



# Congleton Town Council

Historic market town

Chief Officer: David McGifford



7<sup>th</sup> July 2017

Dear Councillor,

## **Town Council Meeting – Thursday 13<sup>th</sup> July 2017**

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 13<sup>th</sup> July 2017** commencing at **7.00pm**.

**The Public and Press are welcome to attend the meeting.** There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

**Please note -There will be a meeting of the Town Hall & Assets Committee taking place after the Council meeting commencing at 7.30pm.**

Yours sincerely,

D McGifford  
Chief Officer

## **AGENDA**

1. Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance).
2. Minutes (enclosed)  
To approve the Minutes of the meeting held on 22<sup>nd</sup> June 2017.
3. Declarations of Disclosable Pecuniary Interest

Members are requested to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become aware of it.



Congleton  
**beartown**  
where friends are made

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4. Outstanding Actions

**CTC/66/1617 Resolved** to implement any recommendations from the internal audit report:

- Review the Risk Assessment
- Update of Financial Regulations and Standing Orders

**CTC/9/1718 RESOLVED** to form a working group to explore the opportunities that the Heritage Trail App could bring to the Council.

5. Questions from Members of the Public

To receive any questions from Members of the Public at the meeting and, notified in advance in writing.

6. Mayor's Announcements (enclosed)

To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements.

7. Planning Committee (enclosed)

To receive the minutes of the meeting held on 1<sup>st</sup> June 2017.

8. Community Environment & Services Committee (enclosed)

To receive the minutes of the meeting held on 16<sup>th</sup> March 2017.

9. Urgent Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

10. Cheshire East Councillors' Reports

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

11. Youth Committee (enclosed)

- a) To receive the minutes of the Junior Council meeting held on 26th June 2017.
- b) To deal with Questions from Members of the Youth Committee present at the meeting.

To: All Members of the Town Council,

CC: Press 2, Burgesses (5), Mayor's Chaplain,  
Members of the Youth Committee  
MP, Cheshire East Councillors (1), Library, Congleton Tourist Information Centre.

## Congleton Town Council

Minutes of the Meeting of the Council held on Thursday 22<sup>nd</sup> June at Town Hall Congleton.

### **PRESENT:** Councillors

Mrs S Akers Smith (Deputy Town Mayor)  
Mrs A L Armitt  
J G Baggott  
L D Barker  
P Bates  
R Boston  
C H Booth (Town Mayor)  
D T Brown  
G R Edwards  
G P Hayes  
Mrs S A Holland  
Mrs A M Martin  
Mrs A E Morrison  
Mrs J D Parry  
Mrs E Wardlaw  
G S Williams

### **1. APOLOGIES**

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apologies in advance and to give a reason for non-attendance).

Apologies were received from Cllrs N Adams and Mrs D S Allen

### **2. MINUTES**

To approve the Minutes of the Council meeting held on 13<sup>th</sup> April 2017 and the Annual Council meeting held on 4<sup>th</sup> May 2017.

**CTC/8/1718 RESOLVED** that the Minutes of the meetings held on 13<sup>th</sup> April 2017 and 4<sup>th</sup> May 2017 be approved and signed by the Mayor.

### **3. DECLARATIONS OF DISCLOSIBLE PECUNIARY INTERESTS**

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs D T Brown, P Bates, G P Hayes, Mrs E Wardlaw and GS Williams declared a non-pecuniary interest in any matters relating to Cheshire East Council  
Cllr P Bates, G Hayes, Mrs E Wardlaw, J Baggott and Mrs S A Holland declared a non-pecuniary interest in agenda item 6

### **4. OUTSTANDING ACTIONS**

None.

**5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from members of the public.

**6. PRESENTATION FROM TMC CREATIVE – HERITAGE TRAIL APP**

To receive a presentation from Tim McLeod Managing Director – TMC Creative.

**CTC/9/1718 RESOLVED** to form a working group to explore the opportunities that this type of App could bring to Council, Councillors expressing an interest were -

Mrs S Akers Smith (Deputy Town Mayor), J G Baggott, P Bates, C H Booth (Deputy Town Mayor), D T Brown, Mrs S A Holland Mrs A M Martin, Mrs A E Morrison, Mrs J D Parry and G S Williams

**7. MAYORS ANNOUNCEMENTS**

The Town Mayor drew attention to the various engagements that he and the Deputy Town Mayor had fulfilled since the last Council meeting.

**8. PLANNING COMMITTEE**

**CTC/10/1718 RESOLVED** that the minutes of the meetings held 6<sup>th</sup> April 2017 be received and the recommendations therein be adopted.

