



# Congleton Town Council

Historic market town

Chief Officer: **David McGifford**

24<sup>th</sup> February 2017

Dear Councillor,

## **Town Council Meeting – Thursday 2<sup>nd</sup> March 2017**

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 2<sup>nd</sup> March 2017** commencing at **7.00pm**.

**The Public and Press are welcome to attend the meeting.** There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

**This meeting will be preceded by a meeting of the Personnel Committee which will convene at 6.00pm.**

Yours sincerely,

D McGifford  
**Chief Officer**

## **AGENDA**

1. Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non attendance).

2. Minutes (enclosed)

To approve the Minutes of the meeting held on 19<sup>th</sup> January 2017.

3. Declarations of Disclosable Pecuniary Interest

Members are requested to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become aware of it.

4. Outstanding Actions

None.



Congleton  
**beartown**  
where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

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5. Questions from Members of the Public

To receive any questions from Members of the Public at the meeting and, notified in advance in writing.

6. Mayor's Announcements (enclosed)

To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements.

7. Planning Committee (enclosed)

To receive the minutes of the meeting held on 5<sup>th</sup> January and 26<sup>th</sup> January 2017.

8. Finance and Policy Committee (enclosed)

To receive the minutes of the meeting held on 12<sup>th</sup> January 2017.

9. Community, Environment & Services Committee (enclosed)

To receive the minutes of the meeting held on 10<sup>th</sup> November 2016.

10. Urgent Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

11. Cheshire East Councillors' Reports

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

12. Youth Committee (enclosed)

a) To receive the minutes of the Youth Committee meeting held 20<sup>th</sup> February 2017.

b) To deal with Questions from Members of the Youth Committee present at the meeting.

13. CCTV at Congleton Town Hall (enclosed)

To receive a proposal from the Chief Officer to improve CCTV at the Town Hall.

14. Proposed amendments to standing order 48 and changes to committee size and quorum (enclosed)

To receive the proposal from the Chief Officer.

15. Resolution to exclude the Public and Press

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters Set out below on the grounds that it could involve the likely disclosure of private and Confidential information or staff matters.

16. Contract for the Health and Safety and HR Service (enclosed) – **Confidential Paper**

To agree to the awarding of the contract for the Health and Safety and HR Service.

To: All Members of the Town Council,

CC: Press 2, Burgesses (5), Mayor's Chaplain,  
Members of the Youth Committee  
MP, Cheshire East Councillors (1), Library, Congleton Tourist Information Centre.

## **Congleton Town Council**

Minutes of the Meeting of the Council held on Thursday 19<sup>th</sup> January 2017 in the Town Hall Congleton.

### **PRESENT: Councillors:**

Mrs S Akers Smith  
Mrs D S Allen  
Mrs A L Armit  
J G Baggott  
L D Barker  
P Bates  
R Boston  
C H Booth (Deputy Town Mayor)  
P Broom  
G R Edwards  
G P Hayes  
Mrs A M Martin  
Mrs A E Morrison  
Mrs J D Parry  
G S Williams

### **1. APOLOGIES**

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apologies in advance and to give a reason for non-attendance).

Apologies were received from Cllrs D T Brown, Mrs S A Holland and Mrs E Wardlaw.

### **2. MINUTES**

To approve the Minutes of the Council meeting held on 1<sup>st</sup> December 2016.

**CTC/42/1617 RESOLVED** that the Minutes of the meeting held on 1<sup>st</sup> December 2016 be approved and signed by the Mayor.

### **3. DECLARATIONS OF DISCLOSIBLE PECUNIARY INTERESTS**

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs J G Baggott, P Bates, G P Hayes, and GS Williams declared a non-pecuniary interest in any matters relating to Cheshire East Council.

**4. OUTSTANDING ITEMS**

There were no outstanding actions.

**5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from members of the public.

**6 MAYORS ANNOUNCEMENTS**

The Town Mayor drew attention to the various engagements that he and the Deputy Town Mayor had fulfilled since the last Council meeting.

**7. PLANNING COMMITTEE**

**CTC/43/1617 RESOLVED** that the minutes of the meeting held on 17<sup>th</sup> November 2016 be received and the recommendations therein be adopted.

**8. FINANCE & POLICY COMMITTEE**

**CTC/44/1617 RESOLVED** that the minutes of the meeting held on 24<sup>th</sup> November 2016 be received and the recommendations therein be adopted.

**9. PERSONNEL COMMITTEE**

**CTC/45/1617 RESOLVED** that the minutes of the meeting held on 29<sup>th</sup> September 2016 be received and the recommendations therein be adopted.

**10. URGENT ITEMS**

There were no urgent items.

**11 CHESHIRE EAST COUNCILLOR'S REPORTS**

Cheshire East Council reports were received from Cllrs P Bates, G Baggott, G Hayes G Williams – full details in appendix 1.

**12. YOUTH COMMITTEE**

- a) **CTC/46/1617 RESOLVED** that the minutes of the Youth Committee meeting held on 20<sup>th</sup> December 2016 be received.
- b) To approve amendments to the Youth Committee Constitution.
- c) To deal with Questions from Members of the Youth Committee present at the meeting.

There were no questions from members of the Youth Committee.

### **13. HOUSEHOLD WASTE RECYCLING CENTRE PROVISION-CONSULTATION RESPONSE**

To agree on the Council's response to the Household Waste Recycling Provision.

