



Congleton Town Council

Historic market town

Chief Officer: David McGifford



1st July 2016

Dear Councillor,

Town Council Meeting – Thursday 7th July 2016

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 7th July 2016** commencing at **7.00pm**.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

D McGifford
Chief Officer

AGENDA

1. Apologies for absence. (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non attendance).

2. Minutes (enclosed)

To approve the Minutes of the meeting held on 16th June 2016.

3. Declarations of Disclosable Pecuniary Interest

Members are requested to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become aware of it.

4. Outstanding Actions

None.



Congleton
beartown
where friends are made

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Email: info@congletontowncouncil.co.uk www.congleton-tc.gov.uk

5. Questions from Members of the Public

To receive any questions from Members of the Public at the meeting and, notified in advance in writing.

Standing orders will be suspended to receive a presentation

6 Presentation

The Tour of Britain Stage 3 Start: Congleton 6th September 2016.

7 Mayor's Announcements (to follow)

To receive any announcements by the Town Mayor and to receive a list of the Mayor's and Deputy Mayor's Engagements.

8. Planning Committee (enclosed)

To receive the minutes of the meeting held on 2nd June 2016.

9. Finance and Policy Committee (enclosed)

To receive the minutes of the meeting held on 24th March 2016.

10 Community Environment and Services Committee (enclosed)

To receive the minutes of the meeting held on 17th March 2016.

11 Town Hall Committee (enclosed)

To receive the minutes of the meeting held on 10th March 2016.

12 Personnel Committee (enclosed)

To receive the minutes of the meeting held on 3rd March 2016.

13. Urgent Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

14. Cheshire East Councillors' Reports

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

15. Youth Committee

To deal with Questions from Members of the Youth Committee present at the meeting.

16. WYG Cheshire Retail Study May 2016 (Information to follow)

To consider the WYG Cheshire Retail Study May 2016).

To: All Members of the Town Council,

CC: Press 2, Burgesses (5), Mayor's Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors (1), Library, Congleton Tourist Information Centre.

Congleton Town Council

Minutes of the Meeting of the Council held on Thursday
16th June 2016 in the Town Hall Congleton

Present: Councillors

Mr N Adams
Mrs A L Armit
Mrs S Akers Smith
J G Baggott
L D Barker
P Bates
C Booth (Deputy Mayor)
R Boston
D T Brown (Mayor)
G R Edwards
G P Hayes
Mrs A M Martin
Mrs J D Parry
G S Williams

1. Apologies

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non-attendance).

Apologies for Absence were received from Cllrs Mrs D Allen, P Broom, Mrs S A Holland, Mrs A Morrison and Mrs E Wardlaw.

2. Minutes

CTC /9/1617 RESOLVED that the Minutes of the meeting held on 14th April 2016 and the Annual Council Meeting held on 12th May 2016 be approved and signed by the Mayor

3. Declarations of Disclosable Pecuniary Interest

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs JG Baggott, P Bates, DT Brown, GP Hayes, and GS Williams declared a non – pecuniary interest in any matters relating to Cheshire East Council

4. Outstanding Actions

None.

5. Questions from Members of the Public

There were no questions from members of the public

6 Mayor's Announcements

The Town Mayor drew attention to the various engagements that he and the Deputy Mayor attended and thanked Cllr Elizabeth Wardlaw who undertook the Civic visit to Holland.

7. Planning Committee

CTC /10/1617 RESOLVED To receive the minutes of the meeting held on the 7th April 2016.

8. Finance and Policy Committee

CTC /11/1617 RESOLVED

- I. To receive the minutes of the meeting held on 24th March 2016.
- II. To approve the recommendation from the meeting held on 9th June 2016 for financial support for the Tour of Britain Cycle Race.

9. Community Environment and Services Committee

CTC /12/1617 RESOLVED to note the draft minutes of the meeting held on 17th March 2016.

10. Town Hall Committee

CTC /13 /1617 RESOLVED to note the draft minutes of the meeting held on 10th March 2016.

11. Personnel Committee

CTC /14/1617 RESOLVED to note the draft minutes of the meeting held on 3rd March 2016.

