sup>st</sup> March and 30<sup>th</sup> April 2016.

**12. Asset Register**

**FAP/09/1617 RESOLVED** to receive and approve the Asset Register and Inventory for the year ending 31/03/2016.

**13. West Mercia Energy Contract**

**FAP/10/1617 RESOLVED** to receive the correspondence from West Mercia Energy

**14. Letters of Thanks**

**FAP/11/1617 RESOLVED that** to receive the letters of thanks from Congleton Fairtrade Steering Group and Visyon.

**15. Internal Audit Report (Final)**

**FAP/12/1617 RESOLVED that** as the final Internal Audit Report had only just been received it would be presented at the Council meeting on 16<sup>th</sup> June 2016.

G R Edwards (Chairman)



## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 30<sup>th</sup> JUNE 2016

**PRESENT:** Councillors

Mrs A L Armitt  
P Bates  
R Boston  
C Booth (Vice Chair and Deputy Mayor)  
D T Brown (Town Mayor)  
G R Edwards  
G P Hayes  
Mrs A M Martin  
Mrs S A Holland (Chair)  
Mrs A E Morrison  
Mrs J D Parry  
G S Williams

#### 1. Apologies for absence.

Apologies for absence were received from Cllrs Mrs S A Smith, Mrs D Allen

#### 2. Minutes of Last Meeting

**CES/1/1617 Resolved** that the minutes of the meeting held on 17<sup>th</sup> March 2016 be confirmed as a correct record and signed by the Chairman.

#### 3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Cllrs P Bates, DT Brown, G P Hayes G.S Williams declared a non-pecuniary interest in any matters related to Cheshire East Council.

#### **4. Outstanding Actions**

There were no outstanding actions.

**Additional items** Councillors were asked if they would receive 2 additional items to the agenda

- i) To receive a letter relating to double parking at Langdown Road and Delamere Road, to be discussed after item 14.
- ii) To receive an update on Fellowship House– to be discussed in part 2 after agenda item 16.

**CES/2/1617 Resolved** to receive both additional items.

#### **5. Cheshire Police**

Was attended by Sergeant Ross Hamilton who provided a verbal report on the following :-

- Positive summary, no increased crime patterns across Congleton
- A “spike” in theft from insecure motor vehicles offences which were occurring overnight dropped off once 2 suspects were arrested and remanded in custody
- Drugs intelligence continues to come into the Community Team – warrants have been executed such as one at Moston Court on 29/6/16 - Male arrested and charged with drug supply offences
- Previous months (June 2016) priorities – Parking near to the Railway station and ASB on St Johns Road
- Parking issue near the station needs multi agency approach as it is causing residents and commuters problems and cannot be dealt with by enforcement (tickets and seizures) alone, not sustainable and needs some assistance from partner agencies
- Travellers, unauthorised encampments in Congleton recently
  - Sites used need to be better prepared and protected
  - Private landowners must make request for persons to leave the land within a reasonable time frame and once that deadline has passed contact Police so action can be taken
- Cheshire Police operations and commitments since previous meeting and into the next few months
  - Taxi Licensing operation
  - Football Euros operation
  - Reducing violence in licensed premises – working closely with Pub Watch to reduce incidents and make the town centre safer for night time economy
  - Cheshire Show
  - Congleton Carnival
  - Food and Drink event
  - Tour of Britain
- The months priorities for July 2016 – ASB at Astbury Mere, the area gets busier at this time of year and suffers from anti-social and rowdy behavior. Intention to use liveried Police bicycles and hi vis patrols – Youth engagement by way of diversionary activities planned with youth groups in the park in order to divert away from ASB.

#### **6. Anti-Social Behaviour Working Group**

**CES/3/1617 Resolved** to receive the minutes of the Anti-Social Behaviour Working Group held on the 23<sup>rd</sup> March 2016 and 18<sup>th</sup> May 2016.

## **7. Floral Arrangement Working Group**

**CES/4/1617 Resolved** to receive the minutes of the Floral Arrangement Working Group held on 18<sup>th</sup> April, 5<sup>th</sup> May, 27<sup>th</sup> May and 13<sup>th</sup> June 2016.

## **8. Welcome to Congleton Maps Project**

**CES/5/1617 Resolved** to receive the update from the Town Centre and Marketing Manager on the "Welcome to Congleton Maps Project".

## **9. 150 Year Town Hall Celebrations**

**CES/6/1617 Resolved** to receive the update on the 150 Year Town Hall celebrations from the Town Centre and Marketing Manager.

