



# Congleton Town Council

Historic market town

Chief Officer: David McGifford



30<sup>th</sup> June 2017

Dear Councillor,

## **Community, Environment and Services Committee – Thursday 6<sup>th</sup> July 2017**

You are requested to attend a meeting of the Community, Environment & Services Committee, to be held in the Town Hall, High Street, Congleton on **Thursday 6<sup>th</sup> July 2017 at 7.00pm.**

**The Public and Press are welcome to attend the meeting.** There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

David McGifford  
CHIEF OFFICER

## **AGENDA**

1. **Apologies for absence.** (Members are reminded of the necessity to give apologies in Advance of the meeting and to give reasons for absence).

2. **Minutes of Last Meeting** (Enclosed)

To confirm the minutes of the meeting held on 16<sup>th</sup> March 2017 as a correct record.

3. **Declarations of Interest**

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

4. **Outstanding Actions**

None

5. **Cheshire Police** (Verbal Update)

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.



Congleton  
**beartown**  
where friends are made

**6. Presentation - Potential Town Centre Monthly Event**

To receive a presentation outlining a potential monthly event in Congleton Town Centre.

**7. Presentation- Cenotaph Regeneration**

To receive a presentation about the proposed upgrades to the Cenotaph from John Carter, working with Congleton Partnership.

**8. Floral Arrangement Working Group (Enclosed)**

To receive the minutes of the Floral Arrangement Working Group held on 30<sup>th</sup> January 2017, 24<sup>th</sup> February 2017, 30<sup>th</sup> March 2017, 26<sup>th</sup> April 2017 and 31<sup>st</sup> May 2017.

**9. Public Realm Update (Verbal Update)**

To receive a verbal update from the Town Centre and Marketing Manager on the progress of the Town Centre Public Realm scheme

**10. Christmas Lights 'Thrive and Revive' Competition Winner (Enclosed)**

To note the report stating the outcome of the Christmas lights competition.

**11. Speeding Issues – Holmes Chapel Road (Verbal Update)**

To receive concerns from Cllr Mrs J D Parry with regards to speeding on Holmes Chapel Road.

**12. Congleton In Bloom 2017 competition update (Enclosed)**

To note the update on activity for the 2017 In Bloom competition.

**13. Toilet facilities West Heath Shopping Centre (Enclosed)**

To receive the update on toilet provision at West Heath Shopping Centre and the proposed next steps

**14. Kinsey St - Shared Use Bays Consultation (Maps Enclosed)**

To review and comment on the Kinsey Street, Park View, Park Road and Worrall Street parking Consultation.

**To:** Members of the Community, Environment and Services Committee

**Cllrs:** Mrs S A Holland (Chairman), C H Booth (Vice Chairman)  
Mrs D S Allen, Mrs A L Armit, R Boston, P Broom, G P Hayes, Mrs A M Martin,  
Mrs J Parry, G S Williams

**Ccs:** Appointed Members - Mr G Baxendale (Honorary Burgess)  
Mr E Clarke (Honorary Burgess)  
Mr D Murphy (Honorary Burgess)

Other members of the Council and Honorary Burgesses (2) for Information; Press (2)  
Congleton Library, Congleton Tourist Information Centre.

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 16<sup>th</sup> March 2017

**PRESENT:** Councillors

Mrs A L Armitt  
R Boston  
C H Booth (Deputy Mayor and Vice Chairman)  
G R Edwards (Ex-Officio)  
Mrs S A Holland (Chairman)  
Mrs A Martin  
Mrs A E Morrison  
Mrs J D Parry  
G S Williams

**1. Apologies for absence.**

Apologies for absence were received from Committee members Cllrs P Broom and G P Hayes.

Apologies were also received from Cllr D T Brown (ex-officio member).

**2. Minutes of Last Meeting**

**CES/49/1617 Resolved** that the minutes of the meeting held on 2<sup>nd</sup> February 2017 be confirmed as a correct record and signed by the Chairman.

**3. Declarations of Interest**

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllr G.S Williams declared a non-pecuniary interest in any matters related to Cheshire East Council. Cllr Mrs A Martin declared an interest in agenda item 16.

**4. Outstanding Actions**

There were no outstanding actions.

## 5. Cheshire Police

To receive and consider a verbal report from a representative of Cheshire Police.  
The report covered:

### Community work

- Monitoring of schools parking in particular St Marys and Quinta -Joint patrols with traffic wardens.
- Parking on Ayreshire Way issued 6 Fixed Penalties and 2 advisories. Enforcement one option but problem solving approach needs taking and will review at end of the month.
- Warrants issued at St Johns Road and Brunswick Street flats.
- New surgeries at Bromley Community Hub and Mossley Community Centre.
- Future- Joint Anti –Fraud event on 23<sup>rd</sup> March with RBS - 2.00pm to 4.00pm.
- OP Lambswool- Patrolling rural areas and preventing thefts of lambs and agricultural stocks.
- Herbert Protocol- Information about a scheme for providing information for when Alzheimer's and vulnerable people go missing.
- Some incidents in park and market area, multi-agency group to address. Some dealt with by yellow cards.

## 6. Floral Arrangement Working Group

To receive the minutes of the Floral Arrangement Working Group held on 9<sup>th</sup> December 2016.

**CES/50/1617 Resolved to** receive the minutes of the Floral Arrangement Working Group dated 9<sup>th</sup> December 2016.

## 7. Treo Memorial Update

To receive a report from the Town Centre and Marketing Manager on the proposed memorial to Treo.

**CES/51/1617 Resolved to** approve the proposed siting of the Treo memorial in the Community Garden.

## 8. Public Realm Update

To receive a verbal update on the plans for the improvements to the Public Realm.

**CES/52/1617 Resolved to** receive the update from the Town Centre and Marketing manager outlining the design and materials to be used for the Public Realm scheme.

**9. Gas Works and Easter recovery update**

To receive an update on the gas works from the Town Centre and Marketing Manager.

**CES/53/1617 Resolved to** receive the update from the Town Centre and Marketing Manager outlining the proposed dates for the completion of the works and work undertaken to support business compensation claims.

**10. Congleton Paddling Pool Improvements**

To receive a verbal update from the Chief Officer with regards to improvements to Congleton Paddling Pool.

**CES/54/1617 Resolved to** receive the update from the Chief Officer who advised that approval had been granted for the refurbishment of the pool and that works would be completed prior to the opening of the pool in May 2017.

**11. Christmas Lights Switch On**

To receive an update report from the Town Centre and Marketing Manager with regards to the Christmas Lights switch on event for 2017.

**CES/55/1617 Resolved to** receive the proposed plans for the Christmas Lights switch on event.

**12. National Spring Clean**

To note a call for volunteers to support the National Spring Clean campaign.

**CES/56/1617 Resolved to** note the request for support for the National Spring Clean campaign.

**13. Moody Street Gardens Project**

To note the development of Moody Street Gardens

**CES/57/1617 Resolved to** receive the update on the works being undertaken on the refurbishment of the Moody Street Gardens.

**14. Resolution to exclude the Public and Press**

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

**CES/58/1617 Resolved to** exclude members of the public and press from the meeting.

**15. Future use of Congleton Town Council's CCTV Vehicle**

To receive a report from the Chief Officer regarding the future use of the CCTV Vehicle.

**CES/59/1617 Resolved to** propose that the CCTV Vehicle be decommissioned.

**16. Streetscape Proposal**

To receive a proposal for improvements to an area of land on West Road.