**CTC/47/1617 RESOLVED** to respond to the Household Waste Recycling as below

1. **Proposed closure of Arclid site** - Strongly support
2. **why do you not support the closure of Arclid** - No comments as we support closure
3. **Proposed charging for disposal of rubble** – Strongly object
4. **Why do you not support the proposed charging of rubble** - Increase in fly tipping, excessive charges, concerns about costs in collection of payments
5. **Reduced opening hours** – Strongly object
6. **Why do you not support the reduction in the proposed hours** - closure too early in summer, needs to be later in winter – may lead to more fly tipping
7. **How strongly do you support or object to opening sites to trade waste** Strongly support
8. **Why do you not support 7** No comments as we support
9. **Any groups or sectors you feel will be affected by being charged for the disposal of rubble (4)** No comments as we disagree on charging
10. **Is there anything else you would like to add on this consultation** Would like to commend, encourage and support the recycling programme. Suggest current performance of CEC and Congleton recycling is promoted more which will hopefully provide positive message on what is being achieved through residents and council efforts

### **14. COMPLAINT RAISED AGAINST COUNCILLOR LARRY BARKER CEC/15-16/M031**

To receive the findings of the Cheshire East Council Monitoring Officer regarding the complaint against Councillor Larry D Barker.

**CTC/48/1617 RESOLVED** to receive the findings of the Cheshire East Council Monitoring Officer and the written apology to the council and the residents of Congleton from Councillor Barker

**C H Booth  
(Deputy Town Mayor)**

## **Appendix 1**

### **Cheshire East Councillors Reports**

#### **CEC Cllr J G Baggott**

- Ansa Environmental Services Ltd has saved the council £3M gross since its formation in 2014 while continuing to maintain the high standards of service agreed in the contract. A report commissioned prior to Ansa's set up suggested that this was the most an external company could have saved and the time period for doing so would have been much longer.
- Further savings are targeted over the budget period. Many of these are linked to the creation of a new depot which is due to be completed in the next financial year.
- This year turnover is expected to reach £33M which includes £5M of external work.
- Prior to the formation of Ansa, Cheshire East Council agreed with Congleton Town Council that it would devolve some of the services – together with the budget – to the Town Council to manage. This includes the majority of Grounds Maintenance and Street Cleansing in the area. This has meant that the majority of funding for these services sits with the Town Council and Ansa's role in the town is smaller.
- We have established very strong relationships with the Town Council and mutually support each other and have developed a very different relationship to what the town had with CEC previously. An example would be when we helped out with a last minute problem with Christmas Trees on buildings before Christmas. Another example would be that Ansa's employee recognition event is being held at Congleton Town Hall.
- Ansa continues to offer the following services to the Town and surrounding area:
  - Waste collection and disposal
  - Parks management
  - Support with events
  - Play area inspection
  - Play area installation (expansion to Congleton Park play area extension 2014)
  - Project delivery (Antrobus Gardens 2015)
  - Planning responses in relation to Green Spaces (S106 agreements)
  - Specialists arboricultural work (Tree cutting)
  - Large scale grounds maintenance activities i.e. tractor operations
  - Parks Management function including green flag including MMP, friends liaison and event coordination
  - In addition to Antrobus Street and Congleton park there are two other projects Improvements and installation of additional play equipment at St. Johns play area in the Buglawton area, Refurbishment of Quinta Park

### **CEC Councillor G P Hayes**

I would urge colleagues to follow the lead of our constituency MP Fiona Bruce in actively being a part of the National Government consultation on fairer funding for schools, which in its current form doesn't support schools across Cheshire East as they deserve, despite the mass of good and outstanding education provision across our Borough. Cheshire East Council are indeed already taking a proactive role and have already met with a relevant minister in Parliament to discuss our concerns.

Furthermore, I was delighted to attend a breakfast meeting on Monday at Siemens in Congleton which saw the launch of the Manufacturing Support Programme. The event proved a valuable showcase to manufacturing successes at Siemens as well as other businesses in the local area. I hope that businesses will take advantage of the in kind and financial grant support on offer through this programme.

The Skills and Growth Company which I am honoured to lead in my role has Chairman has secured £900k funding towards improving careers information, advice and guidance across the Borough to ensure that our well qualified young people can continue into employment helping our economy to thrive.

Finally, I was proud to attend another of our major employers, Airbags International, alongside their senior colleagues and directors from across Europe in support of the opening of a significant extension to their existing site which helps to secure their continued future and success in the town and has been part funded by European Regional Development Funds thanks to the support of Cheshire East Council and the Skills and Growth Company

### **CEC Councillor P Bates reported**

- Over 2000 Fixed Penalty notices had been issued for fly tipping and dog fouling
- CEC to receive its first refugees at the end of January
- Sgt K Graham will be replacing Ross Hamilton for Congleton
- CEC Participatory budget event to take place at the Town Hall 25<sup>th</sup> January to award £20,000 of Health Money
- New signage in the park requesting residents to keep their dogs on a lead
- CEC have allocated circa £29,000 towards a cycling infrastructure project for Congleton

### **CEC Councillor G Williams reported**

#### **Gritting Update**

I would like to advise that our gritting teams have been out during the last four weeks doing a sterling job to keep our roads safe. I am sure you will appreciate the difficult job they undertake and would like to thank them for their commitment.



## **Congleton Link Road Progress**

The Compulsory Purchase Order and Side Roads Order were made by Cheshire East Council on 14 October 2016.

Exhibitions displaying the published material were held at Black Firs Primary School on the evening of Friday 11 and the morning of Saturday 12 November. Approximately 160 people attended these.

