



Congleton Town Council

Historic market town

Chief Officer: David McGifford



8th April 2016

Dear Councillor,

Town Council Meeting – Thursday 14th April 2016

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 14th April 2016** commencing at **7.00pm**.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

D McGifford
Chief Officer

AGENDA

1. Apologies for absence. (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non attendance).

2. Minutes (enclosed)

To approve the Minutes of the meeting held on 3rd March 2016.

3. Declarations of Disclosable Pecuniary Interest

Members are requested to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become aware of it.

4. Outstanding Actions

None.



Congleton
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where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

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Email: info@congleontowncouncil.co.uk www.congleton-tc.gov.uk

5. Questions from Members of the Public
To receive any questions from Members of the Public at the meeting and, notified in advance in writing.
6. Mayor's Announcements (enclosed)
To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements.
7. Planning Committee (enclosed)
To receive the minutes of the meetings held on the 11th February and 10th March 2016.
8. Finance and Policy Committee (enclosed)
To receive the minutes of the meeting held on 18th February 2016.
To note the draft minutes of the meeting held on the 24th March 2016.
9. Community Environment and Services Committee (enclosed)
To receive the minutes of the meeting held on 4th February 2016.
10. Town Hall Committee (enclosed)
To receive the minutes of the meeting held on 5th November 2015 and 7th January 2016.
11. Personnel Committee (enclosed)
To receive the minutes of the meeting held on 12th November 2015.
12. Urgent Items
Members may raise urgent items but no discussion or decisions may be taken at the meeting.
13. Cheshire East Councillors' Reports
To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.
14. Youth Committee (Minutes to be presented at the Council meeting)
 - a) To receive the minutes of the Youth Committee meeting held on Monday 11th April 2016.
 - b) To deal with Questions from Members of the Youth Committee present at the meeting.

15 Cheshire East Local Plan Response (enclosed)

To approve the proposed response from the Town Council to the Cheshire East Local Plan.

16. Ex Officio

To receive the recommendation from the Finance and Policy Committee to amend the Constitution to show that only the Mayor is afforded Ex Officio status – ie to have voting rights on every committee.

To: All Members of the Town Council,

CC: Press 2, Burgesses (5), Mayor's Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors (1), Library, Congleton Tourist Information Centre.

Congleton Town Council

Minutes of the Meeting of the Council held on Thursday,
3rd March 2016 in the Town Hall, Congleton.

PRESENT: Councillors

Mrs S Akers Smith
Mrs D Allen
L D Barker
R Boston
D T Brown
G R Edwards
G P Hayes
Mrs SA Holland
Mrs A M Martin
Mrs J D Parry
Mrs E Wardlaw (Town Mayor)
G S Williams

1. **APOLOGIES**

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies for absence were received from Councillors N Adams, Mrs A L Armit, J G Baggott, P Bates, P Broom, Mrs A E Morrison, H Richards.

2. **MINUTES**

CTC/59/1516 RESOLVED that the Minutes of the meeting held on the 21st January 2016 be approved and signed by the Mayor.

3. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST**

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs G P Hayes, Mrs E Wardlaw, D T Brown and G S Williams declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. **OUTSTANDING ACTIONS**

None.

5. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from the members of the public

6. **MAYOR'S ANNOUNCEMENTS**

The Town Mayor drew attention to the various engagements that she and the Deputy Town Mayor had fulfilled since the last Council meeting.

7. **PLANNING COMMITTEE**

CTC/60/1516 RESOLVED that the minutes of the meetings held on the 7th and 28th January 2016 be received and the recommendations therein be adopted.

8. **FINANCE & POLICY COMMITTEE**

CTC/61/1516 RESOLVED that the minutes of the meeting held on the 14th January 2016 be received and the recommendations therein be adopted.

9. **COMMUNITY ENVIRONMENT AND SERVICES COMMITTEE**

CTC/62/1516 RESOLVED that the minutes of the meeting held on 12th November 2015 be received and the recommendations therein be adopted.

10. **URGENT ITEMS**

There were no urgent matters raised.

11. **CHESHIRE EAST COUNCILLORS' REPORT**

Councillor DT Brown advised the following

- The Local Plan would be going out to consultation between 4th March and the 19th April 2016.
- CEC budget has been passed with an increase of 3.75% on Council Tax.
- CEC have now formally appointed Rachel Bailey as their Leader.
- CEC advising that 95% of children are attending their first choice secondary school.
- CEC Highways are reviewing the shared space element on Canal Street (related to the Goldfinch Close planning application).