## **10. Market Street Public Toilets**

The Chief Officer advised that there had been no responses to the advert for the refurbishment project. The Council was advised that there would be proactive engagement with local businesses to encourage quotes against the specified works. Quotes received would be sealed until a minimum of 3 had been received.

**CES/7/1617 Resolved** to receive the update from the Chief Officer.

## **11. Public Realm Scheme**

The Chief Officer advised that the consultation period had finished and reported the following

- The material was publically available for 1436 hrs of which people were able to speak directly with members of the Project board for 26 hours
- Over 1300 people saw the exhibition material in the street or at the Town Hall
- We spoke with about 700 people
- To date 284 questionnaires have been received

Cheshire East Council would be arranging a date for a formal presentation of the findings and impact on design.

**CES/8/1617 Resolved** to receive the update from the Chief Officer.

## **12. Congleton Sports Development**

**CES/9/1617 Resolved** to receive the update regarding the progress of the Congleton Community Sports Development Group.

### **13. Tour of Britain Cycling Race 2016**

The Chief Officer advised that following budget approval on the 16.6.2016 we have been in the process of developing sponsorship and marketing packages which are currently being tested with known businesses to establish if the packages are value for money. All packages are under £1,000 and provide marketing for a six week period.

Included in the packages are promotional opportunities on Clayton By Pass and Rood Hill Wall, railings on Mountbatten Way and Clayton By pass – designs of these posters and banners are close to completion. Within the packages will be full breakfasts at the Town Hall and a VIP viewing area near the start.

We have secured 40 Bikes which are being painted Golden free of charge by Burns Garages and we have a sculpture made of bikes (designed by Cllr Morrison and Belmont Engineering) which will feature on the Park Lane roundabout - You will start to see the bikes appear during next week.

The next stage is to work with CEC and community groups.

A full presentation on progress is being proposed for the Council meeting next week where following the last agenda item. (approximately 20 mins)

**CES/10/1617 Resolved to** receive the update from the Chief Officer.

### **14. Bossons Mill Update**

**CES/11/1617 Resolved to** receive the update from Cheshire East Council on the demolition of Bossons Mill.

#### **Additional item 14.1 To receive a letter relating to double parking at Langdown Road and Delamere Road**

Main issues relate to obstructions at school collection and pick up times with parents parking inconsiderately and illegally near schools causing obstructions for buses resulting in local residents not being able to be dropped off or collected from bus stops.

**CES/12/1617 Resolved to** receive the letter and request that the Chief Officer -

- Sends a letter to all schools outlining the issues and request that they advise parents of this issue.
- To write to bus companies via TSS, advising them to phone 101 to make them aware of any obstructions.

### **15. Resolution to exclude the Public and Press**

**CES/13/1617 Resolved to**, agree to the exclusion in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters Set out below on the grounds that it could involve the likely disclosure of private and Confidential information or staff matters.

Cllr Mrs S A Holland vacated the Chair due to a prior commitment, Cllr C Booth chaired the remainder of the meeting.

## **16. River Dane Boat**

**CES/14/1617 Resolved to** receive the update with regards to the status of the River Dane Boat.

### **16.1 Additional Item Fellowship House**

**CES/15/1617 Resolved to** receive the update with regards to Fellowship House and to form a small working group to include 2 Burgesses and 3 Councillors.

## Congleton Town Council

Minutes of the meeting of The Junior Council held on Monday, 11<sup>th</sup> July 2016 in the Town Hall, Congleton

PRESENT Town Councillors D. T. Brown (Town Mayor)  
C. H. Booth (Deputy Mayor)  
S. Akers Smith

Mrs. L. D. Minshull (Congleton Town Council)

School

Young Councillors	Ella Johnson	Mossley
	Harry Bowyer	Mossley
	Eloise Williams	Mossley
	Harry Brinton	Astbury
	Edward Kerr	Astbury
	Luke	Marton
	James	Marton
	Suekina Gill-Brown	Marton
	Rory Bickley	Havannah
	Ethan Taylor	Havannah
	Finlay MacCuish	Mossley
	Tegan Poole	Astbury
	Lucy James	Marton
	Grace Tyrell	Marton
	Molly Turner	Havannah

### 1. INTRODUCTION AND WELCOME

Town Mayor Councillor David Brown welcomed everyone to the meeting and outlined the plans for the morning. Councillor Brown spoke about his pride at being Town Mayor for the third time and provided information on the role of a Mayor.