A minor non-material amendment was made to address an error in the planning application decision notice. The amendment was approved on 25 October 2016.

We have continued to meet with landowners; in some cases this has included discussions on minor changes to the design and whether the Council could obtain land by agreement.

Work has continued on developing the business case for the scheme for which we have been in regular contact with the Department for Transport which is the main funder of the scheme.

Jacobs is continuing with economic assessments of the link road. This will take account of the new anticipated year of opening (2020).

On 7 November 2016, the Council's Cabinet approved the procurement strategy for appointing a contractor to build the road. This will be a Design and Build contract with tenders being invited in Spring 2017.

We have continued to look at initial proposals for traffic calming measures for Padgbury Lane and on the A536 in Eaton, these are conditioned to be delivered prior to the opening of the road. Public Consultation on potential measures will be undertaken in early 2018.

Work is continuing on the traffic and economic assessments and the preparation of the business case.

We will continue to meet landowners who are affected by the link road with a view to addressing their concerns and reaching agreement for purchasing land by agreement.

We do not expect to reach agreement with all landowners, so we will plan for a Public Inquiry which we anticipate will take place in June 2017.

## **Led Street Lighting Progress**

Further installations of LED lighting in Congleton started in October.

This has involved 1894 lights and the replacement of 332 columns over 360 streets in the town.

There are a further 23 columns and lanterns to do and the programme should be completed by the end of February.

## **School 20mph Zones**

A number have now been completed and have also included the replacement of zig zag lines in front of schools at the same time. Year two schemes will be completed by the end of March and year three schemes including Congleton High have been brought forward with assessment work being carried out now ready for implementation early in the new financial year.

## **Road Resurfacing Investment**

A range of resurfacing has taken place across the town with a number of roads benefitting including Back Lane, Lamberts Lane, Townsend Road and Barton Road.

## **Public Realm Progress**

Final design has been agreed with material choices for the surface and street furniture. Works will be completed following the gas supply replacement in the town centre.

## **Additional LED street lighting improvement information**

We're investing to improve the authority's street lighting, by upgrading it to light emitting diode (LED) technology.

LED street lighting emits a 'white light' and is a more energy efficient way to light roads and pavements that are the responsibility of Cheshire East Council.

Approximately 24,000 street lights are being upgraded to LED and installation involves replacement of the light with an LED unit.

### **Benefits of LED**

The new LED street lighting will bring a number of benefits to residents, road users and the authority in Cheshire East. The lighting:

- Produces a 'white light' which improves visibility and colour recognition to help road users feel safer
- Minimises light pollution into homes and gardens by directing light onto the road and pavement
- Is more economical and produces less carbon than conventional street lighting, helping to reduce the Council's carbon footprint
- Has a longer life span (between 10 and 20 years) and a reduced likelihood of faults which means less disruption on the network associated with repair visits

### **Information for residents**

The three-year programme begins in September 2016 and involves the upgrade of the majority of street lighting located in residential areas. Congleton started October 2016.

### **Street lighting column replacements**

All street lighting columns that are the responsibility of Cheshire East Council have been structurally inspected and some may need to be replaced.

These replacements will be planned in conjunction with the LED upgrades to ensure all works are completed at the same time, minimising disruption. This means that some street lighting columns will need to be replaced as well as the light in some cases.

## **TOWN MAYOR'S ENGAGEMENTS**

### **2017**

7 <sup>th</sup> February	Congleton Players – Daneside Theatre
8 <sup>th</sup> February	Visit to Blackfirs School
10 <sup>th</sup> February	Visit to Astbury School
10 <sup>th</sup> February	Visit to Buglawton School
17 <sup>th</sup> February	Macclesfield Mayor's Civic Ball
18 <sup>th</sup> February	Sandbach Mayor's Civic Ball

## **DEPUTY MAYOR**

21 <sup>st</sup> January	A.T.C. Presentation Dinner – Chimney House Hotel
27 <sup>th</sup> January	Holocaust Memorial Day – Sandbach Town Hall
14 <sup>th</sup> February	Siemens Roller Coaster Challenge – Town Hall

**CONGLETON TOWN COUNCIL**  
**MINUTES OF THE MEETING OF THE PLANNING COMMITTEE**  
**HELD ON 5<sup>th</sup> JANUARY 2017**

**PRESENT**

Councillor L D Barker (Chairman)  
Mrs S. Akers Smith  
J G Baggott  
R Boston  
G R Edwards  
G P Hayes  
Mrs S A Holland  
Mrs A M Martin  
Mrs J D Parry  
H Richards  
E Wardlaw  
G S Williams

**1. APOLOGIES**

Apologies for absence were submitted from Councillors Mrs A. L. Armitt, Mrs D. S. Allen, P. Bates, C. Booth, D. T. Brown and Mrs A. Morrison.

**2. MINUTES**

PLN/18/1617 RESOLVED: That the Minutes of the Meeting of the Committee held on 17<sup>th</sup> November 2016 be approved and signed by the Chairman as a correct record.

**3. DECLARATIONS OF INTEREST**

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

Councillors Baggott, Hayes, Wardlaw and Williams declared a "non pecuniary" interest due to their membership of Cheshire East Council.

**4. OUTSTANDING ITEMS**

There were none.