**CES/60/1617 Resolved to** approve the proposed improvements to the area of land on West Road.

**Cllr Mrs S A Holland  
(Chairman)**

# In Bloom Minutes

Monday 30<sup>th</sup> January, Spencer Suite, 9.00am

**Present:** Cllr Amanda Martin- AMartin  
Cllr Bob Edwards- BE  
Cllr David Brown- DB  
Cllr Glen Williams- GW  
Jackie MacArthur- JMac  
Margaret Gartside- MG  
Martha Hayes- MH  
Patti Pinto- PP  
Ruth Burgess- RB

1. **Apologies:** Cllr Anna Morrison- AMorrison  
David McGifford- DMcG
2. **Minutes of the last meeting:** to approve the notes of the last meeting held on 9<sup>th</sup> December 2016 as a correct record.
  - Approved.
3. **Declarations of interest:** members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.
  - Nothing declared.
4. **Update from last meeting- Actions:**
  - a.) **Mountbatten Way Tree/ Planter Update:** Ansa will be paying for the trees and planters. The wooden planters (same as what are already on MBW- Riverside end) have been ordered, to arrive in April. Seven in total from the island at Park Lane roundabout to the Police Station.  
ACTION RB- send out the choices of Acer trees to the group and all to send feedback to RB for a decision to be made on the majority vote.
  - b.) **Recycling Figures:** In Cheshire East, Congleton 4/9 for large towns, for both household waste and bins. Cheshire East ranks 27/352 for all English Local Authorities.  
Suggested to have recycling bins in the park and town centre. Also have a piece in the next Bear Necessities to highlight what we do and a section on what products goes into the different bins.
  - c.) **Visyon- Plans on areas and forming a youth group:** Visyon have received £10,000 from the Tesco “Bags of Help” grant funding programme to progress works on the garden along the River Dane walkway and also the section at the top of the park woods.  
ACTION MH- look into the rules and regulations of applying- possibly the in bloom team could apply for a grant from Tesco- look into sponsorship for the back to back gardens.
  - d.) **2017 Sponsorship- to compose an action plan of potential sponsors and when to go out to them:** JMac, BE and DMcG- will be meeting to discuss sponsorship options for the town including sponsorship packages to be split across the events in town.  
ACTION RB, DMcG- to find out from Cheshire East about the in bloom group using the roundabouts for sponsorship again this year? We know that SAS Daniels are interested in sponsoring the two bears roundabout this year.

**5. Judges Heading/ Categories:**

- Horticulture 91/100
- Environment 86/100
- Community 92/100

All of these marks are able to go higher, especially the environment section. It was suggested that we could look into businesses such as Siemens and Marks & Spencers to see what they do in terms of recycling. It was also suggested not to include in these areas in the route as it may influence the overall marks on the route to and from the locations.

Look into a new initiative of neighbourhood groups- this would encourage areas to tidy up where they live.

ACTION RB- to compose an action plan and send to group- make sure that the edging of the roundabouts is added to the list.

**6. In Bloom Questionnaire:**

- See attached analysis from the online survey- currently at 180 responses.

**7. In Bloom Application and Entrants:**

ACTION JMac- to check if letters have been sent out to the neighbourhoods and businesses to fill out and send back- deadline: 31<sup>st</sup> March.

Businesses; PP said that Alexandra Court and Astbury Mere Care Home are happy to enter again.

Suggested that Siemens enter as a business, although thoughts were that the route may influence the overall marks.

**8. Big Spring Clean- starting in March, then monthly at different venues:**

Starting in March, proposed to have monthly "Spring Cleans" until July, which gives five opportunities to get the message out and gain some new volunteers for cleans around the town more often.

This scheme would work better to have each volunteering session at a different place every month, with a set list of jobs for each area so that the jobs are more focussed, instead of keeping it all at the Community Gardens like "Clean for the Queen" last year.

Possibly advertise this in the next Bear Necessities- due out 1<sup>st</sup> week in April.

**9. Moody Street Gardens- Update:**

Garden to include:

- Entrance Gate
- Sleepers at the back wall to help support the wall
- 2 x benches
- No Table
- All one level so it is DDA approved
- Trellis fencing
- Sensory plants and flowers
- Working group – Ruth CTC, Mike Congleton Partnership, Ansa, Ruby's Fund, St Peters Nursery
- CEC money and contractors organised by CEC no access whilst contractors on site.



**10. Projects to be done before the end of April 2017- update:**

- St Peter's Church- 75% complete
- X7 trees to be added to Mountbatten Way- in progress- planters ordered
- Power-wash street furniture and Welcome to Congleton signs
- Paint Welcome to Congleton signs
- Notice boards to be flagged at the base where appropriate and flower tubs to be added
- Renewing of the notice boards- completed.

ACTION RB- make sure that Highways have an action plans of the roads, kerb lines and islands that need to be done and that these are scheduled in before judging.

**11. AOB:**

- ***Working with groups e.g- Lions (100 years in 2017) and Masons (300 years in 2017) (PP)***

Lions will be having the plaque in the park designed to celebrate 100 years.

Also X6 Cherry Trees have been planted by Quinta play park.

- ***Old Saw Mill & River Street (PP)***

Hoping to start a garden club and have volunteers to work on River Street. There will also be a group from the Rossendale Trust to help.

- ***Vale Allotments (PP)- Gave quick update on work being carried out.***

Congleton green space trust

- ***North West in Bloom coordinators- 14<sup>th</sup> February, 10.00am, Preston (JM)***

Conference on how In Bloom is structuring itself and looking at the marking sheets. X2 people from Congleton In Bloom; PP and MG- possibly DB- need to check diary- Not available.

In future, NWIB may look into having a conference at the Town Hall.

- ***Amenity Land S106 money- prepare a list for Ansa (RB)***

ACTION ALL- as there is S106 monies for amenity land in Congleton, make sure to email RB with any play area/ pitch improvements- these will then be passed to Ansa.

- ***Welcome to Congleton Sign- Sandbach Road***

Needs to be moved back to original placing so that drivers are able to see when coming into town. ACTION RB- to go through to Highways/ Bovis Homes to get this corrected.

- ***Community Gardens- Weed Scrubber***

ACTION RB- to book in the weed scrubber machine for the Community Gardens- let BE & DB know when this is booked in for.

- ***Waggon & Horses Roundabout***

RB has been talking to a company specialised in strong chemicals etc. to deal with the horse tail problem. One company have been to the roundabout to test the soil and how deep. RB to get details from the company to see what needs to be done.

- ***Cockshoots Path***

ACTION ALL- make sure to have a look at this; a lot of work has been done to this area and shows a big improvement- enter from Moody Street, St. Peter's Church or Canal Road by Burns Garage.

- ***Mossley Tubs***

Ian Nesbitt at Mossley would still like to have tubs on the corners into Morley's driveway. JMac has given prices £289 for the planters.

RB is dealing with something similar in the West Heath area.

The group suggested that if we are able to sort the mismatch of tubs on Mountbatten Way- if we could renew these, the old tubs could go out to Mossley/ West Heath at a lower cost/ donation to In Bloom.