**9. FINANCE & POLICY COMMITTEE**

**CTC/11/1718 RESOLVED** that the minutes of the meeting held on 23<sup>rd</sup> March 2017 be received and the recommendations therein be adopted.

**10. URGENT ITEMS**

There were no urgent items.

**11. CHESHIRE EAST COUNCILLOR'S REPORTS (set out in reports below)**

Reports were received from Cllrs P Bates, G Hayes and G S Williams

**12. YOUTH COMMITTEE**

a) **CTC/12/1718 RESOLVED** that the minutes of the Youth Committee meeting held on 30<sup>th</sup> May 2017 be received.

b) To deal with Questions from Members of the Youth Committee present at the meeting.

There were no questions from members of the Youth Committee.

**13. CHANGE OF COMMITTEE MEMBERS**

**CTC/13/1718 RESOLVED** to receive the updated committee membership.

#### **14. ANNUAL RETURN AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31/03/2017**

1. To receive and approve the Annual Return for the year ended 31<sup>st</sup> March 2017.
2. To receive and approve the Financial Statements for the year ended 31<sup>st</sup> March 2017.

**CTC/14/1718 RESOLVED** to receive and approve the Annual Return and the Financial Statements for the year ended 31<sup>st</sup> March 2017.

**C H Booth  
Town Mayor**

#### **Cheshire East Council (CEC) Reports**

##### **Cllr P Bates**

Harry Wheeler 93 old veterans' funeral with no family a social media appeal meant many people from Congleton attended the funeral.

Astbury May Day was celebrated with the leader of Cheshire East and the Mayor.

Fly tipping and littering Fixed Penalty Notices are now in the region of 4000 and one member of the public at court collect a fine in excess of £1000.

Bill board advertising and bus advertising has been taken with the tag line "no rubbish excuses".

Congleton had its 2nd "Staysafe" operation.

Samaritans had its AGM with myself and the mayor.

Looking at possibility of defibrillators in town centres.

No buildings in Cheshire East have the cladding associated with the London fire and we have no high rise buildings over the fire engine pump height of 18m

##### **Cllr G Hayes**

Significant investment into emotionally healthy schools, a project was piloted in some Congleton Schools. Additional investment will enable the success of this programme to be transferred across a larger number of schools.

Annual Report of the Corporate Parenting Committee demonstrated CEC's important role as Corporate Parents to our looked after children and care leavers which is showing continually improving outcomes.

##### **Cllr G S Williams**

There has been over 40 supporters of 3 recent spring cleans.

There will be 2 more, on the 8<sup>th</sup> July in the Community Garden and on the 10<sup>th</sup> July in Congleton Park

Cheshire East Council has recently undertaken comprehensive weed spraying of the highway

## **TOWN MAYOR'S ENGAGEMENTS**

### **2017**

25 <sup>th</sup> June	Knutsford Town Mayor's Civic Parade and Service
25 <sup>th</sup> June	Congleton Town Mayor's Civic Parade and Service
25 <sup>th</sup> June	Congleton Bible Week Event
26 <sup>th</sup> June	Junior Council
1 <sup>st</sup> July	Vol Fest – Congleton Park
5 <sup>th</sup> July	Neuromuscular Centre Open Day - Winsford
5 <sup>th</sup> July	Town Sports – Congleton Town F C
7 <sup>th</sup> July	105 <sup>th</sup> Birthday Celebration
8 <sup>th</sup> July	Youth Orchestra Concert – Town Hall
9 <sup>th</sup> July	Lion's Youth Brass – Congleton Park
9 <sup>th</sup> July	Ruby's Fund & A.T.C. Event – Queen's Head

## **DEPUTY MAYOR**

27 <sup>th</sup> June	Astbury School Event
27 <sup>th</sup> June	New Life Church Event

**CONGLETON TOWN COUNCIL**

**MINUTES OF THE MEETING OF THE PLANNING COMMITTEE  
HELD ON 1<sup>st</sup> JUNE 2017**

**PRESENT**

Councillor L D Barker (Chairman)  
Mrs A Armitt  
P Bates  
R Boston  
G R Edwards  
Mrs A M Martin  
Mrs J D Parry  
H Richards  
E Wardlaw

1. **APOLOGIES**

Apologies for absence were submitted from Councillors Mrs S Akers Smith, N Adams, J G Baggott, D T Brown, G P Hayes, Mrs S A Holland, Mrs A Morrison and G S Williams.

