

Congleton Town Council

Historic market town
Chief Officer: David McGifford

27th January 2017

Dear Councillor,

Community, Environment and Services Committee – Thursday 2nd February 2017

You are requested to attend a meeting of the Community, Environment & Services Committee, to be held in the Town Hall, High Street, Congleton on Thursday 2nd February 2017 at 7.00pm.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

David McGifford CHIEF OFFICER

AGENDA

- 1. <u>Apologies for absence</u>. (Members are reminded of the necessity to give apologies in Advance of the meeting and to give reasons for absence).
- 2. Minutes of Last Meeting (Enclosed)

To confirm the minutes of the meeting held on 10th November 2016 as a correct record.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

4. Outstanding Actions

None

Cheshire Police (Verbal Update)

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.



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Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

6. Cycling Legacy for Congleton (presentation)

To receive a presentation on ideas for a Congleton Tour Of Britain Cycling Legacy from:

- Cllr Mrs S Akers Smith
- Paul Emms Congleton Cycling Campaign
- Peter Hall Sustrans

7. Floral Arrangement Working Group (Enclosed)

To receive the minutes of the Floral Arrangement Working Group held on 9th November 2016.

8. Public Realm Improvements (To follow)

To receive an update from the Town Centre and Marketing Manager on the agreed specification for the Public Realm Improvements.

9. Treo memorial (Enclosed)

To receive a report from the Town Centre and Marketing Manager on the proposed memorial for Treo.

10. St Peters Churchyard Improvements (Enclosed)

To receive a report from the Streetscape Supervisor with regards to improvements to the St Peters Churchyard improvements.

11. Congleton Paddling Pool Improvements (Enclosed)

To receive a report from the Facilities & Developments Manager with regards to improvements to Congleton Paddling Pool.

12. Completion of Public Toilets (Enclosed)

To receive a report from the Chief Officer on the completion of the refurbishment of the Market Street public toilets.

13. Connection of Greenfield and Radnor Park Industrial Estates (Enclosed)

To approve the prosed investigation from Cllr Mrs A M Martin into the linking of Greenfield and Radnor Park Industrial Estates.

14. Big Data Small User (Enclosed)

To receive a report from the Town Centre and Marketing Manager on the progress of the Big Data Small User Project.

15. <u>Luncheon Club Progress Report</u> (Verbal update)

To receive an update from the Chief Officer on the progress of the luncheon clubs.

To: Members of the Community, Environment and Services Committee

Clirs: Mrs S A Holland (Chairman), C H Booth (Vice Chairman)

Mrs A L Armitt, R Boston, P Broom, G P Hayes, Mrs A M Martin, Mrs A E Morrison,

Mrs J Parry, G S Williams

Ex-Officio Members: Cllrs D T Brown (Town Mayor) and G R Edwards

Ccs: Appointed Members - Mr G Baxendale (Honorary Burgess)

Mr E Clarke (Honorary Burgess)
Mr D Murphy (Honorary Burgess)

Other members of the Council and Honorary Burgesses (2) for Information; Press (2) Congleton Library, Congleton Tourist Information Centre.

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 10th November 2016

PRESENT: Councillors

Mrs S Akers Smith

P Bates

R Boston

C H Booth (Deputy Mayor and Vice Chairman)

D T Brown (Town Mayor)

G R Edwards

G P Hayes

Mrs S A Holland (Chairman)

Mrs A Martin

Mrs A E Morrison

Mrs J D Parry

G S Williams

1. Apologies for absence.

Apologies for absence were received from Cllrs Mrs D S Allen and Mrs A L Armitt.

2. Minutes of Last Meeting

CES/33/1617 Resolved that the minutes of the meeting held on 6th October 2016 be confirmed as a correct record and signed by the Chairman.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs P Bates, DT Brown and G.S Williams declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. Outstanding Actions

There were no outstanding actions.

5. Cheshire Police

To receive and consider a verbal report from a representative of Cheshire Police,

The report covered:

Burglary, vehicle crime and burglary in non-residential properties offences are down significantly this is due to a number of the prolific offenders in the area being in custody at the moment.