**12. Date of next meeting: Friday 24<sup>th</sup> February, Spencer Suite, 9.00am**

# In Bloom Minutes

Friday 24<sup>th</sup> February, Bridestones Suite, 9.00am

**Present:** Cllr Amanda Martin- AMartin  
Cllr Bob Edwards- BE  
Cllr David Brown- DB  
Cllr Glen Williams- GW  
Jackie MacArthur- JMac  
Margaret Gartside- MG  
Martha Hayes- MH  
Patti Pinto- PP  
Ruth Burgess- RB  
Aaron Barrett- AB- new addition to the group from CTC Youth Council

1. **Apologies:** Cllr Anna Morrison- AMorrison  
David McGifford- DMcG
2. **Minutes of the last meeting:** to approve the notes of the last meeting held on 30<sup>th</sup> January 2017 as a correct record.
  - Approved.
3. **Declarations of interest:** members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.
  - PP- Trustee of the William Dean Trust- for the grants section.
4. **Update from the last meeting:**
  - a.) **Mountbatten Way Tree-** RB sent out choices of the trees, after all opinions were sent in and comments from the judges, it is decided to have Acer trees and under plant them.
  - b.) **Visyon; plans on areas and forming a youth group-** nothing has happened with the two areas that they have- the bed off of the River Dane Walkway and at the top of the park woods. Suggested to give them a deadline to show us their detailed plans for the completed works. *ACTION PP & MG- to speak to them. ACTION RB- support the plans.*
  - c.) **Tesco Bag of Help Grant Scheme-** this scheme helps out community groups with projects that develop/ improve an outdoor space, running a community event, purchasing equipment for a community group or event. 1<sup>st</sup> prize- £4000, 2<sup>nd</sup> prize- £2000, 3<sup>rd</sup> prize- £1000. *ACTION MH- to complete the eligibility quiz to see if In Bloom can apply for a grant.*
  - d.) **2017 Sponsorship-**
    - BE, JMac & DMcG meeting w/c: 27<sup>th</sup> March.
    - Check with DB about the Cheshire East decision about the sponsorship for roundabouts to see if we could get them for one more year.
    - The metal signs currently on the roundabouts will be fine to use again- just need to get new sponsor logo stickers, once confirmed.
    - Look into sponsorship of the wall on Rood Hill, much like the banners used for Tour of Britain, but In Bloom themed and sponsors used. Also with Rood Hill, there is a small triangle of paving, could this area be adopted and made into a more attractive area? As currently a grot spot and dull area.
  - e.) **2017 Action Plan-** In the meeting we looked at this on screen, please find attached full version.

f.) **In Bloom Application & Entrants-** 31<sup>st</sup> March deadline. Businesses had their application forms direct through the post. As in previous years- ***ACTION JMac-** to send off Congleton's application and the week before the closing date, check what IYN's and businesses have applied and contact if needed.*

g.) **Weeding- ACTION RB-** make sure that Highways have an action plan of the roads, kerb lines and islands that need to be done and that these are scheduled in before judging- **SORTED.**

Cheshire East Kevin Mellin said that he can re-direct the road sweeper at any time we want.

Hedges on Clayton Bypass- RB reported that if can have an inspection and report to prove that the hedges are clear of nesting birds then these are allowed to be cut back whenever- one of the members of Streetscape is qualified for this.

***ACTION RB-** to get an action list from Cheshire East so that we can work out jobs around this.*

***ACTION RB-** to let BE, DB & GW know when Mountbatten Way will be sprayed so that the debris left on the islands can be removed.*

***ACTION RB-** start another improvements list to send to Cheshire East, e.g- poles, bins, signs etc.*

**5. Questionnaire Update (JM):**

- Amended and see results attached.

**6. Moody Street Garden Update (RB):** All in place, plants are on order- plants for all the senses to make up the sensory garden. A bench, bin and flower tubs all need to be added.

Mike Smith along with Ruby's Fund and St. Peter's Nursery have been working on this and will be putting together mosaics, with working groups at the Electric Picture House.

**7. Hanging Baskets (JM):** Letters to go out to shops in March- RB needs to know numbers as the baskets will start to get planted up in the first week of April.

After a discussion on prices- baskets to businesses that will be watered- all shops in the town centre will stay at £25+VAT and shops that are not watered will move up to £12 + VAT as the actual cost of planting the baskets is £12.98

***ACTION RB/ JMac-** check with Paul Bates about the Library HB's- make him aware of the price and how many they normally have- send letter and form for them.*

**8. Update from PP & MG- North West in Bloom Coordinators- 14<sup>th</sup> February:**

See attached the PowerPoint from PP from the NW meeting.

Suggested to as about having a coordinators conference in Congleton, using the Town Hall as the venue- ***ACTION JMac-** to send a letter to the North West in Bloom Meeting Coordinators and ask about a possible conference in Congleton.*

***ACTION JMac-** also look into having localised presentations- more businesses and neighbourhoods would be willing to go, if closer to home.*

**9. Update from DB, BE & PP- East Midlands in Bloom Spring Seminar- 16<sup>th</sup> February:**

Well done to all involved and thanks to JMac for the presentation- although very good, it was suggested that the floral design distracted from the pictures on the slides.

- In the presentation, it picked up on the route- if there is a good area that we want the judges to see, but have to go through a grot spot to get there, add the area into the portfolio so that they still see it.

- ***ACTION JMac/ PP-** try and get Jim Goodwin's presentation.*

- ***ACTION JMac-** claim 84 miles from In Bloom for the travel.*



10. **North West in Bloom Route (PP):** *ACTION DB- to organise a tour of the route with BE, GW and AB.*

11. **AOB:**

- **Back to Back Gardens (PP):** This year's theme is based on the book "The Very Hungry Caterpillar" this story links in with recycling as well as the different colours etc. This year it will be located in the small poly tunnel, which is currently undergoing improvements. Due to the size of the area, smaller beds need to be made to fit all the schools and group in. Suggested to re-use the current ones and cut to size, but then this would mean when the B2B Gardens move into the bigger poly tunnel, more beds would have to be made/ purchased. *ACTION GW- to see if the current large beds can stack and be kept in the community store until we have access to the large poly tunnel again- meaning this year we would need to source smaller beds for 2017.*
- **Congleton Park Sustainable Bedding:** RB has plans and ideas for the park, if this can be done within the budget it will be. Suggested on the East Midlands presentation that grasses were used in areas and looked effective- possibly use in the park.
- **Volunteers:** BE suggested to have an advert in the Chronicle- hopefully get a half page feature for In Bloom. *ACTION JMac/ BE/ MH- to create an advertorial to go into the Chronicle Thursday 9<sup>th</sup> March.* Also mentioned that the In Bloom group would like to see community groups much like Buglawton in Bloom adopted in Mossley and West Heath.
- **IYN Group Meetings:** *ACTION PP- to visit the groups before the end of March to make sure that they have entered and know what they are doing.* Possibly start group meetings, although no need for; Hilary Avenue Allotments, Bromley Farm and Buglawton in Bloom as they already have meetings set-up.
- **Big Spring Clean- 3-5 March Official Start:** *ACTION RB- to register Congleton, so when we carry out these events we can input data to the Keep Britain Tidy website.* If we organise a clean for March, this will still be in the starting month, just not on the official start date- this time, date and place can be built into the Chronicle advert as mentioned above.
- **National Gardening Week- 18<sup>th</sup>-21<sup>st</sup> April:** PP will be doing something for this at the Old Saw Mill Secret Garden
- **Congleton Park as an IYN:** We need clarity on this- we wouldn't want Friends of Congleton Park to be an IYN if it will take away an area from the Town's entry. *ACTION JMac- to contact the judges/ NWiB for clarity of this.* Although if not entered as an IYN and the judges would like to enter as a late entry, this would be fine for on the day.
- **Mossley Canal & Railway Working Group:** This group has started again and has support from the Canal and River Trust. People in Mossley have asked for planters on the corners in to Morley's- this needs a group to support and help maintain this, a community group, as mentioned above. *ACTION RB & DB- to organise a meeting with Jane Bostock from the Hightown Post Office to see what can be done for Mossley.*
- **Public Realm, Town Centre:** x30 square egg shaped planters have been ordered.
- **Weed Brusher:** RB has booked a two day trial for the community garden to use on the path, if there's a good result we can book this again for other areas. *ACTION RB- to report back once used.*
- **Bear Necessities:** The next edition is out the first week in April- In Bloom could be supported through an article and possibly use the questionnaire feedback- *ACTION JMac*
- **William Dean Trust Grant-** Congleton In Bloom will be applying for a grant for £1000 (Friends of Cong Park have applied, via GW, submitted).
- **Wildlife-** Bug Hotel, Bee Houses- ACTION PP has applied for £500 grant from RHS. Workshops to design & make these in late May. The finished products to be sighted in Congleton Park (bug hotel), Bromley Farm, Community Garden, Antrobus St Garden and Moody St Garden (bee homes)