2. **MINUTES**

PLN/32/1617 RESOLVED: That the Minutes of the Meeting of the Committee held on 6<sup>th</sup> April 2017 be approved and signed by the Chairman as a correct record.

3. **DECLARATIONS OF INTEREST**

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

Councillors Bates and Wardlaw declared a "non pecuniary" interest due to their membership of Cheshire East Council.

4. **OUTSTANDING ITEMS**

There were none.

5. **PLANNING APPLICATIONS**

PLN/33/1617 RESOLVED: That the following comments be made to Cheshire East Borough Council:

**Week ended 7<sup>th</sup> April 2017**

17/1786C	Tanners Barn, Weathercock Lane, Congleton, CW12 3PS	NO OBJECTION
17/1787C	Tanners Barn, Weathercock Lane, Congleton, CW12 3PS	NO OBJECTION
17/1849C	Evergreen, Under Rainow Road, Congleton, CW12 3PN	NO OBJECTION
Councillor Bates declared a "non pecuniary" interest in application 17/1849C		
17/1779D	12-16 Rood Hill, Congleton, CW12 1LQ	NO OBJECTION

**Week ended 14<sup>th</sup> April 2017**

17/1924C 45 Chestnut Drive, Congleton, CW12 4UB NO OBJECTION

**Week ended 17<sup>th</sup> April 2017**

17/2087C Land adj. 16 Back Lane, Congleton, CW12 4PP NO OBJECTION  
17/2029C 35 Leek Road, Congleton, CW12 3HU NO OBJECTION  
17/2040T 32A Park Lane, Congleton, CW12 3DG NO OBJECTION

Subject to usual conditions

Councillors Bates and Richards declared a "non pecuniary" interest in application 17/2040T

**Week ended 28<sup>th</sup> April 2017**

17/2049C Edwards Mill, Hatter Street, Congleton, CW12 1QQ NO OBJECTION  
17/2109C 17 Delamere Road, Congleton, CW12 4PA NO OBJECTION  
17/2138C Coltsfoot Cottage, Tunstall Road, Congleton, CW12 3QB NO OBJECTION

**Week ended 5<sup>th</sup> May 2017**

17/2121C Alders Farm, Dial Lane, Congleton, CW12 1JZ NO OBJECTION  
17/2244C 6 Overton Close, Congleton, CW12 1JZ NO OBJECTION  
17/2246C 12 Greenwood Avenue, Congleton, CW12 3HH NO OBJECTION  
17/2270C Land North of Sprink Lane, Congleton NO COMMENT

Councillor Barker declared a "pecuniary" interest in application 17/2270C and left the room when this item was discussed. Councillor Martin took the Chair for this one item.

All Councillors present at the meeting declared a "non pecuniary" interest in application 17/2270C as the applicant is a Town Councillor

17/2341T 6 Hillesden Rise, Congleton, CW12 3DR NO OBJECTION  
Subject to usual conditions

**Week ended 12<sup>th</sup> May 2017**

17/2235C Land rear of 80 Buxton Road, Congleton, CW12 2DY NO OBJECTION  
17/2417C 9 Barton Road, Congleton, CW12 3HB NO OBJECTION  
17/2441C Oak Lea Farm, Crouch Lane, Congleton, CW12 3PT NO OBJECTION

**Week ended 19<sup>th</sup> May 2017**

17/2338C Land Off Windsor Place, Congleton, CW12 NO OBJECTION  
17/2453C 6 Hillesden Rise, Congleton, CW12 3DR NO OBJECTION  
17/2454C The Drumbles, 4 Banky Fields, Congleton, CW12 4BA NO OBJECTION  
17/2531C 97 Newcastle Road, Congleton, CW12 4HL NO OBJECTION  
17/2561D Land Off Macclesfield Road, Congleton, CW12 NO OBJECTION

**Week ended 22<sup>nd</sup> May 2017**

17/2055C 28 Newcastle Road, Congleton, CW12 4HJ NO OBJECTION  
17/2101C 15 Hillfields Close, Congleton, CW12 1NW NO OBJECTION  
17/2677C Hillside Farmhouse, Congleton Edge Road, Congleton NO OBJECTION



17/2684C	76 Edinburgh Road, Congleton, CW12 3EN	<b>REFUSE due to the following reasons</b>
		- Overshadowing/loss of outlook
		- Overlooking/loss of privacy
		- Traffic generation
		- Vehicular access
17/2720C	17 Longdown Road, Congleton, CW12 4QH	NO OBJECTION
17/2724C	Unit 2 Royle Street, Congleton, CW12 1HR	NO OBJECTION
17/2737C	46 Padgbury Lane, Congleton, CW12 4LP	NO OBJECTION