Op Stay safe conducted targeting recent ASB in the Park and Princess Street – "On the evening of the 4th November 2016 Macclesfield LPU officers in partnership with other partners including Cheshire East Council and fire carried out a StaySafe Operation in Congleton. The areas targeted were Congleton Park and Princess Street area. These areas have historically had ASB and crime issues. Recently there have been escalating concerns and incidents.

This operation was aimed at educating young people and their parents about the risks they face being out and to provide support and guidance to young people and their parents. Local officers provided a visible presence in Congleton, speaking to young people and subsequently parents.

Some young people subsequently attended Visyon, a local youth building where partners from Cheshire East Youth Engagement Services, Youth Support, EDT, ASB teams, Children's Services, family support workers and fire were able to engage with the young people, discussing risks and educating them about safeguarding. This was followed up with parents as well.

Overall a total of 20 yellow card/ ASB referrals were completed- parents of the young people were contacted and 1 young person was collected by his mother after concerns raised by officers. "

Speedwatch - 228 letters so far of drivers doing over 35 mph in a 30 at the following locations:

Canal Road Leek Road Biddulph Road Newcastle Road Padgbury Lane

Manchester Road outside Giantswood lane has recently been approved for speedwatch activity

Searching for Lower Heath volunteers as this is currently being covered by West Heath.

8 volunteers split over Mossley and West Heath Speedwatch group

Congleton speedwatch are also helping to train the speedwatch in Gawsworth after recent fatal accidents in the area

Arson incidents / Bin fires Princess Street – 2 juveniles arrested and on bail. Investigation continues will update at next meeting

Criminal Behaviour Order – One juvenile pleaded guilty to 11 ASB related offences in court last week and an application has been made for a CBO with conditions designed to prevent him committing similar in the future.

6. Floral Arrangement Working Group

To receive the minutes of the Floral Arrangement Working Group held on 29th September 2016.

CES/34/1617 Resolved to receive the minutes of the Floral Arrangement Working Group dated 29th September 2016.

7. Anti-Social Behaviour Working Group

To receive the minutes of the Anti-Social Behaviour Working Group held on 14th September 2016.

CES/35/1617 Resolved to receive the minutes of the Anti-Social Behaviour Working Group held on 14th September 2016.

8. Cheshire & Wirral Partnership (CWP) Service Consultation

To consider what action to take on a consultation report from the CWP into the reconfiguration of Adult and Older People's Mental Health Services in Central and Eastern Cheshire.

CES/36/1617 Resolved to receive the consultation report provided for the meeting and agreed that no action is required at this stage as amendments are being made to the report by CWP.

9. Congleton In Bloom

To receive a report from the Town Centre and Marketing Manager.

CES/37/1617 Resolved to receive the report from the Town Centre and Marketing Manager.

10. Update on Christmas 2016

To receive an update from the Town Centre and Marketing Manager on activity for Christmas 2016.

CES/38/1617 Resolved to receive the update from the Town Centre and Marketing Manager.

11. Market Street Public Toilets

To receive a verbal update from the Chief Officer on the Market Street Public toilets.

The Chief Officer advised that work on the public toilets would commence on 21.11.2016 and should be completed in approximately three weeks.

12. <u>Luncheon Club progress report</u>

To receive a verbal update from the Chief Officer on the progress of the Luncheon Club.

The Chief Officer advised that the Luncheon Club had within the first month of operation started to exceed the numbers attending the previous luncheon club at Fellowship House.

13. Gas works in the Town Centre

To receive a verbal update from the Town Centre and Marketing Manager on proposed gas works for early 2017.

The Town Centre and Marketing Manager advised that no formal communication had yet been received from Cheshire East Council for the start of these works.