### 2. ELECTION OF JUNIOR TOWN MAYOR AND DEPUTY MAYOR

Several young councillors put themselves forward for the position of Mayor and the Council voted. It was

RESOLVED: That Harry Brinton be elected as Junior Town Mayor for the day.

RESOLVED: That Finlay MacCuish Scott be elected as Junior Deputy Town Mayor for the day.

Youth Committee members organised the election for the positions.

**3. UPDATE FROM DEPUTY MAYOR, CHARLES BOOTH**

The Deputy Town Mayor talked about the reasons he became a Town Councillor and his new role as Deputy Mayor. He explained that it was important to volunteer to do something new and how he was very much looking forward to becoming Mayor next year.

The Deputy Mayor, helped the Junior Mayor to lead a discussion on gathering ideas for the development of the Town Centre.

There was a range of suggestions including cinema, climbing wall, slides, water park, skate park, more shops, tennis courts, football pitches and a gym.

A popular idea which emerged from the discussion was to put a cinema into the closed Capitol Walk. It was noted that this used to be the site of a former cinema.

**4. CONGLETON TOWN COUNCIL YOUTH COMMITTEE**

Members of the Youth Committee provided information on their work. Pupils were encouraged to consider joining the Committee when they moved to High School.

**5. PRESENTATION AND WORKSHOP –  
TOWN HALL – 150 YEAR CELEBRATIONS**

Councillor Suzie Akers Smith gave a presentation on the 150 Year Celebrations taking place at the Town Hall. She provided information on the history of the town and showed the young people examples of toys children would have had 150 years ago. Councillor Akers Smith then led the way through the exhibition in the Grand Hall.

**6. CONCLUSION**

The Town Deputy Mayor, Councillor Charles Booth thanked the young people for their attendance and participation in the morning.

Councillor David Brown (Town Mayor)

## **Congleton Town Council**

Minutes of the meeting of the Youth Committee held on Tuesday 30<sup>th</sup> August 2016 in the Town Hall, Congleton

PRESENT Youth Councillor Matthew Jones (Chairman)  
Jade Allen  
Jamie Bernardi  
Michael Howell  
Bella Statham  
Sebastian Nixon  
Zak Roberts  
  
Councillor Sally Ann Holland  
Linda Minshull

### **1. APOLOGIES**

Apologies were received from Councillors Larry Barker, George Hayes and Liz Wardlaw

### **2. MINUTES OF LAST MEETING**

**RESOLVED** – That the Minutes of the Meeting of the Committee held on the 31<sup>st</sup> May 2016 were signed by the Chairman as a correct record.

### **3. MEMBERSHIP**

A discussion took place regarding current membership as some members will be going away to University. Matthew suggested that a new category of membership could be devised to cater for some members who wished to stay involved in local politics but were unable to attend as regularly. Linda agreed to do some work on this idea with a view to possible amendments to the Youth Committee Constitution.

It was agreed that there would be a recruitment event at the High Schools, including meeting with the Head Teachers and Head Boy and Girl. It was also suggested that it may be good to organise a taster event.

### **4. LINK COUNCILLORS**

Linda confirmed that Charles Booth was now a Link Councillor in addition to Sally, George, Larry and Liz. A discussion took place regarding the low attendance of some Link Councillors, particularly Larry. Sally requested attendance information and Linda agreed to provide this for the next meeting.



5. **TOUR OF BRITAIN BIKE RACE**

Linda gave an update on the Tour of Britain race which is starting from Congleton on Tuesday 6<sup>th</sup> September. Matthew offered to help on the day.

6. **YOUTH COMMITTEE BANK ACCOUNT**

It was reported that the balance is £548.92.

7. **YOUTH COMMITTEE MEMBERS ITEMS**

Local Plan

The Local Plan was discussed and it was agreed that it was important for young people to have input into the Local Plan.

Events

Matt suggested that it may be a good idea if the Youth Committee could host some events, for example film evenings. Linda agreed to contact the Saw Mill to see if this could be a possible venue. Another suggestion was with the new Town Hall commercial partners, Linda will discuss with them.

Basketball Hoops

Sally asked for an update on the Basketball Hoops, Linda agreed to speak to Mike Smith for an update. It was suggested that it may be good idea for a plaque to be situation with any hoops to show that they had been provided by the Congleton Town Youth Committee.

8. **DATE OF NEXT MEETING**

Monday 10<sup>th</sup> October 2016 – 7 p.m. – Congleton Town Hall.

Matthew Jones (Chairman)