12. **YOUTH COMMITTEE**

CTC/63/1516 RESOLVED that the minutes of the Youth Committee meeting held on the 22nd February 2016 be received.

13. **PROPOSED COMMITTEE MEETING DATES 2016/17**

A proposal for meeting dates was received.

CTC/64/1516 RESOLVED that:-

1. The Annual Town Meeting on the 12th May 2016 should read as Annual Council Meeting 2016
2. All other dates of meetings were approved

14. **TOUR OF BRITAIN CYCLE RACE 2016**

CTC/65/1516 RESOLVED to receive the update outlining that Congleton would be hosting the start of stage 3 of the Tour of Britain Cycle Race 2016 on September 6th 2016.

15. **RESPONSE TO CHESHIRE EAST LOCAL PLAN**

CTC/66/1516 RESOLVED that

1. The Strategy Group would review the Local Plan and provide a recommendation to Council for the meeting on the 14th April 2016.

16. **PUBLIC REALM SCHEME UPDATE**

CTC/67/1516 RESOLVED to receive the update for the Public Realm Scheme.

Mrs E Wardlaw
TOWN MAYOR

TOWN MAYOR'S ENGAGEMENTS

2016

4 th March	Swimathon – Congleton Leisure Centre
11 th March	Town Mayor's Civic Ball
16 th March	Centre Stage – Starlight Express – Daneside Theatre
25 th March	Good Friday Service – Town Centre

DEPUTY MAYOR

10 th April	Macclesfield Service and Awards Ceremony
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CONGLETON TOWN COUNCIL
MINUTES OF THE MEETING OF THE PLANNING COMMITTEE
HELD ON 11th FEBRUARY 2016

PRESENT

Councillor Mrs A M Martin (Vice Chairman – In the Chair)
Mrs S. Akers Smith
Mrs D S Allen
J G Baggott
R. Boston
Mrs S A Holland
Mrs A. E. Morrison
Mrs J D Parry

1. **APOLOGIES**

Apologies for absence were submitted from Councillors Mrs A L. Armitt, L. D. Barker, D. T. Brown, P. Broom, G. R. Edwards, G. P. Hayes, E. Wardlaw and G. S. Williams.

2. **MINUTES**

PLN/22/1516 RESOLVED: That the Minutes of the Meeting of the Committee held on 28th January 2016 be approved and signed by the Chairman as a correct record.

3. **DECLARATIONS OF INTEREST**

Members were reminded to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become known.

Councillor Baggott declared a “non pecuniary” interest due to his membership of Cheshire East Council.

4. **OUTSTANDING ITEMS**

There were none.

5. **PLANNING APPLICATIONS**

PLN/23/1516 RESOLVED: That the following comments be made to Cheshire East Borough Council:

Week ended 29th January 2016

16/0378T	Moss Nook Cottage, 9 Back Cross Lane, Congleton	NO OBJECTION
16/0394D	27 Lawton Street, Congleton, CW12 1RU	Subject to usual conditions NO OBJECTION

Week ended 5th February 2016

16/0441C	41 Ruskin Road, Congleton, CW12 4EA	NO OBJECTION
16/0443C	10 Churchill Close, Congleton, CW12 4QU	NO OBJECTION
16/0493C	6 Walnut Rise, Congleton, CW12 4JY	NO OBJECTION
16/0511C	2 Mallory Court, Congleton, CW12 4NW	NO OBJECTION
16/0544C	Oakridge, Nathan Meadow, Congleton, CW12 3GR	NO OBJECTION
16/0108D	Siemens House, Varey Road, Congleton, CW12 1PH	NO OBJECTION
16/0161D	Siemens House, Varey Road, Congleton, CW12 1PH	NO OBJECTION
16/0535D	Brooklands House, Padgbury Lane, Congleton, CW12	NO OBJECTION

6. PLANNING APPEALS

None to report.

7. UPDATE ON PLANNING APPEAL – APP/RO660/A/14/2228681 – LAND WEST OF GOLDFINCH CLOSE

Councillor Mrs Morrison gave a presentation regarding the above Planning Appeal and also applications on land off The Moorings and Waggs Road. Information was provided on the proposed changes to Canal Road and the junction of High Street and Albert Place.