Clirs Mrs S A Holland Chairman

FLORAL ARRANGEMENT WORKING GROUP 9.00am Wednesday 9th November 2016 Minutes

Present:

Cllr Amanda Martin- AMartin

Cllr Anna Morrison- AMorrison

Cllr Bob Edwards- BE
Cllr Glen Williams- GW
Jackie MacArthur- JMac
Margaret Gartside- MG
Martha Hayes- MH
Patti Pinto- PP
Ruth Burgess- RB

1. Apologies:

Cllr David Brown-DB

- 2. Minutes of the Last Meeting:
 - Approved
- 3. Declarations of Interest:
 - None
- 4. Floral Working Group Ideas:

Four Oaks (Tony and Andrew)

a.) Mountbatten Way Troughs:

Troughs (Alternate Light pink and Dark Pink)

Majestic Begonia Pure White

Begonia Apple Blossom

Begonia Rose Petticoat

Geranium Blueberry

Geranium dark lilac

Geranium Decora Lilac

Regalia Purple

Geranium Burgundy

Geranium Orchid

Trailing Neptia or something along that line but not Lysimachia

Half Moons for Police Station Wall:

All the light shades for this wall

b.) Tiers:

3 Tiers:

Calbrachoa White Rose Vein Geranium Apple Blossom Begonia Apple Blossom

6 Tiers:

Mixed Apple Blossom and Rose Begonias

c.) Mangers on Morrison's Wall:

Geranium Power Violet Blue Eye Million Belles Deep Yellow Million Belles Nepeta Trailing

d.) Kids Tubs:

Fire cracker Begonia Pure White Bacopa Great Purple Trailing Salvia Unica Purple

-Four Oaks End-

5. Hanging Baskets 2016:

Lobelia White Lady Cascading
Helichrysum trailing
Begonia Deep Rose
Geranium Decora Lilac Cascading
Geranium Regalia Purple
Begonia Petticoat
Petunia Antique
Petunia Blackberry

6. Town Centre raised brick beds and the large planters:

Fire cracker Begonia Pure White Helichrysum trailing Salvia Unica Purple

7. Congleton Park:

Comments:

- More stainability planting along river side to tie in with Margaret Williamson Memorial, also the beds as you walk the path to the play area
- To have a Butterfly and Bee out of summer bedding
- RNLI feature
- Maize, Box hedge look into replacing as well as the lavenders maybe change for grasses
- Back border Size of area? What is already in there? And what can be done to improve?

8. Roundabouts:

- Park Lane Roundabout: Bedding ok may think about what sculpture could go there as the bikes will be removed at some point
- Bear Roundabout: Fine
- Clayton Bypass Roundabout: Fine
- Fire Station Roundabout: Cost up and look into Health and safety of changing the 6 triangles into 3
 hearts and have them raised with hedging around block colour of flowers, also winter/spring
 tulips
- Wagon and Horse Roundabout: Look into cost and health and safety of developing a new planting scheme to keep maintenance to a low level and which will help hide the horsetail as much as possible.

9. Community Pride Award:

- Leave until next meeting

10. Recognition Events:

Comments:

Went very well, numbers were at about 80- need to organize it for a week later next year, so it isn't as rushed as this year. It was booked for November 1st this year due to DB annual leave.

11. AOB:

- Community Orchard- New potential site for a new community orchard in Mossley- below the water tower off Lamberts Lane. Accompanied by x9 fruit trees, beds of fruit bushes and a seating area, much like the area at Astbury Mere. Once in place, the upkeep of the area was questioned, as with obstacles in the way, the task of cutting grass for example would become a longer job, with different equipment and team, when compared to just using the ride on mower.
- Woodland at Astbury Mere- There will be a new woodland at Astbury Mere- x150 trees planted by volunteers in "tree week" at the end of November/ start of December.
- Crocus Planting- Congleton Rangers have planted the crocus bulbs in the West Heath area.
- In Bloom Reports- AMorrison has noticed the use of term "generally of a high standard" used by the judges, AMorrison would like to see this as "consistently" in reports to come. BE & DB want to create an action plan to start working on earlier in the year e.g- route, portfolio, presentation etc.

12. Date of next meeting:

- RB to check and send out to everyone- Friday 9th December 9.00am Spencer Suite.