**5. PLANNING APPLICATIONS**

PLN/19/1617 RESOLVED: That the following comments be made to Cheshire East Borough Council:

### Week ended 18<sup>th</sup> November 2016

16/5391C	Land adj Pump House, Forge Lane, Congleton, CW12	NO OBJECTION
16/5486C	Overlands, Cherry Lane, Congleton, CW12 3QU	NO OBJECTION
Councillors Edwards, Hayes, Holland and Wardlaw declared a "non pecuniary" interest in application 16/5486C		
16/5514C	9 Mereside Avenue, Congleton, CW12 4JZ	NO OBJECTION
16/5521C	Grove Inn, Manchester Road, Congleton, CW12 1NP	DECISION
SUPERCEDED BY APPLICATION 16/5788C		
Councillors Barker, Hayes and Martin declared a "non pecuniary" interest in application 16/5521C		
16/5524C	85 Canal Street, Congleton, CW12 4AE	NO OBJECTION
16/5530C	11 Bradwell Grove, Congleton, CW12 3HD	NO OBJECTION
16/5568C	8 Oakworth Close, Congleton, CW12 4UU	NO OBJECTION
16/5601T	33 Hulton Close, Congleton, CW12 3TF	NO OBJECTION
		subject to usual conditions
16/5120D	Land Off Windsor Place, Congleton	NO OBJECTION

### Week ended 25<sup>th</sup> November 2016

16/5242C	Heath Farm, Padgbury Lane, Congleton, CW12 4LR	NO OBJECTION
16/5583C	Lawton House Surgery, Bromley Road, Congleton, CW12	NO OBJECTION
Councillors Edwards, Hayes and Wardlaw declared a "non pecuniary" interest in application 16/5583C		
16/5711C	20 Isis Close, Congleton, CW12 3RT	NO OBJECTION
16/5643D	87A Woolston Avenue, Congleton, CW12 3ED	NO OBJECTION

### Week ended 2<sup>nd</sup> December 2016

16/5659C	The Vaults, 5 Little Street, Congleton, CW12 1AR	NO OBJECTION
16/5660C	The Vaults, 5 Little Street, Congleton, CW12 1AR	NO OBJECTION
16/5755C	20 Cumberland Road, Congleton, CW12 4PH	NO OBJECTION
16/5706T	12 Howey Hill, Congleton, CW12 4AF	NO OBJECTION
		subject to usual conditions
16/5727T	10 Valley View, Congleton, CW12 4EN	NO OBJECTION
		subject to usual conditions

### Week ended 9<sup>th</sup> December 2016

16/5733C	5 Wagg Street, Congleton, CW12 4BA	NO OBJECTION –
<b>subject to the development complying with Building Regulations</b>		
16/5788C	Grove Inn, Manchester Road, Congleton, CW12 1NP	REFUSE due to the following –
- <b>Roof line too high</b>		
- <b>Obtrusive and overbearing</b>		
Councillors Barker, Hayes and Martin declared a "non pecuniary" interest in application 16/5788C		
16/5878C	11 Bridge Street, Congleton, CW12 1AY	NO OBJECTION
16/5883C	Forge Mill, Forge Lane, Congleton, CW12 4HF	NO OBJECTION
16/5913C	Shieling House, 20 Lamberts Lane, Congleton CW12 3AU	NO OBJECTION
16/5916C	8 Grosvenor Road, Congleton, CW12 4PG	NO OBJECTION
16/5909T	5 Oakmont Close, Congleton, CW12 3GU	NO OBJECTION
		subject to usual conditions
Councillor Hayes declared a "non pecuniary" interest in application 16/5909T		
16/5945T	18 Barnett Grove, Congleton, CW12 4WF	NO OBJECTION

16/5946T	2 Woburn Drive, Congleton, CW12 3SS	subject to usual conditions NO OBJECTION
16/5632D	Forge Mill, Forge Lane, Congleton, CW12 4HF	subject to usual conditions NO OBJECTION
16/5905D	Land Off Goldfinch Close, Congleton, CW12	NO OBJECTION

#### **Week ended 16<sup>th</sup> December 2016**

16/5953C	Brookhouse Farm, Brookhouse Lane, Congleton	<b>REFUSE due to the</b>
<b>following –</b>		
- <b>Excessive number of properties</b>		
- <b>Highway and accessibility issues</b>		
- <b>Concerns regarding the septic tank provision</b>		
16/5977C	Hoofridge Farm, Brookhouse Lane, Congleton	NO OBJECTION

#### **Week ended 23<sup>h</sup> December 2016**

16/6051C	Wood Farm, Wood Lane, Congleton, CW12 3PU	<b>REFUSE – due to</b>
<b>the new building being in the green belt</b>		
16/6080C	Heath Farm, Padgbury Lane, Congleton, CW12 4LR	NO OBJECTION
16/6174C	116 West Road, Congleton, CW12 4EU	<b>REFUSE due to the</b>
<b>following –</b>		
- <b>Driveway not conducive with fast flowing traffic</b>		
- <b>Highway safety concerns</b>		
- <b>Approval would set a dangerous precedent for nearby properties</b>		
- <b>This is a repeat application</b>		
16/6200C	1 Park Road, Congleton, CW12 1DS	NO OBJECTION
16/3416D	The Quinta Primary School, Ullswater Road, Congleton	NO OBJECTION
Councillor Hayes declared a “non pecuniary” interest in application 16/3416D		

#### **6. PLANNING APPEALS**

None to report.

Councillors wished to record their thanks to Councillor Martin for her work providing information to the Committee.