PLN/24/1516 RESOLVED: a) To endorse the letter dated 22nd January 2016 from Congleton Sustainability Group to Brandon Lewis M.P.

b) To ask Councillor David Brown to explain the Cheshire East position, at the Town Council meeting on 3rd March 2016, regarding their decisions.

8. LOCAL PLAN

Councillor Martin provided information on the latest version of the Local Plan and the 6 week consultation period which CEC has provisionally set to commence on the 4th March 2016

PLN/25/1516 RESOLVED : To arrange a provisional meeting on 10th March 2016 at 6 p.m. to discuss the Town Council's response to the Local Plan.

9. PROVISION OF A LINK ROAD

Mrs J. Unsworth gave a presentation on the Local Plan, Link Road and her work on the Neighbourhood Plan.

The update was received and the Chairman thanked Mrs. Unsworth for her update.

Mrs A. M. Martin – Vice Chairman

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 10th MARCH 2016

PRESENT

Councillor Mrs A M Martin (Vice Chairman – In the Chair)
Mrs S. Akers Smith
Mrs D S Allen
J G Baggott
G R Edwards
G P Hayes
Mrs S A Holland
Mrs A. E. Morrison
Mrs J D Parry
Mrs E Wardlaw

1. APOLOGIES

Apologies for absence were submitted from Councillors Mrs A. L. Armitt, L. D. Barker, P. Bates, R. Boston, C. Booth, P. Broom, D. T. Brown, and G. S. Williams.

2. MINUTES

PLN/26/1516 RESOLVED: That the Minutes of the Meeting of the Committee held on 11th February 2016 be approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

Members were reminded to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become known.

Councillors Bagott, Hayes and Wardlaw declared a “non pecuniary” interest due to their membership of Cheshire East Council.

Councillor G. P. Hayes declared a “non pecuniary” interest due to his membership of Cheshire East Council and also due to his membership of the Northern Planning Committee.
Councillor Hayes did not vote on any items.

4. OUTSTANDING ITEMS

There were none.

5. PLANNING APPLICATIONS

PLN/27/1516 RESOLVED: That the following comments be made to Cheshire East Borough Council:

Week ended 12th February 2016

16/0593C	Plot 10 Land at Forge Lane, Congleton	NO OBJECTION
16/0719C	Tall Ash Farm, 112 Buxton Road, Congleton, CW12 2DY	DEFER To Cheshire
East and recommend the Canal and River Trust be consulted.		

16/0668D	Goldfinch Close, Congleton, CW12	DEFER To Cheshire
East - concerns regarding the pedestrian refuge and would recommend that the position of the pedestrian crossing be reviewed to help with safe access for children crossing to the school.		

Week ended 19^h February 2016

16/0490C	74 Rood Hill, Congleton, CW12 1LQ	NO OBJECTION
Subject to reviewing vehicular access to the property		
16/0698C	27 Valley View, Congleton, CW12 4EN	NO OBJECTION
16/0769C	154 Biddulph Road, Congleton, CW12 3LS	NO OBJECTION
16/0828D	Loachbrook Farm, Sandbach Road, Congleton, CW12	NO OBJECTION

Week ended 26^h February 2016

16/0514C	Land at Back Lane, Congleton, CW12	REFUSE –
The application was deemed to be premature as it is dependent on the Link Road being delivered. Concerns on highway safety issues and traffic generation on Back Lane.		

16/0636C	Siemens Car Park, Eaton Bank, Congleton, CW12 1PH	NO OBJECTION
16/0798C	Nortek, Vale Mill, Priestly Fields, Congleton, CW12 4AQ	REFUSE – due to
the following reasons –		

1. Close to a conservation area
2. Loss of employment land
3. Highways concerns due to problems with access

16/0835C	Forge Mill, Forge Lane, Congleton, CW12 4HF	NO OBJECTION
16/0872C	Fern Cottage, 6 Congleton Edge Road, Congleton, CW12	NO OBJECTION
16/0876C	27 Tall Ash Avenue, Congleton, CW12 2DZ	NO OBJECTION
16/0645T	6 Vernon Avenue, Congleton, CW12 3 AZ	NO OBJECTION
		Subject to usual conditions
16/0836C	Forge Mill, Forge Lane, Congleton, CW12 4HF	NO OBJECTION
16/0922D	Forge Mill, Forge Lane, Congleton, CW12 4HF	NO OBJECTION
16/0931D	Forge Mill, Forge Lane, Congleton, CW12 4HF	NO OBJECTION

Week ended 4^h March 2016

16/0936C	Tall Ash Farm, 112 Buxton Road, Congleton, CW12 3DY	NO OBJECTION
16/1036C	Wood Farm, Wood Lane, Congleton, CW12 3PX	NO OBJECTION
16/1092C	7 Hertford Close, Congleton, CW12 1TB	NO OBJECTION
16/0912T	6 Cedar Court, Congleton, CW12 3JP	NO OBJECTION
		Subject to usual conditions

6. PLANNING APPEALS

None to report.