COMMITTEE:	Community, Environment and Services		
MEETING DATE AND TIME	2 February 2017 LOCATION Congleton Town Hall 7.00pm		
REPORT FROM	Town Centre and Marketing Manager Jackie MacArthur		
AGENDA ITEM	9		
REPORT TITLE	Treo Memorial		
Background	Steven Ashton contacted the Town Council on 19 th January 2017 to say that he had now raised sufficient funds to commission the art work for the memorial of Treo. This is a £15k project. He is looking for reassurance from the Town Council that we would be able to accept the statute and that a suitable and prominent position would be found for the statute in the town.		
	Treo worked with the army and saved many lives. The dog received the highest order for animal bravery. His owner and the dog were local to Congleton. Treo died on the 24/10/2015. On the 26 th November the Finance and Policy Committee considered a		
	A request to consider providing a memorial to Treo, a dog used by the Army who received an animal V.C, was considered.		
	FAP/40/1516 RESOLVED that the request be supported in principle, but should be incorporated in some way into the work being carried out by the Cenotaph Restoration Group.		
	The Cenotaph Restoration Group work has stalled due to lack of grants. Mr Ashton has raised the funds himself and would now like to gift the statute to the town. It is likely to be ready in the next three months.		
	The purpose of this paper is 1. Check that Members are happy to receive the statute as a gift 2. To seek members opinions on the suggested location and get approval to apply for the necessary planning permission so that the statute can be installed.		
Updates	The cost of the statute and installation work is £15k. This has been raised by Steve Ashton.		
	The proposed location for the statute would in the vicinity of the Cenotaph/ Community Garden/Eardley Statute. The best location would appear to be on the Cenotaph side of the Community Garden, balancing the Eardley statue. This area is currently clear apart from a Rowan tree. (see appendix A)		
	This Community Garden is owned by Cheshire East Council and the Town Council has 123 years of a 125 year lease on the land. Cheshire East Council Planning has confirmed that planning approval would be needed before the statue could be installed.		
Decision Requested	Recommend that: 1. The Town Council inform Steve Ashton that we will be delighted to accept the gift of a statute of Treo 2. Authorise officers to explore further the suitability of the space at the front left of the Community Garden (opposite side to the Eardley Statute) and if suitable to submit the necessary planning application.		

Annexe 1 - Proposed location for the Treo Statute





The tree in question may be dedicated to someone, but the plaque is no-longer readable. This needs to be explored and options considered. Trying to get an update on this before the committee.

COMMITTEE:	Community Environ	ment and Services	
MEETING DATE	2 Feb 2017	LOCATION	Congleton Town Hall
AND TIME			
REPORT FROM	Streetscape Superv	isor- Ruth Burgess	
AGENDA ITEM	Agenda 10		
REPORT TITLE	St Peters Church Gr	rounds Maintenance	Update
Background			
	Due to the church yard being a closed burial ground the local Council has a duty to help out with the grounds maintenance. Where a Church of England churchyard is closed to further burials in accordance with an Order in Council under the Burial Act 1853, responsibility for maintenance may at the request of the Church be transferred to the relevant local authority.		
			on the condition of the churchyard in uthority's ability to meet the additional
Updates			done by the probationary service, e notice to stop carrying out any works
	As part of our recently introduced winter programme of works the Streetscape maintenance team have, over the past few weeks been in the church grounds carrying out necessary winter maintenance work on the, path ways, trees and hedges, the end result is a vast improvement.		
	We have received some positive comments from David J Aston Parish Administrator comments below (23.1.2017)		
	"The older Victorian part of the cemetery is looking so much better since you cleared some trees and cut others back/up, great to be able to see through it (and in a sense more secure - no hiding places). Good Job"		
	We are in continuous communication through email and site meetings with the Church Wardens regarding works we are doing and works they would like to see done in the future.		
	Please see images of the improvements that have taken place since work commenced and also a list of both works completed and pending.		
	area) – cut bac 4 section grass Remove moss Dead wood rer Removal of a s Remove self-se Ivy on wall of c	ck a lot is over the graves area mow / strim pate on the flat graves aro nove from holly tree in the parate dead holly tree to tree border of cock ock shoots path remowhich divide church ar	hs und church building church grounds e church grounds shoots path and railings ve nd house
		ut trunks left by rear c branch in middle of wi	
	- Lemove dead	DIANCITII INICCIE OI WI	IU alea