12. Urgent Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

There were no urgent items raised by members

13. Cheshire East Councillors' Reports

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

Cllr P Bates advised on the following:-

- a) Bossons Mill would regrettably have to be demolished due to its current dangerous condition and potential risk to residents. In answer to a question with regards to costs Cllr Bates advised that Cheshire East would initially be funding the works but would seek to recover the costs from the owners of the Mill.
- b) Cheshire East Council had approved the Playing Pitch Assessment Strategy
- c) The Congleton Link Road Budget, the Compulsory Purchase Order budget and the planning application have all been approved
- d) Cllr Liz Wardlaw is now deputy cabinet member for Communities and Health
- e) Cllr Glenn Williams is now deputy cabinet member for highways
- f) Cllr George Hayes is Chairman Skills and Growth Co Ltd
- g) Developed a Fly Tipping enforcement strategy

Cllr GS Williams advised that the list of schemes of road resurfacing work for Congleton are:

-Back Lane
-Holmes Chapel Road (Somerford)
-Townsend Road
-Barton Road
-Hancock Road
Congleton Railway Station bridge (waterproofing and resurfacing)

14. Youth Committee (Minutes presented at the Council meeting)

- a) **CTC /15/1617 RESOLVED** to receive the minutes of the Youth Committee meeting held on 31st May 2016.
- b) To deal with Questions from Members of the Youth Committee present at the meeting.

There were no questions from the members of the Youth Committee.

15. Annual Return, Annual Governance Statement, Internal Audit report and Annual Accounts 2015-16 (enclosed)

CTC /16/1617 RESOLVED that the Council receive and approve :-

- I. The Annual Governance statement for the year ended 31st March 2016.
- II. The Annual Accounts for 2015-16.
- III. The Internal Audit report 2015-16 – Final Update

16. WYG Cheshire Retail Study May 2016

Was withdrawn from the agenda.

D T Brown
TOWN MAYOR

CONGLETON TOWN COUNCIL
MINUTES OF THE MEETING OF THE PLANNING COMMITTEE
HELD ON 2nd JUNE 2016

PRESENT

Councillor L D Barker (Chairman)
Mrs S Akers Smith
Mrs A L Armit
R Boston
G R Edwards
G P Hayes
Mrs S A Holland
Mrs A M Martin
Mrs A E Morrison
Mrs J D Parry

1. APOLOGIES

Apologies for absence were submitted from Councillors Mrs D. S. Allen, P. Bates, J G Bagott, C. Booth, P. Broom, D. T. Brown, H Richards, Mrs E. Wardlaw and G. S. Williams.

2. MINUTES

PLN/1/1617 RESOLVED: That the Minutes of the Meeting of the Committee held on 7th April 2016 be approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

Councillor Hayes declared a "non pecuniary" interest due to his membership of Cheshire East Council.

4. OUTSTANDING ITEMS

There were none.

5. PLANNING APPLICATIONS

PLN/2/1617 RESOLVED: That the following comments be made to Cheshire East Borough Council:

Week ended 8th April 2016

16/1428C	4 Lower Heath, Congleton CW12 1NJ	NO OBJECTION
Councillor Hayes declared a "non pecuniary" interest in application 16/1428C		
16/1572C	7 Danebank Avenue, Congleton, CW12 1NL	NO OBJECTION
16/1577C	Mossley Primary School, Boundary Lane, Congleton	NO OBJECTION
Councillor Hayes declared a "non pecuniary" interest in application 16/1577C		
16/1605C	62 Bankhouse Drive, Congleton CW12 2BL	NO OBJECTION
16/1613C	5 Nursery Lane, Congleton, CW12 3EX	NO OBJECTION
16/1615C	15 Beech Close, Congleton, CW12 4YL	NO OBJECTION
16/1652C	Land adj. 2 Tanhouse Yard, Congleton	REFUSE – DUE TO
<ul style="list-style-type: none">- Unauthorised construction in a conservation area- Vehicular access to the dwellings is via two public car parking spaces causing potential issues for emergency services car owners and pedestrians- To allow construction would set a precedent to other builders who may be considering starting builds without first having obtained permission		
Councillor Hayes declared a "non pecuniary" interest in application 16/1652C but left the room for the discussion on this item and did not vote		
Councillor Armitth declared a "non pecuniary" interest in application 16/1652C		
16/1686C	Land at Loachbrook Farm, Sandbach Road, Congleton	NO OBJECTION
16/1553D	4 Mill Street, Congleton, CW12 1AB	NO OBJECTION
16/1584D	Land Off Brook Street, Congleton	NO OBJECTION
16/1661D	19 Lower Meadow Drive, Congleton, CW12 4UX	NO OBJECTION
16/1626T	Heather Brae Mews, 57 Sandbach Road, Congleton	NO OBJECTION
subject to usual conditions		