Mrs A. M. Martin – Vice Chairman

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD ON THURSDAY 18th February 2016

PRESENT

Councillors

N Adams
Mrs S Akers Smith
Mrs D S Allen
J G Baggott
P Bates
R Boston
C Booth
D T Brown
G R Edwards (Chair)
G P Hayes
Mrs. S A Holland
Mrs A M Martin
Mrs. A E Morrison
Mrs. J D Parry (Vice)
Mrs E Wardlaw (Town Mayor)

1. APOLOGIES

Apologies for absence were received from Cllr J G Baggott.

Apologies were also received from Cllrs Mrs A L Armit and G S Williams who are not members of this particular Committee.

2. MINUTES

FAP/59/1516 RESOLVED that the Minutes of the Meeting of the Committee held on 14th January 2016 be agreed and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs P Bates, D T Brown, G P Hayes and Mrs E Wardlaw, declared a non-pecuniary interest in any matters related to Cheshire East Council.

Cllrs Mrs A M Martin and R Boston declared a non-pecuniary interest in item 6.1.

4. OUTSTANDING ACTIONS

There are no outstanding actions.

5. GRANT APPROVALS AND COMMITMENTS 2015-16

A summary of grant approvals and commitments was considered by the Committee and it was noted that £8,382.90 is available for grants in 2015-16.

FAP/60/1516 RESOLVED that the grant summary be received.

6. NEW APPLICATIONS FOR FINANCIAL ASSISTANCE

FAP/61/1516 RESOLVED that:-

i. GR 16/1516 – Congleton Fairtrade Steering Group

A grant of £300 be approved.

ii. GR 17/1516 – Congleton Rotary

A grant of £200 be approved.

iii. GR 18/1516 – Friends of Congleton Park

A grant of £300 be approved.

7. NEW GRANT ACTIVITIES MONITORING FORMS

It was noted that a Grant Activities Monitoring form had been received from Bromley Farm Community Development Trust.

FAP/62/1516 RESOLVED that the Grant Activities Monitoring form be received.

8. MANAGEMENTS ACCOUNTS FOR DECEMBER 2015

FAP/63/1516 RESOLVED that the Managements Accounts for December 2015 be received.

9. BANK RECONCILIATION

FAP/64/1516 RESOLVED that the bank reconciliation for 31st December 2015 be received.

10. LIST OF PAYMENTS

FAP/65/1516 RESOLVED that the Payments List between 1st December 2015 and 31st December 2015 be received.

11. DISABILITY INFORMATION BUREAU

Correspondence from the Congleton Branch of the Disability Information Bureau was considered.

FAP/66/1516 RESOLVED that the Shop Mobility Working Group review the position of the Disability Information Bureau and feedback findings to the Committee.

12. PROPOSAL FOR AN EARMARKED RESERVE FOR FUTURE ROTARY BONFIRE EVENTS

A proposal from the Support Manager to earmark a reserve for the annual Town Rotary Bonfire Event was considered.

FAP/67/1516 RESOLVED that a reserve of up to £5000 be earmarked for the Rotary Bonfire Event if there is a surplus at the end of the year.

13. UPDATE ON TOUR OF BRITAIN CYCLE RACE SEPTEMBER 2016

A briefing note from the Chief Officer regarding the Tour of Britain Cycle Race was considered.

FAP/68/1516 RESOLVED that the briefing note be received.

14. CONSTITUTION CLARIFICATION ON EX-OFFICIO STATUS

A request from Cllr Mrs S A Holland was considered to clarify the status for ex-officio committee members.

FAP/69/1516 RESOLVED that:-

1. This item should be formerly debated at the next Finance and Policy Committee Meeting taking place on 24th March 2016.
2. The Chief Officer to provide more clarification about the Ex-Officio status.