	 Wild old site strim Remove ivy on larger monuments in wild old section Lift oak tree branches in wild old section Brambles remove from iron work as you go from wild section two 4 section
Decision Requested	To receive the update from the Streetscape Supervisor

















COMMITTEE:	Community Environment and Services		
MEETING DATE	2nd February 2017	LOCATION	Congleton Town Hall
AND TIME	7.00pm	·	
REPORT FROM	Facilities & Develop	ments Manager Ch	ris Jones
AGENDA ITEM REPORT TITLE	11 Congleton Paddling Pool Improvements		
Background	and enjoyed by lots current anti-slip foot especially when wet repair and has even The Town Council is thorough clean with the path, but an insp	of young children the path around the edge. It was installed in 2 lifted in places so concerns responsible for the chemicals has help bection of the path help pent £16,667 resur	rk Road, is a very well used facility roughout the summer months. The ge of the paddling pool is very slippy, 2008-9 and is now in a poor state of ould be a tripping hazard to children. Paddling Pool. In the past a ed preserve the special surfacing on as revealed it now needs replacing. facing the path in 2008-09 (quote one)
Updates	companies to quote 1. Novaplay 2. Playdale 3. RTC safety si 4. Soft surface li If the Environment, S	for the works. urface specialists td Services and Amenicostings and a reco	ties approve the need for the work to mmendation will be made to the of Feb 2017.
Decision Requested	received, and to plan	n the works in before	esurfacing once the quotes have been the paddling pool season starts. h on safety grounds.

IMPROVEMENTS AND REPAIRS TO CONGLETON PADDLING POOL, PARK ROAD, CONGLETON.

Amount i	n	approved	capitol	programme	2008-09
I HILLOUIN I		MAN O 1 O 1 O V O	OUDITOR		2000

£70,000

Schedule of improvements and repair.

1.	Provision of unisex DDA compliant WC to specification
	Fully serviced, foul water to main drain, electrical and
	Water connections.

a) Provision of unisex WC	35,000
b) Erection on site, using small pile foundations.	2,500
c) Connection to existing foul water drain.	1,000
d) Electrical and water connections.	2,000

2. Provision of "Absorb a Fall" safety surfacing to pool Surround.

a) Safety surfacing to pool surround 171 sq m.	11,786
b) Graphic's to safety surfacing.	1,500
c) Anti slip resistant coating.	1,881
d) Safety surfacing to pathway.	1,500

- 3. Re painting of complete paddling pool surface, With Teamac chlorinated rubber paint.
 - a) Remove all loose and flaking paint to existing pool Surface, expose existing construction joints and make good, prior to applying 2 coats of chlorinated rubber paint to complete area.

2,720

4. Remove 1no poplar tree to western boundary and Crown reduce 2 other existing trees adjacent to plant room.

1,600

5. Up grade of chlorination and filtration plant, using latest proven technology ultra violet light.

Cost still awaited.

Re painting of existing boundary metal railing Fencing and existing seating.

To be undertaken By Chris. T.C. Handyman.

Total cost excluding plant upgrade, £61,487 Leaving approx £8500 for plant up grade.

Issues,

- 1.Planning Permission. 2.WC specification and ordering to programme.
- 3. Ensuring the pool opens May Bank Holiday 26th May 08.

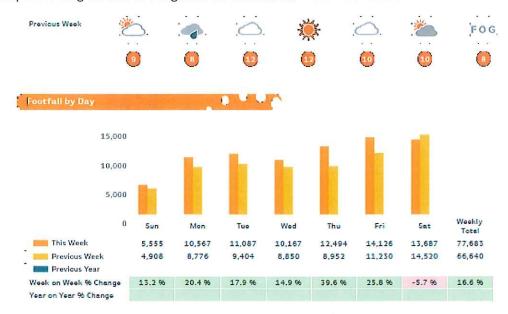
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COMMITTEE:	Community Services	and Environment	
MEETING DATE	2 nd February 2017	LOCATION	Congleton Town Hall
AND TIME	7.00pm		
REPORT FROM	Chief Officer		
AGENDA ITEM	Agenda item 12		
REPORT TITLE	Completion of Public		
Background	completion date of p the works contracted Additional works wer joinery work for the o During the refurbishr replace the main boa testing, this fell unde To ensure that the to painting out. £400	re-Christmas 2016 I to Realm. The to be covered by doors (value £1,000) The ment it became appard for the electrics or our basic mainter oilets were open on therefore £13,750	warent that there was a need to which was unexpected form the initial nance responsibilities £500 time we elected to contract the for the refurbishment of the toilets
Images			
Decision Requested	For CE&S Committee	e to receive the upo	date from the Chief Officer