L. D. Barker – Chairman

**CONGLETON TOWN COUNCIL**  
**MINUTES OF THE MEETING OF THE PLANNING COMMITTEE**  
**HELD ON 26<sup>th</sup> JANUARY 2017**

**PRESENT**

Councillor L D Barker (Chairman)  
N Adams – attended at 7.30 p.m.  
J G Baggott  
P Bates  
R Boston  
G R Edwards  
G P Hayes  
Mrs S A Holland  
Mrs A M Martin  
A E Morrison  
Mrs J D Parry  
E Wardlaw

**1. APOLOGIES**

Apologies for absence were submitted from Councillors Mrs A. L. Armitt, D. T. Brown and G. S. Williams.

**2. MINUTES**

PLN/20/1617 RESOLVED: That the Minutes of the Meeting of the Committee held on 5<sup>th</sup> January 2017 be approved and signed by the Chairman as a correct record.

**3. DECLARATIONS OF INTEREST**

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

Councillors Baggott, Bates, Hayes and Wardlaw declared a "non pecuniary" interest due to their membership of Cheshire East Council.

**4. OUTSTANDING ITEMS**

There were none.

**5. PLANNING APPLICATIONS**

Councillor Morrison requested clarification of the term observations. It was suggested that this could be discussed with Cheshire East Officers when they attend a Town Council Planning Committee.

PLN/21/1617 RESOLVED: That the following comments be made to Cheshire East Borough Council:

### Week ended 6<sup>th</sup> January 2017

16/6113C	Land of Biggs Way, Congleton, CW12	NO OBJECTION
16/6117C	Land Off Manchester Road, Congleton, CW12	NO OBJECTION
Subject to clarification of the width of the wildlife corridor		
16/6184C	Crossley Hall, Peover Lane, Congleton, CW12 3QH	NO OBJECTION
16/6185C	Crossley Hall, Peover Lane, Congleton, CW12 3QH	NO OBJECTION
16/6230C	Windyways, Canal Street, Congleton, CW12 3AT	NO OBJECTION
17/0037C	9 Kent Drive, Congleton, CW12 1SD	NO OBJECTION

### Week ended 13<sup>th</sup> January 2017

16/6086C	West Heath Shopping Centre, Holmes Chapel Road, Congleton, CW12 4NB	NO OBJECTION
16/6144C	Land West of Goldfinch Close, Congleton, CW12	REFUSE DUE TO

#### **THE FOLLOWING -**

That the details agreed at the Planning Appeal need to be endorsed and maintained. The wildlife corridor should be preserved and there should be no encroachment onto Lamberts Lane. The number of dwellings agreed at Appeal should be observed

17/0034C	28 Newcastle Road, Congleton, CW12 4HJ	NO OBJECTION
17/0172C	Land Off Macclesfield Road, Congleton, CW12	NO OBJECTION
17/0178C	Portland, Newcastle Road, Congleton, CW12 4HR	NO OBJECTION
17/0175T	Oak House, 2A Boundary Lane, Congleton, CW12 3HZ	NO OBJECTION
Subject to usual conditions		

### Week ended 20<sup>th</sup> January 2017

16/6057C	Unit 2 & 3 West Heath Shopping Centre, Holmes Chapel Road, Congleton, CW12 4NB	NO OBJECTION
17/0155C	Land Off Thomas Street, Congleton, CW12	NO OBJECTION

#### **Subject to section 106 funds being used to create a green and pleasant environment, safe routes to schools and enhanced public realm**

Councillors Bates, Edwards, Holland and Martin declared a "non pecuniary" interest in application 17/0155C

17/0175C	Beech House, 20 Buxton Road, Congleton, CW12 2DT	NO OBJECTION
17/0202C	90 Holmes Chapel Road, Congleton, CW12 4NX	NO OBJECTION
17/0227C	45 Chestnut Drive, Congleton, CW12 4UB	NO OBJECTION
17/0238C	11 Newcastle Road, Congleton, CW12 4HN	NO OBJECTION
17/0241C	37 Astbury Lane Ends, Congleton, CW12 3AY	NO OBJECTION
17/0253C	Land at Radnor Park Ind. Estate, Back Lane, Congleton	REFUSE DUE TO

#### **THE FOLLOWING -**

**Overdevelopment of the site as this application is only one less dwelling than a previous application 16/3262C**

**The Section 106 Agreement of the previous applications should be reinstated.**

## **6. PLANNING APPEALS**

None to report.

L. D. Barker – Chairman



## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 12<sup>th</sup> January 2017

#### PRESENT - Councillors

Mrs S Akers Smith  
J G Baggott  
P Bates  
R Boston  
C Booth (Deputy Mayor - ex officio)  
G R Edwards (Chairman)  
G P Hayes  
Mrs S A Holland  
Mrs J D Parry (Vice Chairman)  
Mrs E Wardlaw

#### 1. Apologies

Apologies for absence were received from committee members Cllrs N Adams, Mrs D S Allen and ex-officio member Cllr D T Brown.  
Apologies were also received from non-committee members Cllrs L D Barker, Mrs A M Martin and G S Williams.

#### 2. Minutes

**FAP/40/1617 RESOLVED** that the Minutes of the Meeting of the Committee held on 24<sup>th</sup> November 2016 be approved and signed by the chairman.

#### 3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Cllrs J G Baggott, P Bates, G P Hayes (not a member of the committee) and Mrs E Wardlaw declared a non-pecuniary interest in any matters relating to Cheshire East Council.

Cllr P Bates declared a non-pecuniary interest in Congleton unplugged.