G R Edwards
Chairman

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 24TH MARCH 2016

Please note These are draft minutes and will not be ratified until the next meeting of the Finance and Policy Committee on the 9th June 2016

PRESENT - Councillors

N Adams
Mrs S Akers Smith
J G Baggott
L D Barker
P Bates
R Boston
G R Edwards (Chair)
Mrs S. A Holland
Mrs J Parry (Vice chair)
Mrs E Wardlaw (Town Mayor)

1. Apologies

Apologies for absence were received from committee members Cllrs Mrs D S Allen and C Booth

Apologies were also received from Cllrs Mrs A L Armitt, D T Brown and Mrs A Morrison.

2. Minutes

FAP/70/1516 RESOLVED that the Minutes of the Meeting of the Committee held on 18th February 2016 be approved and signed by the chairman.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Cllrs J G Baggott, P Bates and Mrs E Wardlaw declared a non-pecuniary interest in any matters relating to Cheshire East Council.

Cllr R Boston – Non Pecuniary Trustee of Congleton Credit Union – agenda item 6.ii

Cllr P Bates - Non pecuniary- agenda items 6 and 11

Cllrs G R Edwards & Mrs E Wardlaw agenda item 14 – Ex officio

4. Outstanding Actions

There are no outstanding actions.

5. Grant Approvals and Commitments 2015-16

A summary of grant approvals and commitments was considered by the committee and it was noted that £7582.90 is available for grants for 2015/16.

FAP/71/1516 RESOLVED that that the grant summary be received.

6. New Applications for Financial Assistance

FAP/72/1516 RESOLVED that:-

i) GR 19/1516 Congleton Youth in Action

A grant of £500 be approved.

ii) GR 20/1516 Congleton Community Credit Union

A Grant of £45 be approved.

iii) GR 21/1516 Bromley Farm Community Development Trust

A Grant of £400 be approved.

iv) GR 22/1516 Visyon Ltd

A grant of up to £500 be approved less any discounts achieved on the provision of equipment.

7. Grant Activities Monitoring Forms

It was noted that a Grant Activities Monitoring Form had been received from Congleton Harriers – Original Grant Application GR 3/1516

FAP/73/1516 RESOLVED that that the Grant Activities Monitoring Form be received.

8. Management Accounts for February 2016

FAP/74/1516 RESOLVED that that the Management Accounts to 29th February 2016 be received but to note that the In Bloom budget position is relayed to the In Bloom Committee at each meeting.

9. Bank Reconciliation

FAP/75/1516 RESOLVED that the bank reconciliation for 29th February 2016 be received.

10. List of Payments

FAP/76/1516 RESOLVED to receive the Payments List between 1st February and 29th February 2016.

11. Congleton Shopmobility 22nd February 2016

The Chief Officer advised that the correspondence from Congleton Shopmobility had been passed through to the working group established to review, with Cheshire East Council, the request for support.

FAP/77/1516 RESOLVED that the correspondence from Congleton Shop Mobility be received.

12. Cheshire Fire and Rescue – Notification of Safety Works

FAP/78/1516 RESOLVED to receive notification from Cheshire Fire and Rescue with regards to safety works required for the Town Hall.

Councillors requested that:

- A schedule of works is developed.
- Priority is given in establishing costs for the major items.
- Early completion of simple tasks.

13. Internal Audit

FAP/79/1516 RESOLVED that to receive the internal audit interim report which stated that there were no issues were identified.

14. Ex-officio update

- The agenda item was advertised as “To receive information on ex officio status in other councils”, the chair advised that the original request was to also debate the findings of the report provided.
- Cllr Mrs S A Holland requested that there was a recorded vote against proposals on this item.
- The committee was advised that they did not have the powers to alter the Constitution or Standing Orders, this could only be done at Full Council.

Proposal to recommend to Full Council that the Constitution be amended to show that only the Mayor is afforded Ex Officio status.

Vote

Councillor	For	Against	Abstain
G Edwards		√	
N Adams	√		
R Boston	√		
Mrs J Parry	√		
Mrs SA Smith		√	
J Baggott	√		
P Bates			√
Mrs SA Holland	√		
Mrs E Wardlaw			√

FAP/80/1516 RESOLVED to recommend to Full Council that the Constitution be amended to show that only the Mayor is afforded Ex Officio status.