**12. Date of next meeting: Thursday 30<sup>th</sup> March, Spencer Suite, 9.00am**

# In Bloom Draft Minutes

Thursday 30<sup>th</sup> March, Bridestones Suite, 9.00am

**Present:** Cllr Amanda Martin- AMartin  
Cllr Anna Morrison- AMorrison  
Cllr Bob Edwards- BE  
Cllr David Brown- DB  
David McGifford- DMcG  
Cllr Glen Williams- GW  
Margaret Gartside- MG  
Patti Pinto- PP  
Ruth Burgess- RB

1. **Apologies:** Jackie MacArthur- JMac  
Adam Barrett- AB- (Youth Council)
2. **Minutes of the Last Meeting:** To approve the notes of the last meeting held on 24<sup>th</sup> February 2017 as a correct record.
  - Approved.
3. **Declarations of Interest:** Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.
  - Nothing declared.
4. **Update from last meeting- Actions:**
  - a.) **Visyon; plans on area and forming a youth group-** PP & MG will be visiting and reporting back at the next meeting- they will be asking about a timetable of when works will start and finish on the garden, agreed that if the garden will not be finished in time for judging then it will be passed to another group- the Scouts have offered to have the garden back.
  - b.) **Tesco Bags of Help- Grant Scheme-** MH waiting to hear back on whether the In Bloom group is eligible to apply for a grant.  
PP- reported that she has not yet heard back from RHS about the £500 grant she applied for the making of the bug hotels etc.
  - c.) **In Bloom Applications & Entrants-** all neighbourhoods have entered. ACTION GW- to enter for Congleton Park.
  - d.) **Improvement List-** RB- this is ongoing, so report any town improvements to RB  
RB- creating a list to send over to Cheshire East for town improvements- reported the lamppost on the railway bridge.  
BE- praised RB and all the Streetscape staff for the work carried out on the roundabouts, especially the Fire Station roundabout and for the works on Moody Street garden.
  - e.) **Hanging Baskets-** total 250 to be planted.  
Suggested that to the areas that water their own baskets, e.g- Hightown, Fire Station etc. to make them aware of the importance of watering throughout the period they are up- an idea to send a letter of information as well as a feed packet for the plants to encourage them to water etc.  
Library Hanging Baskets- only have a budget of £200 including VAT- allowing for 13 baskets- a decision was made that Congleton in Bloom will subsidise 3 baskets so that the library are guaranteed 16 baskets out of a possible 24.

- GW- will be having a site visit with Ian Nesbitt and John Tickle to discuss the area and where items for In Bloom can be safely positioned.
- Public Realm- make sure that the flower towers can go out and also what is happening with the posts that hang four hanging baskets- are these being removed?
- f.) **Update from PP & MG-** North West in Bloom Co-ordinators- JMac contacted North West in Bloom who said that regional presentations is a possibility.  
PP has Jim Goodwin's presentation- ACTION RB- to send to the group.
- g.) **Back to Back Gardens-** There will be 10 gardens with a new theme of "Bug Garden"- PP will organise workshops and posters to advertise.  
Agreed that the large wooden planters can be stored in the Community Store and saved for other years.  
PP suggested that it would be good if the polytunnel could be re sheeted- ACTION RB to cost this up and bring to the next meeting.
- h.) **IYN Group Meetings-** All groups are having meetings to get ready, reported that Alexandra Court are wanting to better last year's efforts and suggested that keep Heath View Care Home the same as last year, to take the judges for 10 minutes.  
Suggested that when we know that date if we ask Dane Housing to cut their grasses a week before, let them know our In Bloom timetable- could Plus Dane have a working group to look after their areas.  
The canal and railway working group is doing a good job and will be adding bins onto the canal by the steps to the Queens Head.  
Bromley Farm will be organising a "never too old to get involved" group, working at Hilary Avenue Allotments- need to get photographs of this for the portfolio.
5. **Moody Street Gardens Update:** Furniture is in and planting- children from the Friendly Faces nursery helped to plant the large tubs, surfacing has gone down. Sensory signs need to go up and mosaics will be edged at Belmont Engineering.  
ACTION GW- to speak to Coral re: their car park behind and also Empire Menswear re: the car park across- when in Moody Street garden, both car parks can be seen, both need tidying up.
6. **The Big Spring Clean Update:** Reported that the first spring clean went well with over 20 volunteers, a lot of them being new faces to the tidy up projects.  
Next clean up- **Saturday 6<sup>th</sup> May, meeting at New Life Church, 10am-12noon.**  
PP suggested for the June clean-up to be based at Antrobus Street car park and the July clean-up to be based at Astbury Mere.
7. **2017 Action Plan:** Please see attached- if anyone has anything they would like to be added or updated, please let RB know.
8. **North West In Bloom Route:** As mentioned in a previous meeting, DB will do the route and invite AB to go with him.
9. **AOB:**
- Congleton In Bloom Judging Dates- need to avoid Tuesday for Cheshire East cabinet meetings- suggested date of Wednesday 26<sup>th</sup> July.
  - New Garden- In memory of Tom Jackson, this will be in the area next to New Life Church, with a bench and flowers, the family have asked for it not to be advertised.
  - ACTION DB- to let group know at the next meeting when the Cenotaph wall works will be starting.
  - Fire Station- 50 years old this year- are we having a bed for this?

- Booth Street Corner- reported that many people have asked about what is going to happen with this area, will there be any beds? This area would need a group to adopt the site and look after it once works have finished.
- Easter Day- Possible In Bloom stall, if this can be manned by members from the group- suggested seed planting- AMorrison, AMartin & PP have agreed to sort the stall and be there on the day to plant little pots with the children.
- Tatton- PP has decided not to do Tatton this year.
- New Planters- RB showed the group what has been decided- meaning that there will be 16 tubs distributed around the town.
- **Children's Summer Plant Up- Saturday 13<sup>th</sup> May, in the polytunnel.**
- **Friends of Congleton Park Clean-Up Day- Saturday 1<sup>st</sup> July.**
- Dual Recycling Bins for the Park- RB look at costs and bring to the next meeting.
- Sustainable Planting- Congleton Park- ACTION RB- let GW know when this is arriving so that volunteers can be in place to help plant.