#### 4. Outstanding Actions

There were no outstanding actions.

#### 5. Grant Approvals and Commitments 2016-17

A summary of grant approvals and commitments was considered by the committee and it was noted that £7,959.66 was remaining for grants for 2016/17.

**FAP/41/1617 RESOLVED** that that the grant summary be received and that the £5,000 grant for the Town Hall 150 year celebrations would be increased to £5,418 to match the £418 overspend of the event.

6. New Applications for Financial Assistance

**FAP/42/1617 RESOLVED** that the following grants be awarded:-

- i) **GR 19/1617 New Life Church (resubmission)**  
A grant of £200 towards a defibulator (S137)
- ii) **GR 22/1617 Friends of Congleton Park**  
A grant of £300 towards Brass in the Park 2017 (S145)
- iii) **GR 23/1617 Congleton Fire Cadets**  
Refused as not compliant with the Grant Policy but suggested that they apply to the Town Trust and Young People's Trust.
- iv) **GR 24/1617 New Life Congleton Unplugged**  
A grant of £500 towards the 2017 event (S145)
- v) **GR 25/1617 230 Squadron (Congleton ATC)**  
A grant of £350 towards outdoor equipment (S137)

7. Grant Activities Monitoring Forms

It was noted that a Grant Activities Monitoring Form had been received from Congleton Park Bowling Club.

**FAP/43/1617 RESOLVED** to receive the Grant Activities Monitoring Forms.

8. Management Accounts to November 2016

**FAP/44/1617 RESOLVED** to receive the management accounts to November 2016.

9. Bank Reconciliation

**FAP/45/1617 RESOLVED** to receive the bank reconciliation to 30<sup>th</sup> November 2016.

10. List of Payments

**FAP/46/1617 RESOLVED** to receive the Payments List between 1<sup>st</sup> November and 30<sup>th</sup> November 2016.

11. Internal Audit Report

**FAP/47/1617 RESOLVED** to receive the First Interim Internal Audit report and note the recommendations regarding the annual business risk assessment contained there in.

12. Letters of thanks

**FAP/48/1617 RESOLVED** to receive letters of thanks from Congleton Youth in Action and Congleton Harriers for grants allocated to them from Congleton Town Council.

**Cllr G R Edwards  
(Chairman)**

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 10<sup>th</sup> November 2016

**PRESENT:** Councillors

Mrs S Akers Smith  
P Bates  
R Boston  
C H Booth (Deputy Mayor and Vice Chairman)  
D T Brown (Town Mayor)  
G R Edwards  
G P Hayes  
Mrs S A Holland (Chairman)  
Mrs A Martin  
Mrs A E Morrison  
Mrs J D Parry  
G S Williams

**1. Apologies for absence.**

Apologies for absence were received from Cllrs Mrs D S Allen and Mrs A L Armitt.

**2. Minutes of Last Meeting**

**CES/33/1617 Resolved** that the minutes of the meeting held on 6<sup>th</sup> October 2016 be confirmed as a correct record and signed by the Chairman.

**3. Declarations of Interest**

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs P Bates, DT Brown and G.S Williams declared a non-pecuniary interest in any matters related to Cheshire East Council.

**4. Outstanding Actions**

There were no outstanding actions.

## 5. Cheshire Police

To receive and consider a verbal report from a representative of Cheshire Police,

The report covered:

**Burglary**, vehicle crime and burglary in non-residential properties offences are down significantly this is due to a number of the prolific offenders in the area being in custody at the moment.

**Op Stay safe** conducted targeting recent ASB in the Park and Princess Street – “On the evening of the 4th November 2016 Macclesfield LPU officers in partnership with other partners including Cheshire East Council and fire carried out a StaySafe Operation in Congleton. The areas targeted were Congleton Park and Princess Street area. These areas have historically had ASB and crime issues. Recently there have been escalating concerns and incidents.

This operation was aimed at educating young people and their parents about the risks they face being out and to provide support and guidance to young people and their parents. Local officers provided a visible presence in Congleton, speaking to young people and subsequently parents.

Some young people subsequently attended Visyon, a local youth building where partners from Cheshire East Youth Engagement Services, Youth Support, EDT, ASB teams, Children's Services, family support workers and fire were able to engage with the young people, discussing risks and educating them about safeguarding. This was followed up with parents as well.

Overall a total of 20 yellow card/ ASB referrals were completed- parents of the young people were contacted and 1 young person was collected by his mother after concerns raised by officers. “

**Speedwatch** - 228 letters so far of drivers doing over 35 mph in a 30 at the following locations:

Canal Road  
Leek Road  
Biddulph Road  
Newcastle Road  
Padgbury Lane

Manchester Road outside Giantswood lane has recently been approved for speedwatch activity

Searching for Lower Heath volunteers as this is currently being covered by West Heath.

8 volunteers split over Mossley and West Heath Speedwatch group

Congleton speedwatch are also helping to train the speedwatch in Gawsorth after recent fatal accidents in the area

**Arson incidents** / Bin fires Princess Street – 2 juveniles arrested and on bail. Investigation continues will update at next meeting

**Criminal Behaviour Order** – One juvenile pleaded guilty to 11 ASB related offences in court last week and an application has been made for a CBO with conditions designed to prevent him committing similar in the future.

## **6. Floral Arrangement Working Group**

To receive the minutes of the Floral Arrangement Working Group held on 29<sup>th</sup> September 2016.

**CES/34/1617 Resolved** to receive the minutes of the Floral Arrangement Working Group dated 29<sup>th</sup> September 2016.