COMMITTEE:	Community Environment and Services		
MEETING DATE	2 nd February 2017 LOCATION Congleton Town Hall		
AND TIME	2 repludiy 2017	LOCATION	Congleton 10wii i iaii
REPORT FROM	Cllr Amanda Martin		
AGENDA ITEM	13		
REPORT TITLE	Connection of Green	nfield and Radnor P	ark Industrial Estates
Background	Currently there is no connecting road between the Greenfield Farm and Radnor Park Industrial estates. When Congleton Link Road is opened, it is understood that heavy goods vehicles will be barred from using the residential part of Back Lane and so HGVs will not be able to access Greenfield Farm via the Link Road and will still have to get in and out via Holmes Chapel Road.		
Next steps	To enable this to be achieved we need to work with Cheshire East Council to establish what their current proposals are and if necessary work with them to find solutions to this issue. What is most likely to be required is an adopted road between Greenfield Road and an existing adopted road on Radnor Park.		
Proposal	heavy goods 2. If required, w	vehicles using the ork with Cheshire E	re East Council their plans to restrict residential part of Back Lane ast Council to develop plans to create adnor Park Industrial Estate suitable

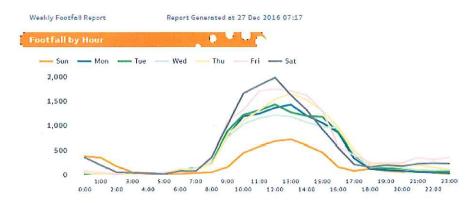
COMMITTEE:	Community Environment and Services		
MEETING DATE	2 nd February 2017	LOCATION	Congleton Town Hall
AND TIME	_		
REPORT FROM	Town Centre and Ma	arketing Manager –	Jackie MacArthur
AGENDA ITEM	14		
REPORT TITLE	Big Data for Small U	lser – update report	
Background	Congleton is one of seven towns working with Manchester Metropolitan University, Cardiff University, Springboard, Institute of Place Management and other professional bodies on a two year Innovate UK funded project called Big Data for Small Users #BDSU. Appendix two has more details The project started in August 2016. As part of this project a footfall camera has been installed in the pedestrian area. This records the number of human adult size shapes passing a certain point. Recording is 24 hours a day, seven days a week. The Town Centre and Marketing Manager receives a weekly report showing hourly breakdown of movement. The camera has been in operation since the 14th November. (appendix one shows a graph of weekly movement and headline figures since the camera was installed) The report also includes details about the weather and any activities taking place. In addition a number of shops and eateries in town are submitting weekly sales figures so that a picture can emerge of the correlation between footfall and sales. Further into the project there will be an opportunity to obtain some funding to trial some marketing activities and assess the impact that these have on footfall and sales. There will also be an opportunity to compare year on year figures.		
	Congleton Town Council is a partner member in the project. It is being financed through Innovate UK.		
Next steps	Marketing Manager	will be attending a n	paining data. The Town Centre and neeting in Birmingham on the 28 th rogramme and to learn more about
Proposal	1. To note this r	eport and the conte	nts of the appendix one and two

Appendix one - Big Data Small User Project

Graph showing footfall in Congleton on week of 18th – 24th December



Graph showing footfall in Congleton on an hourly basis – 18^{th} – 24^{th} December



Headlin	e Figures for	Congleton Footfall - weekly footfall counts.
14 – 20	November	53,262
21-27	November	56,568
28 - 4	December	58,043
4-10	December	62,130
11- 17	December	66,640
18 – 24	December	77,683
25 – 31	December	48,403
1-7	January	48,904
8-14	January	46,918
15- 21	January	49,072