10. **Date of next meeting: Monday 24<sup>th</sup> April, Spencer Suite, 9.00am**



## FLORAL ARRANGEMENT WORKING GROUP

Wednesday 26th April 2017, Spencer Suite, 3.30pm

### Minutes

#### 1. Attendees

Bob Edwards, Amanda Martin, Aaron Barrett, Jackie MacArthur, Martha Hayes, Ruth Burgess, Anna Morrison, David Brown, Patti Pinto, Margaret Gartside

#### 2. Apologies

Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance)

- Glen Williams

#### 3. Minutes of the Last Meeting

To approve the Notes of the meeting held on the 30<sup>th</sup> March 2017 as a correct record

##### **Approved**

- Comment about the **Booth Street** confirmed what we are thinking and the location – RB to look in to a carving sculpture out of the trunk which is left. Look into possible funding from the Town Trust or the Partnership
- **Possible to carry forward action from last time:** GW to speak to Coral and Empire Menswear about tidying up their car parks.
- **Easter Day in the Town Centre-** In Bloom planted up 98 pots with the children- same activity at the Bath House on the 13<sup>th</sup> May at their open day- same day as **children's plant up**, this will be 1.30- 2.15pm in the poly tunnel, Cllr Charles Booth is able to attend.
- **Tesco Bags of Help Grant Scheme-** CIB is eligible- need to fill in the form to say how the money will be spent, (max £4000, min £1000) Possible ideas: re-sheeting the poly tunnel, the children's projects of the bug hotels, carved tree on Booth Street, new shrubs on Antrobus Street Car Park or screening in this area to make the area look better, planting up the community garden and cenotaph area, dual recycling bins, plant ups and other community events etc. The money has to be within 12 months of gaining the grant. ACTION MH- look into if we can have different activities under the titled project of Congleton In Bloom- Improving the Community. Fill out the form and see what comes back from Tesco/ Groundwork.
- **In Bloom Applications-** the only community application that isn't in is Heath View.
- **Lamppost on railway bridge-** RB has reported to CE, waiting for action on this.
- Hanging Baskets- 245 sold at the minute, 15 left to sell, RB sorting out 10 extra to match last year's figures.
- **National Rail-** DB will be having a meeting with national rail about the state of Congleton Railway Station- ACTION DB- to report back to the group after the meeting.
- **Memorial Garden-** the Streetscape team have started on this.
- **Sustainable Planting in Congleton Park-** this will go alongside the railings of the river and dependent on the budget, will go further into the park.

#### 4. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

**Nothing declared.**

#### 5. Update from Last Meeting- Actions

- a. **Hanging Baskets-** total 250 to be planted – 245 sold so far
- b. **New Wooden Planters-** now in place on Mountbatten Way with trees in too.

- c. **Moody St Garden-** planting, furniture wooden sculpture and floor complete, waiting on the entrance gate and arch.
  - d. **Garden of Reflection update-** RB
6. **May Spring Clean-** Saturday May 6<sup>th</sup>, meeting at New Life Church 10am – 12pm- Currently on the CTC website this can be put on Twitter and Facebook, both Congleton Town Council and Congleton In Bloom- (Congleton Chats Back page).  
Press Release for the Chronicle rather than an advert.
7. **Portfolio-** Appoint team/individual to steer the portfolio with time scale.  
PP has been taking a lot of pictures, JMac will be responsible for this with help from MH- to get more involved.  
Suggested to have a history page to build up to the 20 years of In Bloom and also a page on special gardens in town.  
Target for complete target- Friday 16<sup>th</sup> June- draft a week before this.  
Jan and David Green- Beartown TV are happy to put together a 3-4-minute video with film, pictures and talking heads etc. This then also takes on board the comments from the East Midlands presentation on not enough focus on the pictures. Also from last year's judging of duplicating pictures.  
AB- CHS year 11-13 photography A-Level class- this could be a joint project of using the pictures they have taken and asking them to get the bursts of videos to go towards the overall In Bloom video. Aaron will be delivering a 5 minute to Congleton High School and Seb from the Youth Council will be addressing Eaton Bank Academy to get people engaged and involved.
8. **Presentation to the Annual Town Meeting- 7mins long**  
Based around how people can get involved and answers from the questionnaire.
9. **Route-** They have taken our days of preference into consideration and will not chose a Monday or Tuesday for Congleton, but the suggested date of Wednesday 26<sup>th</sup> July cannot be guaranteed.
10. **AOB-**
- **BBC In Bloom TV Programme-** JMac has been speaking to a producer, followed up by pictures of Congleton about making a 30 minute In Bloom programme based on Congleton and other towns- JMac to chase the producer to see if there is still a demand for Congleton.
  - **Visyon-** PP & MG have been to the garden many times to help them make a start- replanting from plants that have come out of the park.
  - **Road Verges-** Refuge for Wildlife- Friends of the Earth and the Bug Life charity have put out a survey to promote this. Congleton needs to advertise and promote this more- to join in with the scheme.
  - **Tesco Roundabout-** Streetscape are working on this and will be finished in time for judging.
  - **Antrobus Street Car Park-** a comment from the judges was that the shrubs look old, this is one of the last places to do. RB will look into this and decide what needs to be pulled out and replaced.
  - **FoCP Sustainable Bedding-** check with GW where this project is up to regarding the William Dean Trust grant. What is the money being spent on,
  - **Back to Back Gardens-** PP needs to order the new size gardens for the project. Confirmed that the old, bigger garden frames can be stored in the Community Store at the park.
  - **Old Planters-** to sell these to areas for £80 per planter- Visyon would like planters outside their front- PP to let Visyon know about this. GW & RB to sort out the tubs for the Mossley area, at the moment, Mossley have bought two for the Hightown area.

Advertise the old planters and see how many we have left, Think of any places where any old planters can be placed, but not Mountbatten way or any junctions as they are the incorrect colours ,If any funding came available we could purchase another tier by Soapy Joes.

**11. Date of Next Meeting-** Wednesday 31<sup>st</sup> May, 9.00am, Spencer Suite

# **Judging Date 20th July!!!**

## **FLORAL ARRANGEMENT WORKING GROUP**

**9.00am Wednesday 31<sup>st</sup> May 2017**

### **Minutes**

#### **Present**

Bob Edwards, Glen Williams, Patti Pinto, Ruth Burgess, Jackie MacArthur, Martha Hayes, Amanda Martin

#### **1. Apologies**

Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance)

- David Brown, Anna Morrison, Aaron Barratt

#### **2. Minutes of the Last Meeting**

To approve the Notes of the meeting held on the 26<sup>th</sup> April 2017 as a correct record

- Approved

#### **3. Declarations of Interest**

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

- Nothing declared

#### **4. Update from Last Meeting– Actions**

**Tesco Bags of Help Grant Scheme** – all information has been sent off, awaiting a response MH- applied for dual recycling bins, sustainable planting for Antrobus Street Car Park, re-sheeting the poly tunnel, carved tree on the corner of Booth Street.

**Booth ST corner – Town Football happy to help**

**Garden of Reflection** – Now Complete RB- the family are happy with this- not to be pointed out on the route, but if at New Life Church, could walk through past this garden- complete with carved bear, benches and planters.

**Sustainable Planting in Congleton Park** – Completed river side by FoCP GW- planting completed by FoCP, good event and successfully carried out, just waiting on the interpretation board to arrive and be sited. Need to look into budget to see if the planting could carry on- later in the year- many groups involved in this project; FoCP, Ansa, CTC, CIB, William Dean Trust.

**Hanging Baskets** – All Planted starting to be put out this week (Buglawton Thursday) RB- 265 baskets sold in total.

**New Planters** – All out and in place on Mountbatten Way and the Bus Station, if anyone is not happy with the placing please let me know before Friday 2.6.17 RB- PP suggested to move a planter near Aldi Roundabout.

**Old Planters**- do we need to order new In Bloom stickers for these- Yes, they need to be CIB sponsored up.

**Mountbatten Way Trees**- Congleton Shops have asked if the wooden planters with the trees in on Mountbatten Way could be sponsored by shops? Look into metal plaques for this. GW- sees the potential of sponsorship and possibly look into sponsorship for more than a year and see what interest is out there.

Also go to Congleton Partnership to see if they want something on one of the planters to say they were originally by Congleton Partnership and Ansa project.

RB & Streetscape team to look into the cleaning on the planters- the traffic is making them dirty.

**Moody St Garden** – Completed opening middle of June RB- 12<sup>th</sup> June.

**June Spring Clean** – Saturday 3<sup>rd</sup> June 10am meeting at Bromley Farm Community Centre- GW- able to go around this area and through Ayrshire Way to the Mossley area. ACTION RB & MH- to re-send out to volunteers as a reminder. JMac reported that SAS Daniels should be sending a team of volunteers down on Saturday.