G R Edwards (Chairman)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 4TH FEBRUARY 2016

PRESENT: Councillors

Mrs D S Allen
C Booth
D T Brown
G R Edwards
G P Hayes
Mrs S A Holland (Chair)
Mrs A M Martin
Mrs A E Morrison
Mrs J D Parry
G S Williams

1. APOLOGIES.

Apologies for absence were received from Cllrs N Adams and Mrs A L Armitt.

Apologies were also received from Cllr P Bates and Mrs E Wardlaw who are not members of this particular Committee.

2. MINUTES OF LAST MEETING

CES/32/1516 RESOLVED that the minutes of the meeting held on the 12th November 2015 were confirmed as a correct record and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs, G P Hayes, D T Brown and G S Williams declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. OUTSTANDING ACTIONS

There were no outstanding actions.

5. CHESHIRE POLICE

There were no representatives from Cheshire Police in attendance.

6. ANTI SOCIAL BEHAVIOUR WORKING GROUP

CES/33/1516 RESOLVED that the minutes of the meetings held on 16th November 2015 and 19th January 2016 be received.

7. CCTV

A request from Cheshire East Council to implement a 3 year agreement to cover the contribution towards the provision of CCTV in the Town was discussed. The Chief Officer stated that the budget was approved for 2016/17.

CES/34/1516 RESOLVED that Cllr G S Williams would liaise with Cllr N Adams with regards to an option from British Telecom (BT) for a future service.

8. PARKING AT THE WAR MEMORIAL HOSPITAL

Correspondence from the Chief Executive of the NHS Trust relating to car parking at the war memorial Hospital was discussed.

CES/35/1516 RESOLVED that:-

1. The correspondence be received.
2. The Chief Officer to establish what constitutes an emergency procedure and request monitoring of the car parking contractor's approach to the public.

9. TOUR OF BRITAIN CYCLING RACE 2016

A request from Cheshire East Council to consider sponsoring and hosting the start of the cycling race was discussed.

CES/36/1516 RESOLVED to: continue to pursue the opportunity to host the start of the race, subject to financial appraisal and approval.

10. EMERGENCY SERVICES

Correspondence from Cheshire Blue Light Collaboration Scheme aimed at sharing resources and premises was considered.

CES/37/1516 RESOLVED that the correspondence be received.

11. MEETING WITH THE POLICE AND CRIME COMMISSIONER (PCC)

Minutes from the meeting between the Police and Crime Commissioner and representatives of ChALC (Cheshire Association of Local Councils) were received.

CES/38/1516 RESOLVED that the minutes be received.

12. SUPPORT FOR REFUGEES

Correspondence from Cheshire East Council seeking support from Syrian refugees and asylum seekers was considered.

CES/39/1516 RESOLVED to support Cheshire East Council's participation in providing refuge for the Syrian refugees and asylum seekers.

13. DISC (DATABASE AND INTRANET FOR SAFER COMMUNITIES) – PILOT PROJECT

A report from the Town Centre and Marketing Manager was considered.

CES/40/1516 RESOLVED to:

1. Strongly approve the DISC System pilot which could be beneficial to other towns across Cheshire.
2. The Town Centre and Marketing Manager to write to Cheshire East Council to try and gain a contribution for the project.
3. The Town Centre and Marketing Manager to confirm with the Police the Council's support for the scheme.

14. WELCOME TO CONGLETON MAPS PROJECT

A report from the Town Centre and Marketing Manager on the Welcome to Congleton Maps Project was considered.

CES/41/1516 RESOLVED to:

1. Progress with the Welcome to Congleton Maps Project.
2. The Town Centre and Marketing Manager to look at other funding options to support the scheme.

15. SIDS (SPEED INDICATOR DEVICE)

A verbal report on Speed Indicator Devices was given to members by the Streetscape Supervisor.

CES/42/1516 RESOLVED that:

1. The report be received.
2. The Streetscape Supervisor to develop a four week rota for the Streetscape Team to move the mobile device to different areas in the Town.
3. The Streetscape Supervisor to investigate how to obtain installation of a permanent speed camera.

16. DOG FOULING/DOG WASTE BINS

A verbal report on dog fouling and dog waste bins in the Town was given to members by the Streetscape Supervisor.

CES/43/1516 RESOLVED to:

1. The report be received.
2. The Streetscape Supervisor to provide awareness presentations at local Primary Schools.
3. The Streetscape Supervisor to review the request for additional bins at Buglawton School and the "green area" on Hartford Close.