Week ended 15th April 2016

16/1224C	9 Ruskin Road, Congleton, CW12 4EA	NO OBJECTION
16/1716C	Land off Windsor Place, Congleton, CW12 3ET	NO OBJECTION
Councillor Edwards declared a "non pecuniary" interest in application 16/1716C		
16/1748C	91 Longdown Road, Congleton, CW12 4QP	NO OBJECTION
Councillor Hayes declared a "non pecuniary" interest in application 16/1748C		
16/1753C	Peel Croft, Newcastle Road, Congleton, CW12 4HS	NO OBJECTION
16/1762C	Shakerley Arms, 7 – 9 Willow Street, Congleton, CW12	NO OBJECTION
Councillor Holland and Martin declared a "non pecuniary" interest in application 16/1762C		
16/1802C	50 Thames Close, Congleton, CW12 3RL	NO OBJECTION
16/1845C	Northern Dairies, Spring Street, Congleton	NO OBJECTION
16/1855C	34 Blackshaw Close, Congleton, CW12 3TB	NO OBJECTION

Week ended 22nd April 2016

16/1868C	2 Hillesden Rise, Congleton, CW12 3DR	NO OBJECTION
16/1893C	30 Howey Hill, Congleton, CW12 4AF	NO OBJECTION
16/1903C	65 Bankhouse Drive, Congleton, CW12 2BL	NO OBJECTION
Councillor Hayes declared a "non pecuniary" interest in application 16/1903C		
16/1933C	4 Mill Street, Congleton, CW12 1AB	NO OBJECTION
16/1950C	Land Off Brook Street, Congleton	NO OBJECTION
16/1894T	5 Truro Close, Congleton, CW12 3BD	NO OBJECTION
subject to usual conditions		
16/1906T	71 Park Lane, Congleton, CW12 3DD	NO OBJECTION
subject to usual conditions		
16/1787D	Former Sutherland Works, Bromley Road, Congleton	NO OBJECTION

Week ended 29th April 2016

16/1922C	Land East of Blackfirs Lane, Back Lane, Congleton	- To Support the objections of Somerford Parish Council
16/1992C	1 Cornwall Close, Congleton, CW12 3JZ	NO OBJECTION
16/1953D	Tall Ash Farm, 112 Buxton Road, Congleton, CW12 2DY	NO OBJECTION
16/1982D	Mossley House, Biddulph Road, Congleton, CW12 3LQ	NO OBJECTION

Week ended 6th May 2016

16/2125C	5 Windermere Drive, Congleton, CW12 4JB	NO OBJECTION
Councillor Armitt declared a "non pecuniary" interest in application 16/2125C		
16/2130C	19 Norfolk Road, Congleton, CW12 1PA	NO OBJECTION
16/2144C	Horticultural Systems, Sprink Lane, Congleton, CW12	REFUSE DUE TO
<ul style="list-style-type: none">- Development in the green belt- Highway issues- Lack of sustainability- Blot on the landscape- Clarification required regarding the unlawful usage of the land during the preceding twelve month period		
Councillor Barker declared a "non pecuniary" interest in application 16/2144C		
16/2171C	16 Rood Hill, Congleton, CW12 1LQ	NO OBJECTION
16/2172C	12 – 16 Rood Hill, Congleton, CW12 1LQ	NO OBJECTION
16/2191C	Old Saw Mill, River Street, Congleton, CW12 1HJ	NO OBJECTION
Councillors Edwards and Hayes declared a "non pecuniary" interest in application 16/2191C		
16/2209C	15 Stopsley Close, Congleton, CW12 4PB	NO OBJECTION
16/1697D	West Heath Shopping Centre, Holmes Chapel Road, Congleton, CW12 4NB	NO OBJECTION
16/1824M	Land North of Radnor, Bank Lane, Congleton	REFUSE DUE TO
<ul style="list-style-type: none">- Insufficient employment land- Land to the north of the Link Road in not included in the Local Plan		