**Portfolio – JM/MH-** can be handed to the judges on the day, the guideline is 16 sides, we have fitted ours into 20 pages and this should be fine- one of the pages this year will be dedicated to the history of CIB. Will be worked on a lot more this week (w/c: 29<sup>th</sup> May) and should have a more solid portfolio by the end of the week. Keep the IYN to a page in the portfolio and let the IYN's to sort their own booklet for the judges. JMac has started works with Jan & David Green for the short In Bloom video- J&D and JMac managed to catch the canal and railway working group to get pictures and short video clips etc. Jan & David Greens video will be for CIB use and wider commercial use for the website etc.

## 5. AOB

- **Info board for Antrobus Street Gardens** (to the left of the wood archway). It looks as though a car has reversed into it at some point as it's dented inwards and buckled. Could we have it replaced? AM Suggested to have pictures printed on a metal board, before and after pictures of the area. Margaret's Place sign- looks like it has been knocked/ uneven- could possibly be moved if uneven or hit by a car- could also do with some info on Margaret too. Member of Streetscape has been working on this area weeding etc.
- **Recycling Bins – GW- CTC/ CIB** pay for the new bin in the park and install it, look into sponsorship after this. New dog waste bin for Hankinson's Field from Ansa Get this into the portfolio to focus on recycling- installed in the park and will be installed in the Town Centre.

**£415.25 Olympic Dual Bin**



**This one is preferred  
Agreed for RB to order for the park.**

**£364.00 Chatsworth Dual Bin**



Where is this funding coming from? Should be Ansa- someone needs to ask the question- JMac suggested that there will be money in Margaret's fund from interest- could apply for a grant from this.

- **Weed Spraying– BE-** weeds are growing a lot- BE & GW will be going out and working on this.
- **Businesses across from Moody Street Garden-** Cost for Congleton Town Council to remove rubbish from rear of Empire/Nat West & Carl Christopher/Coral GW/RB- GW to speak to the business owners to clean the area, or giving a price for CTC to do this. JMac look into finding the landlord to see if they can tidy up this area or get fence panels putting in.
- **Congleton Shops-** Barclays have painted the woodwork on the outer of their building. Need to find out who the landlord of the Fireplace Shop is on Lawton Street, as the outside looks untidy and need action to tidy it up.
- **Volunteer / Waiver Form RB-** brought to RB & DMcG attention to make sure that volunteers are covered under insurance so that if anything happens then the volunteer is covered. Group events such as litter picks and clean ups are covered as risk assessments are done and Zurich is informed.
- **Youth Council – proposal AB-** apologies.
- **Next Spring Clean-** proposed for 8<sup>th</sup> July- starting at the **Bus Station** and spreading out over the Town Centre.  
Could also look at a mid-week day time clean as there are people willing to come out in work time to help out in the community.  
Wednesday 19<sup>th</sup> July- need a clean up the night before judging. Astbury Mere should be left for a clean-up for the night before.
- **Business all ok -PP-** NW In Bloom need to pay for their entrants- JMac has spoken to them all to make sure they are entering and need to pay for their entries. PP will be checking if the businesses are all payed now.
- **IYN all ok – PP-** Bath House and NLC looks good and their groups are working hard on their areas, AMCP- updating the noticeboard, producing a leaflet and clearing the car park area. Congleton Park and Bromley

Farm are under control via GW. RB is in constant contact with Peter and Margaret from Buglawton in Bloom. Heath View- PP & MG to visit and check- Hilary Avenue- suggested to need some work.

- **Back2Back Garden- Bug Gardens-** groups are now doing the back boards and plants- PP needs to work on the wooden edges for the groups to create the gardens- PP needs help on this- ACTION PP to let people know of the date and get volunteers for this.  
CTC need details of this to put on a risk assessment to make sure the event is covered.
- **Workshops -PP-** GW needs to get spare pallets to the park for PP to use on Friday morning at the workshops. The bug hotel is proposed to be made at the back of the park allotments so that it can be seen by the public- would need to be secured to the trees here.  
NO ACCESS for cars on the Mill Green entrance for safety of the children.  
ACTION JMac- look into getting spare ribbon from Berisfords.
- **Visyon Garden – PP-** stepping stones should be in and more planting will go ahead- they have been working on sculptures and PP will be doing another bug hotel workshop with Visyon.
- **Duke of Edinburgh volunteers -PP-** helping with various garden tasks- PP will get them to sign the waiver form.
- **Budget and Sponsorship-** the current sponsors on the roundabouts will run out in July- currently the only sponsorship that we have will be from the hanging baskets.
- **Police Station gate-** there is a board here that used to be a sign, but not looks a mess and needs taking down. The board faces onto Mountbatten Way.
- **Fire Station-** 50 years of the fire station- possible to incorporate a 50 into the flower bed design.
- **Draft Route – PP-** suggested to start the presentation at 9.00am at Astbury Mere, then split Astbury Mere into 2 sections so that both sides have been seen- when at the businesses, suggested to keep the number low on people touring but still be time conscious.  
Suggested to move the Cenotaph to before lunch so then the tour flows from the Bath House.  
Alternative to move the Saw Mill and Canal Group to having notice boards at lunch time in the Town Hall.  
2 weeks before the judging there needs to be a tester of the route to check timings.  
Need to try and get a date for public realm- if the works start at Swan Bank- this road will be closed- once the route is complete, send to Cheshire East to make them aware and see if they know of any problems facing this route.  
Bromley Farm is scheduled for 4.30pm in time for Glen to be back- FoCP should lead the park- John Lilley would be good for history, GW/ K&A would be good at the community involvement etc. and Simon from Streetscape for the works. GW to coordinate and pull together what is said and who etc. Although an IYN, it should still be addressed as it was before, bringing DB into this too.

#### **TEST ROUTE- Thursday 6<sup>th</sup> July- TWO WEEKS BEFORE JUDGING**

#### **6. Date of Next Meeting**

Monday 19<sup>th</sup> June, 9.00am

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

<b>COMMITTEE:</b>	Community, Environment and Services		
<b>MEETING DATE AND TIME</b>	7 July 2017	<b>LOCATION</b>	Congleton Town Hall
<b>REPORT FROM</b>	Town Centre and Marketing Manager Jackie MacArthur		
<b>AGENDA ITEM</b>	<b>10</b>		
<b>REPORT TITLE</b>	<b>Christmas Lights 'Thrive and Revive' Competition Winner</b>		
<b>Background</b>	<p>Congleton Christmas team entered a national competition run by Thrive and Revive and sponsored by Blachere Illuminations to try and secure some extra funding for more Christmas lights for Congleton. The team was looking to gain funds to create lit gateways into the town and to encourage passing traffic to explore Congleton further.</p> <p>Congleton's application was strong enough to get the town into the final, which was held in Blackpool on Friday 23 June. At the final ten towns/cities pitched for a first prize of £10,000 and 2<sup>nd</sup> prize of £2000. Other finalists received £1000 to spend with Blachere on lighting stock.</p> <p>Jo Money from Congleton Community Projects and Jackie MacArthur from Congleton Town Council pitched for Congleton in front of a panel of eight place management or lighting experts. The presentation was very well received –and, as finalists, we were duly awarded £1,000. 1<sup>st</sup> prize went to a volunteer group in Ilfracombe, Devon and 2<sup>nd</sup> prize to another volunteer group in Rye, East Sussex.</p> <p>The experience was enlightening and some useful contacts were made with other towns, national groups and the manager of the Blackpool Illuminations workshop.</p> <p>In pitching for the funds Congleton Christmas group had said that the first priority area would be the gateway from the west on the A34 around the Fire Station roundabout area. This area has been decorated previously for the Olympic Torch process and Tour of Britain. We feel by adding lights to a gateway to Congleton it will entice by-pass traffic to visit the town centre to see what more it has to offer.</p> <p>The Christmas team will now work with Cheshire East Highways to agree what is possible and order suitable lights and decorations.</p> <p>We intend to pitch again next year in the hope of adding lights to the East gateway to Congleton at Green Island or exploring the possibility of decorating Mountbatten Way if the overall winners.</p>		
<b>Decision Requested</b>	That Councillors note this report.		



CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

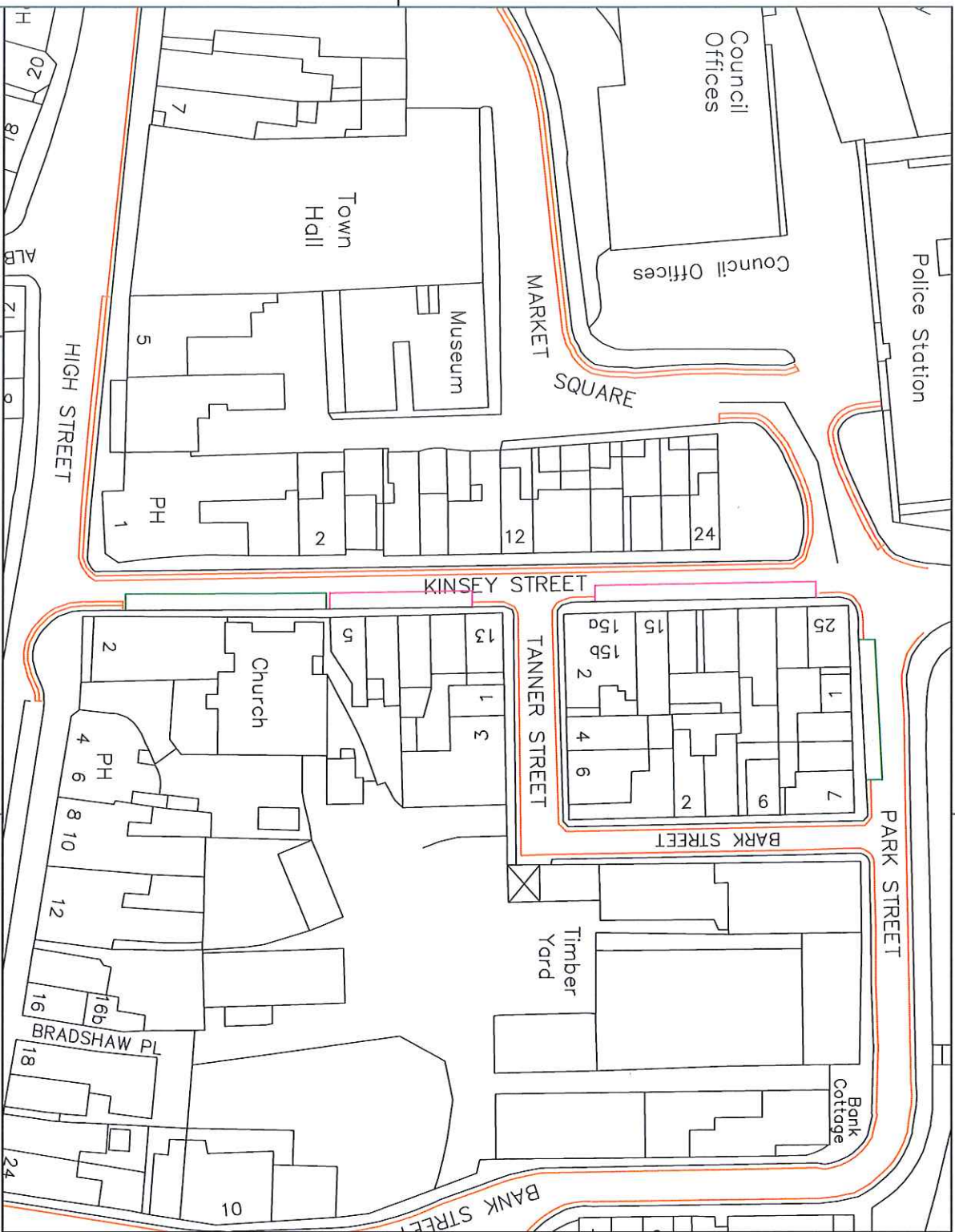
<b>COMMITTEE:</b>	Community Environment and Services		
<b>MEETING DATE AND TIME</b>	7 <sup>th</sup> July 2017 7.00pm	<b>LOCATION</b>	Congleton Town Hall
<b>REPORT FROM</b>	Town Centre and Marketing Manager		
<b>AGENDA ITEM</b>	<b>12</b>		
<b>REPORT TITLE</b>	<b>Update on Congleton in Bloom – to note</b>		
<b>Background</b>	<p>Congleton will be judged by the Britain in Bloom North West judges on Thursday 20<sup>th</sup> July. The judging will take all day as in addition to the town entry the judges will also be appraising three businesses and eight In Your Neighbourhoods.</p> <p>Congleton in Bloom has been involved in helping to improve Congleton for 19 years. In recent years has been very successful – having won North West in Bloom three times in the past four years and received gold standard in the National Finals in 2014 and 2016. The team has ambitions to get back into the National Competition for its 20<sup>th</sup> anniversary in 2018. To do this we have to be the best in the North West this year and at a very high standard.</p> <p><b>Congleton Improvements / new activities for 2017 include:</b></p> <ul style="list-style-type: none"><li>• Transformation of Moody Street Gardens</li><li>• Sustainability planting in the Park / Margaret's sculpture</li><li>• Visyon Garden – Riverside Walk Way</li><li>• Further development of Margaret's Place (Antrobus Street)</li><li>• New woodlands and viewing area at Astbury Mere</li><li>• Greening of Mountbatten Way – new trees and tubs</li><li>• New planters on Mountbatten Way - reuse of older planters in other parts of the town</li><li>• Secret Garden developed at the Old Saw Mill</li><li>• Memorial Garden created off West Street.</li><li>• Children's Bug Garden in the community Poly Tunnel and Bug Hotel</li></ul> <p><b>Help still required for the 2017 entry</b></p> <p>The In Bloom competition is about <b>Environmental Responsibility</b> – no litter, graffiti, street furniture all clean and presentable, evidence of recycling and re-using. <b>Horticultural Excellence</b> and <b>Community Involvement</b>. We have lots to be proud of in Congleton. Help is still needed for</p> <ol style="list-style-type: none"><li>1. Community tidy – Saturday 8<sup>th</sup> July – meet in the Community Gardens, Lawton Street 10am – 12 noon</li><li>2. Final Check and Tidy – Wednesday 19<sup>th</sup> July – meet in the Community Gardens 6-8pm</li><li>3. General help with not dropping litter, encouraging people to keep areas outside of their homes tidy</li><li>4. See <a href="http://www.congleton-tc.gov.uk">www.congleton-tc.gov.uk</a> or Congleton in Bloom on Facebook for other ways and opportunities to help.</li></ol>		
<b>Decision Requested</b>	That Councillors note this report.		



CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

<b>COMMITTEE:</b>	Community Environment and services		
<b>MEETING DATE AND TIME</b>	6 <sup>th</sup> July 2017 7.00pm	<b>LOCATION</b>	Congleton Town Hall
<b>REPORT FROM</b>	Chief Officer – David McGifford		
<b>AGENDA ITEM REPORT TITLE</b>	<b>13 West Heath Shopping Centre Toilet Provision</b>		
<b>Background</b>	This subject was raised and discussed at previous Community Environment and Services Committee Meetings and it was requested that the Chief Officer meets with the landlord of the Unicorn Public House to discuss the potential of shoppers using the pubs facilities during shopping hours.		
<b>Updates</b>	<p>Having met with the landlord of the Unicorn to discuss this issue it would be correct to state that whilst he is open minded and sympathetic towards this issue he finds it difficult to see how it can work on his premises.</p> <p>The first stumbling block is that they do not open the pub until 4.00pm on weekdays. The toilets are right at the entrance and could potentially be sectioned off from the rest of the building but It would require some form of janitor to ensure that the area is controlled and kept clean.</p> <p>As an indicative figure and based on minimum wage plus on costs the hours could be around 30 hours per week 52 weeks a year = 1,560hrs @ £10 hr £15.600.</p> <p>The consideration we need to make is that originally toilets were part of the development and they made the decision to close them down presumably based on cost. They either feel that this will not impact on the viability of the popular shopping area or believe that there is not a case to provide them.</p> <p>To bring this to a conclusion we are engaging a person to undertake a survey of users of West Heath shopping centre to establish demand for facilities and also businesses to see if they would open their doors or contribute towards a toilet provision.</p> <p>We will inform and involve the precinct owners in the survey and will feed the outcome of this work back to committee hopefully at the meeting on 7<sup>th</sup> September 2017.</p>		
<b>Decision Requested</b>	To receive the update and approve the proposed next steps		



# KEY

- Existing 'No Waiting at Any Time'
- Existing 'No Waiting' (Various Daytime Restrictions)
- Zone K Permit Holders Only Mon - Sat 8am - 6pm
- Proposed Shared use Bays
- Zone K Permit Holders Mon-Sat, 8am-6pm and Limited Waiting for 30 minutes, No Return within 30 minutes, Mon-Sat, 8am - 6pm



Project:

**Proposed**  
Cheshire East Borough Council (Congleton)  
(Prohibition of Waiting, On Street and  
Permit Parking - Zone K) (Amendment)

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CHESHIRE EAST COUNCIL LA100019582 2017

Cheshire East Council, Highway Operations, Places Directorate  
Lyne Green Depot, London Road, Macclesfield, SK11 0JX

Contact Name: Natalie Matlese

Tel: 0300 123 5020 Fax No: 0300 123 5020

Drawn by: PK

Checked by: NM

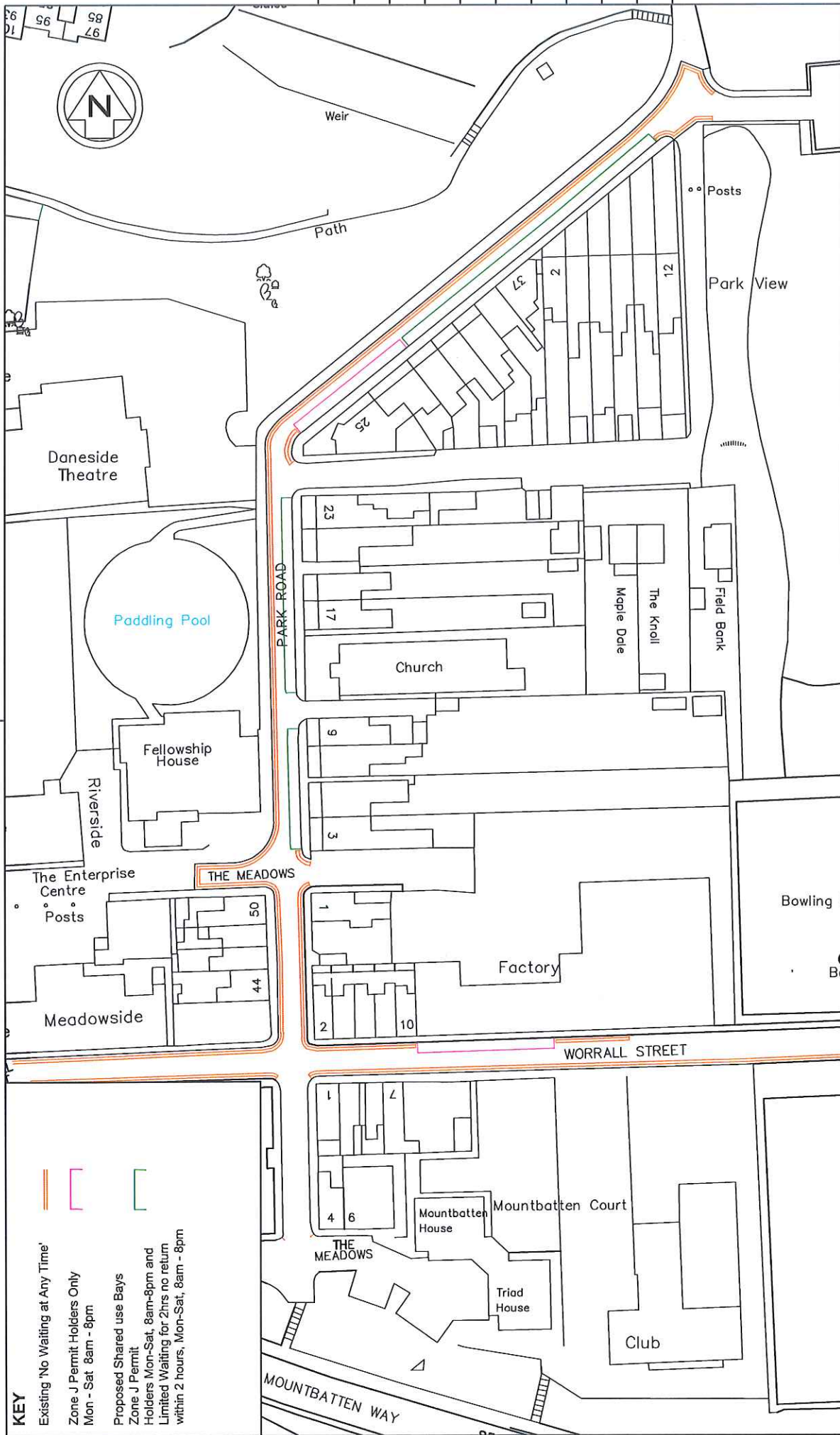
Date: May 2017

Scales at A3: NTS

Drawing No: 40/cb/94130/2114215/xxxxx/04/01

Sheet 1 of 1

Phase/Rev: D/A



<p>Contact Name: Natalie Maltese Tel: 0300 123 5020 Fax No: 0300 123 5020</p> <p>Drawn by: PK Checked by: NM Date: May 2017</p> <p>Scales at A3: NTS Drawing No: 40/CB/84130/2114215/XXXXXX/04/02 Sheet 1 of 1 Phase/Rev: D/A</p>	<p>This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings.</p> <p>CHESHIRE EAST COUNCIL LA100019582 2017</p> <p>Cheshire East Council, Highway Operations, Places Directorate 6th Floor, Delamere House, Delamere Street, Crewe, Cheshire, CW1 2LL</p>	<p><b>Project</b></p> <p>Cheshire East Borough Council (Congleton) (Prohibition of Waiting, On Street and Permit Parking - Zone J) (Amendment)</p> <p><b>THIS IS A COLOUR PLAN. COPIES MUST BE MADE IN COLOUR AND TO REASONABLE DEGREE OF QUALITY</b></p>	<p><b>Cheshire East Council</b></p> <p>AutoCAD File Ref: C:\Users\laj\48w\Desktop\BP13-0003 - Resident Parking Congleton\Legal\Congleton Res Pkg 2016.dwg Jun 15, 2017 - 8:52am</p>
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