Mrs S A Holland
Chairman (In the Chair)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON THURSDAY 5TH NOVEMBER 2015

PRESENT: Councillors Mrs S Akers Smith
 Mrs D S Allen
 L D Barker
 R Boston
 G P Hayes (Chairman)
 Mrs S A Holland
 Mrs A M Martin
 Mrs E Wardlaw (Town Mayor)

 Lay Member Mr D A Parker

1. APOLOGIES

Apologies were received from Cllrs Mrs A E Morrison.

Apologies were also received from Councillors C Booth, who is not a member of this particular Committee and Cllrs, D T Brown and G R Edwards who ex-officio members.

2. MINUTES

THC/12/1516 RESOLVED that the minutes of the Meeting held on 24th September 2015 be approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs G P Hayes and Mrs E Wardlaw declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. OUTSTANDING ACTIONS

There are no outstanding actions

5. TOWN HALL TRADING ACCOUNT

THC/13/1516 RESOLVED that the Town Hall Trading Account for September 2015 be received.

6. CATERING CONTRACT

It was noted that 4 organisations have applied to become the Catering Partner in the Town Hall. The sub-committee will be meeting shortly to select the most appropriate applications.

THC/14/1516 RESOLVED that the report on the progress to select a Commercial Partner be received.

7. CONGLETON TOWN HALL'S 150 YEAR ANNIVERSARY CELEBRATIONS

A report on proposed activities to celebrate the 150th Anniversary of the Town Hall was received.

It was considered essential that the schools are involved in the celebrations.

THC/15/1516 RESOLVED that:-

1. The report be received.
2. Regular reports on items and progress be presented to the Committee.

8. FIRE ALARM SYSTEM

An update on the problems associated with installing a new fire alarm panel were considered, it was pointed out that when the system was last updated in 1997 the installation was less than perfect which gave rise to the contractor having to replace a significant amount of wiring to rectify problems that were occurring, resulting in additional expenditure of £1800.

THC/16/1516 RESOLVED that:-

1. The verbal report be received.
2. The additional expenditure of £1,800 be approved and noted.

G P Hayes
(Chairman)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON THURSDAY 7TH JANUARY 2016

PRESENT: Councillors

Mrs D S Allen
R Boston
C Booth
P Broom
G P Hayes (Chairman)
Mrs S A Holland
Mrs A M Martin
Mrs A E Morrison
Mrs E Wardlaw (Town Mayor)

1. APOLOGIES

Apologies were received from Cllr Mrs A L Armitt.

Apologies were also received from Councillors P Bates and G S Williams who are not members of this particular Committee.

2. MINUTES

THC/17/1516 RESOLVED that the minutes of the Meeting held on 5th November 2015 be approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs G P Hayes and Mrs E Wardlaw declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. OUTSTANDING ACTIONS

There are no outstanding actions.

5. CATERING CONTRACT

A report on the process undertaken to appoint a new Commercial Partner was considered. It was pointed out that it would be preferable if the new Commercial Partner signed up to the concept of Fairtrade.

THC/18/1516 RESOLVED that Reuben Stubbs, trading as Congleton Town Hall Events and Parties be appointed as the Town Hall's Commercial Partner.

G P Hayes
(Chairman)

Congleton Town Council

Minutes of the Personnel Committee meeting held on
Thursday, 12 November 2015

PRESENT: Councillors

Mrs S Akers Smith
Mrs D S Allen
J G Baggott
P Bates
G R Edwards
Mrs S A Holland
Mrs A M Martin
Mrs J D Parry
H Richards
G S Williams

1. APOLOGIES

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies were received from Cllrs P Broom and D T Brown.

2 MINUTES OF THE PREVIOUS MEETING

PERS/16/1516 RESOLVED that the Minutes of the meeting held on 16th June 2015 be approved and signed by the Chairman.

3 DECLARATIONS OF INTEREST

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs J G Baggott, P Bates and G S Williams declared a non-pecuniary interest in any matters related to Cheshire East Council.

4 OUTSTANDING ACTIONS

None

5. STATEMENT TO THE COUNCIL

Cllr Mrs D S Allen made a statement expressing concern at a statement made by another Councillor at the previous meeting of the personnel committee and questioned why such a statement was allowed to be made.