Week ended 20th May 2016

16/2011C	32 Valley View, Congleton, CW12 4EN	NO OBJECTION
16/2085C	55 West Street, Congleton, CW12	NO OBJECTION
Subject to the appearance of the new development being sympathetic in appearance with buildings in the local area and the adjacent conservation area. There were some concerns regarding car parking		
Councillor Hayes declared a "non pecuniary" interest in application 16/2085C		
16/2108C	15 Lamberts Lane, Congleton, CW12 3AU	NO OBJECTION
Councillors Holland and Hayes declared a "non pecuniary" interest in application 16/2108C		
16/2189C	Land West of Padgbury Lane, Congleton	REFUSE DUE TO
<ul style="list-style-type: none">- The removal of phasing and the 8 meter buffer from the bank not the brook		
It was considered that the conditions in the previous application are relevant and should not be removed		
16/2332C	15 The Crescent, Congleton, CW12 4BQ	NO OBJECTION
16/2347C	Land Adj. to New Croft, 115A Canal Road, Congleton	NO OBJECTION
Subject to – concerns regarding access to the land, being opposite to the War Memorial Hospital, being addressed		
16/2382C	119 Buxton Road, Congleton, CW12 3PH	NO OBJECTION
Subject to complying with Green Belt Regulations		
Councillor Hayes declared a "non pecuniary" interest in application 16/2382C		
16/2394C	3 Derwent Drive, Congleton, CW12 3RN	NO OBJECTION

16/2429C	29 St. Peter's Road, Congleton, CW12 3RE	NO OBJECTION
16/2476C	Tall Ash Cottage, 93 Buxton Road, Congleton, CW12	NO OBJECTION

Week ended 27th May 2016

16/2415C	24 Padgbury Lane, Congleton, CW12 4LP	NO OBJECTION
16/2488C	Oak Lea, Crouch Lane, Congleton, CW12 3PT	NO OBJECTION
Subject to clarification of green belt regulations and the new dwellings is built on the original footprint		
Councillor Hayes declared a "non pecuniary" interest in application 16/2488C		
16/2494C	15 Heath Road, Congleton, CW12 4LF	NO OBJECTION
16/2510C	33 Somerset Close, Congleton, CW12 1SG	NO OBJECTION
16/2559C	16 Malhamdale Road, Congleton, CW12 2DA	NO OBJECTION
16/2591C	7 Jackson Road, Congleton, CW12 1NT	NO OBJECTION

Additional Items

16/2292C	Land West of Goldfinch Close, Congleton	DEFER – DUE TO
Insufficient time to consider the application. Cheshire East to be requested to extend the time limit to allow the Town Council to comments after the Planning Committee on 23 rd June 2016.		
16/2290C	57 Howey Hill, Congleton, CW12 4AF	NO OBJECTION
Councillor Holland declared a "non pecuniary" interest in application 16/2290C		
16/2298C	18 Malvern Close, Congleton, CW12 4PD	NO OBJECTION
16/2148C	Threeways, Pedley Lane, Congleton, CW12 3QD	NO OBJECTION
16/2257C	Overlands, Pedley Lane, Congleton, CW12 3QD	NO OBJECTION
Councillors Holland and Hayes declared a "non pecuniary" interest in application 16/2257C		
16/2049C	Rear of 54 Harvey Road, Congleton, CW12 2DJ	NO OBJECTION
16/2249C	24 Severn Close, Congleton, CW12 3RD	NO OBJECTION

Councillors wished to record their thanks to Councillor Martin for all her work regarding the planning applications.

6. PLANNING APPEALS

None to report.

L. D. Barker – Chairman

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 24TH MARCH 2016

PRESENT - Councillors

N Adams
Mrs S Akers Smith
J G Baggott
L D Barker
P Bates
R Boston
G R Edwards (Chair)
Mrs S. A Holland
Mrs J Parry (Vice chair)
Mrs E Wardlaw (Town Mayor)

1. Apologies

Apologies for absence were received from committee members Cllrs Mrs D S Allen and C Booth

Apologies were also received from Cllrs Mrs A L Armitt, D T Brown and Mrs A Morrison.

