



Congleton Town Council

Historic market town

Chief Officer: David McGifford

24th February 2017

Dear Councillor,

Personnel Committee Meeting – Thursday 2nd March 2017

You are requested to attend a meeting of the Personnel Committee, to be held at Congleton Town Hall on **Thursday 2nd March 2017 commencing at 6.00 pm.**

This will be followed at 7.00pm by the Meeting of the Council

Yours sincerely,

David McGifford
Chief Officer

AGENDA

1. **Apologies for absence.**
(Members are reminded of the necessity to give apologies in advance of the meeting and to give reasons for absence).
2. **Minutes** (enclosed)

To confirm the minutes of the meeting held on the 21st December 2016.
3. **Declarations of interest**

Members are requested to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become aware of it.
4. **Outstanding Actions**

None.
5. **Resolution to exclude the Public and Press**

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters Set out below on the grounds that it could involve the likely disclosure of private and Confidential information or staff matters.



6. **Streetscape Service Structural Review** (report to follow)

To receive proposed changes from the Chief Officer to the operating Structure of Streetscape.

To: Members of the Personnel Committee

Cllrs:

D T Brown (Chairman), P Bates (Vice Chairman)
Mrs S Akers Smith, J G Baggott, L D Barker, C H Booth, Mrs A M Martin, Mrs J Parry,
H Richards and G S Williams

Ex-Officio: Cllr G R Edwards

Ccs: Other members of the Council and Honorary Burgesses (5) for Information; Press (2)
Congleton Library, Congleton Tourist Information Centre.

Congleton Town Council

Minutes of the Personnel Committee meeting held on Wednesday 21st December 2016

PRESENT: Councillors:

J G Baggott
P Bates
D T Brown (Mayor and Chairman)
G R Edwards
Mrs A M Martin
Mrs J D Parry
H Richards
G S Williams

1. APOLOGIES

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies were received from Committee member Councillor S Akers Smith.

Apologies were also received from Cllrs Mrs A L Armit and Mrs A E Morrison who are not members of this particular Committee.

2. MINUTES OF PREVIOUS MEETING

PERS/07/1617 RESOLVED that the minutes of the meeting held on the 29th September 2016 be approved and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "non-pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs DT Brown, J G Baggott, P Bates and GS Williams declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. OUTSTANDING ACTIONS

There were no outstanding actions.

5. RESOLUTION TO EXCLUDE THE PUBLIC AND THE PRESS

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters

PERS/08/1617 Resolved to exclude members of the public and press from the meeting.

6. CONGLETON TOWN COUNCIL MANAGEMENT STRUCTURE REVIEW

To receive a report from the Chief Officer for Management Structural Changes

PERS/09/1617 Resolved to receive the proposed changes to the Management Structure from the Chief Officer as attached

D T Brown
(Chairman)