**Additional Items**

17/1902C	Siemens House, Varey Road, Congleton	NO OBJECTION
17/1982C	88 Holmes Chapel Road, Congleton, CW12 4NX	NO OBJECTION
17/1951C	84 Buxton Road, Congleton, CW12 2DY	NO OBJECTION
17/1960T	Land Off Goldfinch Close, Congleton	NO OBJECTION
		Subject to usual conditions
17/2069T	15 Isis Close, Congleton	NO OBJECTION
		Subject to usual conditions

6. **HULME WALFIELD & SOMERFORD BOOTHS NEIGHBOURHOOD PLAN (REGULATION 14) CONSULTATION**

PLN/34/1617 RESOLVED: To receive and approve the Hulme Walfield and Somerford Booths Neighbourhood Plan (Regulation 14) Consultation.

7. **PLANNING APPEALS**

None to report.

Councillor Martin stated that she was aware of two Planning Appeals in the Congleton Area and was concerned if these are not being reported to the Town Council.

8. **CHALC PLANNING UPDATE**

Information from Cheshire Association of Local Councils was received, which provided information of a Planning Update session on Tuesday 25<sup>th</sup> July 2017 at 7 p.m. Councillors were asked to inform Linda if they wished to attend.

L. D. Barker – Chairman

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES  
COMMITTEE HELD ON THURSDAY 16<sup>th</sup> March 2017

PRESENT: Councillors

Mrs A L Armitt  
R Boston  
C H Booth (Deputy Mayor and Vice Chairman)  
G R Edwards (Ex-Officio)  
Mrs S A Holland (Chairman)  
Mrs A Martin  
Mrs A E Morrison  
Mrs J D Parry  
G S Williams

**1. Apologies for absence.**

Apologies for absence were received from Committee members Cllrs P Broom and G P Hayes.

Apologies were also received from Cllr D T Brown (ex-officio member).

**2. Minutes of Last Meeting**

**CES/49/1617 Resolved** that the minutes of the meeting held on 2<sup>nd</sup> February 2017 be confirmed as a correct record and signed by the Chairman.

**3. Declarations of Interest**

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllr G.S Williams declared a non-pecuniary interest in any matters related to Cheshire East Council. Cllr Mrs A Martin declared an interest in agenda item 16.

**4. Outstanding Actions**

There were no outstanding actions.

## 5. Cheshire Police

To receive and consider a verbal report from a representative of Cheshire Police.  
The report covered:

### Community work

- Monitoring of schools parking in particular St Marys and Quinta -Joint patrols with traffic wardens.
- Parking on Ayreshire Way issued 6 Fixed Penalties and 2 advisories. Enforcement one option but problem solving approach needs taking and will review at end of the month.
- Warrants issued at St Johns Road and Brunswick Street flats.
- New surgeries at Bromley Community Hub and Mossley Community Centre.
- Future- Joint Anti –Fraud event on 23<sup>rd</sup> March with RBS - 2.00pm to 4.00pm.
- OP Lambswool- Patrolling rural areas and preventing thefts of lambs and agricultural stocks.
- Herbert Protocol- Information about a scheme for providing information for when Alzheimer's and vulnerable people go missing.
- Some incidents in park and market area, multi-agency group to address. Some dealt with by yellow cards.

## 6. Floral Arrangement Working Group

To receive the minutes of the Floral Arrangement Working Group held on 9<sup>th</sup> December 2016.

**CES/50/1617 Resolved to** receive the minutes of the Floral Arrangement Working Group dated 9<sup>th</sup> December 2016.

## 7. Treo Memorial Update

To receive a report from the Town Centre and Marketing Manager on the proposed memorial to Treo.

**CES/51/1617 Resolved to** approve the proposed siting of the Treo memorial in the Community Garden.

## 8. Public Realm Update

To receive a verbal update on the plans for the improvements to the Public Realm.

**CES/52/1617 Resolved to** receive the update from the Town Centre and Marketing manager outlining the design and materials to be used for the Public Realm scheme.

**9. Gas Works and Easter recovery update**

To receive an update on the gas works from the Town Centre and Marketing Manager.

**CES/53/1617 Resolved to** receive the update from the Town Centre and Marketing Manager outlining the proposed dates for the completion of the works and work undertaken to support business compensation claims.

**10. Congleton Paddling Pool Improvements**

To receive a verbal update from the Chief Officer with regards to improvements to Congleton Paddling Pool.