2. Minutes

FAP/70/1516 RESOLVED that the Minutes of the Meeting of the Committee held on 18th February 2016 be approved and signed by the chairman.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Cllrs J G Baggott, P Bates and Mrs E Wardlaw declared a non-pecuniary interest in any matters relating to Cheshire East Council.

Cllr R Boston – Non Pecuniary Trustee of Congleton Credit Union – agenda item 6.ii

Cllr P Bates - Non pecuniary- agenda items 6 and 11

Cllrs G R Edwards & Mrs E Wardlaw agenda item 14 – Ex officio

4. Outstanding Actions

There are no outstanding actions.

5. Grant Approvals and Commitments 2015-16

A summary of grant approvals and commitments was considered by the committee and it was noted that £7582.90 is available for grants for 2015/16.

FAP/71/1516 RESOLVED that that the grant summary be received.

6. New Applications for Financial Assistance

FAP/72/1516 RESOLVED that:-

- i) GR 19/1516 Congleton Youth in Action**
A grant of £500 be approved.
- ii) GR 20/1516 Congleton Community Credit Union**
A Grant of £45 be approved.
- iii) GR 21/1516 Bromley Farm Community Development Trust**
A Grant of £400 be approved.
- iv) GR 22/1516 Visyon Ltd**
A grant of up to £500 be approved less any discounts achieved on the provision of equipment.

7. Grant Activities Monitoring Forms

It was noted that a Grant Activities Monitoring Form had been received from Congleton Harriers – Original Grant Application GR 3/1516

FAP/73/1516 RESOLVED that that the Grant Activities Monitoring Form be received.

8. Management Accounts for February 2016

FAP/74/1516 RESOLVED that that the Management Accounts to 29th February 2016 be received but to note that the In Bloom budget position is relayed to the In Bloom Committee at each meeting.

9. Bank Reconciliation

FAP/75/1516 RESOLVED that the bank reconciliation for 29th February 2016 be received.

10. List of Payments

FAP/76/1516 RESOLVED to receive the Payments List between 1st February and 29th February 2016.

11. Congleton Shopmobility 22nd February 2016

The Chief Officer advised that the correspondence from Congleton Shopmobility had been passed through to the working group established to review, with Cheshire East Council, the request for support.

FAP/77/1516 RESOLVED that the correspondence from Congleton Shop Mobility be received.

12. **Cheshire Fire and Rescue** --- Notification of Safety Works

FAP/78/1516 RESOLVED to receive notification from Cheshire Fire and Rescue with regards to safety works required for the Town Hall.

Councillors requested that:

- A schedule of works is developed.
- Priority is given in establishing costs for the major items.
- Early completion of simple tasks.

13. **Internal Audit**

FAP/79/1516 RESOLVED that to receive the internal audit interim report which stated that there were no issues were identified.

14. **Ex-officio update**

- The agenda item was advertised as "To receive information on ex officio status in other councils", the chair advised that the original request was to also debate the findings of the report provided.
- Cllr Mrs S A Holland requested that there was a recorded vote against proposals on this item.
- The committee was advised that they did not have the powers to alter the Constitution or Standing Orders, this could only be done at Full Council.

Proposal to recommend to Full Council that the Constitution be amended to show that only the Mayor is afforded Ex Officio status.

Vote

Councillor	For	Against	Abstain
G Edwards		√	
N Adams	√		
R Boston	√		
Mrs J Parry	√		
Mrs SA Smith		√	
J Baggott	√		
P Bates			√
Mrs SA Holland	√		
Mrs E Wardlaw			√

FAP/80/1516 RESOLVED to recommend to Full Council that the Constitution be amended to show that only the Mayor is afforded Ex Officio status.