## **7. Anti-Social Behaviour Working Group**

To receive the minutes of the Anti-Social Behaviour Working Group held on 14<sup>th</sup> September 2016.

**CES/35/1617 Resolved** to receive the minutes of the Anti-Social Behaviour Working Group held on 14<sup>th</sup> September 2016.

## **8. Cheshire & Wirral Partnership (CWP) Service Consultation**

To consider what action to take on a consultation report from the CWP into the reconfiguration of Adult and Older People's Mental Health Services in Central and Eastern Cheshire.

**CES/36/1617 Resolved** to receive the consultation report provided for the meeting and agreed that no action is required at this stage as amendments are being made to the report by CWP.

## **9. Congleton In Bloom**

To receive a report from the Town Centre and Marketing Manager.

**CES/37/1617 Resolved** to receive the report from the Town Centre and Marketing Manager.

## **10. Update on Christmas 2016**

To receive an update from the Town Centre and Marketing Manager on activity for Christmas 2016.

**CES/38/1617 Resolved** to receive the update from the Town Centre and Marketing Manager.

## **11. Market Street Public Toilets**

To receive a verbal update from the Chief Officer on the Market Street Public toilets.

The Chief Officer advised that work on the public toilets would commence on 21.11.2016 and should be completed in approximately three weeks.

**12. Luncheon Club progress report**

To receive a verbal update from the Chief Officer on the progress of the Luncheon Club.

The Chief Officer advised that the Luncheon Club had within the first month of operation started to exceed the numbers attending the previous luncheon club at Fellowship House.

**13. Gas works in the Town Centre**

To receive a verbal update from the Town Centre and Marketing Manager on proposed gas works for early 2017.

The Town Centre and Marketing Manager advised that no formal communication had yet been received from Cheshire East Council for the start of these works.

**Cllrs Mrs S A Holland  
Chairman**

## **Congleton Town Council**

Minutes of the meeting of the Youth Committee held on Monday 20<sup>th</sup> February 2017 in the Town Hall, Congleton

PRESENT Youth Councillor Sebastian Nixon - Chairman  
Arabella Holland  
Michael Howell  
Aaron Barrett

Thomas Minshull

Daisy Tranter  
Laetitia Eichinger  
Megan Granville

Councillor Sally Holland  
Councillor George Hayes  
Linda Minshull

### **1. APOLOGIES**

Apologies were received from Zak Roberts and Councillors Larry Barker and Liz Wardlaw.

### **2. MINUTES OF LAST MEETING**

**RESOLVED** – That the Minutes of the Meeting of the Committee held on the 20<sup>th</sup> December 2016 were signed by the Chairman as a correct record.

### **3. MEMBERSHIP**

Linda informed members that she is visiting both High Schools with the Mayor on 20<sup>th</sup> March, to meet with the Heads. The purpose of the meeting is to discuss membership and issues the Schools would like the Youth Committee to focus on.

**RESOLVED:** To Co-Opt Aaron Barrett as a member of the Youth Committee.

**RESOLVED:** To make Zak Roberts an Alumni member.

### **4. PRIORITIES**

Mental Health issues for young people – to support the Youth Forum in their work on this item

Membership and recruitment

Aaron expressed an interest in Congleton In Bloom and Linda will forward details of the meetings and contacts.

Arabella would be interested in working with Congleton Groups to promote Talent in the Town. Members asked Arabella to bring some detailed ideas to the next meeting. It was noted that there had been a reduction in the types of academic options in drama and art offered by the Schools.

A discussion took place about the reduction in funding for Schools in Cheshire East. It was agreed that George would forward Linda information to enable her to draft a letter to be sent to Fiona Bruce M.P. on this issue.

5. **MAYOR'S CIVIC BALL**

Michael and Arabella confirmed that they will be attending.

6. **YOUTH COMMITTEE BANK ACCOUNT**

It was reported that the balance is £548.92.

7. **YOUTH COMMITTEE MEMBERS ITEMS**

Youth Forum

Seb updated on the Youth Forum meeting he had recently attended. This meeting discussed the issue of the Basketball Hoops. Linda will feedback to Mike the ideas to increase the use of the Hoops. The Youth Forum had asked Seb to discuss with the Committee whether they thought outdoor table tennis equipment would be popular. The Committee gave a positive response to this idea and suggested that possible sites could be the Park, Tesco – Barn Road and Astbury Mere.

Council Meeting

Linda informed members that the next Town Council meeting is on 2<sup>nd</sup> March and encouraged members to attend

8. **DATE OF NEXT MEETING**

Monday 10<sup>th</sup> April 11 a.m.

Sebastian Nixon (Chairman)