**CES/54/1617 Resolved to** receive the update from the Chief Officer who advised that approval had been granted for the refurbishment of the pool and that works would be completed prior to the opening of the pool in May 2017.

**11. Christmas Lights Switch On**

To receive an update report from the Town Centre and Marketing Manager with regards to the Christmas Lights switch on event for 2017.

**CES/55/1617 Resolved to** receive the proposed plans for the Christmas Lights switch on event.

**12. National Spring Clean**

To note a call for volunteers to support the National Spring Clean campaign.

**CES/56/1617 Resolved to** note the request for support for the National Spring Clean campaign.

**13. Moody Street Gardens Project**

To note the development of Moody Street Gardens

**CES/57/1617 Resolved to** receive the update on the works being undertaken on the refurbishment of the Moody Street Gardens.

**14. Resolution to exclude the Public and Press**

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

**CES/58/1617 Resolved to** exclude members of the public and press from the meeting.

**15. Future use of Congleton Town Council's CCTV Vehicle**

To receive a report from the Chief Officer regarding the future use of the CCTV Vehicle.

**CES/59/1617 Resolved to** propose that the CCTV Vehicle be decommissioned.

**16. Streetscape Proposal**

To receive a proposal for improvements to an area of land on West Road.

**CES/60/1617 Resolved to** approve the proposed improvements to the area of land on West Road.

**Cllr Mrs S A Holland  
(Chairman)**

## Congleton Town Council

Minutes of the meeting of The Junior Council held on Monday 26<sup>th</sup> June 2017 in the Town Hall, Congleton

PRESENT Town Councillors Charles Booth (Town Mayor)  
Andrea Armitt  
Suzie Akers Smith  
Sally Holland

Mrs. L. D. Minshull (Congleton Town Council)

	School
Young Councillors Sophie Dale	Havannah
Cody Ogden	Havannah
Grace Webb	Astbury
Olivia Kirby	Astbury
Kaely-Erin Henbidge	Woodcocks Well
Oliver Quinnn	Woodcocks Well
Robbie McCloud	Buglawton
Ryan Knight	
Leah Johnson	Marton
Bea Cooke	Marton
Owen Watts	Marton
Niamh Kane	Marton
Thomas Maxwell	Woodcocks Well
Ruby Love	The Quinta
Tegan Davies	The Quinta
Annabel Higgins	The Quinta
Lewis Wooley Sant	The Quinta
Elliot Cotton	The Quinta
Kiri Nichol	Havannah
Dominik Bartek	Astbury
Ava Gladwin	Woodcocks Well
Lily Mae Lowe	Buglawton
Eleanor Newman	Buglawton

### 1. INTRODUCTION AND WELCOME

Town Mayor Councillor Charles Booth welcomed everyone to the meeting and outlined the plans for the morning. He spoke about being elected to the Town Council and being made Town Mayor. Councillor Booth encouraged everyone to put themselves forward to be Mayor for the morning.

2. **ELECTION OF JUNIOR TOWN MAYOR AND DEPUTY MAYOR**

Several young councillors put themselves forward for the position of Junior Mayor for the morning and the Council voted. It was

RESOLVED: That Bea Cooke be elected as Junior Town Mayor for the day.

RESOLVED: That Olivia Kirby be elected as Junior Deputy Town Mayor for the day.

3. **WORKSHOP – CREATIVITY**

Town Mayor Councillor Charles Booth gave a presentation on Creativity. He explained that creative thinking consists of two opposite thought patterns. There is the idea stage where you explore new thoughts. Then the develop stage where you examine, link and consider thoughts. The Mayor asked the pupils to consider the following –

Save our Churches - Congleton has lots of church buildings, but they are not always being used and can cost lots of money. If they don't get used they might have to close or be abandoned. The pupils were put into four groups and asked to get creative to think of what ideas they have to make the church buildings usable.

4. **IDEAS**

The following are some of the ideas –

Climbing frame and zip wire  
Haunted house sleepover  
Laser quest  
Sport hall and shooting gallery  
Gym  
Sponsored Sport activities  
Children's job experience centre  
Cafe  
Art Gallery  
Cinema  
Activity Centre  
Birthday party venue

5. **DEVELOP**

The groups spent some time developing the ideas and grouping them together.

6. FEEDBACK

A representative of each group gave feedback and explained the ideas they had developed.

7. CLOSE AND THANKS

The Town Mayor, Councillor Charles Booth thanked the young people for their attendance and participation in the morning.

Councillor Charles Booth (Town Mayor)