G R Edwards (Chairman)

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 17TH MARCH 2016

PRESENT: Councillors

Mrs S A Smith
Mr P Broom
G R Edwards
Mrs A M Martin
Mrs S A Holland (Chair)
Mrs J D Parry
Mrs E Wardlaw (Mayor)
G S Williams

1. APOLOGIES.

Apologies for absence were received from Cllrs N Adams and Mrs A L Armitt. C Booth, D T Brown, G P Hayes, Mrs A E Morrison and Burgess D Murphy

2. MINUTES OF LAST MEETING

CES/44/1516 RESOLVED that the minutes of the meeting held on the 4th February 2016, subject to an amendment on item 12 page 3 which would change the wording "from Syrian refugees" to "for Syrian refugees" be confirmed as a correct record and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs, G S Williams and Mrs E Wardlaw declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. OUTSTANDING ACTIONS

There were no outstanding actions.

5. CHESHIRE POLICE

Was attended by Inspector C Mitchell who advised that-

- The Beat Team would have Ross Hamilton as its Sgt
- Helen Hood has returned from maternity leave
- Helen Weeks
- Matt Chapman
- Emma Burns

Inspector Mitchell also reported

- Anti-Social Behaviour activity which would be discussed in more detail at the ASB meeting on 23.3.2016.
- Burglaries are currently at a low level.

6. ANTI SOCIAL BEHAVIOUR WORKING GROUP

CES/45/1516 RESOLVED that the minutes of the meetings held on 16th November 2015 and 19th January 2016 be received.

7. FLORAL ARRANGEMENT WORKING GROUP

CES/ 46/1516 RESOLVED that the minutes of the Floral Arrangement Working Group held on 15th February 2016 and 7th March 2016 be received.

8. .DISC (Database and Intranet for Safer Communities) – Pilot Project

The Town Centre and Marketing Manager advised that since the last meeting of Communities, Environment and Services meeting a number of actions have been taken.

- Successfully applied for funding from the Police Commissioner
- Met with the PubWatch group – they are keen to be part of the Pilot however in order to share information between groups an umbrella Crime Reduction Partnership needs to be set up. This is what I am now working on.
- Attended a Cheshire East wide group looking at the various shopwatch ways of working – the group was interested in seeing how the pilot works for Congleton and with possibility of it being a system that could work for other towns.
- Had a meeting with Cheshire Police to start work on a Crime Information Sharing protocol – this is not essential for the success of DISC but it would strengthen the partnership if the Police are able to put pictures of those convicted anti-social behaviour or crimes connected to the shops, pubs and takeaways. Cheshire Police also agreed to send letters to the businesses in town urging them to sign up.
- NEXT STEP – form a steering group for the Crime Reduction Partnership and get the legal niceties in place so that DISC can be launched.

CES/ 47/1516 RESOLVED that the update from the Town Centre and Marketing Manager on piloting the "DISC" system be received.

9. Welcome to Congleton Maps Project (Verbal update)

CES/48/1516 RESOLVED that that the update from the Town Centre and Marketing Manager on the "Welcome to Congleton Maps Project" be received.

10. Decorating The Town

CES/49/1516 RESOLVED to receive the written proposal from the Town Centre and Marketing Manager for the Decoration of the Town for the events in 2016.

11. Market Street Public Toilets

CES/50/1516 RESOLVED to support the officer recommendation to move forward with option 3, the part refurbishment of the toilets with the following objectives:

- Gain full clarity of the Clowes position with regards to the lease.
- If possible request a 5 year lease agreement.
- Aim to obtain quotes for the work by mid-April 2016.
- Potential completion of works by the end of June 2016.

12. Dog Fouling

CES/51/1516 RESOLVED to approve the proposal that Streetscape develop a small working group of staff, councillors and relative stakeholders to investigate what more can be done to resolve this issue and to provide an update at the next meeting of the Community, Environment and Services Committee. Cllrs Williams, Holland and martin offered their services to the working group.

13. Public Realm Scheme –update

The Chief Officer advised that –

- £1m scheme formally approved by Cheshire East Council.
- Project Board has met 8th March to discuss delivery of the scheme.
- Following the recent Holmes report CEC advised that the scheme will not have the originally proposed shared space principles, it will retain kerbs and be fully accessible.
- A steering Group will meet on 21st March to agree pallets of materials for public consultation which is due to start on the 25th April and last for 6 weeks.

CES/52/1516 RESOLVED that to receive the update from the Chief Officer.

14. Congleton Sports Development

The Chief Officer gave a brief presentation about the benefits and rationale for the development of a Congleton Community Sports Trust and advised that this was being progressed with the support of the Congleton Partnership.