**CONGLETON TOWN COUNCIL**

**COMMITTEE REPORTS AND UPDATES**

<b>COMMITTEE:</b>	Council		
<b>MEETING DATE AND TIME</b>	2 <sup>nd</sup> March 2017 7.00pm	<b>LOCATION</b>	Congleton Town Hall
<b>REPORT FROM</b>	Town Hall Supervisor – Mark Worthington		
<b>AGENDA ITEM REPORT TITLE</b>	13. CCTV in Congleton Town Hall building and car park.		
<b>Background</b>	<p>Following a Strategy Working Group meeting of the Town Council on 26th January 2016, it was agreed that the Town Hall security needed to be strengthened to protect the personal safety of users, staff and members as well as act as a deterrent for theft and vandalism in this well used public building.</p> <p>Due to the size of the Town Hall in relation to the number of people operating regularly within it, a CCTV system would be of huge benefit in offering a more secure work environment for members and staff as areas could be more quickly and easily monitored. Many of the events hosted at the Town Hall can attract upwards of 150 guests and a section of the hiring agreement states that, for certain events, security 'Doormen' must be provided. A CCTV system would back up the security 'Doormen' for these events and also offer vital evidence if an incident occurred that may need further investigation by Town Council members or the Emergency Services.</p>		
<b>Updates</b>	<p>The Town Hall Supervisor has contacted companies to arrange quotes for the installation of a 10 x camera CCTV system in the following locations:</p> <ul style="list-style-type: none"><li>• External front entrance and High Street pathway.</li><li>• Rear car park</li><li>• 1<sup>st</sup> foyer entrance covering Cotton Club</li><li>• Middle foyer (in direction of main entrance)</li><li>• Main foyer (bottom of main stone stairs) (in direction of main entrance)</li><li>• Bar area (in direction of bar hatch)</li><li>• Grand Hall (in direction of the bar hatch)</li><li>• Bridestones Suite</li><li>• Stone corridor outside Bridestones Suite</li><li>• Rear corridor (in direction of coded rear door entrance)</li></ul> <p>The system would be of the following specification:</p> <ul style="list-style-type: none"><li>• 10 camera High Definition CCTV system.</li><li>• Two monitors. 1 x Town Hall Supervisor's office, 1 x Caretakers' kitchen area.</li><li>• The system can be viewed remotely via smartphone or PC by designated users.</li><li>• The system has an option to remotely isolate individual cameras in meeting rooms if needed.</li><li>• Images can be stored for up to a month before the system re-records but any footage can be downloaded during that time and saved to a hard drive or disk.</li></ul>		

	<p>Three quotes have been obtained for the works involved. All quotes are for a system offering the same specification i.e. number of cameras, monitors.</p> <p><u>Company A</u> Company A has installed and operates existing security systems within the Town Hall. Their quote is £4635.91 plus VAT.</p> <p><u>Company B</u> Company B is a Congleton based company and have quoted £6202.00 plus VAT.</p> <p><u>Company C</u> Company C is based in Altrincham and have quoted £9306.04 plus VAT.</p>
<b>Decision Requested</b>	<p><u>Recommendation</u></p> <p>That company A should be appointed to install ten high definition CCTV cameras and monitoring equipment for use in and around Congleton Town Hall.</p>

## CONGLETON TOWN COUNCIL

### COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Council																							
MEETING DATE AND TIME	2 <sup>nd</sup> March 2017 7.00pm	LOCATION	Congleton Town Hall																					
REPORT FROM	Chief Officer																							
AGENDA ITEM REPORT TITLE	14 Proposed Change to Standing order 48 and sizes of committees and quorums																							
Background	Following guidance received from the Cheshire East Monitoring Officer, it is proposed amendments are made to the wording of Standing Order 48 and the sizes of committees and the number of members required for a quorum.																							
Current position on Standing Order 48	48. The Mayor, Deputy Mayor and Leader of Council ex-officio shall be members of every committee																							
Proposed amendment to Standing Order 48	48. The Mayor and Leader of Council shall be members of every committee <b>(removing deputy mayor and ex officio)</b>																							
Current members and quorums of committees	<table><tr><th></th><th>Members</th><th>Quorum</th></tr><tr><td>Council</td><td>20</td><td>7</td></tr><tr><td>Planning</td><td>20</td><td>7</td></tr><tr><td>Personnel</td><td>10</td><td>3</td></tr><tr><td>Community E &amp; S</td><td>10</td><td>3</td></tr><tr><td>Town Hall</td><td>10</td><td>3</td></tr><tr><td>Finance &amp; Policy</td><td>10</td><td>3</td></tr></table> <p>Currently ex officio members (3) are members of every committee, this could increase the quantity of members at a meeting up to 13 and the quorum of 3 is not compliant.</p>				Members	Quorum	Council	20	7	Planning	20	7	Personnel	10	3	Community E & S	10	3	Town Hall	10	3	Finance & Policy	10	3
	Members	Quorum																						
Council	20	7																						
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Community E & S	10	3																						
Town Hall	10	3																						
Finance & Policy	10	3																						
Proposed amendment to current members and quorums of committees	<table><tr><th></th><th>Members</th><th>Quorum</th></tr><tr><td>Council</td><td>20</td><td>7</td></tr><tr><td>Planning</td><td>20</td><td>7</td></tr><tr><td>Personnel</td><td>12</td><td>4</td></tr><tr><td>Community E &amp; S</td><td>12</td><td>4</td></tr><tr><td>Town Hall</td><td>12</td><td>4</td></tr><tr><td>Finance &amp; Policy</td><td>12</td><td>4</td></tr></table> <p>This proposal will provide clarity to the size of each committee inclusive of the Leader and the Mayor and a quorum of 4 makes it compliant (ie one third of the membership of the committee)</p>				Members	Quorum	Council	20	7	Planning	20	7	Personnel	12	4	Community E & S	12	4	Town Hall	12	4	Finance & Policy	12	4
	Members	Quorum																						
Council	20	7																						
Planning	20	7																						
Personnel	12	4																						
Community E & S	12	4																						
Town Hall	12	4																						
Finance & Policy	12	4																						
Officer recommendation	To approve the proposed changes to the Standing Order 48 and the proposed amendments to the committee size and the quorum																							