6. RESOLUTION TO EXCLUDE THE PUBLIC & PRESS

PERS/17/1516 RESOLVED –That in accordance with the Public Bodies (Admission to Meetings) Act 1960, public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

7. ILL HEALTH EARLY RETIREMENT

The Committee considered a report produced by the Council's approved independent occupational health adviser who had recently examined an employee requesting an ill health early retirement pension. It was noted that this request was not approved by the medical practitioner.

PERS/18/1516 RESOLVED that:-

1. Sickness benefit at the 50% rate to be extended for 6 months.
2. The Town Council to provide any help and support possible to the individual concerned to assist him with his current problems.
3. The Personnel Committee to review the matter in April 2016.

Cllr P Bates
Vice Chairman

Agenda Item 15

Cheshire East Local Plan Strategy –April 2016

Congleton Town Council wishes to make the following representations to the Proposed Changes to the Cheshire East Local Plan and to appear at the forthcoming Examination in respect of the following matters;

1. The Summary of Site Recommendations
2. Section of the Plan which deals with the Strategic Sites in and around Congleton

1. The Summary of Site Recommendations.

Paragraph 12.13 on page 13 of the Local Plan states 'The Spatial Distribution proposes that 4,150 homes be provided in Congleton alongside 24ha of Employment land'.

This is technically incorrect as the majority of this new development will be provided to the north of and outside the boundary of the town in the adjoining Parishes of Somerford, Eaton and Hulme Walfield. The description of the area in the Local Plan should be consistent and in this opening section it should refer to '4,150 homes and 24ha of Employment land being provided in and around Congleton principally on land to the north of the town in the Parishes of Somerford, Eaton and Hulme Walfield.'

2. Strategic Sites in and around Congleton

Of more concern to the Town Council is the lack of an overarching strategic policy for the release of the land to the north of the town, the delivery of the link road, community facilities and associated open space based up on the North Congleton Masterplan produced by Barton Wilmore for Cheshire East Council.

The Local Plan in paragraph 15.225 (page 366) identifies a number of Strategic Sites in and around Congleton. Paragraph 15.230 (page 368) refers to the North Congleton Masterplan and highlights particular sites at Back lane and Radnor Park; Congleton Business Park; Giantswood Lane to Manchester Road; Giantswood Lane south and; Manchester Road to Macclesfield Road. The Local Plan then goes on to discuss each of these sites in detail however there is no overarching strategic policy for the whole of the North Congleton Area related to the North Congleton Masterplan setting out the timing and delivery of infrastructure, any equalisation payments, Section 106 or CIL contributions to the Link Road, delivery of cycleway and footpath networks and other community facilities and open space and, how this new development area will link into and relate to the town.

The retention of employment within the town and the ability of local firms and new businesses to expand and locate is crucial to the future prosperity of the area. In order to retain the existing job density within the town a minimum of 26ha of new employment land is required. Utilising Cheshire East Council's revised job density figures in the Proposed Changes to the Local Plan 47ha of employment land will be required over the plan period. At the moment only 24ha of new employment land is included in the development area to the north of the town. The Town Council would, as part of a Strategic Policy for this area, like to see the area of employment land in this area increased.

The Town Council is very concerned that there is no Strategic Policy for the Congleton Strategic Site and would suggest that Cheshire East should consider inserting a Strategic Policy in the Plan to deal with not only the comprehensive development of the area to the north of the town but also to ensure the timely delivery of the employment land, community infrastructure, open space and the Link Road.

Other specific areas of concern are:-

1. The Local Plan does not provide any allocation of land to enable the growth of the secondary schools
2. There is an area of land adjacent to the Back Lane Playing Fields (reference from Congleton Borough Local Plan DPS(C1)) that is being proposed for housing development. This was previously allocated for sports playing fields and there is strong evidence of local demand for this use.

Conclusion.

The first point is a matter of detail and consistency. The Town Council is of the opinion that the inclusion of a Strategic Policy for the whole of the North Congleton Development Area is fundamental to the future growth of this area. Such a policy would in our view not only strengthen the Local Plan but also assist in the timely delivery of the Link Road and the associated infrastructure to service such a large area of new development. It would also ensure that sufficient employment land was allocated to meet the future needs of existing and future employers in the town. In order to explain our case fully we would urge the Inspector to visit the town, to look in detail at the land to the north, the importance of the delivery of the link road in its entirety, the importance of the provision of employment land to allow the local economy to grow and how the new development area will relate to and link with the town.

We would like the opportunity to appear at the Examination to expand upon the points raised above.