CES/53/1516 RESOLVED that to receive the presentation and update from the Chief Officer

15. Tour of Britain Cycling Race 2016

Cllr S A Smith provided a brief update stating –

- Stage 3 starts from Congleton 6th September 2016.
- Already had early meetings with CEC to discuss promotion opportunities and early ideas.
- Meeting with race start organisers will help shape what is happening in Congleton
- Establish the start and route through Congleton.
- What the race organisers' requirements are such as coach parks for the teams and their entourage.
- We need to look at the opportunities for Congleton from a business and tourism perspective.
- We need to move quickly and organise following the meeting once we know what the scope is.
- Draw together a working group to develop and deliver as we would a major event
- Logistics will be a big challenge.

CES/54/1516 RESOLVED that to receive the update from Cllr Mrs S A Smith

Mrs S A Holland
Chairman (In the Chair)

CONGLETON TOWN COUNCIL
MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON
THURSDAY 10TH MARCH 2016

PRESENT: Councillors

Mrs D S Allen
G P Hayes (Chairman)
Mrs A M Martin
Mrs A M Morrison (Vice Chairman)
Mrs E Wardlaw (Town Mayor)

1. APOLOGIES

Apologies were received from Cllrs Mrs A L Armitt, L D Barker, R Boston, Mrs S A Holland and P Broom.

Apologies were also received from Cllrs C Booth, D T Brown and G S Williams who are not members of this particular Committee.

2. MINUTES

THC/19/1516 RESOLVED that the minutes of the Meeting held on 7th January 2016 be approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs G P Hayes declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. OUTSTANDING ACTIONS

There are no outstanding actions.

5. 150 YEAR CELEBRATION UPDATE

THC/20/1516 RESOLVED to receive the update for the 150 year celebration provided by Town Centre & Marketing Manager.

6. TOWN HALL PRICES AND TERMS AND CONDITIONS

THC/21/1516 RESOLVED to receive amendments to the proposed prices and terms and conditions with one amendment.

- Concessionary Hire Charges for rooms on a Friday and Saturday to revert back to 50% (proposal stated 40%).

7. TOWN HALL CONTRACT

The Chief Officer advised that the first draft of the contract had been completed and was currently with the solicitors for updating.

G P Hayes
(Chairman)

Congleton Town Council

Minutes of the Personnel Committee meeting held on
Thursday 3rd March 2016

PRESENT: Councillors

Mrs S A Smith
L D Barker
DT Brown (Chair)
P Bates (Vice)
G R Edwards
Mrs A M Martin
Mrs J D Parry
Mrs E Wardlaw (Mayor)
G S Williams

1. APOLOGIES

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies were received from Cllrs J G Baggott, P Broom

Apologies were also received from Cllrs N Adams, Mrs A L Armit, Mrs S A Holland and Mrs A E Morrison who are not members of this particular Committee.

2. MINUTES OF PREVIOUS MEETING

PERS/19/1516 RESOLVED that the minutes of the meeting held on the 12th November 2015 be approved and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "non-pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs DT Brown, P Bates, Mrs E Wardlaw and G S Williams declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. OUTSTANDING ACTIONS

None.

5. CHILDCARE VOUCHERS

Receive a recommendation to introduce a Childcare Voucher Scheme to all employees.

PERS/20/1516 RESOLVED to approve the introduction of a Childcare Voucher Scheme for all employees.

6. RESOLUTION TO EXCLUDE PUBLIC AND PRESS

PERS/21/1516 RESOLVED that in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

7. EXTENDING THE COMMUNITIES OFFICER CONTRACT UNTIL 31ST MARCH 2018

PERS/22/1516 RESOLVED to extend the contract of the Communities Officer position until March 31st 2018.

8. REQUEST FOR EXTENSION OF SICK PAY

To receive and review additional information relating to the request from an employee for an extension to the payment of full sick pay beyond 6 months.

PERS/23/1516 RESOLVED that further information is required relating to: –

1. Clarification on the 6 month qualification period from HR consultants.
2. Clarification of the impact in the delay in providing the accident report record.
3. Feedback following employees' visit from Occupational Health.
4. Committee to reconvene as soon as the information becomes available.